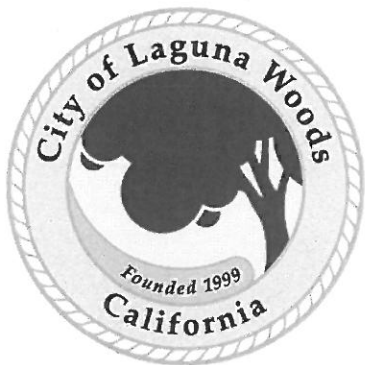




AGENDA of THE LAGUNA WOODS CITY COUNCIL

**Regular Meeting
November 20, 2013
2:00 P.M.**

**Council Chambers
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, CA 92637**

AGENDA DESCRIPTION: The Agenda descriptions are intended to give notice, to members of the public, of a general summary of items of business to be transacted or discussed. The listed Recommended Action represents staff or a particular Committee's recommendation. The City Council may take any action, which it deems to be appropriate on the agenda item and is not limited in any way by the recommended action. Any person wishing to address the City Council on any matter, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form available at the door. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. Whenever possible, lengthy testimony should be presented to the City Council in writing (8 copies) and only pertinent points presented orally. Requests to speak to items on the agenda shall be heard at the appropriate point on the agenda; requests to speak about subjects not on the agenda will be heard during the Public Comment section of the meeting.

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

COUNCILMEMBERS: ☐ Conners ☐ Hack ☐ Hatch
☐ Robbins, Mayor Pro Tem ☐ Ring, Mayor

IV. PRESENTATIONS

- 4.1 Wildlife Corridor Presentation – Coastal Greenbelt Authority

V. CITY COMMENDATIONS AND PROCLAMATIONS

- 5.1 Proclamation – Pancreatic Cancer Awareness Month, November 2013

VI. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request specific items be removed from the Consent Calendar for separate action.

- 6.1 City Council Minutes

RECOMMENDED ACTION: Approve the minutes from the October 16, 2013 regular meeting and the October 30, 2013 adjourned regular meeting.

- 6.2 Approve the reading by title of all ordinances and resolutions. Said ordinances and resolutions that appear on the public agenda shall be determined to have been read by title only and further reading waived.

RECOMMENDED ACTION: Waive reading of ordinances and resolutions.

- 6.3 Treasurer's Reports

RECOMMENDED ACTION: Receive and file the October 2013 monthly and First Quarter Fiscal Year 2013-14 Quarterly Treasurer's Reports.

- 6.4 Warrant Register

RECOMMENDED ACTION: Approve the November 20, 2013 Warrant Register in the amount of \$716,464.62.

- 6.5 El Toro Road and Moulton Parkway Measure M2 Regional Traffic Signal Synchronization Project Applications

RECOMMENDED ACTION: Approve a resolution authorizing applications for Measure M2 Regional Traffic Signal Synchronization Program funding from the Orange County Transportation Authority, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING THE SUBMITTAL OF THE EL TORO ROAD REGIONAL TRAFFIC SIGNAL SYNCHRONIZATION PROJECT AND THE MOULTON PARKWAY REGIONAL TRAFFIC SIGNAL SYNCHRONIZATION PROJECT TO THE ORANGE COUNTY TRANSPORTATION AUTHORITY FOR FUNDING UNDER THE COMPETITIVE MEASURE M2 REGIONAL TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM

6.6 2013 California Building Standards & Local Amendments

RECOMMENDED ACTIONS:

- A. Adopt an ordinance adopting 2013 California building standards and local amendments, entitled:

AN ORDINANCE OF THE CITY OF LAGUNA WOODS, CALIFORNIA AMENDING TITLE 10 OF THE LAGUNA WOODS MUNICIPAL CODE BY ADOPTING BUILDING AND SAFETY ADMINISTRATIVE PROVISIONS, BY REFERENCE THE 2013 EDITIONS OF THE CALIFORNIA BUILDING, FIRE, RESIDENTIAL, PLUMBING, ELECTRICAL, MECHANICAL AND GREEN BUILDING STANDARDS CODES, AND RELATED MODEL AND UNIFORM CODES, WITH REFERENCE STANDARDS, APPENDICES AND AMENDMENTS THERETO

AND

- B. Approve a resolution setting forth findings with respect to local conditions within the City that justify modifications and changes to 2013 California building standards, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, SETTING FORTH FINDINGS WITH RESPECT TO LOCAL CONDITIONS WITHIN THE CITY THAT JUSTIFY CERTAIN MODIFICATIONS AND CHANGES TO THE CALIFORNIA BUILDING CODE, THE CALIFORNIA FIRE CODE, THE CALIFORNIA PLUMBING CODE, THE CALIFORNIA MECHANICAL CODE, THE CALIFORNIA ELECTRICAL CODE, THE CALIFORNIA RESIDENTIAL CODE, AND THE CALIFORNIA GREEN BUILDING STANDARDS CODE

VII. PUBLIC HEARINGS

7.1 Off-Street Parking Regulations – Alternative Vehicle Standards

- A. Receive Staff Report;
- B. Open Public Hearing;
- C. Receive Public Comment;
- D. Close Public Hearing; AND
- E. Approve the introduction and first reading of an ordinance modifying off-street parking regulations, entitled:

AN ORDINANCE OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING CHAPTER 13.18 OF THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO OFF-STREET PARKING REGULATIONS

VIII. CITY COUNCIL BUSINESS

8.1 2014 Community Services Grants

RECOMMENDED ACTIONS: Award a total of \$150,000 in community services grants for the 2014 calendar year in the following amounts and in accordance with each organization's application:

- A. \$75,000 to Age Well Senior Services (\$30,000 for general operations at the Florence Sylvester Memorial Senior Center, \$22,500 for adult day services, and \$22,500 for transportation);
- B. \$20,000 to The Braille Institute;
- C. \$20,000 to South County Outreach;
- D. \$15,000 to the Foundation of Laguna Woods Village;
- E. \$8,000 to the Dayle McIntosh Center;
- F. \$7,000 to the Roxanna Todd Hodges Foundation; AND
- G. \$5,000 to the Trauma Intervention Program.

8.2 Ad Hoc Economic/Community Development Committee

RECOMMENDED ACTIONS:

- A. Direct staff to pursue expanding payment options for City services to include credit cards, debit cards, and electronic fund transfers.

AND

- B. Direct the City Manager to identify potential organizational improvements to (1) expedite permit counter issuance and operations; (2) decrease plan check review times; and, (3) increase access to inspectors for inspection follow-up.

8.3 Conflict of Interest Code

RECOMMENDED ACTION: Approve a resolution amending the City's conflict of interest code, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAGUNA WOODS, CALIFORNIA, RECINDING
RESOLUTION NO. 02-31 AND ADOPTING AN AMENDED
CONFLICT OF INTEREST CODE

8.4 Disaster Recovery Initiative Grant Update

RECOMMENDED ACTION: Discuss and provide input to staff.

IX. COMMITTEE REPORTS

9.1 Transportation Corridor Agencies (Councilmember Hack)

9.2 Orange County Library Board (Mayor Pro Tem Robbins)

9.3 Orange County Fire Authority (Councilmember Hatch)

9.4 Southern California Water Committee (Councilmember Hack)

9.5 Coastal Greenbelt Authority (Councilmember Connors)

9.6 Vector Control District Board (Mayor Pro Tem Robbins)

X. PUBLIC COMMENTS

XI. CITY COUNCIL COMMENTS AND ANNOUNCEMENTS

11.1 Reports on Meetings Attended per Government Code §53232.3

State law requires Councilmembers to provide a report on all meetings or events they attend for which the City pays fees, travel or other expenses. These are informational reports and no action is taken on the item.

A. Water Advisory Committee, November 1, 2013: Councilmember Hack

11.2 Other Meetings, Comments and Announcements

XII. CLOSED SESSION – None

XIII. ADJOURNMENT

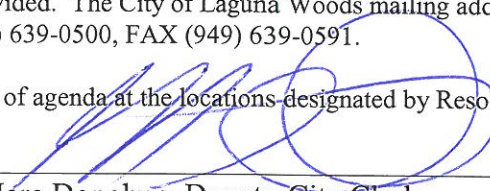
The meeting will be adjourned to 2:00 p.m. on Wednesday, December 18, 2013 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

AMERICANS WITH DISABILITIES ACT: In compliance with Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at (949) 639-0500 (Voice) or, TDD (949) 639-0535 or the California Relay Service at (800) 735-2929 if you have a TDD or (800) 735-2922 if you do not have a TDD. Notification 48 hours prior to the meeting should enable the City to make reasonable arrangements to assure accessibility to the meeting.

AGENDA: The City Council agenda and agenda back-up materials are available from the Office of the City Clerk, after 4:30 p.m., on the Friday prior to the City Council meeting. The office of the City Clerk is located at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637. Copies of the agenda are provided at no cost. Agenda back-up materials are available at City Hall for inspection and copies are available at no charge prior to the meeting. A per page copy cost does apply after the meeting. If you wish to be added to the e-mail or regular mail list to receive a copy of the agenda, a request must be made to the City Clerk in writing. Copies of the agenda are mailed only if stamped, self-addressed envelopes are provided. The City of Laguna Woods mailing address is 24264 El Toro Road, Laguna Woods, CA 92637. Phone: (949) 639-0500, FAX (949) 639-0591.

I declare under penalty of perjury that I posted this notice of agenda at the locations designated by Resolution 02-33.

11/15/13
Date



Marc Donohue, Deputy City Clerk

5.1

**PROCLAMATION – PANCREATIC CANCER
AWARENESS MONTH, NOVEMBER 2013**

Proclamation
City of Laguna Woods
Pancreatic Cancer Awareness Month
November 2013

WHEREAS, in 2013, an estimated 45,220 people will be diagnosed with pancreatic cancer in the United States and 38,640 will die from the disease; and

WHEREAS, pancreatic cancer is one of the deadliest cancers as it's the fourth leading cause of cancer death in the United States; and

WHEREAS, when symptoms of pancreatic cancer present themselves, it is late stage, and 73 percent of pancreatic cancer patients die within the first year of their diagnosis while 94 percent of pancreatic cancer patients die within the first five years; and

WHEREAS, there is no cure for pancreatic cancer, and there have been no significant improvements in survival rates in the last 40 years; and

WHEREAS, the well-being of the residents of Laguna Woods are enhanced as a direct result of increased awareness about pancreatic cancer and research into early detection, causes, and effective treatments.

NOW, THEREFORE, BE IT RESOLVED that the Laguna Woods City Council does hereby proclaim November 2013 as Pancreatic Cancer Awareness Month in the City of Laguna Woods and encourages residents to support pancreatic cancer research in an effort to make progress towards finding a cure for the disease.

Dated this 20th day of November, 2013

Robert B. Ring, Mayor

Attest: Marc Donohue, Deputy City Clerk

6.1-6.6
CONSENT CALENDAR SUMMARY

**City of Laguna Woods
Agenda Report**

DATE: November 20, 2013 Regular City Council Meeting

TO: Honorable Mayor and City Councilmembers

FROM: Christopher Macon, City Manager

AGENDA ITEM: Consent Calendar

Recommended Action

Approve all proposed actions on the November 20, 2013 Consent Calendar by single motion and City Council action.

Discussion

In general, the Consent Calendar contains routine matters or matters that have already been discussed by the City Council. It is adopted in total with a single motion and City Council action. However, if any Councilmember or member of the public has questions or wishes to discuss an item further, the item may be removed from the Consent Calendar and placed later on the agenda for discussion and action. The way to remove an item from the Consent Calendar is to request its removal, by agenda item number, immediately prior to the adoption of the Consent Calendar. Members of the public may fill out a request to speak on the item they wish removed and the City Clerk will note the item for removal. No reason need be given with the request. Items pulled from the Consent Calendar are not discussed at the time they are pulled; they are scheduled for discussion immediately after action on the balance of the Consent Calendar.

The November 20, 2013 Consent Calendar contains the following items:

- 6.1 Approval of City Council meeting minutes from the October 16, 2013 regular meeting and the October 30, 2013 adjourned regular meeting, as submitted.
- 6.2 Approval of a motion to allow reading proposed ordinances and resolutions by title only – this is a standard practice in cities. If this motion is not

approved, all ordinances and resolutions must be read out loud in their entirety during the City Council meeting.

- 6.3 Approval of a motion to receive and file the October 2013 monthly and First Quarter (July 1, 2013 – September 30, 2013) Fiscal Year 2013-14 Quarterly Treasurer's Reports, as submitted.
- 6.4 Approval of the November 20, 2013 Warrant Register, as submitted, in the total amount of \$716,464.62. A list of all warrants is included in the agenda packet; detailed information about individual warrants is available in the Finance Manager's office.
- 6.5 Approval of a resolution authorizing applications for Measure M2 Regional Traffic Signal Synchronization Program funds from the Orange County Transportation Authority (OCTA) for the El Toro Road Regional Traffic Signal Synchronization project and the Moulton Parkway Regional Traffic Signal Synchronization project. In August, OCTA issued a call for projects under the Combined Transportation Funding Program (CTFP). The City was eligible to apply for funding under the Measure M2 Traffic Signal Synchronization Program and coordinated with adjacent and nearby cities to jointly apply to increase the chances of the applications being funded. The El Toro Road Regional Traffic Signal Synchronization application includes the cities of Aliso Viejo and Laguna Hills and totals \$647,500, of which Laguna Woods would provide \$66,680 in Coastal Area Road Improvement Traffic Signal (CARITS) funds as a match. The Moulton Parkway Regional Traffic Signal Synchronization application includes the cities of Laguna Hills and Laguna Niguel and totals \$818,050, of which Laguna Woods would provide \$46,980 in CARITS funds as a match. If awarded, funds for both projects would be budgeted in Fiscal Year 2014-15. There is slightly over \$150,000 remaining in the CARITS fund, which is intended for these type of activities. Neither project would include in-lane roadway construction.
- 6.6 Adoption of an ordinance adopting 2013 California building standards and local amendments and approval of a resolution setting forth related findings. This ordinance was approved for introduction and first reading at the City Council meeting on October 30, 2013. This action would adopt the 2013 California Building, Fire, Residential, Plumbing, Electrical, Mechanical, and Green Building Standard Codes, including related codes; administrative provisions; and, local City amendments that are reasonably necessary because of local climatic, geological, or topographical conditions.

6.1
MINUTES

**CITY OF LAGUNA WOODS, CALIFORNIA
CITY COUNCIL MINUTES
REGULAR MEETING
October 16, 2013
2:00 P.M.**

I. CALL TO ORDER

Mayor Ring called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

II. FLAG SALUTE

City Attorney Cosgrove led the flag salute.

III. ROLL CALL

COUNCILMEMBER: PRESENT: Conners, Hack, Hatch, Robbins, Ring
 ABSENT:

STAFF PRESENT: City Manager Macon, Assistant City Manager Reilly, City Attorney
 Cosgrove, Deputy City Clerk Donohue

IV. PRESENTATIONS - None

V. CITY COMMENDATIONS AND PROCLAMATIONS

5.1 Commendation – Margie Green, 105th birthday

Mayor Ring presented the commendation to Margie Green. Ms. Green made remarks.

VI. CONSENT CALENDAR

Moved by Councilmember Hack, seconded by Mayor Pro Tem Robbins, and carried unanimously to approve Consent Calendar Items 6.1 – 6.7.

6.1 Approved the City Council meeting minutes from the September 16, 2013 regular meeting.

6.2 Approved the reading by title of all ordinances and resolutions. Said ordinances and resolutions that appear on the public agenda shall be determined to have been read by title only and further reading waived.

6.3 Treasurer's Report

Received and filed the September 2013 monthly Treasurer's Report.

6.4 Warrant Register

Approved the October 16, 2013 Warrant Register in the amount of \$460,866.73.

6.5 Amendment No.2 to Master Funding Agreement No. C-1-2772 with the Orange County Transportation Authority for Measure M2 Comprehensive Transportation Funding Programs

Approved Amendment No. 2 to Master Funding Agreement No. C-1-2772 with the Orange County Transportation Authority (OCTA) allowing the City to participate in Measure M2 Comprehensive Transportation Funding Programs; and authorized the City Manager to execute the amendment, subject to approval as to form by the City Attorney.

6.6 Second Memorandum of Understanding with Golden Rain Foundation for Moulton Smart Street Phase 2 Project

Approved a Second Memorandum of Understanding regarding a portion of Segment 3, Phase II of the Moulton Smart Street Project, with the Golden Rain Foundation (GRF) for the payment of funds saved during project construction on GRF property as mitigation for property acquired to complete the Phase 2 improvements; and authorized the City Manager to execute the agreement, subject to approval as to form by the City Attorney.

6.7 Agreement for As Needed Planning Services

Approved an agreement with PMC for as needed planning services; and authorized the City Manager to execute the agreement, subject to approval as to form by the City Attorney.

VII. PUBLIC HEARINGS – None

VIII. CITY COUNCIL BUSINESS

8.1 Amendment to Orange County Fire Authority Joint Powers Authority Agreement

Councilmember Hatch congratulated Lorie Zeller for her work on the amendment.

Chief Brice summarized the agenda report.

Councilmember Hack showed his appreciation that an agreement was reached.

Councilmember Hatch reiterated Councilmember Hacks's appreciation and asked why the City is eligible for an annual rebate payment.

Chief Brice explained the formula for calculating rebate payments.

Councilmember Hatch asked if joining the Orange County Fire Authority's validation

action would require extensive legal services.

City Attorney Cosgrove responded that he anticipates not and asked Chief Brice how many of the five entities that have already approved the second amendment also approved the validation action.

Chief Brice stated all five cities have approved it.

Councilmember Conners stated that she is in favor of this agreement.

Moved by Councilmember Hatch, seconded by Councilmember Hack, and carried unanimously to:

- A. Approve the Second Amendment to the Amended Orange County Fire Authority Joint Powers Authority Agreement and directed the City Manager to execute the amendment subject to approval as to form by the City Attorney.

AND

- B. Authorize the City Attorney to join in supporting the Orange County Fire Authority's validation action, when filed, seeking to obtain a judicial declaration of the validity of the Second Amendment to the Amended Orange County Fire Authority Joint Powers Authority Agreement.

8.2 Laguna Laurel Sphere of Influence Annexation

Assistant City Manager Reilly summarized the agenda report.

Mayor Ring asked if the entire Laguna Laurel property is owned by the County.

Assistant City Manager Reilly stated that the property is owned by Orange County (OC) Parks.

Councilmember Hack voiced his support for the annexation.

Tiffany Gerstmeier, resident, asked if the land will be for public or private use.

Assistant City Manager Reilly noted that the land was pre-zoned as open space in the City's General Plan.

Mayor Ring asked if the idea was for the land to remain open space in perpetuity.

Assistant City Manager Reilly answered affirmatively. He noted that it would be in the best interest of all parties if the property owners agreed for their land to become part of the Laguna Coast Wilderness Park.

Councilmember Conners stated that the open land consists of biking and hiking trails. She

noted that the location of the land makes it difficult to develop homeless encampments. She stated that it is public land, but not heavily used public land.

Councilmember Hack stated that the land is available to the public at large as well as the residents of the City.

Moved by Councilmember Hack, seconded by Mayor Pro Tem Robbins, and carried unanimously to:

- A. Approve a resolution making application to and requesting the Orange County Local Agency Formation Commission to take proceedings for the City to annex approximately 6 acres of property referenced as the Laguna Laurel Sphere of Influence Annexation, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, MAKING APPLICATION TO AND REQUESTING THE LOCAL AGENCY FORMATION COMMISSION OF ORANGE COUNTY TO TAKE PROCEEDINGS PURSUANT TO THE CORTESE-KNOX HERTZBERG LOCAL GOVERNMENT REORGANIZATION ACT OF 2000 FOR THE CITY OF LAGUNA WOODS TO ANNEX APPROXIMATELY 6 ACRES OF PROPERTY REFERENCED AS THE LAGUNA LAUREL SPHERE OF INFLUENCE ANNEXATION

AND

- B. Approve use of up to \$10,000 in the Community Development Contract-Other account for annexation expenses originally allocated from the City Council Contingency account for a building and planning services fee study.

8.3 City Council Meeting Schedule

City Manager Macon summarized the agenda report.

Moved by Councilmember Connors, seconded by Mayor Pro Tem Robbins, and carried unanimously to approve the City Council meeting schedule through June 2014 as submitted.

8.4 City Council Advisory Committees

City Manager Macon summarized the agenda report.

City Manager Macon asked if committees should be able to appoint subcommittees.

Councilmember Connors stated that it could be beneficial to have subcommittees that

focus solely on specific topics, but is aware of the potential additional burden on staff to produce agendas and attend meetings.

Councilmember Hatch expressed concern for creating subcommittees that could become another level of decision makers.

Councilmember Hack reiterated Councilmember Hatch's statement.

Mayor Ring stated that committees should not be delegating their responsibilities and appointing subcommittees.

City Council consensus was to not allow committees to appoint subcommittees.

City Manager Macon asked if committees should continue to appoint their vice chairs.

Councilmember Hack expressed his support for committees appointing their vice chairs.

City Council consensus was to allow committees to appoint their vice chairs.

David Russell Ohrn, resident, expressed his support for the City Council's consensus to not allow the appointment of subcommittees.

City Manager Macon asked if committees should provide annual reports to the City Council.

Councilmember Connors expressed concern over staff having to prepare annual reports.

Councilmember Hatch stated that he does not see a purpose for preparing annual reports.

Mayor Ring suggested summarizing the committee meeting recaps and adding them to the annual budget detail.

Bobby Oakes, resident, stated that the Community Services Committee has a need for subcommittees when there are specific items that need to be discussed. She referenced the community grants subcommittee as an example.

City Council consensus was to consolidate committee recaps and provide them to the City Council at the end of the year.

City Manager Macon asked if the City Council is interested in modifying the Land Use & Design Review Committee's responsibilities to include expanded environmental issues.

City Council consensus was to modify the Land Use & Design Review Committee responsibilities to include expanded environmental issues and to rename it the Planning and Environmental Services Committee.

Councilmember Conners and other City Councilmembers stated that the City Council should stay open to forming subcommittees if the need arises.

8.5 Appointment to the Community Services Committee

Councilmember Hack summarized the agenda report.

Moved by Councilmember Hatch, seconded by Councilmember Hack, and carried unanimously to ratify Councilmember Hack's nomination appointing Catherine Brians to serve as a member of the Community Services Committee.

IX. COMMITTEE REPORTS

9.1 Transportation Corridor Agencies (Councilmember Hack)

Councilmember Hack reported that there had been no meeting since the last meeting of the City Council.

9.2 Orange County Library Board (Mayor Pro Tem Robbins)

Mayor Pro Tem Robbins reported that he was unable to attend the meeting.

9.3 Orange County Fire Authority (Councilmember Hatch)

Councilmember Hatch discussed issues of transparency and community between the Fire Authority's staff and Board of Directors, as well as an issue related to seatbelt tampering in fire engines that recently came to light.

Chief Brice stated that the Fire Authority has taken the proper steps to ensure that seatbelts are working properly.

Councilmember Hatch noted that there has been a high level of turnover as the Board of Directors has twelve new members this year. He expressed his appreciation for Chief Brice and asked if he believes the Fire Authority is heading in the right direction.

Chief Brice answered affirmatively.

9.4 Southern California Water Committee (Councilmember Hack)

Councilmember Hack reported that the Committee held a teleconference to discuss issues related to the Bay Delta.

9.5 Coastal Greenbelt Authority (Councilmember Conners)

Councilmember Conners reported that the Laguna Woods City Council Chambers is now the permanent home for the Authority's meetings. She discussed the local wildlife corridor

and concerns regarding recycled water reaching Barbara's Lake and coyotes.

9.6 Vector Control District Board (Mayor Pro Tem Robbins)

Mayor Pro Tem Robbins reported that he was unable to attend the meeting. From referencing the agenda he noted that no dead birds were found in the City or in any neighboring cities. He encouraged residents not to leave standing water out as it allows mosquitos to breed.

X. PUBLIC COMMENTS

Shari Horne, resident, discussed her displeasure regarding Southern California Edison rate increases from the shutdown of San Onofre Nuclear Generating Station. She requested any action the City Council could take to aid in that issue.

XI. CITY COUNCIL COMMENTS AND ANNOUNCEMENTS

11.1 Reports on Meetings Attended per Government Code §53232.3.

A. Orange County Transportation Authority Long Range Transportation Plan Workshop, September 25, 2013: Councilmember Hack

Councilmember Hack reported that the Authority discussed what directions should be taken in terms of transportation. He noted his support for the development of rail transport. He stated that additional trains need to become available for return trips out of Los Angeles County and into Orange County.

B. Water Advisory Committee, October 4, 2013: Councilmember Hack

Councilmember Hack reported that the Committee discussed chromium issues.

C. 18th Annual California Joint Powers Insurance Authority (CJPIA) Risk Management Educational Forum, October 9-11, 2013: Mayor Pro Tem Robbins, Councilmember Conners, and Councilmember Hatch

Mayor Pro Tem Robbins discussed the Elected Official Role in Inspiring Better Government and the Governing Body and City Manager Relationships seminars.

Councilmember Conners discussed the role of CJPIA in the City. She noted that she attended seminars pertaining to claims on Americans with Disabilities (ADA) violations, workers compensation, transferring risk, avoiding claims for harassment and wrongful termination, cyber risk, social media, and violence in the workplace.

Councilmember Hatch stated that one of the managers of CJPIA was complementary of the Laguna Woods City Manager and how the City functions as a whole. He noted that there was a feeling of teamwork and comradery amongst the attendees.

11.2 Other Meetings, Comments and Announcements – None

XII. CLOSED SESSION

12.1 The City Council meet in closed session to confer with legal counsel regarding one matter of potential litigation, pursuant to the provisions of Government Code Section 54956.9(d)(2).

The City Council reconvened in open session at 4:19 p.m. City Attorney Cosgrove advised that there was no reportable action.

XIII. ADJOURNMENT

The meeting was adjourned at 4:20 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, November 20, 2013 at Laguna Woods City Hall 24264 El Toro Road, Laguna Woods, CA 92637.

MARC DONOHUE, Deputy City Clerk

Adopted: November 20, 2013

ROBERT B. RING, Mayor

**CITY OF LAGUNA WOODS, CALIFORNIA
CITY COUNCIL MINUTES
ADJOURNED REGULAR MEETING
October 30, 2013
2:00 P.M.**

I. CALL TO ORDER

Mayor Ring called the Adjourned Regular Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

II. FLAG SALUTE

Natalie Miles led the flag salute.

III. ROLL CALL

COUNCILMEMBER: PRESENT: Conners, Hack, Hatch, Robbins, Ring
 ABSENT:

STAFF PRESENT: City Manager Macon, Assistant City Manager Reilly, City Attorney
 Cosgrove, Building Official Gates, Deputy City Clerk Donohue

IV. PRESENTATIONS

4.1 Orange County Grand Jury Member Recruitment – Natalie Miles

Natalie Miles, member, Orange County Grand Jury, provided brochures and discussed the benefits of volunteering for the Orange County Grand Jury.

Councilmember Conners asked what the time commitment is for grand jurors.

Ms. Miles responded that the panel of jurors establishes their own time commitments.

Councilmember Hatch asked if alternates wait for a call to replace a grand juror or if they attend all of the meetings.

Ms. Miles stated that the first five alternates are chosen to be trained along with the panel. If someone then leaves the grand jury, the first alternate will step in.

V. CITY COMMENDATIONS AND PROCLAMATIONS – None

VI. CONSENT CALENDAR

Moved by Councilmember Hack, seconded by Mayor Pro Tem Robbins, and carried unanimously

to approve Consent Calendar Items 6.1 – 6.4.

6.1 Moulton Parkway Segment 3 Phase 1 Fire Department Connection Project – Notice of Completion

- A. Accepted project completion of a contract with E.J. Meyer Company for the Moulton Parkway Segment 3 Phase 1 Fire Department Connection Project;
- B. Released contract retention in the amount of \$1,960.90 withheld per California Government Code 35 days following recordation of the Notice of Completion with the County of Orange; AND
- C. Exonerated project posted bonds 35 days following recordation of the Notice of Completion with the County of Orange.

6.2 Agreement for Climate Adaptation Plan Development Services

Approved an agreement with PMC for climate adaptation plan development services; and authorized the City Manager to execute the agreement, subject to approval as to form by the City Attorney.

6.3 Bus Shelter Franchise Agreement Extension

Approved an addendum to the bus shelter franchise agreement with Clear Channel Outdoor, Inc. that extends the term for three years, to December 31, 2016, and reduces the guaranteed minimum annual franchise payment of \$81,000 to \$40,000, and authorized the City Manager to execute the addendum, subject to approval as to form by the City Attorney.

6.4 City Hall Storm Drain Improvements Project – Notice of Completion

- A. Accepted project completion of a contract with Scorpion Backhoe, Inc. for the City Hall Storm Drain Improvements Project;
- B. Released contract retention in the amount of \$3,566.40 withheld per California Government Code 35 days following recordation of the Notice of Completion with the County of Orange; AND
- C. Exonerated project posted bonds 35 days following recordation of the Notice of Completion with the County of Orange.

VII. PUBLIC HEARINGS

7.1 2013 California Building Standards & Local Amendments

City Manager Macon summarized the agenda report.

The public hearing was opened.

There being no requests to speak, the public hearing was closed.

Councilmember Connors noted that incorporating the State building codes is a required act by the City.

Councilmember Hack asked if State codes are just a minimum requirement that local cities may make stricter.

City Manager Macon answered affirmatively.

Moved by Councilmember Hatch, seconded by Mayor Pro Tem Robbins, and carried unanimously to approve the introduction and first reading of an ordinance adopting 2013 California building standards and local amendments entitled:

AN ORDINANCE OF THE CITY OF LAGUNA WOODS, CALIFORNIA AMENDING TITLE 10 OF THE LAGUNA WOODS MUNICIPAL CODE BY ADOPTING BUILDING AND SAFETY ADMINISTRATIVE PROVISIONS, BY REFERENCE THE 2013 EDITIONS OF THE CALIFORNIA BUILDING, FIRE, RESIDENTIAL, PLUMBING, ELECTRICAL, MECHANICAL AND GREEN BUILDING STANDARDS CODES, AND RELATED MODEL AND UNIFORM CODES, WITH REFERENCE STANDARDS, APPENDICES AND AMENDMENTS THERETO

VIII. CITY COUNCIL BUSINESS

8.1 911 Ambulance Services Request for Proposal Process

Councilmember Hatch introduced the item.

Jim Ruane, Finance Manager, Orange County Fire Authority (OCFA), summarized the agenda report.

Councilmember Hack stated that problems in the City are distinct from surrounding cities. He expressed his support for the City retaining final selection and contracting authority.

Councilmember Hatch asked for an explanation of the additional services that Doctors Ambulance agreed to provide during the previous selection process.

City Manager Macon stated that there is a subscription program that Doctors Ambulance provides for individuals who require 911 emergency services and there is a "Back to Bed" program that provides assistance to individuals who fall out of bed. He noted that OCFA cannot require those items in a Request for Proposal (RFP) if the selection process is delegated to them.

Mayor Ring asked how many people are currently using the subscription program.

Dave Sanford, Doctors Ambulance, stated that there are 1,600 households enrolled.

Councilmember Hatch asked if this is the final date for the City Council to decide whether or not to retain or delegate authority.

Mr. Ruane stated the final date to make a selection is December 5, 2013.

Councilmember Hatch asked if OCFA has ever had any litigation or major disputes after awarding an ambulance services contract.

Mr. Ruane answered affirmatively. He noted that there were two appeals in 2004 and one significant appeal in 2008.

Jim Gross, Risk Manager, California Joint Powers Insurance Authority (CJPIA), stated that delegating the authority to OCFA removes the City from potential liabilities.

Councilmember Hack stated that the City has less potential liability than most other cities.

City Attorney Cosgrove stated that potential for problems to occur tend to be of greater risk when dealing with ambulance services. He recommend that the City Council delegate the authority to OCFA.

Councilmember Conners asked if the City is put at risk if someone were to be unhappy with an ambulance service that the City selected.

Mr. Gross stated that exposure to potential liabilities is higher when the service provider is an agent of the City as opposed to an agent of OCFA. He noted that contracting directly would make the ambulance service an agent of the City.

Mr. Ruane stated that if the selection process is delegated to OCFA, administration of the contract is done by OCFA instead of the City.

Councilmember Conners asked if other ambulance companies offer the same or similar "Back to Bed" program.

Mr. Sanford was unable to say whether other companies offer such programs.

Councilmember Hatch asked if there is increased competition to provide ambulance services.

Mr. Ruane answered affirmatively. He noted that there was twice the competition in 2008 as compared to 2004.

Councilmember Hatch asked if the City has any role in the ambulance selection process

if selection is delegated to OCFA.

Mr. Ruane stated that City staff can participate in the grading criteria.

Mayor Ring asked what would be Councilmember Hatch's involvement, as the City Council's representative on the OCFA Board of Directors in the process if the selection is delegated to OCFA.

Mr. Ruane stated that Councilmember Hatch would state the City's preference during the OCFA Board meeting and the Board would subsequently vote on it.

Councilmember Hatch asked if votes on the OCFA Board are weighted or if one vote counts as one vote.

Mr. Ruane stated that one vote counts as one of twenty-five.

Councilmember Conners stated that she believes that OCFA is better equipped to make this decision than the City Council.

Councilmember Hack reiterated his opposition to delegating the process to OCFA.

Councilmember Hatch stated that he is confident that OCFA will conduct this process in a straightforward, open, and transparent manner.

Mayor Ring asked if Councilmember Hatch or his alternate will get the chance to voice the City's opinion before the matter is voted on.

Mr. Ruane answered affirmatively.

Moved by Councilmember Hatch, seconded by Mayor Pro Tem Robbins, and voted 4 to 1 with respect to the 2013-14 ambulance services request for proposal process, to delegate the final selection and contracting authority for 911 emergency ambulance services in the City's exclusive operating area to the Orange County Fire Authority.

AYES: Conners, Hatch, Robbins, Ring

NOES: Hack

8.2 Moulton Smart Street Project Phase 2 Design and Multimodal Trail Designations

Assistant City Manager Reilly summarized the agenda report.

Councilmember Conners asked how golf carts will be prevented from driving along the Laguna Woods Village Garden Center to Gate 12 on the east side of Moulton Parkway.

Assistant City Manager Reilly stated that the use of bollards is being considered.

Councilmember Hack expressed his concern with having a golf cart crossing at Santa Maria Avenue and Moulton Parkway.

Councilmember Connors asked if it was possible to build out the wider sidewalk between the garden center and Santa Maria Avenue, but not allow golf carts to travel on the path.

Assistant City Manager Reilly answered affirmatively.

City Manager Macon stated that tree wells could be added to the section between the garden center and Santa Maria Avenue where golf carts would not be permitted. He noted that the tree wells could be removed at a later date should the City Council decide they want to add a golf cart path.

Councilmember Connors asked what potential liabilities exist for golf cart/automobile collisions if a golf cart crossing is added.

Jim Gross, Risk Manager, California Joint Powers Insurance Authority, stated that a strong defense to claims of that sort is based on having sound engineers and architects designing the paths and being in compliance with the other levels of design immunity.

Assistant City Manager Reilly stated that “and on the east side of Moulton Parkway from Santa Maria Avenue to the Village garden center driveway” will be added to Recommended Action A.

Councilmember Hatch expressed his concern over the passage of golf carts between the garden center and Santa Maria Avenue. He stated that two golf carts driving head on to each other might be susceptible to an accident.

Councilmember Hack expressed his support for the removal of the tree wells. He reiterated his previous statement that he does not support a golf cart crossing at Santa Maria Avenue and Moulton Parkway.

Mayor Ring stated that a crosswalk at the intersection of Santa Maria Avenue and Moulton Parkway is necessary because there are people illegally crossing the street to get to the garden center.

Councilmember Connors expressed her agreement with Mayor Ring’s statement. She noted that she is in favor of the recommended actions.

Councilmember Hatch requested that “an amount not to exceed \$15,000,” be added to Recommended Action B.

The recommended actions were moved by Councilmember Connors and seconded by Mayor Pro Tem Robbins.

Councilmember Hack requested item D to be voted on separately from items A, B and C.

Councilmember Conners and Mayor Pro Tem Robbins agreed to amend their motion accordingly.

Moved by Councilmember Conners, seconded by Mayor Pro Tem Robbins, and carried unanimously to:

- A. Direct staff to negotiate a change order with the County of Orange to remove tree wells along the rear of the sidewalk on the west side of Moulton Parkway between Santa Maria Avenue and Laguna Woods Village Gate 16 and on the east side of Moulton Parkway from Santa Maria Avenue to the Village garden center driveway to allow for future use as a multimodal trail accommodating pedestrian and golf cart travel.

AND

- B. Approve an amount not to exceed \$15,000 allocating Fuel Tax funds in the Contract – Traffic Engineering account for consultant design engineering work related to the removal of tree wells on the west side of Moulton Parkway to accommodate a multimodal trail.

AND

- C. Approve a resolution designating public rights of way as multimodal trails on which golf carts are allowed to travel, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, RESCINDING RESOLUTION NO. 11-20 AND DESIGNATING MULTIMODAL TRAILS IN THE PUBLIC RIGHTS-OF-WAY ON WHICH GOLF CARTS ARE ALLOWED TO TRAVEL

Moved by Councilmember Conners, seconded by Councilmember Hatch, and voted 4 to 1 to:

- D. Approve a resolution designating the Santa Maria Avenue multimodal crosswalk across Moulton Parkway as a highway crossing zone, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, DESIGNATING PORTIONS OF THE PUBLIC HIGHWAYS AS GOLF CART CROSSINGS IN CONFORMANCE WITH THE CALIFORNIA VEHICLE CODE

AYES: Conners, Hatch, Robbins, Ring
NOES: Hack

8.3 Community Outreach Strategies

City Manager Macon summarized the agenda report.

Moved by Councilmember Hack, seconded by Councilmember Conners, and carried unanimously to authorize staff to expand community outreach strategies to include replacing the quarterly Wood Works newsletter with a combination of periodic targeted mailings, public forums, and a Mayor's column.

Councilmember Hatch asked if the City Council authorized the City's Twitter account.

City Manager Macon stated that there was no specific action taken by the City Council.

Councilmember Hatch asked if there has been any significant interaction with the City's Twitter and members of the public.

City Manager Macon stated that the Twitter account currently has 721 followers. He noted that the City's tweets generally consist of upcoming meetings notices and public service-type announcements.

Councilmember Hack stated that the cable channels provide an outreach of information to the community. He expressed his concern for social media use in the City.

Mayor Ring requested CJPIA's opinion on the subject of social media.

Jim Gross, Risk Manager, California Joint Powers Insurance Authority, stated that many member agencies have moved into the realm of social media. He noted that CJPIA has developed a social media policy template for member agencies to utilize.

Mayor Ring asked how many people it takes to implement the policy.

Mr. Gross stated that implementing social media does take time away from other duties. He noted that the fewer media being used, the less time it takes away from staff.

Councilmember Hatch stated that he currently does not see a need for the City to get involved with social media.

Councilmember Conners suggested waiting to see what kind of experience the Golden Rain Foundation (GRF) has with their newly opened Facebook account. She expressed concern over the burden on staff to manage social media.

Councilmember Conners made a motion to give direction to staff to explore the social media policy with CJPIA and consider adopting such a policy to maintain the City's Twitter page.

There being no second to Councilmember Conner's motion, the motion failed.

Councilmember Hack asked who made the decision to create the City's twitter page.

City Manager Macon stated that it was a decision by the previous administration.

Moved by Councilmember Hack, seconded by Councilmember Hatch, and voted 4 to 1 to terminate the City's twitter account and have no participation in social media.

AYES: Hack, Hatch, Robbins, Ring

NOES: Conners

IX. PUBLIC COMMENTS – None

X. CITY COUNCIL COMMENTS AND ANNOUNCEMENTS

11.1 Reports on Meetings Attended per Government Code §53232.3.

A. Southern California Water Committee's 29th Annual Meeting & Dinner, October 24, 2013: Councilmember Hack

Councilmember Hack reported that the Committee discussed the upcoming water bond. He noted that the current year is quickly becoming one of the driest on record.

11.2 Other Meetings, Comments and Announcements

Councilmember Conners commended the City's recent flu shot clinic.

Councilmember Conners announced a Veterans Day Program taking place at Laguna Woods Village Clubhouse 5, on November 11, 2013 at 10 a.m.

Councilmember Conners discussed the recent Contractors Roundtable hosted by the Ad Hoc Economic and Community Development Committee.

Councilmember Hatch discussed a recent evaluation of Fire Chief Richter by the Orange County Fire Authority's (OCFA) Executive Committee.

Mayor Ring asked if the City Council would like a speaker to come make a presentation pertaining to the I-405 project.

The City Council was generally receptive to such a presentation.

Mayor Ring announced the grand opening of Laguna Café on November 2, 2013 at 12 p.m.

XI. CLOSED SESSION – None

XII. ADJOURNMENT

The meeting was adjourned at 4:03 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, November 20, 2013 at Laguna Woods City Hall 24264 El Toro Road, Laguna Woods, CA 92637.

MARC DONOHUE, Deputy City Clerk

Adopted: November 20, 2013

ROBERT B. RING, Mayor

6.2
WAIVE READING OF ORDINANCES AND
RESOLUTIONS
(NO REPORT)

6.3 TREASURER'S REPORTS

City of Laguna Woods
Monthly Treasurer's Report
October 31, 2013

CASH ON HAND1. Investments/General Fund

Local Agency Investment Fund	\$ 7,865,251
Subtotal	\$ 7,865,251

2. Investments/Transportation Fund

Local Agency Investment Fund	\$ 331,338
Subtotal	\$ 331,338

3. Other Interest & Non-Interest Bearing/General & Transportation

Petty Cash Funds	\$ 738
Analyzed Checking Account	\$ 293,790
Subtotal	\$ 294,528

TOTAL	\$ 8,491,117
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Note: LAIF reports interest earnings quarterly.



CITY of LAGUNA WOODS

Bob Ring
Mayor

October 31, 2013

Milt Robbins
Mayor Pro Tem

TO: Honorable Mayor and Councilmembers

Cynthia Conners
Councilmember

FROM: Ernestine Jones, Finance Manager

Bert Hack
Councilmember

SUBJECT: Quarterly Treasurer's Report: 1st Quarter,
FY 2013/2014 (July 1 – September 30, 2013)

Noel Hatch
Councilmember

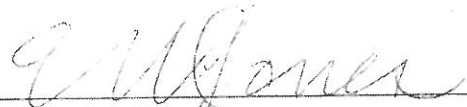
Christopher Macon
City Manager

Attached is the 1st Quarter, FY 2013/2014 Treasurer's Report for the period July 1 – September 30, 2013. The information provided includes a:

- ◆ Report showing quarter-ended Cash on Hand in the City's interest-bearing Local Agency Investment Fund (LAIF) account and in the City checking account and petty cash funds;
- ◆ Copy of the latest LAIF Remittance Advice showing quarter-ended principal balance and interest earned.

As City Treasurer, I certify that:

- ◆ All investment actions executed since the last report have been made in full compliance with the City of Laguna Woods Investment Policy; and
- ◆ The City of Laguna Woods will meet all expenditure obligations that might reasonably be anticipated for the next six months.


Ernestine Jones
Finance Manager & City Treasurer

City of Laguna Woods**Quarterly Treasurer's Report****July 1 - September 30, 2013****CASH ON HAND**1. Investments/General Fund

Local Agency Investment Fund	\$	<u>7,865,251</u>
Subtotal	\$	7,865,251

2. Investments/Transportation Fund

Local Agency Investment Fund	\$	<u>331,338</u>
Subtotal	\$	331,338

3. Other Interest & Non-Interest Bearing/General & Transportation

Petty Cash Funds	\$	830
Analyzed Checking Account	\$	<u>608,989</u>
Subtotal	\$	609,819

TOTAL	\$	8,806,408
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Note: LAIF reports interest earnings quarterly.



JOHN CHIANG

California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name	LAGUNA WOODS
Account Number	98-30-413

As of 10/15/2013, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 09/30/2013.

Earnings Ratio		.00000703151403121
Interest Rate		0.26%
Dollar Day Total	\$	729,946,367.38
Quarter End Principal Balance	\$	8,191,456.52
Quarterly Interest Earned	\$	5,132.63

State of California
Pooled Money Investment Account
Market Valuation
9/30/2013

Description	Carrying Cost Plus		Fair Value	Accrued Interest
	Accrued Interest Purch.	Amortized Cost		
United States Treasury:				
Bills	\$ 16,073,980,700.39	\$ 16,085,823,591.60	\$ 16,091,287,550.00	NA
Notes	\$ 17,563,802,960.73	\$ 17,563,335,015.37	\$ 17,583,838,500.00	\$ 14,889,100.00
Federal Agency:				
SBA	\$ 568,038,119.90	\$ 568,027,282.47	\$ 564,112,809.12	\$ 539,907.74
MBS-REMICs	\$ 159,739,683.78	\$ 159,739,683.78	\$ 173,101,489.62	\$ 762,107.97
Debentures	\$ 1,574,993,399.51	\$ 1,574,391,795.33	\$ 1,573,284,600.00	\$ 3,905,036.66
Debentures FR	\$ -	\$ -	\$ -	\$ -
Discount Notes	\$ 2,548,035,458.35	\$ 2,549,005,486.11	\$ 2,549,679,000.00	NA
GNMA	\$ 109.26	\$ 109.26	\$ 109.34	\$ 1.14
IBRD Debenture	\$ 549,990,597.01	\$ 549,990,597.01	\$ 550,113,000.00	\$ 710,762.50
IBRD Deb FR	\$ -	\$ -	\$ -	\$ -
CDs and YCDs FR	\$ 400,000,000.00	\$ 400,000,000.00	\$ 400,000,000.00	\$ 249,114.44
Bank Notes	\$ -	\$ -	\$ -	\$ -
CDs and YCDs	\$ 7,475,000,000.00	\$ 7,475,000,000.00	\$ 7,472,128,794.54	\$ 2,625,888.88
Commercial Paper	\$ 1,974,637,513.87	\$ 1,974,883,972.23	\$ 1,974,778,729.16	NA
Corporate:				
Bonds FR	\$ -	\$ -	\$ -	\$ -
Bonds	\$ -	\$ -	\$ -	\$ -
Repurchase Agreements	\$ -	\$ -	\$ -	\$ -
Reverse Repurchase	\$ -	\$ -	\$ -	\$ -
Time Deposits	\$ 4,376,640,000.00	\$ 4,376,640,000.00	\$ 4,376,640,000.00	NA
AB 55 & GF Loans	\$ 3,352,638,649.37	\$ 3,352,638,649.37	\$ 3,352,638,649.37	NA
TOTAL	\$ 56,617,497,192.17	\$ 56,629,476,182.53	\$ 56,661,603,231.15	\$ 23,681,919.33

Fair Value Including Accrued Interest

\$ 56,685,285,150.48

Repurchase Agreements, Time Deposits, AB 55 & General Fund loans, and Reverse Repurchase agreements are carried at portfolio book value (carrying cost).

The value of each participating dollar equals the fair value divided by the amortized cost(1.00056732).
As an example: if an agency has an account balance of \$20,000,000.00, then the agency would report its participation in the LAIF valued at \$20,011,346.41 or \$20,000,000.00 x 1.00056732.

6.4 WARRANT REGISTER

CITY OF LAGUNA WOODS
WARRANT REGISTER
November 20, 2013

Check Number	Check Date	Vendor Name	Description	Amount
PREPAID WARRANTS:				
<i>Automatic Bank Debits</i>				
Debit	10/10/2013	ADP PAYROLL SERVICES	Pay Period Ended 10/4/2013	34,496.18
Debit	10/10/2013	ICMA RETIREMENT CORPORATION	Pay Period Ended 10/4/2013	1,679.43
Debit	10/10/2013	ADP PAYROLL SERVICES	Processing Charges/Payroll 10/4/2013	129.05
Debit	10/03/2013	TAKECARE/WAGE WORKS	Flexible Spending Account (FSA 125) Reimbursements	94.02
Debit	10/24/2013	ADP PAYROLL SERVICES	Pay Period Ended 10/18/2013	33,621.99
Debit	10/24/2013	ICMA RETIREMENT CORPORATION	Pay Period Ended 10/18/2013	1,679.43
Debit	10/24/2013	ADP PAYROLL SERVICES	Processing Charges/Payroll 10/18/2013	125.14
Debit	10/31/2013	ICMA RETIREMENT CORPORATION	Supplemental Pay/Keane/401 Employee Contribution	12,373.11
Debit	10/31/2013	ICMA RETIREMENT CORPORATION	Supplemental Pay/Keane/457 Employee Contribution	3,616.20
Debit	10/31/2013	BANK OF AMERICA	Bank Account Service Fees	75.00
<i>Other</i>				
114125	10/16/2013	AT&T	Telephone/581-3974/September 2013	79.86
114126	10/16/2013	AT&T	Telephone/583-1105/September 2013	16.14
114127	10/16/2013	AT&T	White Pages/October 2013	3.81
114128	10/16/2013	CALIFORNIA YELLOW CAB	Taxi Voucher Service/September 2013	16,085.00
114129	10/16/2013	CALPERS - RETIREMENT	Retirement Contribution/Period Ending 10/4/13	6,362.56
114130	10/16/2013	CIVIL SOURCE	Engineering Services/April 2013	2,330.00
114131	10/16/2013	DEPARTMENT OF JUSTICE	New Employee Screening	32.00
114132	10/16/2013	FOLEY, PATRICK	Mileage Reimbursement	20.00
114133	10/16/2013	KONICA MINOLTA BUSINESS	Copier Charges/July-September 2013	228.41
114134	10/16/2013	CHRISTOPHER MACON	Technology Allowance/September 2013	150.00
114135	VOID	VOID	VOID	-

**CITY OF LAGUNA WOODS
WARRANT REGISTER
November 20, 2013**

Check Number	Check Date	Vendor Name	Description	Amount
114136	10/16/2013	SADDLEBACK WINDOWS AND DOORS	CDBG Energy Efficiency Program	17,125.00
114137	10/16/2013	SIEMENS INDUSTRY, INC.	Signal Maintenance/September 2013	1,191.60
114138	10/16/2013	SOUTH COUNTY OUTREACH	Community Services Grant/July-September 2013	5,000.00
114139	10/16/2013	SOUTHERN CALIFORNIA EDISON	Safety Lights Over Traffic Signals/September 2013	327.29
114140	10/16/2013	SOUTHERN CALIFORNIA EDISON	Right of Way/September 2013	2,042.99
114141	10/16/2013	THE GAS COMPANY	City Hall Utilities/September 2013	14.30
114142	10/16/2013	REILLY, DOUGLAS C.	Employee Benefit/Mileage Reimbursement	747.88
114143	10/22/2013	AFLAC	Employee Benefit Program/November 2013	68.90
114144	10/22/2013	AGE WELL SENIOR SERVICES	Community Services Grant/July-September 2013	18,750.00
114145	10/22/2013	ATLAS HOME DESIGN	Waste Diversion Refund/BP 36676C	250.00
114146	10/22/2013	CAA	Code Enforcement/September 2013	4,326.50
114147	10/22/2013	CALPERS - HEALTH	Employee Benefit Program/November 2013	3,710.83
114148	10/22/2013	CALPERS - RETIREMENT	Retirement Contribution/Period Ending 10/18/13	6,362.56
114149	10/22/2013	CITY OF LAGUNA BEACH	Animal Services/October 2013	7,513.00
114150	10/22/2013	EL TORO WATER DISTRICT	Linear Park Irrigation/October 2013	599.04
114151	10/22/2013	EL TORO WATER DISTRICT	Dog Park Water Fountain/October 2013	19.50
114152	10/22/2013	EL TORO WATER DISTRICT	City Hall Utilities/September 2013	28.00
114153	10/22/2013	EL TORO WATER DISTRICT	City Hall Utilities/September 2013	108.19
114154	10/22/2013	JAMES HASTON	Mileage Reimbursement/September 2013	20.34
114155	10/22/2013	ICMA RETIREMENT CORPORATION	Plan Administration Fee/October-December 2013	125.00
114156	10/22/2013	KFL DEVELOPMENT	Waste Diversion Deposit Refund/BP 37063C	250.00
114157	10/22/2013	KONE INC.	Elevator Maintenance/October 2013	234.19
114158	10/22/2013	MC FADDEN CONSTRUCTION	Waste Diversion Deposit Refund/BP 36260A	1,400.00
114159	10/22/2013	GWEN NORTON-PERRY	Transition Consulting/September 2013	650.00
114160	10/22/2013	OBR ARCHITECTURE, INC.	City Hall Improvement Design Services	8,285.00

CITY OF LAGUNA WOODS
WARRANT REGISTER
November 20, 2013

Check Number	Check Date	Vendor Name	Description	Amount
114161	10/22/2013	TERESE S. OLIVER	Attorney/Redlight/September 2013	1,035.00
114162	10/22/2013	ONE WAY CONSTRUCTION	Waste Diversion Deposit Refund/BP 36695C	500.00
114163	10/22/2013	ORANGE COUNTY REGISTER-NOTICES	Public Notices/September 2013	42.90
114164	10/22/2013	ORANGE COUNTY TREASURER-SHERIFF	Sheriff Services/October 2013	115,887.14
114165	10/22/2013	PV MAINTENANCE INC	ROW/Street Maintenance/September 2013	14,926.59
114166	10/22/2013	SCOTT FAZEKAS & ASSOCIATES	Plan Check Services/September 2013	1,850.00
114167	10/22/2013	SOUTH COAST TROPHY & ENGRAVING	Council Chamber Nameplates	101.52
114168	10/22/2013	SOUTHERN CALIFORNIA EDISON	Irrigation Controllers/September 2013	111.15
114169	10/22/2013	WAGE WORKS	Administration Fees/October 2013	50.00
114170	10/22/2013	WARE DISPOSAL	Bulky Item Collection/September-October 2013	7,897.50
114171	10/30/2013	AT&T	Telephone/458-3487/October 2013	32.89
114172	10/30/2013	CALIFORNIA YELLOW CAB	Non-Emergency Medical/August-September 2013	11,856.00
114173	10/30/2013	DAVID EVANS & ASSOCIATES INC.	Moulton Phase 2/September 2013	44,298.04
114174	10/30/2013	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program/November 2013	539.50
114175	10/30/2013	JLS PROFESSIONAL SERVICES	Waste Diversion Deposit Refunds	2,050.00
114176	10/30/2013	JONES, ERNESTINE	Employee Benefit Program/October 2013	347.30
114177	10/30/2013	KEANE, LESLIE A.	Cell Phone Reimbursement/July-August 8, 2013	123.59
114178	10/30/2013	LOS ANGELES TIMES	Newspaper Delivery/November-December 2013	64.00
114179	10/30/2013	MANAGED HEALTH NETWORK	Employee Benefit Program/November 2013	22.23
114180	10/30/2013	MICHAEL BRANDMAN ASSOCIATES	EIR/Specific Plan/September 2013	979.98
114181	10/30/2013	MIG	Specific Plan/September 2013	840.00
114182	10/30/2013	NIEVES LANDSCAPE, INC.	Landscape Maintenance	135.00
114183	10/30/2013	OFFICEMAX INC	Office Supplies/Copier Paper	263.15
114184	10/30/2013	ORANGE COUNTY TREASURER-SHERIF	Communication Charges/2nd Quarter FY 2013-14	225.00
114185	10/30/2013	PEAK LIGHTING & ELECTRIC, INC.	Streetlight Maintenance/October 2013	704.52

CITY OF LAGUNA WOODS
WARRANT REGISTER
November 20, 2013

Check Number	Check Date	Vendor Name	Description	Amount
114186	10/30/2013	PMC	Safety Element Update/September 2013	9,868.75
114187	10/30/2013	SCORPION BACKHOE	City Hall Storm Drain Project	67,761.59
114188	10/30/2013	SIEMENS INDUSTRY, INC.	Signal Maintenance/September 2013	2,358.00
114189	10/30/2013	SONITROL	Alarm Monitoring/November 2013	60.68
114190	VOID	VOID	VOID	-
114191	10/30/2013	SOUTHERN CALIFORNIA EDISON	Ridge Route Park/October 2013	52.30
114192	10/30/2013	SOUTHERN CALIFORNIA EDISON	City Centre Park/October 2013	29.53
114193	10/30/2013	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program/November 2013	150.80
114194	10/30/2013	WM CURBSIDE, LLC	Waste Collection/September 2013	14,006.04
114195	10/30/2013	KEANE, LESLIE A.	Supplemental Pay/Severance & Leave Payment	26,878.18
114196	10/30/2013	SOUTHERN CALIFORNIA EDISON	Residential Streetlights/United/October 2013	1,731.87
114197	10/30/2013	SOUTHERN CALIFORNIA EDISON	City Hall Utilities/October 2013	1,510.99
114198	11/06/2013	AT&T	Telephone/452-0600/October 2013	385.13
114199	11/06/2013	AT&T	Telephone/639-0500/October 2013	187.37
114200	11/06/2013	AT&T	Telephone/770-9359/October 2013	16.37
114201	11/06/2013	BRAILLE INSTITUTE	Community Services Grant/4th Quarter 2013	5,000.00
114202	11/06/2013	CIVIL SOURCE	Engineering Services/September 2013	63,778.62
114203	11/06/2013	CYNTHIA CONNERS	Expense Reimbursement/CJPIA Conference	137.39
114204	11/06/2013	EJ MEYER COMPANY	Moulton Pkwy Phase 1/Fire Department Connection	10,868.90
114205	11/06/2013	HOME LIFE CONCEPTS	Waste Diversion Deposit Refund/BP 34279C	500.00
114206	11/06/2013	JOLANDA'S CATERING & CAFE	Contractor's Roundtable Breakfast Meeting	259.20
114207	11/06/2013	KONICA MINOLTA	Copier Lease/November 2013	483.84
114208	11/06/2013	LAURA'S HOUSE	Community Services Grant/4th Quarter 2013	625.00
114209	11/06/2013	MACEACHENN CONSTRUCTION	Waste Diversion Deposit Refund/BP 36358D	900.00
114210	11/06/2013	MIG	Planning Services/September 2013	2,523.00

**CITY OF LAGUNA WOODS
WARRANT REGISTER
November 20, 2013**

Check Number	Check Date	Vendor Name	Description	Amount
114211	11/06/2013	NIEVES LANDSCAPE, INC.	Landscape Maintenance	2,953.00
114212	11/06/2013	OFFICE DEPOT	Office Supplies	147.55
114213	11/06/2013	ORANGE COAST PLUMBING	Building Maintenance	150.00
114214	11/06/2013	RUTAN & TUCKER, LLP	Attorney Services/September 2013	6,400.95
114215	11/06/2013	SBLI OF MASSACHUSETTS	Employee Benefit Program/October-December 2013	203.06
114216	11/06/2013	SOUTHERN CALIFORNIA EDISON	Traffic Signal Controllers/October 2013	904.58
114217	11/06/2013	TRAUMA INTERVENTION PROGRAM	Community Services Grant/4th Quarter 2013	1,250.00
114218	11/06/2013	YOLIE TRIPPY	Expense Reimbursement/CJPIA Conference	148.83
114219	11/06/2013	WLC ARCHITECTS	City Hall Generator Project/September 2013	496.87
114220	11/13/2013	AT&T	White Pages/November 2013	3.81
114221	11/13/2013	CALPERS - RETIREMENT	Retirement Contributions/Period Ending 11/1/13	6,362.56
114222	11/13/2013	CAPTIONING UNLIMITED	Closed Captioning/October 30 Council Meeting	300.00
114223	11/13/2013	CRAFTSMAN CONSTRUCTION	Waste Diversion Deposit Refund/BP 37064C	250.00
114224	11/13/2013	AKSHAY DIXIT	Taxi Voucher Refund	32.50
114225	11/13/2013	GARY GATES	Employee Benefit Program/October 2013	439.71
114226	11/13/2013	GOLDEN RAIN FOUNDATION	Grading Permit Refund/GP-773	664.24
114227	11/13/2013	HILLA BAR-EL SOLE PROP	Building Permit Refund/BP 38019C	504.32
114228	11/13/2013	AMMAR MAAYTAH	Waste Diversion Deposit Refund/BP 37427C	250.00
114229	11/13/2013	CHRISTOPHER MACON	Technology Allowance/October 2013	150.00
114230	11/13/2013	TERESE S. OLIVER	Attorney/Red Light Camera/October 2013	2,281.07
114231	11/13/2013	PMC	Planning Services/October 2013	1,710.00
114232	11/13/2013	SOUTH COAST RESTORATION	Waste Diversion Deposit Refund/BP 37010C	250.00
114233	11/13/2013	SOUTHERN CALIFORNIA EDISON	Safety Lights Over Traffic Signals/October 2013	324.86
114234	11/13/2013	SOUTHERN CALIFORNIA EDISON	Right of Way/October 2013	2,039.01
114235	11/13/2013	THE GAS COMPANY	City Hall Utilities/October 2013	13.81

CITY OF LAGUNA WOODS
WARRANT REGISTER
November 20, 2013

Check Number	Check Date	Vendor Name	Description	Amount
114236	11/13/2013	VANTAGEPOINT TRANSFER AGT-457	457 Plan Contribution/October 2013	1,900.00
Total Prepaid Warrants				637,434.72
REGULAR WARRANTS:				
114237	11/13/2013	CALIFORNIA YELLOW CAB	Taxi Voucher/Non-Emergency Medical/October 2013	22,615.00
114238	11/13/2013	COMMPRO	Website Training/Hosting/November 2013	317.50
114239	11/13/2013	CYNTHIA CONNERS	Auto Allowance/November 2013	300.00
114240	11/13/2013	EL TORO WATER DISTRICT	City Irrigation/October 2013	6,245.04
114241	11/13/2013	GREAT CLEANING SERVICE	Janitorial Service/October 2013	843.35
114242	11/13/2013	ROBERT NOEL HATCH	Auto Allowance/November 2013	300.00
114243	11/13/2013	DANIEL F KENNEY	Waste Diversion Deposit Refund/BP 37981C	250.00
114244	11/13/2013	JANET MEANS TTEE	Waste Diversion Deposit Refund/BP 37405C	250.00
114245	11/13/2013	NIEVES LANDSCAPE, INC.	Landscape Maintenance	12,221.87
114246	11/13/2013	GWEN NORTON-PERRY	Transition Consulting/October 2013	500.00
114247	11/13/2013	ONE WAY CONSTRUCTION	Waste Diversion Deposit Refund/BP 36248B	250.00
114248	11/13/2013	ORANGE COUNTY REGISTER-NOTICES	Public Notices/October 2013	118.80
114249	11/13/2013	ORKIN	Pest Control/Nov 2013	92.93
114250	11/13/2013	PMC	Safety Element Update/October 2013	5,422.75
114251	11/13/2013	PV MAINTENANCE INC.	2013 POD Exercise/Traffic Control Services	2,436.00
114252	11/13/2013	REDFLEX TRAFFIC SYSTEMS	Red Light Camera/October 2013	8,750.00
114253	11/13/2013	RING, ROBERT	Auto Allowance/November 2013	300.00
114254	11/13/2013	SIEMENS INDUSTRY, INC.	Signal Maintenance/October 2013	1,191.60
114255	11/13/2013	SIERRA INSTALLATIONS, INC.	Banner Change-Out	1,915.00
114256	11/13/2013	SIGNS BY CREATIONS UNLIMITED	Median Sign Maintenance	873.20

CITY OF LAGUNA WOODS
WARRANT REGISTER
November 20, 2013

Check Number	Check Date	Vendor Name	Description	Amount
114257	11/13/2013	STATE WATER RESOURCES	Annual Permit Fee/Fiscal Year 2013-14	9,594.00
114258	11/13/2013	SYNOPTIK	IT Services/November 2013	1,215.00
114259	11/13/2013	GREGORY VAN CULIN	Taxi Voucher Refund	100.00
114260	11/13/2013	VANTAGEPOINT TRANSFER AGT-457	457 Plan Contribution/November 2013	1,900.00
114261	11/13/2013	WARE DISPOSAL	Sharps Containers/October 2013	527.86
114262	11/13/2013	WEST COAST REMODELING EXPERTS	Waste Diversion Deposit Refund/BP 36589C	500.00
Total Regular Warrants				79,029.90
Total Register				716,464.62

6.5

**EL TORO ROAD AND MOULTON PARKWAY
MEASURE M2 REGIONAL TRAFFIC SIGNAL
SYNCHRONIZATION PROJECT APPLICATIONS**

RESOLUTION NO. 13-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING THE SUBMITTAL OF THE EL TORO ROAD TRAFFIC SIGNAL SYNCHRONIZATION PROJECT AND THE MOULTON PARKWAY TRAFFIC SIGNAL SYNCHRONIZATION PROJECT TO THE ORANGE COUNTY TRANSPORTATION AUTHORITY FOR FUNDING UNDER THE COMPETITIVE MEASURE M2 REGIONAL TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM

WHEREAS, the Measure M2 Regional Traffic Signal Synchronization Program targets over 2,000 signalized intersections across Orange County to maintain traffic signal synchronization, improve traffic flow and reduce congestion across jurisdictions; and

WHEREAS, the City of Laguna Woods has been declared by the Orange County Transportation Authority to meet the eligibility requirements to receive revenues as part of Measure M2; and

WHEREAS, the City of Laguna Woods has a currently adopted Local Signal Synchronization Plan consistent with the Regional Traffic Signal Synchronization Master Plan as a key component of local agencies' efforts to synchronize traffic signals across local agencies' boundaries; and

WHEREAS, the City of Laguna Woods will provide matching funds for each project as required by the Orange County Comprehensive Transportation Funding Programs Procedures Manual; and

WHEREAS, the City of Laguna Woods will not use Measure M funds to supplant developer fees or other commitments; and

WHEREAS, the City of Laguna Woods desires to join together with the cities of Aliso Viejo, Laguna Hills and Laguna Niguel, and the California Transportation Department, to implement the multi-jurisdictional regional signal synchronization projects listed below; and

WHEREAS, the City of Laguna Woods is the lead agency for implementing these projects.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City Council requests that the Orange County Transportation Authority allocate funds in the amount specified in the City of Laguna Woods' application for the El Toro Road Regional Traffic Signal Synchronization Project.

SECTION 2. The City Council requests that the Orange County Transportation Authority allocate funds in the amount specified in the City of Laguna Woods' application for the Moulton Parkway Regional Traffic Signal Synchronization Project.

SECTION 3. The City of Laguna Woods will provide matching funds as required for the regional traffic signal synchronization projects listed in sections 1 and 2 above.

SECTION 4. The Deputy City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED on this XX day of November 2013.

ROBERT B. RING, Mayor

ATTEST:

MARC DONOHUE, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, MARC DONOHUE, Deputy City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 13-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of November 2013, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:

MARC DONOHUE, Deputy City Clerk

6.6
2013 CALIFORNIA BUILDING STANDARDS &
LOCAL AMENDMENTS

ORDINANCE NO. 13-XX

AN ORDINANCE OF THE CITY OF LAGUNA WOODS, CALIFORNIA AMENDING TITLE 10 OF THE LAGUNA WOODS MUNICIPAL CODE BY ADOPTING BUILDING AND SAFETY ADMINISTRATIVE PROVISIONS, BY REFERENCE THE 2013 EDITIONS OF THE CALIFORNIA BUILDING, FIRE, RESIDENTIAL, PLUMBING, ELECTRICAL, MECHANICAL AND GREEN BUILDING STANDARDS CODES, AND RELATED MODEL AND UNIFORM CODES, WITH REFERENCE STANDARDS, APPENDICES AND AMENDMENTS THERETO

THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapters 10.08, 10.10, 10.12, 10.14, 10.16, 10.22 and 10.24 of Title 10 (Buildings and Construction) of the Laguna Woods Municipal Code adopting by reference the 2010 edition of the California Building Code, Volume 1 and 2 including Chapter I, Division II Administration and Appendix I, based on the 2009 edition of the International Building Code, as published by the International Code Council, 2010 edition of the California Electrical Code, based on the 2008 edition of the National Electrical Code, as published by the National Fire Protection Association, 2010 edition of the California Plumbing Code, and the 2010 edition of the California Mechanical Code, based on the 2009 editions of the Uniform Plumbing Code, and the 2009 Uniform Mechanical Code, as published by the International Association of Plumbing and Mechanical Officials, 2010 edition of the California Fire Code, based on the 2009 edition of the International Fire Code, as published by the International Code Council, 2010 edition of the California Residential Code, based on the 2009 edition of the International Residential Code, as published by the International Code Council, and the 2010 California Green Building Standards Code, are hereby repealed in their entirety; provided however, that such repeal shall not affect or excuse any violation of any of said codes occurring prior to the effective date of this ordinance.

SECTION 2. Chapter 10.05 (Building Administrative Provisions) is hereby added to Title 10 (Buildings and Construction) of the Laguna Woods Municipal Code as follows:

CHAPTER 10.05. BUILDING ADMINISTRATIVE PROVISIONS

- Sec. 10.05.010. - Section 101 general.
- Sec. 10.05.020. - Section 102 applicability.
- Sec. 10.05.030. - Section 103 building division.
- Sec. 10.05.040. - Section 104 duties and powers of building official.
- Sec. 10.05.050. - Section 105 permits.
- Sec. 10.05.060. - Section 106 construction documents.
- Sec. 10.05.070. - Section 107 temporary structures and uses.
- Sec. 10.05.080. - Section 108 fees.
- Sec. 10.05.090. - Section 109 inspections.
- Sec. 10.05.100. - Section 110 certificate of occupancy.
- Sec. 10.05.110. - Section 111 service utilities.

- Sec. 10.05.120. - Section 112 board of appeals.
 Sec. 10.05.130. - Section 113 violations and penalties.
 Sec. 10.05.140. - Section 114 stop work order.
 Sec. 10.05.150. - Section 115 unsafe structures and buildings.

Sec. 10.05.010. - Adoption of building administrative provisions.

(a) The City Council of the City of Laguna Woods hereby adopts building administrative provisions for the use of the California Building Codes set forth in Title 10 (Buildings and Construction) of the Laguna Woods Municipal Code, and when referenced by other City of Laguna Woods Municipal Codes. Said building administrative provisions are adopted and incorporated as if fully set forth herein. Not less than one copy of the building administrative provisions is filed with the Office of the City Clerk and available for public inspection.

(b) The purpose of these administrative provisions is to provide authority to the Building Division and guidance for the implementation to regulate construction so as to provide protection for life and property.

Sec. 10.05.020. - Section 101 general.

101.1 Title. These regulations shall be known as the Building Administrative Provisions of the California Building Codes of the State of California, hereinafter referred to as “the code” or “the codes.”

101.2 Scope. The provisions of the codes shall apply to the construction, alteration, movement, enlargement, replacement, repair, equipment, used and occupancy, location, maintenance, removal and demolition of every building or structure or any appurtenances connected or attached to such buildings or structures.

The provisions of this chapter are utilized by the Grading Code, except where specific administrative provisions are outlined within the Grading Code.

101.2.1 Appendices. Provisions in the appendices of the codes, shall not apply unless specifically adopted.

101.3 Intent. The purpose of the codes is to establish the minimum requirements to safeguard the public health, safety and general welfare through structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment and to provide safety to firefighters and emergency responders during emergency operations.

101.4 Referenced codes. Codes listed in Sections 101.4.1 through 101.4.10 and referenced elsewhere in the codes shall be considered part of the requirements of the codes to the prescribed extent of each such reference.

101.4.1 Building Code. The provision of the California Building Code shall apply to all

buildings and structures other than those meeting the scoping limitations contained in the California Residential Code.

101.4.2 Residential Code. The provisions of the California Residential Code shall apply to detached one and two family dwellings and multiple single-family dwellings (townhomes) not more than three stories above grade plane in height with a separate means of egress and their accessory structures.

101.4.3 Electrical Code. The provisions of the California Electrical Code shall apply to the installation of electrical systems, including alterations, repairs, replacement, equipment, appliances, fixtures, fittings and appurtenances thereto.

101.4.4 Mechanical Code. The provisions of the California Mechanical Code shall apply to the installation, alterations, repairs and replacement of residential and commercial mechanical and gas systems, including equipment, appliances, fixtures, fittings and for appurtenances, including ventilating, heating, cooling, air-conditioning and refrigeration systems, incinerators and other energy-related systems. Where there is a conflict between the California Mechanical and Plumbing Codes, as related to chapters for gas or fuel, the provisions provided in the Plumbing Code shall prevail.

101.4.5 Plumbing Code. The provisions of the California Plumbing Code shall apply to the installation, alteration, repair, replacement of plumbing systems and gas delivery systems, including equipment, appliances, fixtures, fittings and appurtenances, and where connected to a water or sewage system and all aspects of a medical gas system. The provisions of the California Plumbing Code shall apply to private sewage disposal systems.

101.4.6 Energy Code. The provisions of the California Energy Code, Title 24, Part 6 shall apply to all matters governing the design and construction of buildings for energy efficiency.

101.4.7 Green Building Standards Code. The mandatory provisions of the California Green Building Standards Code as adopted in Title 10 Chapter 24 shall apply to all new buildings and structures.

101.4.8 Property Maintenance Code. The provisions of the Uniform Housing Code and the City Municipal Code shall apply to existing structures and premises; equipment and facilities; light, ventilation, space heating, sanitation, life and fire safety hazards; responsibilities of owners, operators and occupants; and occupancy of existing premises and structures.

101.4.9 Grading Code. The provisions of the Municipal Grading Code as indicated in section 101.2 for excavation, grading, earthwork, fills and embankments performed on private property within this jurisdiction.

Sec. 10.05.030. - Section 102 applicability.

102.1 General. Where, in any specific case, different sections of the codes specify different materials, methods of construction or other requirements, the most restrictive shall govern. Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall be applicable.

102.2 Other laws. The provisions of the codes shall not be deemed to nullify any provisions of local, state or federal law.

102.3 Application of references. References to chapter or section numbers, or to provisions not specifically identified by number shall be construed to refer to such chapter, section or provision of the codes.

102.4 Referenced codes and standards. The codes and standards referenced in the codes shall be considered part of the requirements of the codes to the prescribed extent of each such reference. Where differences occur between provisions of the codes and referenced codes and standards, the provisions of the codes shall apply.

102.5 Partial invalidity. In the event that any part or provision of the codes is held to be illegal or void, this shall not have the effect of making void or illegal any of the other parts or provisions.

102.6 Existing structures. The legal occupancy of any structure existing on the date of adoption of the codes shall be permitted to continue without change, except as is specifically covered in the codes or as is deemed necessary by the Building Official for the general safety and welfare of the occupants and the public.

102.7 Reconstruction. If the value of the reconstruction or renovations of a building is equal to or exceeds 75 percent of the value of the building, the entire building shall comply with the Code provisions for new construction. The value of the reconstruction or renovation for a property shall include the value of all construction stemming from construction-related permits issued within the last two years.

Within individual dwelling units of multi-family dwelling structures, when the value of the reconstruction or renovations within an individual residence equals or exceeds 50 percent of the value of that individual residential system, the entire system shall comply with the code provisions for new construction. Reconstruction or renovations shall include all construction stemming from construction-related permits issued within the last two years for that residence.

Work being performed only for the purposes of seismic upgrade and not in conjunction with other alterations need not be considered as related permits within the last two years.

Sec. 10.05.040. - Section 103 building division.

103.1 Creation of enforcement agency. The Building Division is hereby created and the official in charge thereof shall be known as the Building Official. The Building Official shall

report to the City Manager or his or her designee.

103.2 Appointment. The Building Official shall be appointed by the City Manager.

103.3 Deputies. In accordance with the prescribed procedures of the City and with the concurrence of the City Manager, the Building Official shall have the authority to appoint a Deputy Building Official, the related technical officers, inspectors, plan examiners and other agents. Such appointed agents shall have powers as delegated by the Building Official.

Sec. 10.05.050. - Section 104 duties and powers of building official.

104.1 General. The Building Official is hereby authorized and directed to enforce the provisions of the codes. The Building Official shall have the authority to render interpretations of the codes and to adopt policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures shall be in compliance with the intent and purpose of the codes. Such policies and procedures shall not have the effect of waiving requirements specifically provided for in the codes.

104.2 Applications and permits. The Building Official shall receive applications, review construction documents and issue permits for the erection, and alteration, demolition and moving of buildings and structures, grading, inspect the premises for which such permits have been issued and enforce compliance with the provisions of the codes.

104.3 Notices and orders. The Building Official shall issue all necessary notices or orders to ensure compliance with the codes.

104.4 Inspections. The Building Official shall make all of the required inspections, or the Building Official shall have the authority to accept reports of inspection by approved agencies or individuals. Reports of such inspections shall be in writing and be certified by a responsible officer of such approved agency or by the responsible individual. The Building Official is authorized to engage such expert opinion as deemed necessary to report upon unusual technical issues that arise, subject to the approval of the appointing authority.

104.5 Identification. The Building Official and appointees shall carry proper identification when inspecting structures or premises in the performance of duties under the codes.

104.6 Right of entry. Where it is necessary to make an inspection to enforce the provisions of the codes or where the Building Official has reasonable cause to believe that there exists in a structure or upon a premises a condition which is contrary to or in violation of the codes which makes the structure or premises unsafe, dangerous or hazardous, the Building Official is authorized to enter the structure or premises at reasonable times to inspect or to perform the duties imposed by the codes, provided that if such structure or premises be occupied that credentials be presented to the occupant and entry requested. If such structure or premises is unoccupied, the Building Official shall first make a reasonable effort to locate the owner or other person having charge or control of the structure or premises and request entry. If entry is refused, the Building Official shall have recourse to the remedies provided by law to secure

entry.

104.7 Department records. The Building Official shall keep official records of applications received, permits and certificates issued, fees collected, reports of inspections, and notices and orders issued. Such records shall be retained in the official records for the period required for retention of public records.

104.8 Liability. The Building Official, member of the board of appeals, or employee charged with the enforcement of the codes, while acting for the jurisdiction in good faith and without malice in the discharge of the duties required by the codes or other pertinent law or ordinance, shall not thereby be rendered liable personally and is hereby relieved from personal liability for any damage accruing to persons or property as a result of any act or by reason of an act or omission in the discharge of official duties. Any suit instituted against an officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of the codes shall be defended by legal representative of the jurisdiction until the final termination of the proceedings. The Building Official or any subordinate shall not be liable for cost in any action, suit or proceeding that is instituted in pursuance of the provisions of the codes.

104.9 Approved materials and equipment. Materials, equipment and devices approved by the Building Official shall be constructed and installed in accordance with such approval.

104.10 Used materials and equipment. The use of used materials which meet the requirements of the codes for new materials is permitted. Used equipment and devices shall not be reused unless approved by the Building Official.

104.11 Modifications. Wherever there are practical difficulties involved in carrying out the provisions of the codes, the Building Official shall have the authority to grant modifications for individual cases, upon application of the owner or owner's representative, provided the Building Official shall first find that special individual reason makes the strict letter of the codes impractical and the modification is in compliance with the intent and purpose of the codes and that such modification does not lessen health, accessibility, life and fire safety, or structural requirements. The details of action granting modifications shall be recorded and entered in the files of the Building Division.

104.12 Alternative materials, design and methods of construction and equipment. The provisions of the codes are not intended to prevent the installation of any material or to prohibit any design or method of construction not specifically prescribed by the codes, provided that any such alternative has been approved. An alternative material, design or method of construction shall be approved where the Building Official finds that the proposed design is satisfactory and complies with the intent of the provisions of the codes, and that the material, method or work offered is, for the purpose intended, at least the equivalent of that prescribed in the codes in quality, strength, effectiveness, fire resistance, durability and safety,

104.13 Evaluation reports. Supporting data, where necessary to assist in the approval of materials or assemblies not specifically provided for in the codes, shall consist of valid

evaluation reports from approved sources.

104.14 Tests. Whenever there is insufficient evidence of compliance with the provisions of the codes, or evidence that a material or method does not conform to the requirements of the codes, or in order to substantiate claims for alternative materials or methods, the Building Official shall have the authority to require tests as evidence of compliance to be made at no expense to the jurisdiction. Test methods shall be as specified in the codes or by other recognized test standards. In the absence of recognized and accepted test methods, the Building Official shall approve the testing procedures. Tests shall be performed by an approved agency. Reports of such tests shall be retained by the Building Official for the period required for retention of public records.

Sec. 10.05.060. - Section 105 permits.

105.1 Required. Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, grading on private property, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by the codes, or to cause any such work to be done, shall first make application to the Building Official and obtain the required permit.

Work performed without permit constitutes a violation and is subject to Section 113 of this Chapter. Upon determination by the Building Official, work performed without permit may constitute an unsafe structure of building.

Incidental structures or improvements of a minor nature may be exempt from the city permit process upon the determination of the Building Official. In place of permits and inspections the Building Official may utilize alternate means, such as certifications, imaging or programs to track and verify compliance.

105.2 Time based permit. In lieu of an individual permit for each alteration to an already approved electrical, gas, mechanical or plumbing installation, the Building Official is authorized to issue a permit, valid for a specific time period not exceeding one year, upon application therefore to any person, firm or corporation continually employing one or more professionally licensed or licensed persons in the trade for which the permit is sot, stationed in the building, structure or on the premises owned or operated by the applicant for the permit.

The Building Official may detail additional scope, parameters and conditions of this permit. This permit may be revoked when it is determined by the Building Official that the outlined scope, parameters, conditions or intent of the codes is not upheld by the permittee. The Building Official shall have access to such records at all times and such records shall be filed with the Building Official as designated.

105.3 Work exempt from permit. Exemptions from permit requirements of the codes shall not be deemed to grant authorization for any work to be done in any manner in violation of

the provisions of the codes, State laws, ordinances, or established policies of this jurisdiction. Except when otherwise subject to City review and approval or when otherwise required by State or local laws, regulations or standards, permits shall not be required for the following.

Building:

1. One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses, provided the floor area does not exceed 120 square feet and conforming to the Zoning Code, Title 13 of the City of Laguna Woods.
2. Masonry walls or fences not over 4 feet high and other walls or fences not over 6 feet high. Walls supporting a surcharge or impounding Class I, II or III A liquids are not exempt from permit.
3. Retaining walls that are not over 4 feet in height measured from the bottom of the footing to the top of the wall
4. Oil derricks.
5. Water tanks supported directly on grade if the capacity does not exceed 5,000 gallons and the ratio of height to diameter or width does not exceed 2:1.
6. Sidewalks and driveways that are not more than 30 inches above adjacent grade, not over any basement or story below, not part of an accessible route and not part of a commercial site.
7. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.
8. Temporary motion picture, television and theater stage sets and scenery.
9. Prefabricated swimming pools accessory to a Group R-3 occupancy that are less than 18 inches deep, do not exceed 5,000 gallons and are installed entirely above ground.
10. Shade cloth structures constructed for nursery or agricultural purposes, not including service systems.
11. Swings and other playground equipment accessory to detached one-and two-family dwellings.
12. Window awnings supported by an exterior wall that do not project more than 54 inches from the exterior wall and do not require additional support of Group R-3 and U occupancies.
13. Non-fixed and movable fixtures, cases, racks, counters and partitions not over 5 feet 9 inches in height.

ITEM 6.6

14. Wood decks not over 30 inches above surrounding grade or finishes, not attached to a structure, or serving any part of the means of egress.

Electrical:

1. Repairs and maintenance: Minor repair work, including the replacement of lamps or the connection of approved portable electrical equipment to approved permanently installed receptacles.
2. Radio and television transmitting stations: The provisions of the codes shall not apply to electrical equipment used for radio and television transmissions, but do apply to equipment and wiring for a power supply and the installations of towers and antennas.
3. Temporary testing systems: A permit shall not be required for the installation of any temporary system required for the testing or servicing of electrical equipment or apparatus.

Gas:

1. Portable heating appliance.
2. Replacement of any minor part that does not alter approval of equipment or make such equipment unsafe.

Mechanical:

1. Portable heating appliance.
2. Portable ventilation equipment.
3. Portable cooling unit.
4. Steam, hot or chilled water piping within any heating or cooling equipment regulated by the codes.
5. Replacement of any part that does not alter its approval or make it unsafe.
6. Portable evaporative cooler.
7. Self-contained refrigeration system containing 10 pounds or less of refrigerant and actuated by motors of 1 horsepower (746 W) or less.

Plumbing:

1. The stopping of leaks in drains, water, soil, waste or vent pipe, provided, however, that if any concealed trap, drain pipe, water, soil, waste or vent pipe becomes defective and it

becomes necessary to remove and replace the same with the new material, such work shall be considered as new work and a permit shall be obtained and inspection made as provided in the codes.

2. The clearing of stoppages or the repairing of leaks in pipes, valves or fixtures and the removal and reinstallation of water closets, provided such repairs do not involve or require the replacement or rearrangement of valves, pipes or fixtures.

105.4 Emergency repairs. Where equipment replacements and repairs must be performed in an emergency situation, the permit application shall be submitted within the next working business day to the Building Official.

105.5 Repairs. Application or notice to the Building Official is not required for ordinary repairs to structures, replacement of lamps or the connection of approved portable electrical equipment to approved permanently installed receptacles. Such repairs shall not include the cutting away of any wall, partition or portion thereof, the removal or cutting of any structural beam or load-bearing support, or the removal or change of any required means of egress, or rearrangement of parts of a structure affecting the egress requirements; nor shall ordinary repairs include addition to, alteration of, replacement or relocation of any standpipe, water supply, sewer, drainage, drain leader, gas, soil, waste, vent or similar piping, electric wiring or mechanical or other work affecting public health or general safety.

105.6 Public service agencies. A permit shall not be required for the installation, alteration or repair of generation, transmission, distribution or metering or other related equipment that is under the ownership and control of public service agencies by established right.

105.7 Application for permit. To obtain a permit, the applicant shall first file an application therefore in writing on a form furnished by the department of building safety for that purpose. Such application shall:

1. Identify and describe the work to be covered by the permit for which application is made.
2. Describe the land on which the proposed work is to be done by legal description, street address or similar description that will readily identify and definitely locate the proposed building or work.
3. Indicate the use and occupancy for which the proposed work is intended.
4. Be accompanied by construction documents and other information as required in Section 106.
5. State the valuation of the proposed work.
6. Be signed by the applicant, or the applicant's authorized agent.

7. Give such other data and information as required by the Building Official.

105.8 Action on application. The Building Official shall examine or cause to be examined applications for permits and amendments thereto within a reasonable time after filing. If the application or the construction documents do not conform to the requirements of pertinent laws, the Building Official shall reject such application in writing, stating the reasons therefore.

No building permit or other similar applicable permit bearing on property development or use including additions, modifications or revisions shall be issued unless and until the review and approval of all other departments and agencies having legal authority for review of construction projects have found the proposed project to be in compliance with all applicable code provisions or entitlements.

When the Building Official is satisfied that the proposed work conforms to the requirements of the codes and laws and ordinances applicable thereto, the Building Official shall issue a permit therefore as soon as practicable.

105.9 Time limitation of application. An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued; except that the Building Official is authorized to grant one or more extensions of time for additional periods not exceeding 90 days each. The extension shall be requested in writing and justifiable cause demonstrated.

Permit applications which are submitted as a result of City enforcement action (e.g., notice of violation) and subsequently not issued within 30 days of filing will be deemed to have expired. The Building Official may authorize the extension of time for justifiable good cause.

105.10 Permit issuance. The application, plans, specifications, computations, and other data filed by an applicant for a permit shall be reviewed by the Building Official. Such plans may be reviewed by other City divisions for compliance with any applicable laws and ordinances under their jurisdiction. If the Building Official finds that the work described in an application for a permit and the plans, specifications and other data filed therewith conform to the requirements of the codes and other pertinent laws and ordinances, and that the specified fees have been paid, the permit shall be issued as soon as practicable.

When the Building Official issues the permit where plans are required, they shall endorse in writing or stamp the plans and specifications "APPROVED FOR ISSUANCE." Such approved plans and specifications shall not be changed, modified or altered without authorization from the Building Official, and all work regulated by the codes shall be done in accordance with the approved plans.

The issuance or granting of a permit or approval of plans, specifications, and computations shall not be construed to be a permit for, or an approval of, any violation of any of the provisions the codes or of any other ordinance of the City. Permits presuming to give

authority to violate or cancel the provisions of the codes or other ordinances of the jurisdiction shall not be valid.

The Building Official may issue a permit for the deconstruction of part or all of the building or structure before the entire plans and specifications for the new construction or alteration have been approved, provided adequate information and detailed statements have been filed complying with all pertinent requirements of the codes for the deconstruction. The holder of such permit shall proceed at their own risk without assurance that a permit for the reconstruction of the building or structure will be granted.

105.11 Retention of plans. One set of approved plans, specifications and computations shall be retained by the Building Official for a period as detailed by governing retention laws and one set of approved plans and specifications shall be returned to the applicant, and said set shall be kept on the project site at all times during which the work authorized thereby is in progress. Additional sets of plans may be retained by governing agencies as determined.

105.12 Validity of permit. The issuance or granting of a permit or approval of plans, specifications, and computations shall not be construed to be a permit for, or an approval of, any violation of any of the provisions the codes or of any other ordinance of the City. Permits presuming to give authority to violate or cancel the provisions of the codes or other ordinances of the jurisdiction shall not be valid.

The issuance of a permit based on construction documents and other data shall not prevent the Building Official from requiring the correction of errors in the construction document and other data. The Building Official is also authorized to prevent occupancy or use of a structure where in violation of the codes or of any other ordinances of this jurisdiction.

105.13 Expiration. Every permit issued by the Building Official under the provisions of the codes shall expire by limitation and become null and void if the building or work authorized by such permit is not commenced within 180 days from the date of permit issuance, or if the building or work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of 180 days. Before such work can be commenced or recommenced, a permit shall first be renewed or reissued according to the following sub-sections 1 through 4.

For the purpose of this section, if an inspection approval is not recorded, the work authorized by the permit is deemed not commenced or recommenced.

1. Requesting extension of an unexpired permit: Any permittee holding an unexpired permit may apply for an extension of time within which a permittee may commence work under that permit when he is unable to commence or recommence work within the time required by this section for good and satisfactory reasons. The Building Official may extend the time for action by the permittee for a period not exceeding 180 days upon written request by the permittee showing that circumstances beyond the control of the permittee have prevented action from being taken. No permit shall be extended more than

once. Permits extended in this manner will not require additional permit fees and will not be subject to new regulations adopted after issuance of the permit.

2. Requesting renewal of an unexpired permit: Any permittee holding an unexpired permit may apply for a renewal of a permit. Permit renewal fees shall be in accordance with the fees established by the City Council. Each renewal will extend the expiration date for a period of 180 days. Permits renewed in this manner may only be renewed twice. Permits renewed in this manner will not be subject to new regulations adopted after issuance of the permit.

3. Requesting reinstatement of a permit which has been expired for less than 180 days: Any permittee holding a permit which has been expired for less than 180 days may apply for a renewal of the permit. A permit reinstatement fee shall be in accordance with the fees established by the City Council. Permits reinstated in this manner can only be reinstated once and are not subject to renewal, thereby the expiration for a reinstated permit is 180 days after reinstatement. Permits reinstated in this manner will not be subject to new regulations adopted after the original issuance of the permit.

4. Requesting reissuance of a permit which has been expired for 180 days or more: Any permittee holding a permit which has been expired for 180 days or more may apply for reissuance of the permit subject to compliance with current regulations and payment of full plan check and permit fees. Plans must be resubmitted for plan check. Portions of the structure which have been built under the expired permit will not be subject to current regulations. For the purpose of permit extension, renewal, and reissuance, multiple permits of the same structure such as building, foundation, retaining wall, plumbing, mechanical, and electrical permits shall be considered as one permit. Each separate permit with work completed entirely prior to suspension or abandonment will not be subject to renewal or reissuance.

105.14 Code enforcement required permit. Permits issued as a result of a Code Enforcement notice of violation and subsequently not commenced and finalized within 30 days of the issuance date will be deemed to have expired. Code Enforcement may commence or recommence on a notice of violation when a permit expires. The Building Official may authorize the extension of time for justifiable good cause.

105.15 Change of contractor or of ownership. A permit issued hereunder shall expire upon a change of ownership or a change of contractor regarding the building, structure or grading for which said permit was issued if the work thereon has not been completed, and a new permit shall be required for the completion of the work. If no changes have been made to the plans and specifications last submitted to the Building Official, no charge, other than the permit issuance fee and applicable State fees, shall be made for the issuance of the new permit under such circumstances. If, however, changes have been made to the plans and specifications last submitted to the Building Official, a permit fee based upon the proposed changes may be levied.

105.16 Suspension or revocation. The Building Official may, in writing, suspend or revoke a permit issued under provisions of the codes whenever the permit is issued in error, or on the basis of incorrect information supplied, or in violation of any ordinance or regulation, or any of the provisions of the codes.

105.17 Incomplete construction. When a permit is revoked pursuant to 105.9, the incomplete construction for which the permit is issued shall constitute an unsafe condition and shall be abated as determined by the Building Official.

105.18 Placement of permit. The building permit or copy thereof shall be kept on the site of the work until the completion of the project.

105.19 Surrender of permit. If no portion of the work or construction covered by the issued permit has commenced, the permittee may deliver such permit and approved documents to the Building Official with written request that such permit is to be canceled. The Building Official shall make note on the permit with or with like wording "Canceled at the request of the Permittee." Thereupon the permit and documents shall become null and void.

105.20 Liens to be discharged. A permit shall not be issued to any person or corporation under the provision of this Chapter in respect to any property where the cost of any building repair or abatement has been performed and a lien therefore has been recorded by the jurisdiction, unless and until the amount of said lien with appropriate interest, has been paid in full.

Sec. 10.05.070. - Section 106 construction documents.

106.1 Submittal documents. Construction documents, statement of special inspections, geotechnical reports and other data shall be submitted in two or more sets with each permit application. The construction documents shall be prepared by a registered design professional where required by the statutes of the jurisdiction in which the project is to be constructed. Where special conditions exist, the Building Official is authorized to require additional construction documents to be prepared by a registered design professional.

Exception: The Building Official is authorized to waive the submission of construction documents and other data not required to be prepared by a registered design professional if it is found that the nature of the work applied for is such that review of construction documents is not necessary to obtain compliance with the codes.

106.2 Expiration of plan review. Reviews for which a permit is not issued within 180 days following the date of original submittal shall expire by limitation, and plans and other data submitted for review may thereafter be returned to the applicant if not stamped as approved for issuance, or may be destroyed by the Building Official 180 days after expiration.

Except the Building Official may authorize one or more extensions of periods not to exceed 90 days each. These extensions shall not exceed that of the related application(s) as indicated in subsection 105.9.

106.3 Information on construction documents. Construction documents shall be dimensioned and drawn upon suitable material. Electronic media documents are permitted to be submitted when approved by the Building Official. Construction documents shall be of sufficient clarity to indicate the location, nature and extent of the work proposed and show in detail that it will conform to the provisions of the codes and relevant laws, ordinances, rules and regulations, as determined by the Building Official.

106.3.1 Fire protection system shop drawings. Shop drawings for the fire protection system(s) shall be submitted to indicate conformance with the codes and the construction documents and shall be approved prior to the start of system installation. Shop drawings shall contain all information as required by the referenced installation standards in Chapter 9 of the California Building Code.

106.3.2 Means of egress. The construction documents shall show in sufficient detail the location, construction, size and character of all portions of the means of egress in compliance with the provisions of the codes. In other than occupancies in Groups R-2, R-3, and I-I, the construction documents shall designate the number of occupants to be accommodated on every floor, and in all rooms and spaces.

106.3.3 Exterior wall envelope. Construction documents for all buildings shall describe the exterior wall envelope in sufficient detail to determine compliance with the codes. The construction documents shall provide details of the exterior wall envelope as required, including flashing, intersections with dissimilar materials, corners, end details, control joints, intersections at roof, eaves or parapets, means of drainage, water-resistive membrane and details around openings.

The construction documents shall include manufacturer's installation instructions that provide supporting documentation that the proposed penetration and opening details described in the construction documents maintain the weather resistance of the exterior wall envelope. The supporting documentation shall fully describe the exterior wall system which was tested, where applicable, as well as the test procedure used.

106.4 Site plan. The construction documents submitted with the application for permit shall be accompanied by a site plan showing to scale the size and location of new construction and existing structures on the site, distances from lot lines, the established street grades and the proposed finished grades and, as applicable, flood hazard areas, floodways, and design flood elevations; and it shall be drawn in accordance with an accurate boundary line survey. In the case of demolition, the site plan shall show construction to be demolished and the location and size of existing structures and construction that are to remain on the site or plot. The Building Official is authorized to waive or modify the requirement for a site plan when the application for permit is for alteration or repair or when otherwise warranted.

106.5 Examination of documents. The Building Official shall examine or cause to be examined the accompanying construction documents and shall ascertain by such examinations whether the construction indicated and described is in accordance with the requirements of the codes and other pertinent laws or ordinances.

106.6 Approval of construction documents. When the Building Official issues a permit, the construction documents shall be approved, in writing or by stamp, as "Reviewed for Code Compliance." One set of construction documents so reviewed shall be retained by the Building Official. The other set shall be returned to the applicant, shall be kept at the site of work and shall be open to inspection by the Building Official or a duly authorized representative.

106.7 Previous approvals. The codes shall not require changes in the construction documents, construction or designated occupancy of a structure for which a lawful permit has been heretofore issued or otherwise lawfully authorized, and the construction of which has been pursued in good faith within 180 days after the effective date of the codes, has not been abandoned or the Building Official has not determined the permit was issued under incorrect information.

106.8 Design professional in responsible charge. When it is required that documents be prepared by a registered design professional, the Building Official shall be authorized to require the owner to engage and designate on the building permit application a registered design professional who shall act as the registered design professional in responsible charge. If the circumstances require, the owner shall designate a substitute registered design professional in responsible charge who shall perform the duties required of the original registered design professional in responsible charge. The Building Official shall be notified in writing by the owner if the registered design professional in responsible charge is changed or is unable to continue to perform the duties.

The registered design professional in responsible charge shall be responsible for reviewing and coordinating submittal documents prepared by others, including phased and deferred submittal items, for compatibility with the design of the building.

Where structural observation is required by the California Building Code (currently Section 1709,) the statement of special inspections shall name the individual or firms who are to perform structural observation and describe the stages of construction at which structural observation is to occur (see also duties currently specified in Section 1704).

106.9 Deferred submittals. For the purposes of this section, deferred submittals are defined as those portions of the design that are not submitted at the time of the application and that are to be submitted to the Building Official within a specified period.

Deferral of any submittal items shall have the prior approval of the Building Official. The registered design professional in responsible charge shall list the deferred submittals on the construction documents for review by the Building Official.

Documents for deferred submittal items shall be submitted to the registered design professional in responsible charge who shall review them and forward them to the Building Official with a notation indicating that the deferred submittal documents have been reviewed and been found to be in general conformance to the design of the building. The deferred submittal items shall not be installed until the design and submittal documents have been

approved by the Building Official.

The issuance or granting of a permit or approval of plans, specifications, and computations shall not be construed to be a permit for, or an approval of, any violation of any of the provisions the codes or of any other ordinance of the City. Permits presuming to give authority to violate or cancel the provisions of the codes or other ordinances of the jurisdiction shall not be valid.

106.10 Amended construction documents. Work shall be installed in accordance with the approved construction documents, and any changes made during construction that are not in compliance with the approved construction documents shall be resubmitted for approval as an amended set of construction documents.

106.11 Number of construction documents. One set of approved construction documents shall be retained by the Building Official for a period of not less than required by state law and retention policy.

Sec. 10.05.080. - Section 107 temporary structures and uses.

107.1 General. The Building Official is authorized to issue a permit for temporary structures and temporary uses. Such permits shall be limited as to time of service, but shall not be permitted for more than 180 days. The Building Official is authorized to grant extensions for demonstrated cause.

107.2 Conformance. Temporary structures and uses shall conform to the structural strength, fire safety, means of egress, accessibility, light, ventilation and sanitary requirements of the codes as necessary to ensure public health, safety and general welfare,

107.3 Temporary power. The Building Official is authorized to give permission to temporarily supply and use power in part of an electric installation before such installation has been fully completed and the final certificate of completion has been issued. The part covered by the temporary certificate shall comply with the requirements specified for temporary lighting, heat or power in the California Electrical Code.

107.4 Termination of approval. The Building Official is authorized to terminate such permit for a temporary structure or use and to order the temporary structure or use to be discontinued.

Sec. 10.05.090. - Section 108 fees.

108.1 General. A fee as established by resolution of the City Council shall be paid for each plan review when submitted and each permit at time of issuance.

108.2 Permit fees. A fee for each required permit shall be assessed in accordance with the fee schedule adopted by City Council.

Failure to pay fees and obtain a permit before commencing work shall be deemed a violation of the codes, except when a program is established by the Building Official and permit conditions are defined, or it can be proven to the satisfaction of the Building Official that an emergency existed which made it impractical to first obtain the permit. A violation shall result in an investigation fee in an amount equal to the permit fee for work undertaken without permit. Payment of an investigation fee shall not relieve any person from fully complying with the requirements of the codes nor from any penalties prescribed herein.

108.3 Plan review fees. When a plan or other data is ready to be submitted per Section 105 a plan-checking fee, in the amount as established by City Council shall be paid to the Building Official at the time of submitting plans and specifications for checking. When submittal documents are incomplete or changes so as to require additional plan review or when the project involves differed submittal items an additional fee shall be assessed in accordance with the fee schedule established by City Council. Said fee may be waived when in the opinion of the Building Official the additional fee is not warranted. No additional fees shall be charged for checking corrections required by the Building Official; except where excessive plan reviews are performed, additional fees may be levied as established by City Council.

108.4 Investigation fee. An investigation fee as established by the City Council may be charged by the Building Official whenever work for which a permit is required by the codes has been commenced without first obtaining said permit. This fee shall be paid and the investigation shall be made prior to the issuance of any permit for said work. An investigation fee may be charged for any investigation of a building, structure, work reports, certification or any other related work requested by an owner or authorized agent of such owner.

108.5 Fee refunds. The Building Official may authorize refunding of any fee paid hereunder which was erroneously paid or collected. Permit inspection and plan check fees will be refunded in their entirety when inadvertently paid for a project outside the jurisdiction or as duplicate fees. Such refund requests shall be in writing from the original permittee. Except that no refund will be made when 180 days has elapsed from the date of payment, for city incurred costs for services which have been rendered, or finance department fees.

108.6 Change of occupancy investigation fee. A fee as established by the City Council shall be paid when an occupancy investigation inspection is required by the Building Official. Note: The occupancy investigation fees are in addition to other investigation fees and do not include the fees for the building permit, or fees for electrical, plumbing or heating and ventilating permits covering the alterations and/or repairs of the occupancy conversion.

Section 10.05.100. - Section 109 inspections.

109.1 General. Construction or work for which a permit is required shall be subject to inspection by the Building Official and such construction or work shall remain accessible and exposed for inspection purposes until approved, Approval as a result of an inspection shall not be construed to be an approval of a violation of the provisions of the codes or of other

ordinances of the jurisdiction. Inspections presuming to give authority to violate or cancel the provisions of the codes or of other ordinances of the jurisdiction shall not be valid. It shall be the duty of the permit applicant to cause the work to remain accessible and exposed for inspection purposes. Neither the Building Official nor the jurisdiction shall be liable for expense entailed in the removal or replacement of any material required to allow inspection.

109.2 Preliminary inspection. Before issuing a permit, the Building Official is authorized to examine or cause to be examined buildings, structures and sites for which an application has been filed,

109.3 Required inspections. The Building Official, upon notification, shall make the inspections set forth in Sections 109.3.1 through 109.3.10.

109.3.1 Footing and foundation inspection. Footing and foundation inspections shall be made after excavations for footings are complete and any required reinforcing steel is in place. For concrete foundations, any required forms shall be in place prior to inspection. Materials for the foundation shall be on the job, except where concrete is ready mixed in accordance with ASTM C 94, the concrete need not be on the job.

109.3.2 Concrete slab and under-floor inspection. Concrete slab and under-floor inspections shall be made after in-slab or under-floor reinforcing steel and building service equipment, conduit, piping accessories and other ancillary equipment items are in place, but before any concrete is placed or floor sheathing installed, including the subfloor.

109.3.3 Lowest floor elevation. In flood hazard areas, upon placement of the lowest floor, including the basement, and prior to further vertical construction, the elevation certification required in Section 1612.5 shall be submitted to the Building Official.

109.3.4 Frame inspection. Framing inspections shall be made after the roof deck or sheathing, all framing, fireblocking and bracing are in place and pipes, chimneys and vents to be concealed are complete and the rough electrical, plumbing, heating wires, pipes and ducts are approved,

109.3.5 Lath and gypsum board inspection. Lath and gypsum board inspections shall be made after lathing and gypsum board, interior and exterior, is in place, but before any plastering is applied or gypsum board joints and fasteners are taped and finished.

109.3.6 Fire-resistant penetrations. Protection of joints and penetrations in fire-resistance-rated assemblies shall not be concealed from view until inspected and approved.

109.3.7 Energy efficiency inspections. Inspections shall be made to determine compliance with the California Energy, Green Building Standards Codes and shall include, but not be limited to, inspections for: envelope insulation R and U-values, fenestration U-value, duct system R-value, and HVAC and water-heating equipment

efficiency,

109.3.8 Other inspections. In addition to the inspections specified above, the Building Official is authorized to make or require other inspections of any construction work to ascertain compliance with the provisions of the codes, standards and other laws that are enforced by the jurisdiction having authority.

109.3.9 Special inspections. For special inspections, see Section 1704 of the California Building Code.

109.3.10 Final inspection. The final inspection shall be made after all work required by the building permit is completed.

109.4 Inspection agencies. The Building Official is authorized to accept reports of approved inspection agencies, provided such agencies satisfy the requirements as to qualifications and reliability,

109.5 Inspection requests. It shall be the duty of the holder of the building permit or their duly authorized agent to notify the Building Official when work is ready for inspection, it shall be the duty of the permit holder to provide access to and means for inspections of such work that are required by the codes,

109.6 Approval required. Work shall not be done beyond the point indicated in each successive inspection without first obtaining the approval of the Building Official. The Building Official, upon notification, shall make the requested inspections and shall either indicate the portion of the construction that is satisfactory as completed, or notify the permit holder or his or her agent wherein the same fails to comply with the codes. Any portions that do not comply shall be corrected and such portion shall not be covered or concealed until authorized by the Building Official.

Sec. 10.05.110. - Section 110 certificate of occupancy.

110.1 Use and occupancy. No building or structure shall be used or occupied, and no change in the existing occupancy classification of a building or structure or portion thereof shall be made until the Building Official has issued a certificate of occupancy therefore as provided herein.

Exception: Certificate of occupancies are not required for remodels and additions to owner-occupied dwellings, such as single-family homes, townhomes, Co-Op or condominiums and U occupancies, when said dwelling has a valid occupancy.

Issuance of a certificate of occupancy shall not be construed as an approval of a violation of the provisions of the codes or of other ordinances of the jurisdiction. Certificates presuming to give authority to violate or cancel the provisions of the codes or other ordinances of the jurisdiction shall not be valid.

The jurisdiction need not issue a Certificate of Occupancy to the builder upon the completion of a commercial structure where there is tenant spacing. Instead, a Certificate of Occupancy is issued to a business entity that is going to occupy the building, or a portion thereof.

110.2 Certificate issued. After the Building Official inspects the building or structure and finds no violations of the provisions of the codes or other laws that are enforced by the department of building safety, the Building Official shall issue a certificate of occupancy that contains the following:

1. The building permit number.
2. The address of the structure.
3. The name and address of the owner.
4. A description of that portion of the structure for which the certificate is issued.
5. A statement that the described portion of the structure has been inspected for compliance with the requirements of the codes for the occupancy and division of occupancy and the use for which the proposed occupancy is classified.
6. The name of the Building Official.
7. The edition of the code under which the permit was issued.
8. The use and occupancy, in accordance with the provisions of Chapter 3.
9. The type of construction as defined in Chapter 6.
10. The design occupant load.
11. If an automatic sprinkler system is provided, whether the sprinkler system is required.
12. Any special stipulations and conditions of the building permit.

110.3 Temporary occupancy. The Building Official is authorized to issue a temporary certificate of occupancy before the completion of the entire work covered by the permit, provided that such portion or portions shall be occupied safely. The Building Official shall set a time period during which the temporary certificate of occupancy is valid.

In the event the building is not completed and ready for final inspection in the time prescribed by the Building Official, the building shall be vacated and the utilities disconnected until such time the building is completed, final inspection is completed and a Certificate of Occupancy is issued.

110.4 Revocation. The Building Official is authorized to, in writing, suspend or revoke a

certificate of occupancy or completion issued under the provisions of the codes wherever the certificate is issued in error, or on the basis of incorrect information supplied, or where it is determined that the building or structure or portion thereof is in violation of any ordinance or regulation or any of the provisions of the codes.

Sec. 10.05.120. - Section 111 service utilities.

111.1 Connection of service utilities. No person shall make connections from a utility, source of energy, fuel or power to any building or system that is regulated by the codes for which a permit is required, until released by the Building Official.

111.2 Temporary connection. The Building Official shall have the authority to authorize the temporary connection of the building or system to the utility source of energy, fuel or power.

Temporary connections may be terminated by the Building Official in the event the permit for such work expires, temporary occupancy is terminated, or it is determined by the Building Official that conditions associated with the connected utility are not met.

111.3 Authority to disconnect service utilities. The Building Official shall have the authority to authorize disconnection of utility service to the building, structure or system regulated by the codes and the codes referenced in case of emergency where necessary to eliminate an immediate hazard to life or property. The Building Official shall notify the serving utility, and wherever possible the owner and occupant of the building, structure or service system of the decision to disconnect prior to taking such action. If not notified prior to disconnecting, the owner or occupant of the building, structure or service system shall be notified in writing, as soon as practical thereafter.

Sec. 10.05.130. - Section 112 board of appeals.

112.1 General. In order to hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The board of appeals shall be appointed by the applicable governing authority and shall hold office at its pleasure. The board shall adopt rules of procedure for conducting its business.

112.2 Limitations on authority. The Board of Appeals shall have no authority relative to interpretation of the administrative provisions of the codes nor shall the Board be empowered to waive requirements of the codes. The application for appeal shall be based on a claim that the true intent of the codes or the rules legally adopted thereunder have been incorrectly interpreted, the provision of the codes do not fully apply or an equally good or better form of construction is proposed.

112.3 Qualifications. The board of appeals shall consist of members who are qualified by experience and training to pass on matters pertaining to building construction and are not employees of the jurisdiction.

112.4 Applications, fees and findings. Any person appealing the decision of the Building Official shall file with the Building Official a written application accompanied by a filing fee in accordance with the fee schedule adopted by City Council Resolution at any time not more than 20 working days after the decision of the Building Official.

The application shall set forth and include any information as the Building Official may require.

Upon the filing of a verified application, the Building Official shall transmit said application forthwith to the Board of Appeals, and such board shall investigate, examine, review, hear testimony, from and on behalf of the applicant, and shall render findings and decisions on the matter in writing to the applicant with a duplicate copy to the Building Official within 10 working days after the conclusion of its proceedings, the Building Official shall make all findings and decisions available to the public without fees.

Sec. 10.05.140. - Section 113 violations and penalties.

113.1 General. It shall be unlawful for any person, firm, or corporation to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish, equip, use, occupy, or maintain any building or structure, grading on private property in the City of Laguna Woods, or cause or permit the same to be done in violation of the codes.

Any person, firm, corporation violating any of the provisions of the codes shall be deemed guilty of a misdemeanor, and each such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of the codes is committed, continued, or permitted.

113.2 Notice of violation. The Building Official is authorized to serve a notice of violation or order on the person responsible for the erection, construction, alteration, extension, repair, moving, removal, demolition or occupancy of a building or structure in violation of the provisions of the codes, or in violation of a permit or certificate issued under the provisions of the codes, Such order shall direct the discontinuance of the illegal action or condition and the abatement of the violation.

113.3 Prosecution of violation. If the notice of violation is not complied with promptly, the Building Official is authorized to request the legal counsel of the jurisdiction to institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful occupancy of the building or structure in violation of the provisions of the codes or of the order or direction made pursuant thereto.

113.4 Violation penalties. Any person who violate a provision of the codes or fails to comply with any of the requirements thereof or who erects, contracts, alters or repairs a building or structure in violation of the approved construction document or directive of the Building Official, or of a permit or certificate issued under the provision of this code, shall be subject to penalties as prescribed by this chapter, and local, state and federal laws.

Sec. 10.05.150. - Section 114 stop work order.

114.1 Authority. Whenever the Building Official finds any work regulated by the codes being performed in a manner either contrary to the provisions of the codes or dangerous or unsafe, the Building Official is authorized to issue a stop work order.

114.2 Issuance. The stop work order shall be in writing and shall be given to the owner of the property involved, or to the owner's agent, or to the person doing the work. Upon issuance of a stop work order, the cited work shall immediately cease. The stop work order shall state the reason for the order, and the conditions under which the cited work will be permitted to resume.

114.3 Unlawful continuance. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to penalties as prescribed by law,

Sec. 10.05.160. – Section 115 unsafe structures and buildings.

115.1 General. All buildings or structures which are structurally unsafe or not provided with adequate egress, or which constitute a fire hazard, or are otherwise dangerous to human life, or which in relation to existing use constitute a hazard to safety or health or public welfare, by reason of inadequate maintenance, dilapidation, obsolescence, fire hazard, disaster damage, or abandonment, as specified in this Code or in any other effective ordinance or statute, are, for the purpose of this section, unsafe buildings and constitute an unsafe condition. All such unsafe buildings or conditions are hereby declared to be public nuisances and shall be abated by repair, rehabilitation, improvement, removal, or demolition, in whole or part. A vacant building or structure that is not secure against entry shall be deemed unsafe.

SECTION 3. Chapter 10.08 (California Building Code) is hereby added to Title 10 (Buildings and Construction) of the Laguna Woods Municipal Code as follows:

CHAPTER 10.08. CALIFORNIA BUILDING CODE

Sec. 10.08.010. - Adoption of California Building Code.

Sec. 10.08.020. - Chapter 1, Division II Administration of the 2013 California Building Code

Sec. 10.08.030. - California Building Code, Chapter 2 Definitions, Section 202, amended.

Sec. 10.08.040. - California Building Code, Chapter 4 Special Detailed Requirements Based on Use and Occupancy, Section 403, amended.

Sec. 10.08.050. - California Building Code, Chapter 4 Special Detailed Requirements Based on Use and Occupancy, Section 412, amended.

Sec. 10.08.060. - California Building Code, Chapter 5, Building Height, Section 501.2, amended.

Sec. 10.08.070. - California Building Code, Chapter 5, Building Height, Section 504.2, amended.

Sec. 10.08.080. - California Building Code, Chapter 7 Fire and Smoke Protection Features, Sections 718.3.2, and 718.3.3 amended.

Sec. 10.08.090. - California Building Code, Chapter 7 Fire and Smoke Protection Features, Sections 718.4.3, amended.

- Sec. 10.08.100. - California Building Code, Chapter 9 Fire Protection Systems, Section [F] 903.2, amended.
- Sec. 10.08.110. - California Building Code, Chapter 9 Fire Protection Systems, Section [F] 903.2.8, amended.
- Sec. 10.08.120. - California Building Code, Chapter 9 Fire Protection Systems, Section [F] 903.4, amended.
- Sec. 10.08.130. - California Building Code, Chapter 9 Fire Protection Systems, Section [F] 905.4, amended.
- Sec. 10.08.140. - California Building Code, Chapter 9 Fire Protection Systems, Section [F] 907.2.13, amended.
- Sec. 10.08.150. - California Building Code, Chapter 9 Fire Protection Systems, Sections [F]907.3.1, amended.
- Sec. 10.08.160. - California Building Code, Chapter 9 Fire Protection Systems, Sections [F]907.5.2.2, amended.
- Sec. 10.08.170. - California Building Code, Chapter 9 Fire Protection Systems, Sections [F] 907.6.3.2, amended.
- Sec. 10.08.180. - California Building Code, Chapter 15 Roof Assemblies and Rooftop Structures, Table 1505.1, amended.
- Sec. 10.08.190. - California Building Code, Chapter 15 Roof Assemblies and Rooftop Structures, Sections 1505.1.3, amended.
- Sec. 10.08.200. - California Building Code, Chapter 15 Roof Assemblies and Rooftop Structures, Sections 1505.5 and 1505.7, amended.

Sec. 10.08.010. - Adoption of California Building Code.

(a) The City Council of the City of Laguna Woods hereby adopts the 2013 Edition of the California Building Code, based on the 2012 International Building Code as published by the International Code Council and as are deleted, modified, or amended in this chapter. Said Building Code is adopted and incorporated as if fully set forth herein. One (1) copy of this code is now on file in the office of the Building Official pursuant to Health and Safety Code Section 18942 (d) (1) and are made available for public inspection.

(b) The purpose of these codes is to prescribe regulations for the erection, construction, enlargement, alteration, repair, improving, removal, conversion, demolition, occupancy, equipment, use, height, area and maintenance of all buildings and structures with exception to those regulated by the California Residential Code.

Sec. 10.08.020. - Chapter 1, Division II Administration of the 2013 California Building Code.

Chapter 1, Division II Administration of the 2013 California Building Code is hereby amended by deletion and hereby replaced by the following:

For administrative provisions for this code, see City of Laguna Woods Municipal Code 10.05.010

Sec. 10.08.030. - California Building Code, Chapter 2 Definitions, Section 202, amended.

Section 202 Definitions is modified by addition of "Sunroom", "Approach-Departure Path", and "Hazardous Helicopter Landing Facility", "High-Rise Structure", "Safety Area", "Takeoff and Landing Area" as follows:

SUNROOM. Sunrooms shall be permitted to be detached from or attached to dwelling units. Sunrooms shall be used only for recreational, outdoor living purposes and not as carports, garages, storage rooms or habitable rooms. Sunrooms shall meet the provisions of Appendix I.

APPROACH-DEPARTURE PATH. The flight path of the helicopter as it approaches or departs from the landing pad.

EMERGENCY HELICOPTER LANDING FACILITY (EHLF). A landing area on the roof of a building that is not intended to function as a heliport or helistop but is capable of accommodating fire or medical helicopters engaged in emergency operations.

HIGH-RISE STRUCTURE. Every building of any type of construction or occupancy having floors used for human occupancy located more than 55 above the lowest floor level having building access (see Section 403), except buildings used as hospitals as defined in the Health and Safety Code Section 1250.

SAFETY AREA. A defined area surrounding the landing pad which is free of obstructions.

TAKEOFF AND LANDING AREA. The combination of the landing pad centered within the surrounding safety area.

Sec. 10.08.040. - California Building Code, Chapter 4 Special Detailed Requirements Based on Use and Occupancy, Section 403, amended.

Section 403, first paragraph of section 403 and 403.1, Is amended to define high-rise building at 55 feet instead of 75 feet with no changes to the Exceptions in 403.1. The revised sections are to read as follows:

SECTION 403

HIGH-RISE BUILDINGS AND GROUP I-2 OCCUPANCIES HAVING OCCUPIED FLOORS LOCATED MORE THAN 55 FEET ABOVE THE LOWEST LEVEL OF FIRE DEPARTMENT VEHICLE ACCESS

403.1 Applicability. New high-rise buildings having occupied floors located more than 55 feet above the lowest level of fire department vehicle access and new Group I-2 occupancies having occupied floors located more than 55 feet above the lowest level of fire department vehicle access shall comply with Sections 403.2 through 403.6.

Sec. 10.08.050. - California Building Code, Chapter 4 Special Detailed Requirements Based on Use and Occupancy, Section 412, amended.

Section 412.7 is amended to require an Emergency Helicopter Landing Facility on new high-rise buildings over 75 feet by addition of sections 412.7.6 through 412.7.6.12. The added sections are to read as follows:

**Section 412.7.6
Emergency Helicopter Landing Facility (EHLF)**

SECTION 412.7.6 Emergency Helicopter Landing Facility. Emergency Helicopter Landing Facility (EHLF) shall provide facilities as specified in Section 412.7.6.1 through 412.7.6.12.

Section 412.7.6.1 General. Every building of any type of construction or occupancy having floors used for human occupancy located more than 75 ft above the lowest level of the fire department vehicle access shall have a rooftop emergency helicopter landing facility (EHLF) in a location approved by the fire code official for only use by fire, police, and emergency medical helicopters only.

Section 412.7.6.2 Rooftop Landing Pad. The landing pad shall be 50 ft. x 50 ft. or a 50 ft. diameter circle that is pitched or sloped to provide drainage away from access points and passenger holding areas at a slope of 0.5 percent to 2 percent. The landing pad surface shall be constructed of approved non-combustible, nonporous materials. It shall be capable of supporting a helicopter with a maximum gross weight of 15,000 lbs. For structural design requirements, see California Building Code.

Section 412.7.6.3 Approach-Departure Path. The emergency helicopter landing facility shall have two approach-departure paths separated in plan from each other by at least 90 degrees. No objects shall penetrate above the approach-departure paths. The approach-departure path begins at the edge of the landing pad, with the same width or diameter as the landing pad and is a rising slope extending outward and upward at a ratio of eight feet horizontal distance for every one foot of vertical height.

Section 412.7.6.4 Safety Area. The safety area is a horizontal plane level with the landing pad surface and shall extend 25 ft in all directions from the edge of the landing pad. No objects shall penetrate above the plane of the safety area.

Section 412.7.6.5 Safety Net. If the rooftop landing pad is elevated more than 30 in. (2'-6") above the adjoining surfaces, a 6 ft in wide horizontal safety net capable of supporting 25 lbs/psf shall be provided around the perimeter of the landing pad. The inner edge of the safety net attached to the landing pad shall be slightly dropped (greater than 5 in. but less than 18 in.) below the pad elevation. The safety net shall slope upward but the outer safety net edge shall not be above the elevation of the landing pad.

Section 412.7.6.6 Take-off and Landing Area. The takeoff and landing area shall be

free of obstructions and 100 ft x 100 ft. or 100 ft. diameter.

Section 412.7.6.7 Wind Indicating Device. An approved wind indicating device shall be provided but shall not extend into the safety area or the approach-departure paths.

Section 412.7.6.8 Special Markings. The emergency helicopter landing facility shall be marked as indicated in Figure 1108.8.1

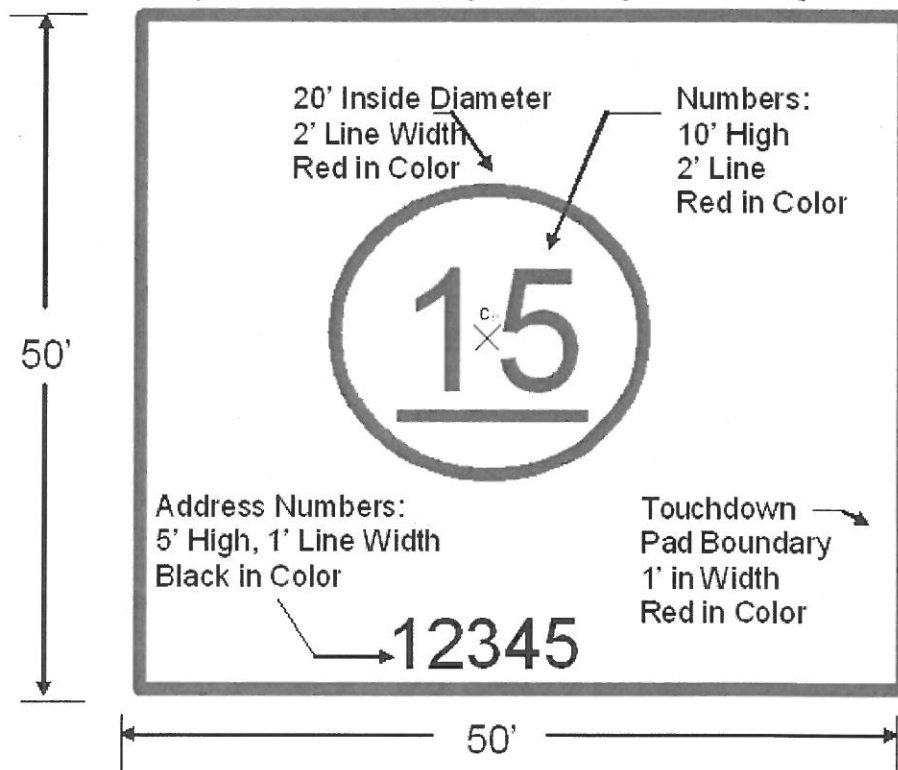
Section 412.7.6.9 EHLF Exits. Two stairway exits shall be provided from the landing platform area to the roof surface. For landing areas less than 2,501 square feet in area, the second exit may be a fire escape or ladder leading to the to the roof surface below. The stairway from the landing facility platform to the floor below shall comply with CFC 1009.4.2 for riser height and tread depth. Handrails shall be provided, but shall not extend above the platform surface.

Section 412.7.6.10 Standpipe systems. The standpipe system shall be extended to the roof level on which the EHLF is located. All portions of the EHLF area shall be within 150 feet of a 2.5-inch outlet on a Class I or III standpipe.

Section 412.7.6.11 Fire extinguishers. A minimum of one portable fire extinguisher having a minimum 80-B:C rating shall be provided and located near the stairways or ramp to the landing pad. The fire extinguisher cabinets shall not penetrate the approach-departure paths, or the safety area. Installation, inspection, and maintenance of extinguishers shall be in accordance with the CFC, Section 906.

Section 412.7.6.12 EHLF. Fueling, maintenance, repairs, or storage of helicopters shall not be permitted.

Figure 1108.1.7 Helicopter Landing Pad Markings



1. The preferred background is white or tan.
2. The circled, red numbers indicate the allowable weight that the facility is capable of supporting in thousands of pounds.
3. The numbers shall be oriented towards the preferred flight (typically facing the prevailing wind).

Sec. 10.08.060. - California Building Code, Chapter 5, Building Height, Section 501.2, amended.

Section 501.2 Premises identification is hereby deleted and replace as follows:

501.2 Premises identification. Approved numbers or addresses shall be placed on all new and existing buildings in such a position that is plainly visible and legible from the street or road fronting the property. Said numbers shall be of noncombustible materials and shall contrast with their background. Where access is by means of a private road and the building address cannot be viewed from the public way, a monument, pole or other approved sign or means shall be used to identify the structure. All multiunit residential and commercial buildings shall have identifying numbers/letters or addresses placed on or immediately adjacent to all doors that would allow fire department access in an emergency situation. In no case shall the numbers/letters be less than four inches (102 mm) in height for residential and six inches (152 mm) in height for commercial with a one-inch (25 mm) stroke or as required by local ordinance, whichever is more restrictive.

New constructed buildings shall provide elimination on or back-elimination for the

building identification and unit identification.

Sec. 10.08.070. - California Building Code, Chapter 5, Building Height, Section 504.2, amended.

Subsections 504.2, 506.3, 506.4.1 and 506.5 are deleted in their entirety and replaced to read as follows:

504.2 Automatic sprinkler system increase. Where a building is equipped throughout with an approved automatic sprinkler system in accordance with Section 903.3.1.1, the value specified in Table 503 for maximum height is increased by 20 feet (6,096 mm) and the maximum number of stories is increased by one. These increases are permitted in addition to the area increase in accordance with Section 506.2.

Exceptions:

1. Fire areas with an occupancy in Group I-2 of Type 11B, III, IV and V construction.
2. Fire areas with an occupancy in Group H-1, H-2, H-3 or H-5.
3. Fire resistance rating substitution in accordance with Table 601, Note e.
4. Fire areas with an occupancy in Group L.
5. Fire areas with an occupancy in Group I-1 and R-4.

These increases are not permitted in addition to the area increase in accordance with 506.3.

For Group R-2 buildings of Type VA construction equipped throughout with an approved automatic sprinkler system in accordance with Section 903.3.1.1, the value specified in Table 503 for maximum height is increased by 20 feet (6,096 mm) and the maximum number of stories is increased by one, but shall not exceed 60 feet (18,288 mm) or four stories, respectively, these increases are permitted in addition to the area increase in accordance with Section 506.3.

506.3 Automatic sprinkler system increase. Where a building is equipped throughout with an approved automatic sprinkler system in accordance with Section 903.3.1.1, the area limitation in Table 503 is permitted to be increased by an additional 200 percent ($I_s = 2$) for buildings with more than one story above grade plane and an additional 300 percent ($I_s = 3$) for buildings with no more than one story above grade plane.

Exception: The area limitation increases shall not be permitted for the following conditions:

1. The automatic sprinkler system increase shall not apply to buildings with an occupancy in Use Group H-1.

2. The automatic sprinkler system increase shall not apply to the floor area of an occupancy in use Group H-2 or H-3. For mixed use buildings containing such occupancies, the allowable area shall be calculated in accordance with Section 508.3.3.2, with the sprinkler increase applicable only to the portions of the building not classified as Use Group H-2 or H-3.
3. Fire-resistance rating substitution in accordance with Table 601, note e.
4. [SFM] The automatic sprinkler system increase shall not apply to Group L occupancies.

These increases are not permitted in addition to the area increase in accordance with 504.2.

For Group R-2 buildings of Type VA construction equipped throughout with an approved automatic sprinkler system in accordance with Section 903.3.1.1, these increases are permitted in addition to the height increase in accordance with Section 504.2.

506.4.1 Area determination. The maximum area of a building with more than one story above grade plane shall be determined by multiplying the allowable area of the first story (A_a), as determined in Section 506.1, by the number of stories above grade plane as listed below:

1. For buildings with two or more stories above plane, multiply by (2);
2. No story shall exceed the allowable area per story (A_a), as determined in Section 506.1, for the occupancies on the story.

Exception: Unlimited area buildings in accordance with Section 507.

506.5 Mixed occupancy area determination. In buildings with mixed occupancies, the allowable area per story (A_a) shall be based on the most restrictive provisions for each occupancy when the mixed occupancies are treated according to Section 508.3.2. When the occupancies are treated according to Section 508.3.3 as separated occupancies, the maximum total building area shall be such that the sum of the ratios for each such area on all floors as calculated according to Section 508.3.3(2) shall comply with the following:

1. The sum shall not exceed 2 for two-story buildings or higher.

Sec. 10.08.080. - California Building Code, Chapter 7 Fire and Smoke Protection Features, Sections 718.3.2, and 718.3.3 amended.

Section 718.3.2 Draftstopping in floors, Groups R-1, R-2, R-3 and R-4 is amended by deletion of Exceptions 1 and 2 with no replacement.

Section 718.3.3 Other Groups is amended by deletion of Exceptions 1 and 2 and addition of a new exception to read as follows:

Exception: Where an automatic sprinkler system in accordance with Section 903.3.1 is installed, the area between draft stops may be 3,000 square feet (279 m²) and the greatest horizontal dimension may be 100 feet (30,480 mm).

Sec. 10.08.090. - California Building Code, Chapter 7 Fire and Smoke Protection Features, Sections 718.4.3, amended.

Section 718.4.3 Draftstopping in attics, Other Groups, is amended by deletion of Exceptions 1 and 2 and add an exception to read as follows:

Exception: Where an automatic sprinkler system in accordance with Section 903.3.1. is installed, the area between draft stops may be 9,000 square feet (836 m²) and the greatest horizontal dimension may be 100 feet (30,480 mm).

Sec. 10.08.100. - California Building Code, Chapter 9 Fire Protection Systems, Section [F] 903.2, amended.

[F] 903.2 Automatic Sprinkler Systems, Where required is amended to require approved automatic sprinkler systems within buildings and structures in the following locations and to read as follows:

[F] 903.2 Where Required. Approved automation sprinkler systems in new and existing buildings and structures shall be provided in the following locations.

1. **New buildings:** Notwithstanding any applicable provisions of Sections 903.2.1 through 903.2.12, an automatic fire-extinguishing system shall also be installed in all occupancies when the total building area, as defined in Section 502.1, exceeds 5,000 square feet (465 m²), or more than two stories in height, regardless of fire areas or allowable area.
2. **Existing buildings:** Notwithstanding any applicable provisions of this code, an automatic sprinkler system shall be provided in an existing building when an addition occurs and when one of the following conditions exists:
 - a. When the addition is 33% or more of the existing building area and the resulting building area, as defined in Section 502.1, exceeds 5000 square feet (465 m²); or
 - b. When the addition exceeds 2000 (185.81 m²)square feet and the resulting building area, as defined in Section 202, exceeds 5000 square feet (465 m²); or
 - c. An additional story is added above the second floor regardless of fire areas or allowable area.

Exception: Group R-3 occupancies. Group R-3 occupancies shall comply with Section

903.2.8.

Sec. 10.08.110. - California Building Code, Chapter 9 Fire Protection Systems, Section [F] 903.2.8, amended.

SECTION [F] 903.2.8, Automatic Sprinkler Systems, Group R is amended to require approved automatic sprinkler systems within buildings and structures in the following locations and to read as follows:

[F] 903.2.8. An automatic sprinkler system installed in accordance with Section 902.1 shall be provided throughout all buildings with a Group R fire area as follows:

1. New buildings: An automatic sprinkler system shall be installed throughout all new buildings.
2. Existing buildings: An automatic sprinkler system shall be installed throughout when one of the following conditions exists:
 - a. When an addition is 33% or more of the existing building area, as defined in Section 202, and greater than 1000 square feet (92.903 m²) within a two year period; or
 - b. An addition when the existing building is already provided with automatic sprinklers; or
 - c. When an existing Group R Occupancy is being substantially renovated, and where the scope of the renovation is such that the Building Code Official determines that the complexity of installing a sprinkler system would be similar as in a new building.

Sec. 10.08.120. - California Building Code, Chapter 9 Fire Protection Systems, Section [F] 903.4, amended.

Section [F] 903.4 Sprinkler System Supervision and Alarms is hereby revised by modifying item 1, deleting 3 and 5, and renumbering the Exceptions as follows:

1. Automatic sprinkler systems protecting one- and two-family dwellings.
2. Limited area systems serving fewer than 20 sprinklers.
3. Jockey pump control valves that are sealed or locked in the open position.
4. Valves controlling the fuel supply to five pump engines that are sealed or locked in the open position.
5. Trim valves to pressure switches in dry, pre-action and deluge sprinkler systems that are sealed or locked in the open position.

Sec. 10.08.130. - California Building Code, Chapter 9 Fire Protection Systems, Section [F] 905.4, amended.

Section [F] 905.4 Location of Class I Standpipe Hose Connection is hereby amended by adding item 7 as follows:

7. The centerline of the 2.5 inches (64 mm) outlet shall be no less than 18 inches (457 mm) above and no more than 24 inches (610 mm) above the finished floor.

Sec. 10.08.140. - California Building Code, Chapter 9 Fire Protection Systems, Section [F] 907.2.13, amended.

Section [F] 907.2.13 High-Rise Buildings and Group I-2 Occupancies having Occupied Floors Located More Than 55 Feet Above the Lowest Level of Fire Department Vehicle Access is hereby revised as follows:

[F] 907.2.13 High-rise buildings and Group I-2 occupancies having floors located more than 55 feet above the lowest level fire department vehicle access. High-rise buildings having occupied floors located more than 55 feet above the lowest level of fire department vehicle access and Group I-2 occupancies having floors located more than 75 feet above the lowest level fire department vehicle access shall be provided with an automatic smoke detection in accordance with Section 907.2.13.1, a fire department communication system in accordance with Section 907.2.13.2 and an emergency voice/alarm communication system in accordance with Section 907.5.2.2.

Exceptions:

1. Airport traffic control towers in accordance with Section 907.2.22 and Section 412.
2. Open parking garages in accordance with Section 406.5.
3. Buildings with an occupancy in Group A-5 in accordance with Section 303.1.
4. Low-hazard special occupancies in accordance with Section 503.1.1.
5. In Group I-2 and R-2.1 occupancies, the alarm shall sound at a constantly attended location and general occupant notification shall be broadcast by the emergency voice/alarm communication system.

Sec. 10.08.150. - California Building Code, Chapter 9 Fire Protection Systems, Sections [F]907.3.1, amended.

Section [F]907.3.1 Duct smoke detectors is revised by deletion and replaced with the following.

[F]907.3.1 Duct smoke detectors. Smoke detectors installed in ducts shall be listed for the air velocity, temperature and humidity present in the duct. Duct smoke detectors shall be connected to the building's fire alarm control unit when a fire alarm system is installed. Activation of a duct smoke detector shall initiate a visible and audible supervisory signal at a constantly attended location and shall perform the intended fire safety function in accordance with this code and the California Mechanical Code. Duct smoke detectors shall not be used as a substitute for required open area detection.

Exception: In occupancies not required to be equipped with a fire alarm system, actuation of a smoke detector shall activate a visible and an audible signal in an approved location. Smoke detector trouble conditions shall activate a visible and audible signal in an approved location and shall be identified as air duct detector trouble.

Sec. 10.08.160. - California Building Code, Chapter 9 Fire Protection Systems, Sections [F]907.5.2.2, amended.

Section [F]907.5.2.2 Emergency Voice/Alarm Communication Systems is revised to add items 5 and 6 as follows.

[F]907.5.2.2 Emergency voice/alarm communication system. Emergency voice/alarm communication system required by this code shall be designed and installed in accordance with NFPA 72. The operation of any automatic fire detector, sprinkler waterflow device or manual fire alarm box shall automatically sound an alert tone followed by voice instructions giving approved information and directions for a general or staged evacuation in accordance with the building's fire safety and evacuation plans required by Section 404. In high-rise buildings having occupied floors located more than 55 feet above the lowest level of fire department vehicle access, and Group I-2 occupancies having floors located more than 75 feet above the lowest level fire department vehicle access, the system shall operate on a minimum of the alarming floor, the floor above and the floor below. Speakers shall be provided throughout the building by paging zones. At a minimum, paging zones shall be provided as follows:

1. Elevator groups.
2. Exit stairways.
3. Each floor.
4. Areas of refuge as defined in Section 1002.1.
5. Dwelling Units in apartment houses.
6. Hotel guest rooms or suites.

Exception: In Group I-1 and R-2.1 occupancies, the alarm shall sound in a constantly attended area and a general occupant notification shall be broadcast over the overhead page.

Sec. 10.08.170. - California Building Code, Chapter 9 Fire Protection Systems, Sections [F] 907.6.3.2, amended.

Section [F] 907.6.3.2 High-Rise Buildings is hereby deleted and replaced as follows.

[F] 907.6.3.2 High-rise buildings. High-rise buildings having occupied floors located more than 55 feet above the lowest level of fire department vehicle access and Group I-2 occupancies having floors located more than 55 feet above the lowest level fire department vehicle access, a separate zone by floor shall be provided for all of the following types of alarm-initiating devices where provided:

1. Smoke detectors.
2. Sprinkler waterflow devices.
3. Manual fire alarm boxes
4. Other approved types of automatic detection devices or suppression systems.

Sec. 10.08.180. - California Building Code, Chapter 15 Roof Assemblies and Rooftop Structures, Table 1505.1, amended.

Table 1505.1 Minimum Roof Coverings Classifications Types of Construction is amended, by the deletion of Table 1505.1 and the addition of a new Table 1505.1 thereto, to read as follows:

TABLE 1505.1^a
MINIMUM ROOF COVERING CLASSIFICATIONS
TYPES OF CONSTRUCTION

IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
B	B	B	B	B	B	B	B	B

For SI: 1 foot = 304.8 mm, 1 square foot = 0.0929 m².

a. Unless otherwise required in accordance with Chapter 7A.

Sec. 10.08.190. - California Building Code, Chapter 15 Roof Assemblies and Rooftop Structures, Sections 1505.1.3, amended.

Section 1505.1.3 Roof Coverings within all Areas is amended by the deletion of the entire section and the addition of a new section thereto, to read as follows:

1505.1.3 Roof coverings within all other areas. The entire roof covering of every existing structure where more than 50 percent of the total roof area is replaced within any one-year period, the entire roof covering of every new structure, and any roof covering applied in the alteration, repair or replacement of the roof of every existing structure, shall be a fire-retardant roof covering that is at least Class B.

Sec. 10.08.200. - California Building Code, Chapter 15 Roof Assemblies and Rooftop Structures, Sections 1505.5 and 1505.7, amended.

Section 1505.5 Non-classified Roofing is amended by the deletion of the entire section without replacement.

Section 1505.7 Special Purpose Roofs is amended by the deletion of the entire section without replacement.

Sec. 10.08.210. - California Building Code, Chapter 31 Special Construction, Sections 3109.4.4.1, amended.

Section 3109.4.4.1 Definitions is amended by adding the following definition:

PRIVATE POOL, is any constructed pool, permanent or portable, and over 18 inches deep which is intended for non-commercial use as swimming pool by not more than three owner families and their guests.

Sec. 10.08.220. - California Building Code, Chapter 31 Special Construction, Sections 3109.4.4.2, amended.

Section 3109.4.4.2 Construction permit; safety features required is modified by deleting the first paragraph in its entirety and a new first paragraph is substituted to read as follows:

3109.4.4.2 Construction permit; safety features required. Commencing January 1, 1998, except as provided in Section 3109.4.4.5, whenever a construction permit is issued for construction of a new private pool at a residence, it shall have an enclosure complying with 3109.4.4.3 and, it shall be equipped with at least one of the following safety features:

Sec. 10.08.230. - California Building Code, Chapter 35, Referenced Standards, NFPA and NFPA 720-09, amended.

NFPA and NFPA 720-09. See California Fire Code as referenced and amended by the City of Laguna Woods. , Municipal Code Title 10, Chapter 12.

SECTION 4. Chapter 10.10 (California Electrical Code) is hereby added to Title 10 (Buildings and Construction) of the Laguna Woods Municipal Code as follows:

CHAPTER 10.10. CALIFORNIA ELECTRICAL CODE

Sec. 10.10.010. - Adoption of California Electrical Code.

Sec. 10.10.020. - California Electrical Code, Article 89 General Code Provisions, amended.

Sec. 10.10.030. - California Electrical Code, Article 310 Conductors for General Wiring, Article 310.10, amended.

Sec. 10.10.010. - Adoption of California Electrical Code.

(a) The City Council of the City of Laguna Woods hereby adopts the 2010 Edition of California Electrical Code, based on the 2008 National Electrical Code, as published by the National Fire Protection Association, except such portions as are deleted, modified, or amended in this chapter. Said Code is adopted and incorporated as if fully set forth herein. Not less than one copy of the California Electrical Code and are now on file with the City Clerk and available for public inspection.

(b) The purpose of the Code is to prescribe regulations for the installation, arrangement, alteration, repair, use and other operation of electrical wiring, connections, fixtures and other electrical appliances on premises within the City. All references in this chapter and in the standards adopted in this section to the Building Official or Building Inspector shall mean the

City Manager or designee.

Sec. 10.10.020. - California Electrical Code, Article 89 General Code Provisions, amended.

Article 89, General Code Provisions of the 2010 California Electrical Code is hereby amended by deletion and hereby replaced by the following:

Article 89, Administration

For administrative provisions for this code, see City of Laguna Woods Municipal Code 10.05.010

Sec. 10.10.030. - California Electrical Code, Article 310 Conductors for General Wiring, Article 310.10, amended.

Article 310.10 Uses Permitted is hereby amended by the addition of a third paragraph to read as follows:

Copper wire shall be used for wiring No. 6 and smaller in all installations. Consideration for use of aluminum or copper-clad aluminum wiring may be made by the Building Official for feeder lines only on an individual basis where adequate safety measures can be ensured.

When approved by the Building Official, aluminum connectors of no. six (6) or smaller used for branch circuits shall require continuous inspection by an independent testing agency approved by the Building Official for proper torque of connections at each termination point.

SECTION 5. Chapter 10.12 (California Fire Code) is hereby added to Title 10 (Buildings and Construction) of the Laguna Woods Municipal Code as follows:

CHAPTER 10.10. CALIFORNIA FIRE CODE

Sec. 10.12.010. - Adoption of California Fire Code.

Sec. 10.12.020. - California Fire Code, Enforcement, Inspections and Fees.

Sec. 10.12.030. - California Fire Code, Chapter 1 Administration, Section 109.4, amended.

Sec. 10.12.040. - California Fire Code, Chapter 2 Definitions, Section 202, amended.

Sec. 10.12.050. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 304.1.2 amended.

Sec. 10.12.060. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 305.5, amended.

Sec. 10.12.070. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 305.6, added.

Sec. 10.12.080. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 319, amended.

Sec. 10.12.090. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 320, amended.

- Sec. 10.12.100. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 321, amended.
- Sec. 10.12.110. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 322, amended.
- Sec. 10.12.120. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 323, amended.
- Sec. 10.12.130. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 323.1 amended.
- Sec. 10.12.140. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 324 addition.
- Sec. 10.12.150. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 325, amended.
- Sec. 10.12.160. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 326, Added.
- Sec. 10.12.170. - California Fire Code, Chapter 5 Fire Service Features, Section 503.2.1, amended.
- Sec. 10.12.180. - California Fire Code, Chapter 5 Fire Service Features, Section 503.2.1.1, amended.
- Sec. 10.12.190. - California Fire Code, Chapter 5 Fire Service Features, Section 505.1, amended.
- Sec. 10.12.200. - California Fire Code, Chapter 5 Fire Service Features, Section 510.1, amended.
- Sec. 10.12.210. - California Fire Code, Chapter 5 Fire Service Features, Section 510.2, 510.3, 510.4, 510.5, 510.6 amended.
- Sec. 10.12.220. - California Fire Code, Chapter 6 Building Services and Systems, Section 608.1, amended.
- Sec. 10.12.230. - California Fire Code, Chapter 6 Building Services and Systems, Section 608.10, amended.
- Sec. 10.12.240. - California Fire Code, Chapter 9 Fire Protection Systems, Section 903.2, amended.
- Sec. 10.12.250. - California Fire Code, Chapter 9 Fire Protection Systems, Section 903.2.8, amended.
- Sec. 10.12.260. - California Fire Code, Chapter 9 Fire Protection Systems, Section 903.3.5.3, added.
- Sec. 10.12.270. - California Fire Code, Chapter 9 Fire Protection Systems, Section 903.4, amended.
- Sec. 10.12.280. - California Fire Code, Chapter 9 Fire Protection Systems, Section 905.4, amended.
- Sec. 10.12.290. - California Fire Code, Chapter 9 Fire Protection Systems, Section 907.2.13, amended.
- Sec. 10.12.300. - California Fire Code, Chapter 9 Fire Protection Systems, Section 907.3.1, amended.
- Sec. 10.12.310. - California Fire Code, Chapter 9 Fire Protection Systems, Section 907.5.2.2, amended.
- Sec. 10.12.320. - California Fire Code, Chapter 9 Fire Protection Systems, Section 907.6.3.2, amended.
- Sec. 10.12.330. - California Fire Code, Chapter 9 Fire Protection Systems, Section 907.6.5, amended.

- Sec. 10.12.340. - California Fire Code, Chapter 20 Aviation Facilities, Section 2008, amended.
- Sec. 10.12.350. - California Fire Code, Chapter 28 Lumber Yards and Wood Working Facilities, Section 2801.2, amended.
- Sec. 10.12.360. - California Fire Code, Chapter 28 Lumber Yards and Wood Working Facilities, Section 2808.2, amended.
- Sec. 10.12.370. - California Fire Code, Chapter 28 Lumber Yards and Wood Working Facilities, Section 2808.3, amended.
- Sec. 10.12.380. - California Fire Code, Chapter 28 Lumber Yards and Wood Working Facilities, Section 2808.7, amended.
- Sec. 10.12.390. - California Fire Code, Chapter 28 Lumber Yards and Wood Working Facilities, Section 2808.9, amended.
- Sec. 10.12.400. - California Fire Code, Chapter 28 Lumber Yards and Wood Working Facilities, Section 2808.11 added.
- Sec. 10.12.410. - California Fire Code, Chapter 49 Requirements for Wildland-Urban Interface Fire Areas amended.
- Sec. 10.12.420. - California Fire Code, Chapter 49 Requirements for Wildland-Urban Interface Fire Areas amended.
- Sec. 10.12.430. - California Fire Code, Chapter 50 Hazardous Materials General Provisions, Section 5001.5.2, amended.
- Sec. 10.12.440. - California Fire Code, Chapter 50 Hazardous Materials General Provisions, Section 5003.1.1(1), amended.
- Sec. 10.12.450. - California Fire Code, Chapter 50 Hazardous Materials General Provisions, Section 5003.5, amended.
- Sec. 10.12.460. - California Fire Code, Chapter 55 Cryogenic Fluids, Section 5503.4.1, amended.
- Sec. 10.12.470. - California Fire Code, Chapter 56 Explosives and Fireworks, Section 5601.2, amended.
- Sec. 10.12.480. - California Fire Code, Chapter 56 Explosives and Fireworks, Section 5601.3, amended.
- Sec. 10.12.490. - California Fire Code, Chapter 56 Explosives and Fireworks, Section 5602, amended.
- Sec. 10.12.500. - California Fire Code, Chapter 56 Explosives and Fireworks, Section 5608.1, amended.
- Sec. 10.12.510. - California Fire Code, Chapter 56 Explosives and Fireworks, Section 5608.2, amended.
- Sec. 10.12.520. - California Fire Code, Chapter 57 Flammable and Combustible Liquids, Section 5704.2.3.2, amended.
- Sec. 10.12.530. - California Fire Code, Chapter 60 Highly Toxic and Toxic Materials, Section 6004.2.2.7, amended.
- Sec. 10.12.540. - California Fire Code, Chapter 80 Referenced Standards, amended.

Sec. 10.12.010. - Adoption of California Fire Code.

(a) The City Council of the City of Laguna Woods hereby adopts the 2013 Edition of the California Fire Code, with Appendix A, B, BB, C and CC based on the 2012 International Fire Code, as published by the International Code Council, except such portions as are deleted, modified, or amended in this chapter. Said Code is adopted and incorporated as if fully set forth

herein. Not less than one copy of the California Fire Code are now on file with the City Building Official and available for public inspection.

(b) The purpose of the Code is for prescribing regulations and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises within the City.

Sec. 10.12.020. - California Fire Code, Enforcement, Inspections and Fees.

(a) The California Fire Code with amendments shall be enforced by the Orange County Fire Authority which shall be operated under the Fire Chief of the Orange County Fire Authority. The Fire Chief of the Fire Authority may detail such members of the Fire Authority as inspectors as shall be necessary from time to time.

(b) Notwithstanding the provisions of the above-referenced construction codes, all fees for services provided pursuant to the Fire Code shall not take effect until a resolution for such fees is adopted by the Orange County Fire Authority Board of Directors pursuant to California Government Code Sections 66016 and 66020.

Sec. 10.12.030. - California Fire Code, Chapter 1 Administration, Section 109.4, amended.

Section 109.4 Violation penalties is hereby amended for Violation, adding Infraction and Misdemeanor penalties and is to read as follows:

109.4 Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of either a misdemeanor, infraction or both as prescribed in Section 109.4.2 and 109.4.3. Penalties shall be as prescribed in local ordinance. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

109.4.2 Infraction. Except as provided in Section 109.4.2, persons operating or maintaining any occupancy, premises or vehicle subject to this code that shall permit any fire or life safety hazard to exist on premises under their control shall be guilty of an infraction.

109.4.3 Misdemeanor. Persons who fail to take immediate action to abate a fire or life safety hazard when ordered or notified to do so by the chief or a duly authorized representative, or who violate the following sections of this code, shall be guilty of a misdemeanor:

104.11.2 Obstructing operations

104.11.3 Systems and Devices

107.5 Overcrowding

109.3.2 Compliance with Orders and Notices

- 111.4 Failure to comply
- 305.4 Deliberate or negligent burning
- 308.1.2 Throwing or placing sources of ignition
- 310.7 Burning Objects
- 3104.7 Open or exposed flames

Sec. 10.12.040. - California Fire Code, Chapter 2 Definitions, Section 202, amended.

Section 202 General Definitions is hereby revised by adding "Approach-Departure Path," "Emergency Helicopter Landing Facility (EHLF)," "Flow-line," "Hazardous Fire Area," "High-Rise Building," "Safety Area," "Sky Lantern," and "Takeoff and Landing Area" as follows:

202 General Definitions

APPROACH-DEPARTURE PATH. The flight path of the helicopter as it approaches or departs from the landing pad.

EMERGENCY HELICOPTER LANDING FACILITY (EHLF). A landing area on the roof of a high rise building that is not intended to function as a heliport or helistop but is capable of accommodating fire or medical helicopters engaged in emergency operations.

FLOW-LINE. is the lowest continuous elevation on a rolled curb defined by the path traced by a particle in a moving body of water at the bottom of the rolled curb.

HAZARDOUS FIRE AREA. Includes all areas identified within Section 4906.2 and other areas as determined by the Fire Code Official due to the presence of combustible vegetation, or the proximity of the property to an area that contains combustible vegetation.

HIGH-RISE BUILDING. In other than Group I-2 occupancies "high-rise buildings" as used by this Code:

1. "Existing high-rise structure" means a high-rise structure, the construction of which commenced or completed prior to July 1, 1974
2. "High-rise structure" means every building of any type of construction or occupancy having floor used for human occupancy located more than 55 feet above the lowest floor level having building access except buildings used as hospitals as defined by the Health and Safety Code Section 1250.
3. "New high-rise structure" means a high-rise structure, the construction of which commenced on or after July 1, 1974

SAFETY AREA. A defined area surrounding the landing pad which is free of

obstructions.

SKY LANTERN. An airborne lantern typically made of paper, mylar, or other lightweight material with a wood, plastic, or metal frame containing a candle, fuel cell, or other heat source that provides buoyancy.

TAKEOFF AND LANDING AREA. The combination of the landing pad centered within the surrounding safety area.

Sec. 10.12.050. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 304.1.2 amended.

Section 304.1.2 Vegetation is hereby deleted and revised to read as follows:

304.1.2 Vegetation. Weeds, grass, vines or other growth that is capable of being ignited and endangering property, shall be cut down and removed by the owner or occupant of the premises. Vegetation clearance requirement in urban-wildland interface areas shall be in accordance with Chapter 49 and OCFA vegetation management guidelines.

Sec. 10.12.060. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 305.5, amended.

Section 305.5 Chimney spark arrestors is hereby added as follows:

305.5 Chimney spark arrestors. All chimneys attached to any appliance or fireplace that burns solid fuel shall be equipped with an approved spark arrester. Chimneys serving outdoor appliances or fireplaces shall be equipped with a spark arrester. The spark arrester shall meet the requirements of Section 2113.9.2 of the California Building Code.

Sec. 10.12.070. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 305.6, added.

Section 305.6 Outdoor fires is hereby added as follows:

305.6 Outdoor fires. Outdoor fires shall be in accordance with Sections 305, 307, and 308 and with other applicable sections of this code.

305.6.1 Where prohibited. Outdoor fires shall not be built, ignited or maintained in fuel modification areas, Wildfire Risk Areas (WRA) and adopted Fire Hazard Severity Zones (FHSZ) or Special Fire Protection Areas (SFPA) or other locations where conditions could cause the spread of fire to the WRA, SFPA or FHSZ, except by permit from the fire code official.

Exception: A permit is not required for the following:

1. Fires in approved outdoor or portable fireplaces, fire pits, fire rings and similar devices at Group R occupancies that are installed and used in accordance with this code.
2. Outdoor fires at inhabited premises or official organized campsites or parks when located in a permanent or portable barbeque or grill, incinerator, or outdoor fireplace located at least 30 feet from combustible vegetation.
3. Installations or uses approved by the fire code official.

305.6.1.1 Fuel Modification Areas. Outdoor fires using wood or other solid fuel shall not be built, ignited or maintained in a fuel modification area.

305.6.1.2 Supervision. Where a permit is issued or when allowed under the exceptions to Section 305.6.1, such fires shall be supervised by a person 18 years of age or older.

305.6.2 Hazardous conditions. Outdoor fires are not allowed when predicted sustained winds exceed 8 MPH during periods when relative humidity is less than 25%, or a red flag condition has been declared or public announcement is made, when an official sign was caused to be posted by the fire code official, or when such fires present a hazard as determined by the fire code official.

305.6.3 Disposal of rubbish. Rubbish, trash or combustible waste material shall be burned only within an approved incinerator and in accordance with Section 307.2.1.

Sec. 10.12.080. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 319, amended.

Section 319 Development On Or Near Land Containing Or Emitting Toxic, Combustible or Flammable Liquids, Gases or Vapors is hereby added as follows:

319 Development On Or Near Land Containing Or Emitting Toxic, Combustible or Flammable Liquids, Gases or Vapors. The fire code official may require the submittal for approval of geological studies, evaluations, reports, remedial recommendations and/or similar documentation from a state-licensed and department-approved individual or firm, on any parcel of land to be developed which has, or is adjacent to, or within 1,000 feet (304.8 m) of a parcel of land that has an active, inactive, or abandoned oil or gas well operation, petroleum or chemical refining facility, petroleum or chemical storage, or may contain or give off toxic, combustible or flammable liquids, gases or vapors.

Sec. 10.12.090. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 320, amended.

Section 320 Fuel Modification Requirements for New Construction is hereby added as follows:

320 Fuel Modification Requirements for New Construction. All new buildings to be built or installed in areas with or adjacent to land having hazardous combustible vegetation shall comply with the requirements in the edition of OCFA Vegetation Management Guidelines currently in use at the time of plan submittal.

Sec. 10.12.100. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 321, amended.

Section 321 Clearance of brush or vegetation growth from roadways is hereby added as follows:

321 Clearance of brush or vegetation growth from roadways. The fire code official is authorized to cause areas within 10 feet (3048 mm) on each side of portions of highways and private streets which are improved, designed or ordinarily used for vehicular traffic, to be cleared of flammable vegetation and other combustible growth. Measurement shall be from the flow-line or the end of the improved edge of the roadway surfaces .

Exception: Single specimens of trees, ornamental shrubbery or cultivated ground cover such as green grass, ivy, succulents or similar plants used as ground covers, provided that they do not form a means of readily transmitting fire.

Sec. 10.12.110. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 322, amended.

Section 322 Unusual Circumstances is hereby added as follows:

322 Unusual circumstances. The fire code official may suspend enforcement of the vegetation management requirements and require reasonable alternative measures designed to advance the purpose of this code if determined that in any specific case that any of the following conditions exist:

- 1 Difficult terrain.
- 2 Danger of erosion.
- 3 Presence of plants included in any state and federal resources agencies, California Native Plant Society and county-approved list of wildlife, plants, rare, endangered and/or threatened species.
- 4 Stands or groves of trees or heritage trees.
- 5 Other unusual circumstances that make strict compliance with the clearance of vegetation provisions undesirable or impractical.

Sec. 10.12.120. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 323, amended.

Section 323 Use of Equipment is hereby added as follows:

323 Use of equipment. Except as otherwise provided in this section, no person shall use, operate, or cause to be operated, in, upon or adjoining any hazardous fire area any internal combustion engine which uses hydrocarbon fuels, unless the engine is equipped with a

spark arrester as defined in Section 322.1 maintained in effective working order, or the engine is constructed, equipped and maintained for the prevention of fire.

Exception:

1. Engines used to provide motor power for trucks, truck tractors, buses, and passenger vehicles, except motorcycles, are not subject to this section if the exhaust system is equipped with a muffler as defined in the Vehicle Code of the State of California.

Turbocharged engines are not subject to this section if all exhausted gases pass through the rotating turbine wheel, there is no exhaust bypass to the atmosphere, and the turbocharger is in good mechanical condition

Sec. 10.12.130. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 323.1 amended.

Section 323.1 Spark Arrestors is hereby added as follows:

323.1 Spark arrestors. Spark arrestors shall comply with the following:

1. A spark arrester is a device constructed of nonflammable material specifically for the purpose of removing and retaining carbon and other flammable particles over 0.0232 of an inch (0.58 mm) in size from the exhaust flow of an internal combustion engine that uses hydrocarbon fuels or which is qualified and rated by the United States Forest Service.
2. Spark arresters affixed to the exhaust system of engines or vehicles subject to Section 322 shall not be placed or mounted in such a manner as to allow flames or heat from the exhaust system to ignite any flammable material.

Sec. 10.12.140. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 324 addition.

Section 324 Restricted Entry is hereby added as follows:

324 Restricted Entry. The fire code official shall determine and publicly announce when hazardous fire areas shall be closed to entry and when such areas shall again be opened to entry. Entry on and occupation of hazardous fire areas, except public roadways, inhabited areas or established trails and camp sites which have not been closed during such time when the hazardous fire area is closed to entry, is prohibited.

Exceptions:

1. Residents and owners of private property within hazardous fire areas and their invitees and guests going to or being upon their lands.

2. Entry, in the course of duty, by peace or police officers, and other duly authorized public officers, members of a fire department and members of the United States Forest Service.

Sec. 10.12.150. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 325, amended.

Section 325 Trespassing on posted property is hereby added as follows:

325 Trespassing on posted property. When the fire code official determines that a specific area within a hazardous fire area presents an exceptional and continuing fire danger because of the density of natural growth, difficulty of terrain, proximity to structures or accessibility to the public, such areas shall be closed until changed conditions warrant termination of closure. Such areas shall be posted as hereinafter provided.

1. Signs. Approved signs prohibiting entry by unauthorized persons and referring to applicable fire code chapters shall be placed on every closed area.
2. Trespassing. Entering and remaining within areas closed and posted is prohibited.

Exception: Owners and occupiers of private or public property within closed and posted areas, their guests or invitees, and local, state and federal public officers and their authorized agents acting in the course of duty.

Sec. 10.12.160. - California Fire Code, Chapter 3 General Precautions Against Fire, Section 326, added.

Section 326 Sky lanterns or similar devices is hereby added as follows:

326 Sky lanterns or similar devices. The ignition and/or launching of a sky lantern or similar device are prohibited.

Exception: Upon approval of the fire code official, sky lanterns may be used as necessary for religious or cultural ceremonies providing that adequate safeguards have been taken as approved by the fire code official. Sky lanterns must be tethered in a safe manner to prevent them from leaving the area and must be constantly attended until extinguished.

Sec. 10.12.170. - California Fire Code, Chapter 5 Fire Service Features, Section 503.2.1, amended.

Section 503.2.1 Dimensions is hereby amended as follows:

503.2.1 Dimensions. Fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096 mm), exclusive of shoulders, except for approved gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 13

feet 6 inches (4115 mm). Street widths are to be measured from top face of curb to top face of curb, on streets with curb and gutter, and from flow-line to flow-line on streets with rolled curbs.

Sec. 10.12.180. - California Fire Code, Chapter 5 Fire Service Features, Section 503.2.1.1, amended.

Section 503.2.1.1 Hazardous Areas is added as follows:

503.2.1.1 Hazardous Areas. In areas defined as State Responsibility Area: Very High Fire Hazard Severity Zones, and Local Responsibility Area: Very High Fire Hazard Severity Zones Area as adopted by the local agencies, the minimum fire apparatus road width shall be 28 feet (8.53 m).

Exception: When the road serves no more than 3 dwelling units and the road does not exceed 150 feet (45.7 m) in length, the road width may be 24 feet 7.3 m).

Sec. 10.12.190. - California Fire Code, Chapter 5 Fire Service Features, Section 505.1, amended.

Section 505.1 Address Identification is amended as follows:

505.1 Address identification. Approved numbers or addresses shall be placed on all new and existing buildings in such a position that is plainly visible and legible from the street or road fronting the property. Said numbers shall be of noncombustible materials and shall contrast with their background. Where access is by means of a private road and the building address cannot be viewed from the public way, a monument, pole or other approved sign or means shall be used to identify the structure. All multiunit residential and commercial buildings shall have identifying numbers/letters or addresses placed on or immediately adjacent to all doors that would allow fire department access in an emergency situation. In no case shall the numbers/letters be less than four inches (102 mm) in height for residential and six inches (152 mm) in height for commercial with a one-inch (25 mm) stroke or as required by local ordinance, whichever is more restrictive.

New constructed buildings shall provide elimination on or back-elimination for the building identification and unit identification.

Sec. 10.12.200. - California Fire Code, Chapter 5 Fire Service Features, Section 510.1, amended.

Section 510.1 Emergency responder radio coverage in buildings is amended as follows:

510.1 Emergency responder radio coverage in buildings. All new buildings shall have approved radio coverage for emergency responders within the building based upon the existing coverage levels of the public safety communication systems of the jurisdiction at

the exterior of the building. This section shall not require improvements of the existing public safety communication system. The emergency responder radio coverage system shall comply with one of the following;

1. An emergency radio system installed in accordance with the local authority having jurisdiction's ordinance.
2. An emergency radio coverage system installed in accordance with Orange County Fire Authority's emergency responder digital radio guidelines.

Exceptions:

1. Where it is determined by the fire code official that the radio coverage system is not needed.
2. In facilities where emergency responder radio coverage is required and such system, components or equipment could have a negative impact on normal operations of the facilities, the fire code official shall have the authority to accept an automatically activated emergency responder radio coverage system.

Sec. 10.12.210. - California Fire Code, Chapter 5 Fire Service Features, Section 510.2, 510.3, 510.4, 510.5, 510.6 amended.

Section 510.2 through 510.6 are hereby deleted without replacement:

Sec. 10.12.220. - California Fire Code, Chapter 6 Building Services and Systems, Section 608.1, amended.

Section 608.1 Scope is hereby amended as follows:

608.1 Scope. Stationary storage battery systems having an electrolyte capacity of more than 50 gallons (189 L) for flooded lead acid, nickel cadmium (Ni-Cd) and valve-regulated lead acid (VRLA), or 1,000 pounds (454 kg) for lithium-ion and lithium metal polymer, used for facility standby power, emergency power or, uninterrupted power supplies, shall comply with this section and Table 608.1. Indoor charging of electric carts/cars with more than 50 gallons (189 L) shall comply with Section 608.10,

Sec. 10.12.230. - California Fire Code, Chapter 6 Building Services and Systems, Section 608.10, amended.

Section 608.10 Indoor charging of electric carts/cars is hereby added as follows:

608.10 Indoor charging of electric carts/cars. Indoor charging of electric carts/cars where the combined volume of all electric/cars battery electrolyte exceeds 50 gallons shall comply with following:

1. Spill control and neutralization shall be provided and comply with Section 608.5.
2. Room ventilation shall be provided and comply with Section 608.6.1
3. Signage shall be provided and comply with Section 608.7.1

4. Smoke detection shall be provided and comply with Section 907.2

Sec. 10.12.240. - California Fire Code, Chapter 9 Fire Protection Systems, Section 903.2, amended.

Section 903.2 Where required is hereby amended as follows:

903.2 Where required. Approved automatic sprinkler systems in buildings and structures shall be provided when one of the following conditions exists

1. **New buildings:** Notwithstanding any applicable provisions of Sections 903.2.1 through 903.2.12, an automatic fire-extinguishing system shall also be installed in all occupancies when the total building area exceeds 5,000 square feet (465 m²) as defined in Section 202, regardless of fire areas or allowable area.
2. **Existing Buildings:** Notwithstanding any applicable provisions of this code, an automatic sprinkler system shall be provided in an existing building when an addition occurs and when one of the following conditions exists:
 - a. When an addition is 33% or more of the existing building area, and the resulting building area exceeds 5000 square feet (465 m²) as defined in Section 202; or
 - b. When an addition exceeds 2000 square feet (186 m²) and the resulting building area exceeds 5000 square feet (465 m²) as defined in Section 202; or
 - c. An additional story is added above the second floor regardless of fire areas or allowable area.

Exception: Group R-3 occupancies. Group R-3 occupancies shall comply with Section 903.2.8.

Sec. 10.12.250. - California Fire Code, Chapter 9 Fire Protection Systems, Section 903.2.8, amended.

Section 903.2.8 Group R is hereby amended as follows:

903.2.8 Group R. An automatic sprinkler system installed in accordance with Section 902.1 shall be provided throughout all buildings with a Group R fire area as follows:

1. **New Buildings:** An automatic sprinkler system shall be installed throughout all new buildings.
2. **Existing Buildings:** An automatic sprinkler system shall be installed throughout when one of the following conditions exists:

- a. When an addition is 33% or more of the existing building area as defined in Section 202, and greater than 1000 square feet (93 m²) within a two year period; or
- b. An addition when the existing building is already provided with automatic sprinklers; or.
- c. When an existing Group R Occupancy is being substantially renovated, and where the scope of the renovation is such that the Building Code Official determines that the complexity of installing a sprinkler system would be similar as in a new building.

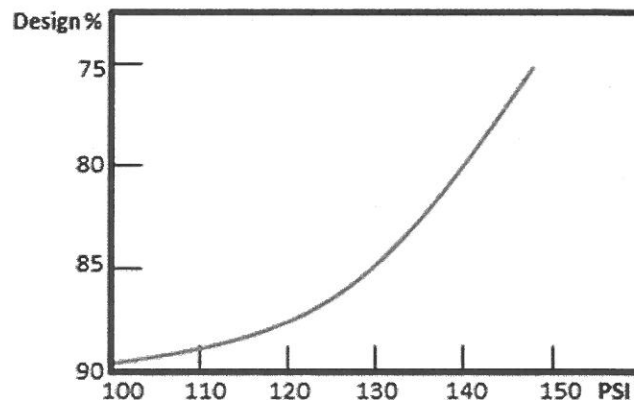
Sec. 10.12.260. - California Fire Code, Chapter 9 Fire Protection Systems, Section 903.3.5.3, added.

Section 903.3.5.3 Hydraulically calculated systems is hereby added as follows:

903.3.5.3 Hydraulically calculated systems. The design of hydraulically calculated fire sprinkler systems shall not exceed 90% of the water supply capacity

Exception: When static pressure exceeds 100 psi, and required by the Fire Code Official, the fire sprinkler system shall not exceed water supply capacity specified by Table 903.3.5.3

TABLE 903.3.5.3
Hydraulically Calculated Systems



Sec. 10.12.270. - California Fire Code, Chapter 9 Fire Protection Systems, Section 903.4, amended.

Section 903.4 Sprinkler system supervision and alarms is hereby amended by modifying item 1, deleting item 3 and 5, and renumbering the Exceptions as follows:

- 1. Automatic sprinkler systems protecting one- and two-family dwellings.
- 2. Limited area systems serving fewer than 20 sprinklers.

3. Jockey pump control valves that are sealed or locked in the open position.
4. Valves controlling the fuel supply to fire pump engines that are sealed or locked in the open position.
5. Trim valves to pressure switches in dry, pre-action and deluge sprinkler systems that are sealed or locked in the open position.

Sec. 10.12.280. - California Fire Code, Chapter 9 Fire Protection Systems, Section 905.4, amended.

Section 905.4 Location of Class I standpipe hose connections is hereby amended by adding items 7 as follows:

7. The centerline of the 2.5 inches (63.5 mm) outlet shall be no less than 18 inches (457.2 mm) above and no more than 24 inches above the finished floor.

Sec. 10.12.290. - California Fire Code, Chapter 9 Fire Protection Systems, Section 907.2.13, amended.

Section 907.2.13 High-rise buildings is hereby amended as follows:

907.2.13 High-rise buildings HAVING OCCUPIED FLOORS LOCATED MORE THAN 55 FEET (16 769 mm) ABOVE THE LOWEST LEVEL OF FIRE DEPARTMENT VEHICLE ACCESS and Group I-2 occupancies having floors located more than 75 feet (22 860 mm) above the lowest level fire department vehicle access. High-rise buildings having occupied floors located more than 55 feet (16 769 mm) above the lowest level of fire department vehicle access and Group I-2 occupancies having floors located more than 75 feet (22 860 mm) above the lowest level fire department vehicle access shall be provided with an automatic smoke detection in accordance with Section 907.2.13.1, a fire department communication system in accordance with Section 907.2.13.2 and an emergency voice/alarm communication system in accordance with Section 907.6.2.2.

Exceptions:

1. Airport traffic control towers in accordance with Section 907.2.22 and Section 412 of the California Building Code.
2. Open parking garages in accordance with Section 406.3 of the California Building Code.
3. Buildings with an occupancy in Group A-5 in accordance with Section 303.1 of the California Building Code.
4. Low-hazard special occupancies in accordance with Section 503.1.1 of the California Building Code.
5. In Group I-2 and R-2.1 occupancies, the alarm shall sound at a constantly attended location and general occupant notification shall be broadcast by the emergency voice/alarm communication system

Sec. 10.12.300. - California Fire Code, Chapter 9 Fire Protection Systems, Section 907.3.1, amended.

Section 907.3.1 Duct smoke detectors is hereby amended as follows:

907.3.1 Duct smoke detectors. Smoke detectors installed in ducts shall be listed for the air velocity, temperature and humidity present in the duct. Duct smoke detectors shall be connected to the building's fire alarm control unit when a fire alarm system is installed. Activation of a duct smoke detector shall initiate a visible and audible supervisory signal at a constantly attended location and shall perform the intended fire safety function in accordance with this code and the California Mechanical Code. Duct smoke detectors shall not be used as a substitute for required open area detection.

Exception: In occupancies not required to be equipped with a fire alarm system, actuation of a smoke detector shall activate a visible and an audible signal in an approved location. Smoke detector trouble conditions shall activate a visible or audible signal in an approved location and shall be identified as air duct detector trouble.

Sec. 10.12.310. - California Fire Code, Chapter 9 Fire Protection Systems, Section 907.5.2.2, amended.

Section 907.5.2.2 Emergency voice/alarm communication system is amended as follows.

907.5.2.2 Emergency voice/alarm communication system. Emergency voice/alarm communication systems required by this code shall be designed and installed in accordance with NFPA 72. The operation of any automatic fire detector, sprinkler water-flow device or manual fire alarm box shall automatically sound an alert tone followed by voice instructions giving approved information and directions for a general or staged evacuation in accordance with the building's plans required by Section 404. In high-rise buildings having occupied floors located more than 55 feet, and Group I-2 occupancies having floors located more than 75 feet (22 860 mm) above the lowest level fire department vehicle access, the system shall operate on a minimum of the alarming floor, the floor above and the floor below. Speakers shall be provided throughout the building by paging zones. At a minimum, paging zones shall be provided as follows:

1. Elevator groups.
2. Exit stairways.
3. Each floor.
4. Areas of refuge as defined in Section 1002.1.
5. Dwelling Units in apartment houses.
6. Hotel guest rooms or suites.

Exception: In Group I-1 and R-2.1 occupancies, the alarm shall sound in a constantly attended area and a general occupant notification shall be broadcast over the overhead

page.

Sec. 10.12.320. - California Fire Code, Chapter 9 Fire Protection Systems, Section 907.6.3.2, amended.

Section 907.6.3.2 High-rise buildings is amended as follows.

907.6.3.2 High-rise buildings. High-rise buildings having occupied floors located more than 55 feet (16 764 mm) above the lowest level of fire department vehicle access and Group I-2 occupancies having occupied floors located more than 75 feet (22 860 mm) above the lowest level fire department vehicle access, a separate zone by floor shall be provided for all of the following types of alarm-initiating devices where provided:

1. Smoke detectors.
2. Sprinkler water-flow devices.
3. Manual fire alarm boxes
4. Other approved types of automatic detection devices or suppression systems.

Sec. 10.12.330. - California Fire Code, Chapter 9 Fire Protection Systems, Section 907.6.5, amended.

Section 907.6.5 Monitoring is revised as follows

907.6.5 Monitoring. Fire alarm systems required by this chapter or by the California Building Code shall be monitored by an approved supervising station in accordance with NFPA 72, this section, and per Orange County Fire Authority Guideline “New and Existing Fire Alarm & Signaling Systems.”

Sec. 10.12.340. - California Fire Code, Chapter 20 Aviation Facilities, Section 2008, amended.

Section 2008 EHLF is hereby added with subsections to read as follows:

**SECTION 2008
Emergency Helicopter Landing Facility (EHLF)**

2008.1 General. Every building of any type of construction or occupancy having floors used for human occupancy located more than 75 ft above the lowest level of the fire department vehicle access shall have a rooftop emergency helicopter landing facility (EHLF) in a location approved by the fire code official for use by fire, police, and emergency medical helicopters only.

2008.1.1 Rooftop Landing Pad. The landing pad shall be 50 ft. x 50 ft. or a 50 ft. diameter circle that is pitched or sloped to provide drainage away from access points and passenger holding areas at a slope of 0.5 percent to 2 percent. The landing pad surface shall be constructed of approved non-combustible, nonporous materials. It shall be

capable of supporting a helicopter with a maximum gross weight of 15,000 lbs. For structural design requirements, see California Building Code.

2008.1.2 Approach-Departure Path. The emergency helicopter landing facility shall have two approach-departure paths separated from each other by at least 90 degrees. No objects shall penetrate above the approach-departure paths. The approach-departure path begins at the edge of the landing pad, with the same width or diameter as the landing pad and is a rising slope extending outward and upward at a ratio of eight feet horizontal distance for every one foot of vertical height.

2008.1.3 Safety Area. The safety area is a horizontal plane level with the landing pad surface and shall extend 25 ft in all directions from the edge of the landing pad. No objects shall penetrate above the plane of the safety area.

2008.1.4 Safety Net. If the rooftop landing pad is elevated more than 30 in. (2'-6") above the adjoining surfaces, a 6 ft in wide horizontal safety net capable of supporting 25 lbs/psf shall be provided around the perimeter of the landing pad. The inner edge of the safety net attached to the landing pad shall be slightly dropped (greater than 5 in. but less than 18 in.) below the pad elevation. The safety net shall slope upward but the outer safety net edge shall not be above the elevation of the landing pad.

2008.1.5 Take-off and Landing Area. The takeoff and landing area shall be free of obstructions and 100 ft x 100 ft. or 100 ft. diameter.

2008.1.6 Wind Indicating Device. An approved wind indicating device shall be provided but shall not extend into the safety area or the approach-departure paths.

2008.1.7 Special Markings. The emergency helicopter landing facility shall be marked as indicated in Figure 1108.1.7

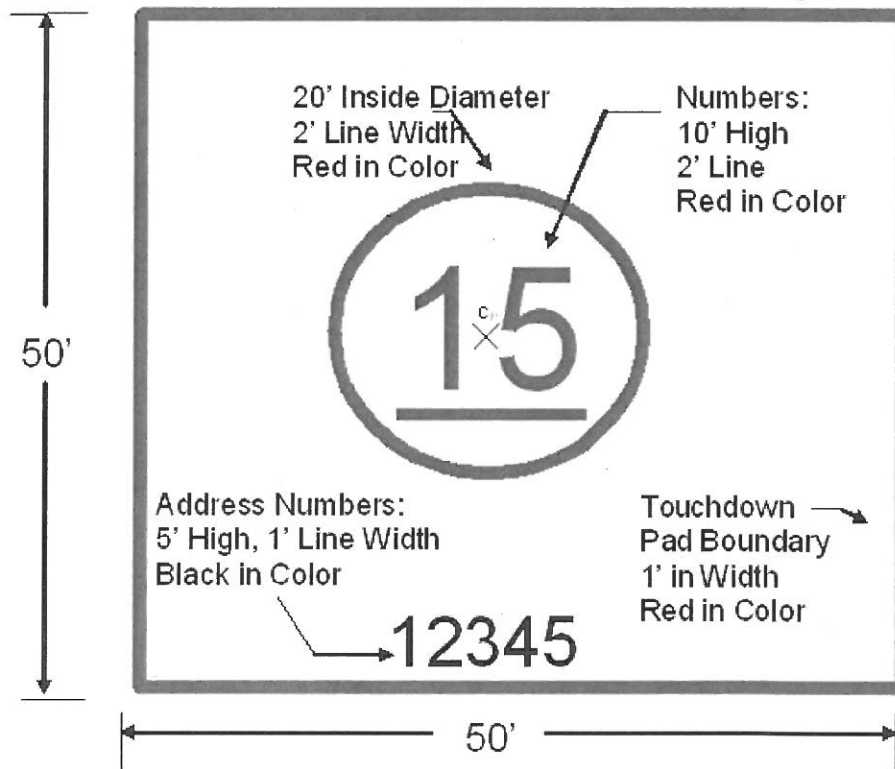
2008.1.8 EHLF Exits. Two stairway exits shall be provided from the landing platform area to the roof surface. For landing areas less than 2,501 square feet in area, the second exit may be a fire escape or ladder leading to the roof surface below. The stairway from the landing facility platform to the floor below shall comply with CFC 1009.4.2 for riser height and tread depth. Handrails shall be provided, but shall not extend above the platform surface.

2008.1.9 Standpipe systems. The standpipe system shall be extended to the roof level on which the EHLF is located. All portions of the EHLF area shall be within 150 feet of a 2.5-inch outlet on a Class I or III standpipe.

2008.1.10 Fire extinguishers. A minimum of one portable fire extinguisher having a minimum 80-B:C rating shall be provided and located near the stairway or ramp to the landing pad. The fire extinguisher cabinets shall not penetrate the approach-departure paths, or the safety area. Installation, inspection, and maintenance of extinguishers shall be in accordance with the CFC, Section 906.

2008.1.11 EHLF. Fueling, maintenance, repairs, or storage of helicopters is prohibited.

Figure 1108.1.7 Helicopter Landing Pad Markings



1. The preferred background is white or tan.
2. The circled, red numbers indicate the allowable weight that the facility is capable of supporting in thousands of pounds.
3. The numbers shall be oriented towards the preferred flight (typically facing the prevailing wind).

Sec. 10.12.350. - California Fire Code, Chapter 28 Lumber Yards and Wood Working Facilities, Section 2801.2, amended.

Section 2801.2 Permit is hereby amended as follows:

2801.2 Permit. Permits shall be required as set forth in Section 105.6. For Miscellaneous Combustible Storage Permit, see Section 105.6.29.

Sec. 10.12.360. - California Fire Code, Chapter 28 Lumber Yards and Wood Working Facilities, Section 2808.2, amended.

Section 2808.2 Storage site is hereby amended as follows:

2808.2 Storage site. Storage sites shall be level and on solid ground or other all-weather surface. Sites shall be thoroughly cleaned and approval from fire code official is obtained before transferring products to the site.

Sec. 10.12.370. - California Fire Code, Chapter 28 Lumber Yards and Wood Working Facilities, Section 2808.3, amended.

Section 2808.3 Size of piles is hereby revised as follows:

2808.3 Size of piles. Piles shall not exceed 15 feet (4572 mm) in height, 50 feet (15 240 mm) in width and 100 feet (30 480 mm) in length.

Sec. 10.12.380. - California Fire Code, Chapter 28 Lumber Yards and Wood Working Facilities, Section 2808.7, amended.

Section 2808.7 Pile fire protection is hereby revised by adding the following statement to the last sentence:

2808.7 Pile fire protection. Automatic sprinkler protection shall be provided in conveyor tunnels and combustible enclosures that pass under a pile. Combustible conveyor systems and enclosed conveyor systems shall be equipped with an approved automatic sprinkler system. Oscillating sprinklers with a sufficient projectile reach are required to maintain a 40% to 60% moisture content and wet down burning/smoldering areas.

Sec. 10.12.390. - California Fire Code, Chapter 28 Lumber Yards and Wood Working Facilities, Section 2808.9, amended.

Section 2808.9 Material-handling equipment is hereby revised by adding the following sentence at the beginning of the section:

2808.9 Material-handling equipment. All material handling equipment operated by an internal combustion engine shall be provided and maintained with an approved spark arrester. Approved material-handling equipment shall be available for moving wood chips, hogged material, wood fines and raw product during fire-fighting operations.

Sec. 10.12.400. - California Fire Code, Chapter 28 Lumber Yards and Wood Working Facilities, Section 2808.11 added.

Section 2808.11 Monitoring, is hereby added as follows:

2808.11 Temperature control. The temperature shall be monitored and maintained as specified in Sections 2808.11.1 and 2808.11.2.

Section 2808.11.1 Pile temperature control, is hereby added as follows:

2808.11.1 Pile temperature control. Piles shall be rotated when the internal temperature

readings are in excess of 165 degrees Fahrenheit.

Section 2808.11.2 New material temperature control, is hereby added as follows:

2808.11.2 New material temperature control. New loads delivered to the facility shall be inspected and tested at the facility entry prior to taking delivery. Material with temperature exceeding 165 degrees Fahrenheit shall not be accepted on the site. New loads shall be monitored to verify that the temperature remains stable.

Sec. 10.12.410. - California Fire Code, Chapter 49 Requirements for Wildland-Urban Interface Fire Areas amended.

Section 4906.3 Vegetation is hereby revised by adding Section “(5)” as follows:

(5) OCFA Vegetation Management Guidelines.

Sec. 10.12.420. - California Fire Code, Chapter 49 Requirements for Wildland-Urban Interface Fire Areas amended.

Section 4908 Fuel Modification Requirements for New Construction is hereby added as follows:

4908 Fuel Modification Requirements for New Construction. All new buildings to be built or installed in hazardous fire areas shall comply with the following:

1. Preliminary fuel modification plans shall be submitted to and approved by the fire code official concurrent with the submittal for approval of any tentative map.
2. Final fuel modification plans shall be submitted to and approved by the fire code official prior to the issuance of a grading permit.
 - 2.1 The fuel modification plan shall include provisions for the maintenance of the fuel modification for perpetuity.
3. The fuel modification plans shall meet the criteria set forth in the Fuel Modification Section of the Orange County Fire Authority Vegetation Management Guidelines.
4. The fuel modification plan may be altered if conditions change. Any alterations to the fuel modification areas shall have prior approval from the fire code official.
5. All elements of the fuel modification plan shall be maintained in accordance with the approved plan and are subject to the enforcement process outlined in the Fire Code.

Sec. 10.12.430. - California Fire Code, Chapter 50 Hazardous Materials General Provisions, Section 5001.5.2, amended.

Section 5001.5.2 Hazardous Materials Inventory Statement (HMIS) is hereby amended by modifying the starting paragraph as follows:

5001.5.2 Hazardous Materials Inventory Statement (HMIS). When required by the fire code official, an application for a permit shall include Orange County Fire Authority's Chemical Classification Packet which shall be completed and approved prior to approval of plans, and/or the storage, use or handling of chemicals on the premises. The HMIS shall include the following information:

1. Product Name
2. Component
3. Chemical Abstract Service (CAS) number
4. Location where stored or used.
5. Container size
6. Hazard classification
7. Amount in storage
8. Amount in use-closed systems
9. Amount in use-open systems.

Sec. 10.12.440. - California Fire Code, Chapter 50 Hazardous Materials General Provisions, Section 5003.1.1(1), amended.

Table 5003.1.1(1) Maximum Allowable Quantity per Control Area is hereby amended by deleting Footnote K without replacement:

Section 2703.1.1.1 Extremely Hazardous Substances is hereby added as follows:

5003.1.1.1 Extremely Hazardous Substances. No person shall use or store any amount of extremely hazardous substances (EHS) in excess of the disclosable amounts (see Health and Safety Code Section 25500 et al) in a residential zoned or any residentially developed property.

Sec. 10.12.450. - California Fire Code, Chapter 50 Hazardous Materials General Provisions, Section 5003.5, amended.

Section 5003.5 Hazard identification signs is hereby amended by modifying the NFPA standard as follows:

5003.5 Hazard identification signs. Unless otherwise exempted by the fire code official, visible hazard identification signs as specified in the Orange County Fire Authority Signage Guidelines for the specific material contained shall be placed on stationary containers and above-ground tanks and at entrances to locations where hazardous materials are stored, dispensed, used or handled in quantities requiring a permit and at specific entrances and locations designated by the fire code official.

Sec. 10.12.460. - California Fire Code, Chapter 55 Cryogenic Fluids, Section 5503.4.1, amended.

Section 5503.4.1 Identification signs is hereby amended as follows:

5503.4.1 Identification signs. Visible hazard identification signs in accordance with the Orange County Fire Authority Signage Guidelines shall be provided at entrances to buildings or areas in which cryogenic fluids are stored, handled or used.

Sec. 10.12.470. - California Fire Code, Chapter 56 Explosives and Fireworks, Section 5601.2, amended.

Section 5601.2 Retail Fireworks is hereby added as follows:

5601.2 Retail Fireworks. The storage, use, sale, possession, and handling of fireworks 1.4G (commonly referred to as Safe & Sane) and fireworks 1.3G is prohibited.

Exception: Fireworks 1.4G and fireworks 1.3G may be part of an electrically fired public display when permitted and conducted by a licensed pyrotechnic operator

Sec. 10.12.480. - California Fire Code, Chapter 56 Explosives and Fireworks, Section 5601.3, amended.

Section 5601.3 Seizure of Fireworks is hereby added as follows:

5601.3 Seizure of Fireworks. The fire code official shall have the authority to seize, take, remove all fireworks stored, sold, offered for sale, used or handled in violation of the provisions of Title 19 CCR, Chapter 6. Any seizure or removal pursuant to this section shall be in compliance with all applicable statutory, constitutional, and decisional law.

Sec. 10.12.490. - California Fire Code, Chapter Explosives and Fireworks, Section 5602, amended.

Section 5602 Explosives and blasting is hereby added as follows:

5602 Explosives and blasting. Explosives shall not be possessed, kept, stored, sold, offered for sale, given away, used, discharged, transported or disposed of within wildland-urban interface areas, or hazardous fire areas except by permit from the fire code official.

Sec. 10.12.500. - California Fire Code, Chapter 56 Explosives and Fireworks, Section 5608.1, amended.

Section 5608.1 General is hereby amended as follows:

5608.1 GENERAL. Outdoor fireworks displays, use of pyrotechnics before proximity

audience and pyrotechnic special effects in theatrical, and group entertainment productions, shall comply with California Code of Regulations, Title 19 , Division 1, Chapter 6 – Fireworks, the Orange County Fire Authority Guidelines for Public Fireworks Displays, and with the conditions of the permit as approved by the fire code official.

Sec. 10.12.510. - California Fire Code, Chapter 56 Explosives and Fireworks, Section 5608.2, amended.

Section 5608.2 Firing is hereby added as follows:

5608.2 Firing. All fireworks displays shall be electrically fired.

Sec. 10.12.520. - California Fire Code, Chapter 57 Flammable and Combustible Liquids, Section 5704.2.3.2, amended.

Section 5704.2.3.2 Label or placard is hereby amended by modifying the NFPA standard as follows:

5704.2.3.2 Label or placard. Tanks more than 100 gallons (379 L) in capacity, which are permanently installed or mounted and used for the storage of Class I, II or III liquids, shall bear a label and placard identifying the material therein. Placards shall be in accordance with the Orange County Fire Authority Signage Guidelines.

Sec. 10.12.530. - California Fire Code, Chapter 60 Highly Toxic and Toxic Materials, Section 6004.2.2.7, amended.

Section 6004.2.2.7 Treatment system is hereby amending the exception as follows:

Exceptions:

1. Toxic gases – storage/use. Treatment systems are not required for toxic gases supplied by cylinders or portable tanks not exceeding 1,700 pounds (772 Kg) water capacity when the following are provided:
 - 1.1 A listed or approved gas detection system with a sensing interval not exceeding 5 minutes.
 - 1.2 For storage, valve outlets are equipped with gas-tight outlet plugs or caps.
 - 1.3 For use, an approved listed or approved automatic-closing fail-safe valve located immediately adjacent to cylinder valves. The fail-safe valve shall close when gas is detected at the permissible exposure limit (PEL) by a gas detection system monitoring the exhaust system at the point of discharge from the gas cabinet, exhausted enclosure, ventilated enclosure or gas room. The gas detection system shall comply with Section 6004.2.2.10.

Sec. 10.12.540. - California Fire Code, Chapter 80 Referenced Standards, amended.

Chapter 80 Referenced Standards is amended as follows:

NFPA 13, 2013 Edition, Installation of Sprinkler Systems, Section 6.8.3 is hereby amended as follows:

6.8.3. Fire department connections (FDC) shall be of an approved type. The FDC shall contain a minimum of two 2 ½" inlets. The location shall be approved and be no more than 150 feet from a public hydrant. The size of piping and the number of inlets shall be approved by the chief. If acceptable to the water authority, it may be installed on the backflow assembly. Fire department inlet connections shall be painted OSHA safety red. When the fire sprinkler density design requires 500 gpm (including inside hose stream demand) or greater, or a standpipe system is included, four 2 ½" inlets shall be provided. FDC may be located within 150 feet of a private fire hydrant when approved by the chief.

NFPA 13, 2013 Edition, Installation of Sprinkler Systems, Section 8.3.3.1 is hereby amended as follows:

8.3.3.1. When fire sprinkler systems are installed in shell buildings of undetermined use (Spec Buildings) other than warehouses (S occupancies), fire sprinklers of the quick-response type shall be used. Use is considered undetermined if a specific tenant/occupant is not identified at the time the permit is issued. Sprinklers in light hazard occupancies shall be one of the following:

1. Quick-response type as defined in 3.6.4.7
2. Residential sprinklers in accordance with the requirements of 8.4.5
3. Standard-response sprinklers used for modifications or additions to existing light hazard systems equipped with standard-response sprinklers
4. Standard-response sprinklers used where individual standard-response sprinklers are replaced in existing light hazard systems

NFPA 13, 2013 Edition, Installation of Sprinkler Systems, Section 8.17.1.1.1 is hereby added as follows

8.17.1.1.1 Residential Waterflow Alarms. A local water-flow alarm shall be provided on all sprinkler systems and shall be connected to the building fire alarm or water-flow monitoring system, where provided. Group R occupancies not requiring a fire alarm system by the California Fire Code shall be provided with a minimum of one approved interior alarm device in each unit. Sound levels in all sleeping areas shall be minimum of 15 DBA above the average ambient sound or a minimum of 75 DBA with all intervening doors closed, whichever is greater. Alarms shall be audible within all other living areas within each dwelling unit. When not connected to a fire alarm or water-flow monitoring system, audible devices shall be powered from an uninterruptible circuit (except for over-current protection) serving normally operated appliances in the residence.

NFPA 13, 2013 Edition, Installation of Sprinkler Systems, Section 11.1.1.2 is hereby added as follows:

11.1.1.2 When fire sprinkler systems are required in buildings of undetermined use other than warehouses, they shall be designed and installed to have a fire sprinkler density of not less than that required for an Ordinary Hazard Group 2 use, with no reduction/s in density or design area. Warehouse fire sprinkler systems shall be designed to Figure 16.2.1.3.2 (d) curve "G". Use is considered undetermined if a specific tenant/occupant is not identified at the time the permit is issued. Where a subsequent occupancy requires a system with greater capability, it shall be the responsibility of the occupant to upgrade the system to the required density for the new occupancy.

NFPA 13, 2013 Edition, Installation of Sprinkler Systems, Section 11.2.3.1.1.1 is hereby added as follows:

11.2.3.1.1.1 The available water supply for fire sprinkler system design shall be determined by one of the following methods, as approved by the Fire Code Official:

- 1) Subtract the project site elevation from the low water level for the appropriate pressure zone and multiply the result by 0.433;
- 2) Use a maximum of 40 psi, if available;
- 3) Utilize the Orange County Fire Authority water-flow test form/directions to document a flow test conducted by the local water agency or an approved third party licensed in the State of California.

NFPA 13, 2013 Edition, Installation of Sprinkler Systems, Section 23.2.1.1 is hereby amended as follows:

Section 23.2.1.1 Where a waterflow test is used for the purposes of system design, the test shall be conducted no more than 6 months prior to working plan submittal unless otherwise approved by the authority having jurisdiction.

NFPA 13R 2013 Edition Installation of Sprinkler System in Residential Occupancies up to and Including Four Stories in Height, Section 6.16.1 is hereby amended as follows:

6.16.1 A local water-flow alarms shall be provided on all sprinkler systems and shall be connected to the building fire alarm or water-flow monitoring system where provided. Group R occupancies containing less than the number of stories, dwelling units or occupant load specified in Section 907.2.8 of the 2010 California Fire Code as requiring a fire alarm system shall be provided with a minimum of one approved interior alarm device in each unit. Sound levels in all sleeping areas shall be a minimum of 15 dBA above the average ambient sound or a minimum of 75 dBA with all intervening doors closed. Alarms shall be audible within all other living areas within each dwelling unit. When not connected to a fire alarm or water-flow monitoring system, audible devices shall be powered from an uninterruptible circuit (except for over-current protection) serving normally operated appliances in the residence.

There shall also be a minimum of one exterior alarm indicating device, listed for outside

service and audible from the access roadway that serves that building.

NFPA 13D 2013 Edition Installation of Sprinkler Systems in One and Two-Family Dwellings and Manufactured Homes, Section 4.1.3 is hereby amended as follows:

4.1.3 Stock of Spare Sprinklers

NFPA 13D 2013 Edition Installation of Sprinkler Systems in One and Two-Family Dwellings and Manufactured Homes, Section 4.1.3.1 is hereby added as follows:

4.1.3.1. A supply of at least two sprinklers for each type shall be maintained on the premises so that any sprinklers that have operated or been damaged in any way can be promptly replaced.

NFPA 13D 2013 Edition Installation of Sprinkler Systems in One and Two-Family Dwellings and Manufactured Homes, Section 4.1.3.2 is hereby added as follows:

4.1.3.2 The sprinklers shall correspond to the types and temperature ratings of the sprinklers in the property.

NFPA 13D 2013 Edition Installation of Sprinkler Systems in One and Two-Family Dwellings and Manufactured Homes, Section 4.1.3.3 is hereby added as follows:

4.1.3.3 The sprinklers shall be kept in a cabinet located where the temperature to which they are subjected will at no time exceed 100 °F (38°C).

NFPA 13D 2013 Edition Installation of Sprinkler Systems in One and Two-Family Dwellings and Manufactured Homes, Section 4.1.3.4 is hereby added as follows:

4.1.3.4 A special sprinkler wrench shall be provided and kept in the cabinet to be used in the removal and installation of sprinklers. One sprinkler wrench shall be provided for each type of sprinkler installed.

NFPA 13D 2013 Edition Installation of Sprinkler Systems in One and Two-Family Dwellings and Manufactured Homes, Section 7.1.2 is hereby amended as follows:

7.1.2 The system piping shall not have a separate control valve unless supervised by a central station, proprietary or remote station alarm service.

NFPA 13D 2013 Edition Installation of Sprinkler Systems in One and Two-Family Dwellings and Manufactured Homes, Section 7.6 is hereby deleted in its entirety and replaced as follows:

7.6 Alarms Exterior alarm indicating device shall be listed for outside service and audible from the street from which the house is addressed. Exterior audible devices shall be placed on the front or side of the structure and the location subject to final approval by the

fire code official. Additional interior alarm devices shall be required to provide audibility throughout the structure. Sound levels in all sleeping areas with all intervening doors closed shall be a minimum of 15 dBA above the average ambient sound level but not less than 75 dBA. audible devices shall be powered from an uninterruptible circuit (except for over-current protection) serving normally operated appliances in the residence.

Exceptions:

1. When an approved water flow monitoring system is installed, interior audible devices may be powered through the fire alarm control panel.
2. When smoke detectors specified under CBC Section 310.9 are used to sound an alarm upon waterflow switch activation.

NFPA 14, 2013 Edition, Installation of Standpipe and Hose Systems, Section 7.3.1.1 is hereby deleted in its entirety and replaced as follows:

7.3.1.1 Hose Connection Height Class I and III Standpipe hose connections shall be unobstructed and shall be located not less than 18 inches, or more than 24 inches above the finished floor. Class II Standpipe hose connections shall be unobstructed and shall be located not less than 3 feet or more than 5 feet above the finished floor.

NFPA 24, 2013 Edition, Installation of Private Fire Service Mains and Their Appurtenances, Section 6.2.1.1 is hereby added as follows:

6.2.1.1 The closest upstream indicating valve to the riser shall be painted OSHA red.

NFPA 24, 2013 Edition, Installation of Private Fire Service Mains and Their Appurtenances, Section 6.2.11 (5) is hereby deleted without replacement:

NFPA 24, 2013 Edition, Installation of Private Fire Service Mains and Their Appurtenances, Section 6.3.3 is hereby added as follows:

Section 6.3.3 All post indicator valves controlling fire suppression water supplies shall be painted OSHA red.

NFPA 24, 2013 Edition, Installation of Private Fire Service Mains and Their Appurtenances, Section 10.1.6.3 is hereby added as follows:

10.1.6.3 All ferrous pipe shall be coated and wrapped. Joints shall be coated and wrapped after assembly. All fittings shall be protected with a loose 8-mil polyethylene tube. The ends of the tube shall extend past the joint by a minimum of 12 inches and be sealed with 2 inch wide tape approved for underground use. Galvanizing does not meet the requirements of this section.

Exception: 304 or 316 Stainless Steel pipe and fittings

NFPA 24, 2013 Edition, Installation of Private Fire Service Mains and Their

Appurtenances, Section 10.3.5.2 is hereby revised as follows:

10.3.5.2 All bolted joint accessories shall be cleaned and thoroughly coated with asphalt or other corrosion-retarding material, prior to poly-tube, and after installation.

Exception: Bolted joint accessories made from 304 or 316 stainless steel.

NFPA 24, 2013 Edition, Installation of Private Fire Service Mains and Their Appurtenances, Section 10.3.5.3 is hereby added as follows:

10.3.5.3 All bolts used in pipe-joint assembly shall be 316 stainless steel.

NFPA 24, 2013 Edition, Installation of Private Fire Service Mains and Their Appurtenances, Section 10.6.3.1 is hereby revised as follows:

10.6.3.1 Where fire service mains enter the building adjacent to the foundation, the pipe may run under a building to a maximum of 24 inches, as measured from the interior face of the exterior wall to the center of the vertical pipe. The pipe under the building or building foundation shall be 304 or 316 stainless steel and shall not contain mechanical joints or it shall comply with 10.6.2.

NFPA 24, 2013 Edition, Installation of Private Fire Service Mains and Their Appurtenances, Section 10.6.5 is hereby revised as follows:

10.6.4 Pipe joints shall not be located under foundation footings. The pipe under the building or building foundation shall be 304 or 316 stainless steel and shall not contain mechanical joints.

SECTION 6. Chapter 10.14 (California Mechanical Code) is hereby added to Title 10 (Buildings and Construction) of the Laguna Woods Municipal Code as follows:

Sec. 10.14.010. - Adoption of California Mechanical Code.

Sec. 10.14.020. - California Mechanical Code, Chapter 1, Division II Administration, amended.

Sec. 10.14.010. - Adoption of California Mechanical Code.

(a) The City Council of the City of Laguna Woods hereby adopts the 2013 Edition of the California Mechanical Code based on the 2012 Edition of the Uniform Mechanical Code, as published by the International Association of Plumbing and Mechanical Officials except such portions as are deleted, modified, or amended in this chapter. Said Code is adopted and incorporated as if fully set forth herein. Not less than one copy of the California Mechanical Code is now on file with the City Clerk of the City of Laguna Woods and available for public inspection.

(b) The purpose of this Code is to prescribe regulations for the protection of the public health and safety and to establish minimum regulations for the installation, alteration, design, construction, quality of materials, location, operation, and maintenance of heating, ventilating, comfort cooling, refrigeration systems, incinerators and other miscellaneous heat-producing

appliances within the City. All references in this chapter and in the standards adopted in this section to the Building Official or Building Inspector shall mean the City Manager or designee.

Sec. 10.14.020. - California Mechanical Code, Chapter 1, Division II Administration, amended.

Chapter 1, Division II Administration of the 2013 California Mechanical Code is hereby amended by deletion and hereby replaced by the following:

Chapter 1, Division II Administration

For administrative provisions for this code, see City of Laguna Woods Municipal Code 10.05.010

SECTION 7. Chapter 10.16 (California Plumbing Code) is hereby added to Title 10 (Buildings and Construction) of the Laguna Woods Municipal Code as follows:

Sec. 10.16.010. - Adoption of California Plumbing Code.

Sec. 10.16.020. - California Plumbing Code, Chapter 1, Division II Administration, amended.

Sec. 10.16.010. - Adoption of California Plumbing Code.

(a) The City Council of the City of Laguna Woods hereby adopts the 2013 Edition of the California Plumbing Code based on the 2012 Edition of the Uniform Plumbing Code, as published by the International Association of Plumbing and Mechanical Officials except such portions as are deleted, modified, or amended in this chapter. Said Code is adopted and incorporated as if fully set forth herein. Not less than one copy of the California Plumbing Code is now on file with the City Clerk of the City of Laguna Woods and available for public inspection.

(b) The purpose of this Code is to prescribe regulations for the protection of the public health and safety and to establish minimum regulations for the erection, installation, alteration, repair, relocation, replacement, maintenance or use of plumbing systems within the City. All references in this chapter and in the standards adopted in this section to the Building Official or Building Inspector shall mean the City Manager or designee.

Sec. 10.16.020. - California Plumbing Code, Chapter 1, Division II Administration, amended.

Chapter 1, Division II Administration of the 2013 California Plumbing Code is hereby amended by deletion and hereby replaced by the following:

Chapter 1, Division II Administration

For administrative provisions for this code, see City of Laguna Woods Municipal Code 10.05.010

SECTION 8. Chapter 10.22 (California Residential Code) is hereby added to Title 10 (Buildings and Construction) of the Laguna Woods Municipal Code as follows:

- Sec. 10.22.010. - Adoption of California Residential Code.
- Sec. 10.22.020. - California Residential Code, Chapter 1, Division II Administration, amended.
- Sec. 10.22.030. - California Residential Code, Chapter 2 Definitions, Section R202, amended.
- Sec. 10.22.040. - California Residential Code, Chapter 3 Building Planning, Table R301.2(1), amended.
- Sec. 10.22.050. - California Residential Code, Chapter 3 Building Planning, Section R301.9 and R301.10, amended.
- Sec. 10.22.060. - California Residential Code, Chapter 3 Building Planning, Section R301.10, amended.
- Sec. 10.22.070. - California Residential Code, Chapter 3 Building Planning, Table R302.6, amended.
- Sec. 10.22.080. - California Residential Code, Chapter 3 Building Planning, Section R309.6, amended.
- Sec. 10.22.090. - California Residential Code, Chapter 3 Building Planning, Section R313.1, amended.
- Sec. 10.22.100. - California Residential Code, Chapter 3 Building Planning, Section R313.2, amended.
- Sec. 10.22.110. - California Residential Code, Chapter 3 Building Planning, Section R313.3.6.2.2, amended.
- Sec. 10.22.120. - California Residential Code, Chapter 3 Building and Planning, Section R319, amended.
- Sec. 10.22.130. - California Residential Code, Chapter 3 Building Planning, Section R327.1.6, amended.
- Sec. 10.22.140. - California Residential Code, Chapter 4 Foundations, Section R403.1.3, amended.
- Sec. 10.22.150. - California Residential Code, Chapter 4 Foundations, Section R403.1.6.1, amended.
- Sec. 10.22.160. - California Residential Code, Chapter 4 Foundations, Section R405.1, amended.
- Sec. 10.22.170. - California Residential Code, Chapter 9 Roof Assemblies, Section R902.1, amended.
- Sec. 10.22.180. - California Residential Code, Chapter 9 Roof Assemblies, Section R902.1.3, amended.
- Sec. 10.22.190. - California Residential Code, Chapter 9 Roof Assemblies, Section R902.2 amended.
- Sec. 10.22.200. - California Residential Code, Chapter 10 Chimneys and Fireplaces, Section R1001.13 and 1001.14 added.
- Sec. 10.22.210. - California Residential Code, Chapter 44 Reference Standards, NFPA and NFPA 720-09, amended.

Sec. 10.22.010. - Adoption of California Residential Code.

(a) The City Council of the City of Laguna Woods hereby adopts the 2013 Edition of the California Residential Code, including Appendix H based on the 2012 International Building Code as published by the International Code Council and as are deleted, modified, or amended in this chapter. Said Building Code is adopted and incorporated as if fully set forth herein. Not less than one copy of the California Residential Code is now filed with the City Clerk and available for public inspection.

(b) The purpose of these codes is to prescribe regulations for the erection, construction, enlargement, alteration, repair, improving, removal, conversion, demolition, occupancy, equipment, use, height, area and maintenance of residential one and two family dwellings. All references in this chapter and in the standards adopted in this section to the Building Official or Building Inspector shall mean the City Manager or designee.

Sec. 10.22.020. - California Residential Code, Chapter 1, Division II Administration, amended.

Chapter 1, Division II Administration of the 2013 California Residential Code is hereby deleted and hereby replaced by the following:

Chapter 1, Division II Administration

For administrative provisions for this code, see City of Laguna Woods Municipal Code 10.05.010

Sec. 10.22.030. - California Residential Code, Chapter 2 Definitions, Section R202, amended.

Section R202 Definitions, is amended by addition of "Hazardous Fire Area", deletion and replacement of "Sunroom" as follows:

SUNROOM. shall be permitted to be detached from or attached to dwelling units. Sunrooms shall be used only for recreational, outdoor living purposes and not as carports, garages, storage rooms or habitable rooms. Sunrooms shall meet all the code provisions of a Appendix H.

HAZARDOUS FIRE AREA. Includes all areas identified within Section 4906.2 and other areas as determined by the Fire Code Official due to the presence of combustible vegetation, or the proximity of the property to an area that contains combustible vegetation.

Sec. 10.22.040. - California Residential Code, Chapter 3 Building Planning, Table R301.2(1), amended.

Table R301.2(1) Climatic and Geographic Design Criteria is hereby revised to read:

TABLE R301.2(1)
CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA

GROUND SNOW LOAD	WIND DESIGN		SEISMIC DESIGN CATEGORY ^f	SUBJECT TO DAMAGE FROM			WINTER DESIGN TEMP ^e	ICE BARRIER UNDERLAYMENT REQUIRED ^h	FLOOD HAZARDS ^g	AIR FREEZING INDEX ⁱ	MEAN ANNUAL TEMP ^j
	Speed ^d (mph)	Topographic effects ^k		Weathering ^a	Frost line Depth ^b	Termite ^c					
Zero	85	No	D ₁	Negligible	12-24"	Very Heavy	43	No	See Note 101	0	60

For SI: 1 pound per square foot = 0.0479 kPa, 1 mile per hour = 0.447 m/s.

- a. Weathering may require a higher strength concrete or grade of masonry than necessary to satisfy the structural requirements of this code. The weathering column shall be filled in with the weathering index (i.e., "negligible," "moderate" or "severe") for concrete as determined from the Weathering Probability Map [Figure R301.2(3)]. The grade of masonry units shall be determined from ASTM C 34, C 55, C 62, C 73, C 90, C 129, C 145, C 216 or C 652.
- b. The frost line depth may require deeper footings than indicated in Figure R403.1(1). The jurisdiction shall fill in the frost line depth column with the minimum depth of footing below finish grade.
- c. The jurisdiction shall fill in this part of the table to indicate the need for protection depending on whether there has been a history of local subterranean termite damage.
- d. The jurisdiction shall fill in this part of the table with the wind speed from the basic wind speed map [Figure R301.2(4)]. Wind exposure category shall be determined on a site-specific basis in accordance with Section R301.2.1.4.
- e. Temperatures shall be permitted to reflect local climates or local weather experience as determined by the building official.
- f. The jurisdiction shall fill in this part of the table with the seismic design category determined from Section R301.2.2.1.
- g. The jurisdiction shall fill in this part of the table with (a) the date of the jurisdiction's entry into the National Flood Insurance Program (date of adoption of the first code or ordinance for management of flood hazard areas), (b) the date(s) of the Flood Insurance Study and (c) the panel numbers and dates of all currently effective FIRMs and FBFMs or other flood hazard map adopted by the authority having jurisdiction, as amended.
- h. In accordance with Sections R905.2.7.1, R905.4.3.1, R905.5.3.1, R905.6.3.1, R905.7.3.1 and R905.8.3.1, where there has been a history of local damage from the effects of ice damming, the jurisdiction shall fill in this part of the table with "YES." Otherwise, the jurisdiction shall fill in this part of the table with "NO."
- i. The jurisdiction shall fill in this part of the table with the 100-year return period air freezing index (BF-days) from Figure R403.3(2) or from the 100-year (99%) value on the National Climatic Data Center data table "Air Freezing Index- USA Method (Base 32°)" at www.ncdc.noaa.gov/fpsf.html.
- j. The jurisdiction shall fill in this part of the table with the mean annual temperature from the National Climatic Data Center data table "Air Freezing Index-USA Method (Base 32°F)" at www.ncdc.noaa.gov/fpsf.html.
- k. In accordance with Section R301.2.1.5, where there is local historical data documenting structural damage to buildings due to topographic wind speed-up effects, the jurisdiction shall fill in this part of the table with "YES." Otherwise, the jurisdiction shall indicate "NO" in this part of the table.

Note 101 from Table 301.2(1) Joined NFIP 06-25-2004, Study date 12-03-2009, Panel numbers {06059C0407J, 06059C0426J, 06059C0427J, 060590429J, 06059CIND0B}

Sec. 10.22.050. - California Residential Code, Chapter 3 Building Planning, Section R301.9 and R301.10, amended.

Section R301.9 Development on or Near Land Containing or Emitting Toxic,

Combustible or Flammable Liquids, Gases or Vapors, is hereby added as follows:

R301.9 Development On Or Near Land Containing Or Emitting Toxic, Combustible or Flammable Liquids, Gases or Vapors. The fire code official may require the submittal for approval of geological studies, evaluations, reports, remedial recommendations and/or similar documentation from a state-licensed and department-approved individual or firm, on any parcel of land to be developed which has, or is adjacent to, or within 1,000 feet (304.8 m) of a parcel of land that has an active, inactive, or abandoned oil or gas well operation, petroleum or chemical refining facility, petroleum or chemical storage, or may contain or give off toxic, combustible or flammable liquids, gases or vapors.

Sec. 10.22.060. - California Residential Code, Chapter 3 Building Planning, Section R301.10, amended.

Section R301.10 Fuel Modification Requirements for New Construction is hereby added as follows:

R301.10 Fuel Modification Requirements for New Construction. All new buildings to be built or installed in areas with or adjacent to land having hazardous combustible vegetation shall comply with the requirements in the edition of OCFA Vegetation Management Guidelines currently in use at the time

Sec. 10.22.070. - California Residential Code, Chapter 3 Building Planning, Table R302.6, amended.

Table R302.6 Dwelling/Garage and/or Carport Separation is hereby modified by requiring 5/8-inch Type X gyp-board at separations.

Table R302.6
DWELLING/GARAGE AND/OR CARPORT SEPARATION

SEPARATION	MATERIAL
Form the residence and attics	Not less than 5/8-inch Type X gypsum board or equivalent applied to the garage side
From all habitable rooms above the garage or carport	Not less than 5/8-inch Type X gypsum board or equivalent
Structure(s) supporting floor/ceiling assemblies used for separation required by this section	Not less than 1/2-inch gypsum board or equivalent
Garages located less than 3 feet from a dwelling unit on the same lot	Not less than 5/8-inch Type X gypsum board or equivalent applied to the interior side of exterior walls that are within this area.

Sec. 10.22.080. - California Residential Code, Chapter 3 Building Planning, Section R309.6, amended.

Section R309.6 Fire sprinkler attached garages, and carports with habitable space above is hereby amended by modifying the exception as follows:

Exception: An automatic residential fire sprinkler system shall not be required when additions or alterations are made to existing carports and/or garages that do not have an automatic fire sprinkler system installed unless a sprinkler system is required in accordance with California Fire Code Section 903.2.8.

Sec. 10.22.090. - California Residential Code, Chapter 3 Building Planning, Section R313.1, amended.

Section R313.1 Townhouse automatic fire sprinklers systems is hereby modified by deleting it in its entirety and replacing it with the following:

R313.1 Townhouse automatic fire sprinklers systems. An automatic residential fire sprinkler system shall be installed in Townhouses as follows:

New buildings: An automatic sprinkler system shall be installed throughout all new buildings.

Existing buildings: An automatic sprinkler system shall be installed throughout when one of the following conditions exists:

1. When an addition is 33% or more of the existing building area, as defined in Section 502.1, and greater than 1000 square feet (92.903 m²) cumulative within a two year period; or
2. An addition when the existing building is already provided with automatic sprinklers; or
3. When an existing Group R Occupancy is being substantially renovated, and where the scope of the renovation is such that the Building Code Official determines that the complexity of installing a sprinkler system would be similar as in a new building.

Sec. 10.22.100. - California Residential Code, Chapter 3 Building Planning, Section R313.2, amended.

Section R 313.2 One- and two-family dwellings automatic fire sprinklers systems is hereby modified by deleting it in its entirety and replacing it with the following:

R313.2 One- and two-family dwellings automatic fire sprinklers systems. An automatic residential fire sprinkler system installed in Townhouses as follows:

New buildings: An automatic sprinkler system shall be installed throughout all new buildings.

Existing buildings: An automatic sprinkler system shall be installed throughout when one of the following conditions exists:

1. When an addition is 33% or more of the existing building area, as defined in Section 502.1, and greater than 1000 square feet (92.903 m²) cumulative within a two year period; or
2. An addition when the existing building is already provided with automatic sprinklers; or
3. When an existing Group R Occupancy is being substantially renovated, and where the scope of the renovation is such that the Building Code Official determines that the complexity of installing a sprinkler system would be similar as in a new building.

Sec. 10.22.110. - California Residential Code, Chapter 3 Building Planning, Section R313.3.6.2.2, amended.

Section R313.3.6.2.2 Calculation procedure is hereby revised as follows:

R313.3.6.2.2 Calculation procedure. Determination of the required size for water distribution piping shall be in accordance with the following procedure and California Fire Code Section 903.3.5.3.

Sec. 10.22.120. - California Residential Code, Chapter 3 Building and Planning, Section R319, amended.

Section R319, Site Address is hereby revised by addition of a second paragraph to read as follows:

Where required by the fire code official, address identification shall be provided in additional approved locations to facilitate emergency response. Address identification is to be maintained.

Sec. 10.22.130. - California Residential Code, Chapter 3 Building Planning, Section R327.1.6, amended.

Section R327.1.6 Fuel Modification Requirements for New Construction is hereby added as follows:

R327.1.6 Fuel Modification Requirements for New Construction. All new buildings to be built or installed in hazardous fire areas shall comply with the following:

1. Preliminary fuel modification plans shall be submitted to and approved by the fire code official concurrent with the submittal for approval of any tentative map.
2. Final fuel modification plans shall be submitted to and approved by the fire code official prior to the issuance of a grading permit.

- 2.1 The fuel modification plan shall include provisions for the maintenance of the fuel modification for perpetuity.
3. The fuel modification plans shall meet the criteria set forth in the Fuel Modification Section of the Orange County Fire Authority Vegetation Management Guidelines.
4. The fuel modification plan may be altered if conditions change. Any alterations to the fuel modification areas shall have prior approval from the fire code official.
5. All elements of the fuel modification plan shall be maintained in accordance with the approved plan and are subject to the enforcement process outlined in the Fire Code.

Sec. 10.22.140. - California Residential Code, Chapter 4 Foundations, Section R403.1.3, amended.

Section R403.1.3 Seismic Reinforcement is hereby modified by deleting the “Exception” for masonry stem walls and replacing as follows:

In all seismic design categories masonry stem walls without solid grout and vertical reinforcement is not permitted.

Sec. 10.22.150. - California Residential Code, Chapter 4 Foundations, Section R403.1.6.1, amended.

Section 403.1.6.1 Foundation Anchorage in Seismic Design Categories C, D₀ D₁ and D₂, is hereby modified by adding number 7 as follows:

7. Foundation anchorage bolts shall be a minimum 5/8 inch in diameter.

Sec. 10.22.160. - California Residential Code, Chapter 4 Foundations, Section R405.1, amended.

Section R405.1 Concrete and Masonry Foundations is hereby modified by deleting the “Exception” for drainage systems:

Sec. 10.22.170. - California Residential Code, Chapter 9 Roof Assemblies, Section R902.1, amended.

Section R902.1 Roofing Covering Materials is hereby amended by revising it to allow only class A or B roofs as follows.

R902.1 Roofing covering materials. Roofs shall be covered with materials as set forth in Sections R904 and R905. A minimum Class A or B roofing shall be installed in areas

designated by this section. Classes A or B roofing required by this section to be listed shall be tested in accordance with UL 790 or ASTM E 108.

Exceptions:

1. Class A roof assemblies include those with coverings of brick, masonry and exposed concrete roof deck.
2. Class A roof assemblies also include ferrous or copper shingles or sheets, metal sheets and shingles, clay or concrete roof tile, or slate installed on noncombustible decks.

Sec. 10.22.180. - California Residential Code, Chapter 9 Roof Assemblies, Section R902.1.3, amended.

Section R902.1.3 Roof Coverings within all Other Areas is hereby amended by revising it to require a minimum Class B roof as follows:

R902.1.3 Roof coverings within all other areas. The entire roof covering of every existing structure where more than 50 percent of the total roof area is replaced within any one-year period, the entire roof covering of every new structure, and any roof covering applied in the alteration, repair or replacement of the roof of every existing structure, shall be a fire-retardant roof covering that is at least Class B.

Sec. 10.22.190. - California Residential Code, Chapter 9 Roof Assemblies, Section R902.2 amended.

Section R902.2 Fire-retardant-treated Shingles and Shakes, first paragraph is hereby amended by revising it to allow only Class A or B treated wood roofs as follows:

R902.2 Fire-retardant-treated shingles and shakes. Fire-retardant-treated wood shakes and shingles are wood shakes and shingles complying with UBC Standard 15-3 or 15-4 which are impregnated by the full-cell vacuum-pressure process with fire-retardant chemicals, and which have been qualified by UBC Standard 15-2 for use on Class A or B roofs.

Sec. 10.22.200. - California Residential Code, Chapter 10 Chimneys and Fireplaces, Section R1001.13 and 1001.14 added.

Section R1001.13 Chimney Spark Arresters is hereby added as follows:

R1001.13 Chimney spark arresters. All chimneys attached to any appliance or fireplace that burns solid fuel shall be equipped with an approved spark arrester. Chimneys serving outdoor appliances or fireplaces shall be equipped with a spark arrester. The spark arrester shall meet the requirements of Section 2113.9.2 of the California Building Code.

Section R1001.14 Outdoor Fireplaces, Fire Pits, Fire Rings, or similar devices is

hereby added as follows:

R1001.14 Outdoor Fireplaces, Fire Pits, Fire Rings, or similar devices. Outdoor fireplaces, fire pits, fire rings, or similar exterior devices shall comply with this section.

Exception: Barbeques, grills, and other portable devices intended for cooking

R1001.14.1 Gas-fueled devices. Outdoor fireplaces, fire pits and similar devices fueled by natural gas or liquefied-petroleum gas are allowed when approved by the Building Department and the device is designed to only burn a gas flame and not wood or other solid fuel. At R-3 occupancies, combustible construction shall not be located within three feet of an atmospheric column that extends vertically from the perimeter of the device. Where a permanent Building Department approved hood and vent is installed, combustible construction may encroach upon this column between the bottom of the hood and the vent opening. Where chimneys or vents are installed, they shall have a spark arrester in accordance with Section 1001.13.

R1001.14.2 Devices using wood or fuels other than natural gas or liquefied-petroleum gas. Fireplaces burning wood or other solid fuel shall be constructed in accordance with the California Building Code and Section R1001.13. Fires in a fireplace shall be contained within a firebox with an attached chimney. The opening in the face of the firebox shall have an installed and maintained method of arresting sparks. The burning of wood or other solid fuel in a device is not allowed within 15 feet of combustible structures, unless within a permanent or portable fireplace.

R1001.14.2.1 Where prohibited. The burning of wood and other solid fuels shall not be conducted within a fuel modification zone. Wood and other solid fuel burning fires in devices other than permanent fireplaces are not allowed within Wildfire Risk Areas (WRA) and adopted Fire Hazard Severity Zones (FHSZ) and Special Fire Protection Areas (SFPAs) or in locations where conditions could cause the spread of fire to the WRA or FHSZ, unless determined by the Fire Code Official that the location or design of the device should reasonably prevent the start of a wildfire.

Sec. 10.22.210. - California Residential Code, Chapter 44 Reference Standards, NFPA and NFPA 720-09, amended.

NFPA and NFPA 720-09. See California Fire Code as referenced and amended by the City of Laguna Woods, Municipal Code Title 10, Chapter 12 Fire Code.

SECTION 9. Chapter 10.24 (California Green Building Standards Code) is hereby added to Title 10 (Buildings and Construction) of the Laguna Woods Municipal Code as follows:

Sec. 10.24.010. - Adoption of California Green Building Standards Code.

Sec. 10.24.020. - California Green Building Standards Code, Chapter 1, Division II Administration, amended.

Sec. 10.24.010. - Adoption of California Green Building Standards Code.

(a) The City Council of the City of Laguna Woods hereby adopts the 2013 Edition of the California Green Building Standards Code, as modified, or amended in this chapter. Said Building Code is adopted and incorporated as if fully set forth herein. Not less than one copy of the California Green Building Standards Code is now filed with the City Clerk and available for public inspection.

(b) The purpose of these codes is to prescribe regulations for new buildings. All references in this chapter and in the standards adopted in this section to the Building Official or Building Inspector shall mean the City Manager or designee.

Sec. 10.24.020. - California Green Building Standards Code, Chapter 1, Division II Administration, amended.

Chapter 1, Division II Administration of the 2010 California Green Building Standards Code is hereby deleted and hereby replaced by the following:

Chapter 1, Division II Administration

For administrative provisions for this code, see City of Laguna Woods Municipal Code 10.05.010

SECTION 10. This Ordinance shall take effect and be in full force and operation on January 1, 2014.

SECTION 11. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase added by this Ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity of effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof irrespective of the fact that any one or more subsections, subdivisions, paragraphs sentences, clauses, or phrases are declared unconstitutional, invalid, or ineffective.

SECTION 12. The Deputy City Clerk shall certify to the passage of this Ordinance and shall cause this Ordinance to be published or posted as required by law.

PASSED, APPROVED AND ADOPTED this 20th day of November 2013.

ROBERT B. RING, Mayor

ATTEST:

MARC DONOHUE, Deputy City Clerk

APPROVED AS TO FORM:

DAVID B. COSGROVE, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, MARC DONOHUE, Deputy City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Ordinance No. 13-XX** was duly introduced and placed upon its first reading at an Adjourned Regular Meeting of the City Council on the 30th day of October, 2013, and that thereafter, said Ordinance was duly adopted and passed at a Regular Meeting of the City Council on the 20th day of November 2013 by the following vote to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

MARC DONOHUE, Deputy City Clerk

RESOLUTION NO. 13-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, SETTING FORTH FINDINGS WITH RESPECT TO LOCAL CONDITIONS WITHIN THE CITY THAT JUSTIFY CERTAIN MODIFICATIONS AND CHANGES TO THE CALIFORNIA BUILDING CODE, THE CALIFORNIA FIRE CODE, THE CALIFORNIA PLUMBING CODE, THE CALIFORNIA MECHANICAL CODE, THE CALIFORNIA ELECTRICAL CODE, THE CALIFORNIA RESIDENTIAL CODE, AND THE CALIFORNIA GREEN BUILDING STANDARDS CODE

WHEREAS, California Health and Safety Code Section 17958 provides that the City of Laguna Woods shall adopt ordinances and regulations imposing the same or modified or changed requirements as are contained in the regulations adopted by the State of California pursuant to California Health and Safety Code Section 17922; and

WHEREAS, the State of California is mandated by California Health and Safety Code Section 17922 to impose the same requirements as are contained in the most recent edition of the California Building Code, California Fire Code, the California Plumbing Code, the California Mechanical Code, the California Electrical Code, the California Residential Code, and the California Green Building Standards Code (hereinafter referred to collectively as "Codes"); and

WHEREAS, California Health and Safety Code Section 17958.5(a) permits the City of Laguna Woods to make modifications or changes to the Codes, which are reasonably necessary because of local climatic, geographic, or topographic conditions; and

WHEREAS, California Health and Safety Code Section 17958.7 requires that the City Council, before making any modifications or changes to the Codes, shall make an express finding that such changes or modifications are reasonably necessary because of local climatic, geographic, or topographic conditions; and

WHEREAS, the Building Official has recommended that changes and modifications be made to the Codes and has advised that certain said changes and modifications to the California Building Code, 2013 Edition and the California Plumbing Code, 2013 Edition and the California Mechanical Code, 2013 Edition and the California Electrical Code, 2013 Edition and the California Fire Code, 2013 Edition and the California Residential Code, 2013 Edition and the California

Green Building Standards Code, 2013 Edition are reasonably necessary due to local conditions in the City of Laguna Woods; and

WHEREAS, the Orange County Fire Authority has recommended with the Building Official's concurrence that changes and modifications be made to the Codes and has advised that certain said changes and modifications to the California Building Code, 2013 Edition and the California Residential Code, 2013 Edition and the California Fire Code, 2013 Edition are reasonably necessary due to local conditions in the City of Laguna Woods.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Amendments related to life and fire safety contained in Sections {403, 412, 501.2, 504, 506.3, 506.4.1, 506.5, 718.3.2, 717.3.3, 718.4.3, 903.2, 903.2.8, 903.4, 905.4, 907.2.13, 907.3.1, 907.5.2.2, 907.6.3.2, 1505.1.3 & .5 & .7, 3109.4.4.1 & .2} of the 2013 Edition of the California Building Code, and Sections {R301.9, R302.6, R309.6, R313.1 & .2, R313.3.6.2.2, R319, R327.1.6, R403.1.6, R403.1.6.1, R405.1, R902.1 7 .1.3 & .2, R1001.13 & 14 & 14.1 & 14.2} of the 2013 Edition of the California Residential Code, and Section {310.10} of the 2013 Edition of the California Electrical Code, as recommended by the Building Official are hereby found to be reasonably necessary due to the following local conditions:

A. Climatic Conditions

1. Hot, dry Santa Ana winds are common to all areas within the City of Laguna Woods and Orange County in general. These winds, which can cause small fires to spread quickly, are a contributing factor to the high fire danger in the area, and create the need for an increased level of fire protection. This added protection will supplement normal fire department response available and provide immediate protection for life and safety of multiple occupants during fire occurrences.
2. Orange County and the City of Laguna Woods are located in a semi-arid Mediterranean type climate which predisposes all fuels, including wood shingles, to rapid ignition and spread of fire. Therefore, there exists a need for additional fire protection measures.
3. The warm, dry climate is conducive to swimming pools which creates a

higher probability of child drowning where pools are unprotected.

B. Geologic Conditions

1. Orange County and the City of Laguna Woods are located in a highly active seismic area. There are earthquake faults that run along both the northeastern and southwestern boundaries of Orange County. The Newport-Inglewood Fault Zone (NIFZ) which runs through Orange County was the source of the destructive 1933 Long Beach earthquake (6.3 magnitude, hypocenter off Newport Beach coast), which took 120 lives, with areas damaged from Laguna Beach to Marina del Rey and inland to Whittier, and poses one of the greatest hazards to lives and property in the nation. Regional planning for reoccurrence is recommended by the State of California, Department of Conservation. There was also an earthquake in December 1989, with the epicenter located near the City of Irvine. The fault on which this quake occurred was unknown prior to this activity. The October 17, 1989, Santa Cruz earthquake resulted in only one major San Francisco fire in the Marina district, but when combined with the 34 other fires and over 500 responses, the department was taxed to its full capabilities. The Marina fire was difficult to contain because mains supplying water to the district burst during the earthquake. If more fires had been ignited by the earthquake, it would have been difficult for the fire department to contain them. Experts predict a major earthquake in our area within the next 50 years. This situation creates the need for both additional fire protection measures and automatic on-site fire protection for building occupants since a multitude of fires may result from breakage of gas and electric lines as a result of an earthquake. As noted by "Planning Scenario on a Major Earthquake on the Newport-Inglewood Fault Zone, 1988, State Department of Conservation," page 59, "unfortunately, barely meeting the minimum earthquake standards of building codes places a building on the verge of being legally unsafe."
2. Traffic and circulation congestion presently existing in the City of Laguna Woods often places fire department response time to fire occurrences at risk. This condition will be exacerbated by any major disaster, including any earthquake wherein damage to the highway system will occur. This condition makes the need for additional on-site protection for property occupants necessary.
3. Placement of multiple occupancy buildings, location of arterial roads, and fire department staffing constraints due to recent revenue-limiting state

legislation have made it difficult for the fire department to locate additional fire stations and provide manpower sufficient to concentrate fire companies and personnel to control fires in high density apartment or condominium buildings. Fire Department equipment does not allow easy access to areas of buildings greater than 55 feet above the level of Fire Department vehicle access. These conditions create the need for built-in on-site fire protection systems to protect occupants and property until fire fighting apparatus and personnel arrive on the scene.

The City of Laguna Woods is located in an area subject to a climatic condition of high winds and low humidity. This combination of events creates an environment, which is conducive to rapidly spreading fires. Control of such fires requires rapid response. Obstacles generated by a strong wind, such as fallen trees, street lights and utility poles, and the requirement to climb 75 feet vertically up flights of stairs will greatly impact the response time to reach an incident scene. Additionally, Section 6, Figure 6-2 of ASCE 7 identifies a significant increase in the amount of wind force at 60 feet above the ground. Use of aerial type fire fighting apparatus above this height would place rescue personnel at increased risk of injury.

The City of Laguna Woods is located in the middle of the seismically active area. The viability of the public water system would be questionable at best after a major seismic event. This would leave tall buildings vulnerable to uncontrolled fires due to a lack of available water and an inability to pump sufficient quantities of any available water to floors above the 55-foot level. A severe seismic event has the potential to negatively impact any rescue or fire suppression activities because it is likely to create obstacles similar to those indicated under the high wind section above. With the probability of strong aftershocks there exists a need to provide increased protection for anyone on upper floors.

4. Untreated wood roofs cause or contribute to serious fire hazard and to the rapid spread of fires when such fires are accompanied by high winds. Pieces of burning wooden roofs become flying brands and are carried by the wind to other locations and thereby spread fire quickly. Recent Grand Jury Report findings support this concern.

Additional amendments have been made to Codes. On the recommendation of the Building Official, such amendments are hereby found to be either administrative or procedural in nature or concern themselves with subjects not covered in such Codes. The changes made include clarifications and provisions making each of

said Codes compatible with other Codes enforced by the City.

SECTION 2. Amendments to the 2013 Edition of the California Codes are found reasonably necessary based on the climatic and/or geologic conditions cited in Section 1 of this resolution and are listed as follows (complete regulations are contained in Ordinance 13-XX):

**2013 California Building Code (CBC)
Laguna Woods Local Summary Sheet**

Title 10 Chapter 08 Section-	CBC Chapter or Section	Summary	Findings A,B
010		Adoption	Administrative
020	Chapter 1	Administrative Provisions	Administrative
030	202	Definition "Sunroom", "Flow-line", "Hazardous Fire Area"	Administrative
040	403	Define High-Rise Buildings	A-1 B-2,3
050	412	EHLF	B-1,2,3
060	501.2	Premises Identification	Administrative
070	504.2, 506.3, 506.4.1, 506.5	Building Height and Area Increase	A-1 B-1,2,3
080	718.3.2 & .3	Draftstops Floors	A-1 B-1,2,3
090	718.4.3	Draftstops Attics	A-1 B-1,2,3
100	903.2	Sprinklers Required	A-1 B-1,2,3
110	903.2.8	Sprinklers Required Residential	A-1 B-1,2,3
120	903.4	Sprinkler Supervision and Alarms	Administrative
130	905.4	Location of Class 1 Standpipe	A-1 B-1,2,3
140	907.2.13	High-Rise Buildings Over 55 Feet	A-1 B-1,2,3
150	907.3.1	Duct Smoke Detectors	A-1 B-1,2,3
160	907.5.2.2	Emergency Voice/Alarm Communication Systems	A-1 B-1,2,3
170	907.6.3.2	High-Rise Buildings	A-1 B-1,2,3
180	Table 1505.1	Minimum Roof Coverings Classifications	A-1,2 B-2,4
190	1505.1.3	Roof Coverings Within all Areas	A-1,2 B-2,4
200	1505.5 & .7	Non-classified and Special Purpose Roofs	A-1,2 B-2,4
210	3109.4.4.1	Private Pool	A-3
220	3109.4.4.2	Construction Permit; Safety Features Required	A-3
230	Chapter 35	Reference Standards	Administrative

**2013 California Residential Code (CRC)
Laguna Woods Local Summary Sheet**

Title 10	CRC	Summary	Findings
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Chapter 22 Section-	Chapter or Section		A, B
010		Adoption	Administrative
020	Chapter 1	Administrative Provisions	Administrative
030	R202	Definitions	Administrative
040	Table R301.2(1)	Climatic and Geographic Design Criteria	Administrative
050	R301.9	Development on or near combustible or flammable liquids, gasses or vapors	A-1,2 B-2,3,4
060	R301.10	Fuel Modification for New Construction	A-1,2 B-2,4
070	R302.6	Dwelling/Garage and/or Carport Separation	A-1,2 B-2,3
080	R309.6	Sprinklers in Garages	A-1,2 B-2,3
090	R313.1	Townhouse Automatic Fire Sprinklers Systems	A-1,2 B-2,3
100	R313.2	One and Two Family Fire Sprinklers Systems	A-1,2 B-2,3
110	R313.3.6.22	Calculations for Sprinkler Systems	A-1,2 B2,3
120	R309	Site Addresses	Administrative
130	R327.1.6	Fuel Modification for New Construction	A-1,2 B-2,4
140	R403.1.3	Seismic Reinforcement	B-1
150	R403.1.6.1	Foundation Anchorage	B-1
160	R405.1	Concrete and Masonry Foundation Drainage	B-1
170	R902.1	Roofing Covering Materials	A-1,2 B-2,4
180	R902.1.3	Roof Coverings within all Other Areas	A-1,2 B-2,4
190	902.2	Fire-retardant-treated Shingles and Shakes	A-1,2 B-2,4
200	1001.13, .14, .14.1, .14.2	Spark Arrestors and Outdoor Fire Areas	A-1,2 B-2,3
210	Chapter 44	Reference Standards	Administrative

**2013 California Plumbing Code (CPC)
Laguna Woods Local Summary Sheet**

Title 10 Chapter 16 Section-	CPC Chapter or Section	Summary	Findings
010		Adoption	Administrative
020	Chapter 1	Administrative Provisions	Administrative

**2013 California Mechanical Code (CMC)
Laguna Woods Local Summary Sheet**

Title 10 Chapter 14 Section-	CMC Chapter or Section	Summary	Findings
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010		Adoption	Administrative
020	Chapter 1	Administrative Provisions	Administrative

**2013 California Electrical Code (CEC)
Laguna Woods Local Summary Sheet**

Title 10 Chapter 10 Section-	CEC Article or Section	Summary	Findings A,B
010		Adoption	Administrative
020	Article 89	Administrative Provisions	Administrative
030	310.10	Uses Permitted	A-1 B-1

**2013 California Green Building Standards Code (CGBSC)
Laguna Woods Local Summary Sheet**

Title 10 Chapter 24 Section-	CGBSC Chapter or Section	Summary	Findings
010		Adoption	Administrative
020	Chapter 1	Administrative Provisions	Administrative

**Administrative Provisions
Laguna Woods Local Summary Sheet**

Title 10 Chapter 05 Section-	Administrative Provisions Chapter or Section	Summary	Findings
010		Adoption	Administrative
020	All	Administrative Provisions	Administrative

SECTION 3. Amendments related to fire and life-safety contained in Sections {304.1.2, 305.5, 3.5.6, 319 through 326, 503.2.1, 503.2.1.1, 505.1, 510.1, 510.2 to 510.6, 608.1, 608.10, 903.2, 903.2.8, 903.3.5.3, 903.4, 905.4, 907.3.1, 907.5.2.2, 907.6.3.2, 907.6.5, 2008.1 to 2008.11, 2801.2, 2808.2, 2808.3, 2808.7, 2808.9, 2808.11, 4906.3, 4908, 5001.5.2, 5003.1.1, 5003.5, 5503.4.1, 5601.2, 5601.3, 5602, 5608.1, 5608.2, 5704.2.3.2, 6004.2.2.7, and Chapter 80 – Reference Standards} as recommended by the Orange County Fire Authority are hereby found to be reasonably necessary due to the following local conditions.

A. Climatic Conditions

1. The jurisdiction of Laguna Woods is located in a semi-arid Mediterranean type climate. It annually experiences extended periods of high temperatures with little or no precipitation. Hot, dry (Santa Ana) winds, which may reach speeds of 70 M.P.H. or greater, are also common to the area. These climatic conditions cause extreme drying of vegetation and common building materials. Frequent periods of drought and low humidity add to the fire danger. This predisposes the area to large destructive fires (conflagration). In addition to directly damaging or destroying buildings, these fires are also prone to disrupt utility services throughout the County. Obstacles generated by a strong wind, such as fallen trees, street lights and utility poles, and the requirement to climb 75 feet vertically up flights of stairs will greatly impact the response time to reach an incident scene. Additionally, there is a significant increase in the amount of wind force at 60 feet above the ground. Use of aerial type fire fighting apparatus above this height would place rescue personnel at increased risk of injury.
2. The climate alternates between extended periods of drought and brief flooding conditions. Flood conditions may affect the Orange County fire Authority's ability to respond to a fire or emergency condition. Floods also disrupt utility services to buildings and facilities within the County.
3. Water demand in this densely populated area far exceeds the quantity supplied by natural precipitation; and although the population continues to grow, the already-taxed water supply does not. California is projected to increase in population by nearly 10 million over the next quarter of a century with 50 percent of that growth centered in Southern California. Due to storage capacities and consumption, and a limited amount of rainfall future water allocation is not fully dependable. This necessitates the need for additional and on-site fire protection features. It would also leave tall buildings vulnerable to uncontrolled fires due to a lack of available water and an inability to pump sufficient quantities of available water to floors in a fire.
4. These dry climatic conditions and winds contribute to the rapid spread of even small fires originating in high-density housing or vegetation. These fires spread very quickly and create a need for increased levels of fire protection. The added protection of fire sprinkler systems and other fire protection features will supplement normal fire department response by providing immediate protection for the building occupants and by containing and controlling the fire spread to the area of origin. Fire sprinkler

systems will also reduce the use of water for firefighting by as much as 50 to 75 percent.

B. Topographic conditions

1. Natural; slopes of 15 percent or greater generally occur throughout the foothills of Orange County. The elevation change cause by the hills creates the geological foundation on which communities with Orange County is built and will continue to build. With much of the populated flatlands already built upon, future growth will occur on steeper slopes and greater constraints in terrain.
2. Traffic and circulation congestion is an artificially created, obstructive topographical condition, which is common throughout Orange County.
3. These topographical conditions combine to create a situation, which places fire department response time to fire occurrences at risk, and makes it necessary to provide automatic on-site fire-extinguishing systems and other protection measures to protect occupants and property.

C. Geologic Conditions

1. The Orange County region is a densely populated area that has buildings constructed over and near a vast and complex network of faults that are believed to be capable of producing future earthquakes similar or greater in size that the 1994 Northridge and the 1971 Sylmar earthquakes. Earthquake faults run along the northeast and southwest boundaries of Orange County. The Newport-Inglewood Fault, located within Orange County was the source of the destructive 1933 Long Beach earthquake (6.3 magnitude) which took 120 lives and damaged buildings in an area from Laguna Beach to Marina Del Rey to Whittier. In December 1989, another earthquake occurred in the jurisdiction of Irvine at an unknown fault line. Regional planning for reoccurrence of earthquakes is recommended by the state of California, Department of Conservation.
2. Previous earthquakes have been accompanied by disruption of traffic flow and fires. A severe seismic event has the potential to negatively impact any rescue or fire suppression activities because it is likely to create obstacles similar to those indicated under the high wind section above. With the probability of strong aftershocks there exists a need to provide increased protection for anyone on upper floors of buildings. The October 17, 1989,

Santa Cruz earthquake resulted in one major fire in the Marina District (San Francisco). When combined with the 34 other fires locally and over 500 responses, the department was taxed to its fullest capabilities. The Marina fire was difficult to contain because mains supplying water to the district burst during the earthquake. This situation creates the need for both additional fire protection and automatic on-site fire protection for building occupants. State Department of Conservation noted in their 1988 report (Planning Scenario on a Major Earthquake on the Newport-Inglewood Fault Zone, page 59), “unfortunately, barely meeting the minimum earthquake standards of building codes places a building on the verge of being legally unsafe.”

3. Road circulation features located throughout the County also make amendments reasonably necessary. Located through the County are major roadways, highways and flood control channels that create barriers and slow response times. Hills, slopes, street and storm drain design accompanies with occasional heavy rainfall, causes roadway flooding and landslides and at times may make an emergency access route impassable. There are areas in Orange County that naturally have extended emergency response times that exceed the 5 minute goal.
4. Soils throughout the County possess corrosive properties that reduce the expected usable life of water services when metallic pipes in contact with soils are utilized.
5. Portions so of the County contain active or former oil production fields. These areas contain a variety of naturally occurring gasses, liquids and vapors. These compounds present toxicity or flammability hazards to building occupants. Evaluation of these hazards and the risks they pose to development is necessary implement appropriate mitigation.
6. Due to the topographical conditions of sprawling development separated by waterways and narrow and congested streets and the expected infrastructure damage inherent in seismic zone described above, it is prudent to rely on automatic fire sprinkler systems to mitigate extended fire department response time and keep fires manageable with reduced fire flow (water) requirements for a given structures. Additional fire protection is also justified to match the current resources of firefighting equipment and personnel within the Orange County Fire Authority.

SECTION 4. Amendments to the 2013 Edition of the California Fire Code are

found reasonable and necessary based on the climatic and/or geographic conditions cited in section 3 of this resolution and are listed as follows (complete regulations are contained in Ordinance No. 13-XX):

**2013 California Fire Code (CFC)
Laguna Woods Local Summary Sheet**

Title 10 Chapter 12 Section-	CFC Chapter or Section	TITLE (Clarification)	FINDINGS I,II,III
010		Adoption	
020		Enforcement	Administrative
030	109.4 109.4.2 109.4.3	Violation penalties Infraction Misdemeanor	Administrative
040	202	General definitions	Administrative
050	304.1.2	OCFA vegetation management guideline	I & II
060	305.5	Chimney spark arrestors	I & II
170	305.6, 305.6.1, 305.6.2, 305.6.3	Outdoor fires	I & II
080	319	Development on or near land containing or emitting toxic, combustible or flammable liquids, gases or vapors	III
090	320	Fuel modification requirements for new construction	I & II
100	321	Clearance of brush or vegetation growth from roadways	I & II
110	322	Unusual circumstances	Administrative
120	323	Use of equipment	Administrative
130	323.1	Spark arrestors	I & II
140	324	Restricted entry (In hazardous area)	Administrative
150	325	Trespassing on posted property	Administrative
160	326	Sky Lanterns	I & II
170	503.2.1	Dimensions (Fire Lanes)	I & II
180	503.2.1.1	Hazardous fire area	I & II
190	505.1	Address Identification	Administrative
200	510.1, 510.1.1; 510.1.2	Emergency responder radio coverage in buildings	Administrative
210	510.2, 510.3, 510.4, 510.5, 510.6	Radio signal strength	Administrative

220	608.1	Scope (Battery Systems)	Administrative
230	608.10	Indoor charging of electric carts/cars	III-A
240	903.2	Where required (Sprinklers)	II & III-B
250	903.2.8	Group R (Sprinklers)	II-B & III-B
260	903.3.5.3	Hydraulic calculated systems	I & II
270	903.4	Sprinkler system supervision and alarms (of valves)	III-A
280	905.4	Location of Class I standpipe hose connections	III-A
290	907.2.13	High-rise buildings (Alarm Systems)	Administrative
300	907.3.1	Duct smoke detectors	III-A
310	907.5.2.2	Emergency voice/alarm communication system	II & III-A
320	907.6.3.2	High-rise buildings	Administrative
330	907.6.5	Monitoring	Administrative
340	2008.1. thru 2008.1.11	Emergency Helicopter Landing Facility	II & III-A
350	2801.2	Permit (Miscellaneous combustible storage)	Administrative
360	2808.2	Storage site	I & II
370	2808.3	Size of piles	I & II
380	2808.7	Pile fire protection	I & II
390	2808.9	Material-handling equipment	I & II
400	2808.11, 2808.11.1, 2808.11.2	Green Waste Monitoring	I & II
410	4906.3(5)	OCFA vegetation management guidelines	Administrative
420	4908	Fuel modification requirements for new construction	I-A & II
430	5001.5.2	Hazardous materials inventory statement (HMIS)	Administrative
440	5003.1.1(1) 5003.1.1.1	Maximum allowable quantity per control area Extremely hazardous substances	III & III
450	5003.5	Hazard identification signs	Administrative
460	5503.4.1	Identification signs (Cryogenic Fluid)	Administrative
470	5601.2	Retail fireworks	Administrative
480	5601.3	Seizure of fireworks	Administrative
490	5602	Explosions and blasting	Administrative
500	5608.1	Displays (Fireworks)	Administrative
510	5608.2	Firing (Fireworks)	Administrative
520	5704.2.3.2	Label or placard (Flammable/Combustible liquid)	Administrative
530	6004.2.2.7	Treatment systems (Highly toxic & toxic material)	II & III
540	Chapter 80	Reference Standards	
		2010 NFPA 13 (Sprinkler Systems)	Admin, II & III
		2010 NFPA 13-R (Multi-Family Sprinkler	II & III

		Systems)	
		2010 NFPA 13-D (Single Family Sprinkler Systems)	II & III
		2007 NFPA 14 (Standpipe Systems)	II & III
		2010 NFPA 24 (Underground Water Supply Systems)	II & III
		2010 NFPA 72 (Fire Alarm Systems)	Admin & II

SECTION 5. The Building Official is hereby directed to file copies of Resolution No. 13-XX and Ordinance No. 13-XX with the California Building Standards Commission as required by California Health and Safety Code Section 17958.7.

SECTION 6. The Deputy City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED ON this 20th day of November 2013.

ROBERT B. RING, Mayor

ATTEST:

MARC DONOHUE, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, MARC DONOHUE, Deputy City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 13-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the 20th day of November 2013, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:

MARC DONOHUE, Deputy City Clerk

7.1

**OFF-STREET PARKING REGULATIONS –
ALTERNATIVE VEHICLE STANDARDS**

**City of Laguna Woods
Agenda Report**

DATE: November 20, 2013 Regular City Council Meeting

TO: Honorable Mayor and City Councilmembers

FROM: Christopher Macon, City Manager

AGENDA ITEM: Off-Street Parking Regulations – Alternative Vehicle Standards

Recommended Action

- A. Receive staff report;
- B. Open public hearing;
- C. Receive public comment;
- D. Close public hearing; AND
- E. Approve the introduction and first reading of an ordinance modifying off-street parking regulations entitled:

AN ORDINANCE OF THE CITY OF LAGUNA WOODS,
CALIFORNIA, AMENDING CHAPTER 13.18 OF THE
LAGUNA WOODS MUNICIPAL CODE PERTAINING TO
OFF-STREET PARKING REGULATIONS

Background

In 2009, the City Council adopted Ordinance No. 09-07, which modified off-street parking regulations to include alternative vehicle* standards. The ordinance:

- Revised Section 13.18.050 of the Laguna Woods Municipal Code to add size requirements for alternative vehicle parking spaces and a percentage ratio for substitution of alternative vehicle spaces for standard vehicle spaces; and

- Revised Section 13.18.080 of the Laguna Woods Municipal Code to allow applicants to request additional alternative vehicle parking space substitution through a use permit process.

* An alternative vehicle is defined as an electric or gasoline powered motor vehicle, such as a golf cart, golf car, motorcycle, or motor scooter, which does not exceed 55 inches in width and does not contain doors.

Discussion

Staff is recommending that alternative vehicle standards be readopted into the off-street parking regulations of the Laguna Woods Municipal Code in order to ensure that the Code reflects prior City Council policy direction. The recommended action would not add new standards beyond those initially adopted by Ordinance 09-07.

Fiscal Impact

There is no fiscal impact associated with this agenda item.

Conclusion

If the City Council takes the recommended action, this item will be agendized for a second reading and adoption at the regular meeting on December 18, 2013.

Attachment: Proposed Ordinance

ORDINANCE NO. 13-XX

AN ORDINANCE OF THE CITY OF LAGUNA WOODS, CALIFORNIA,
AMENDING CHAPTER 13.18 OF THE LAGUNA WOODS MUNICIPAL
CODE PERTAINING TO OFF-STREET PARKING REGULATIONS

**THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS DOES
HEREBY ORDAIN AS FOLLOWS:**

SECTION 1. Section 13.18.050, subdivision (1), of Chapter 13.18 (Off-Street Parking Regulations) of the Laguna Woods Municipal Code is hereby amended to add the following subsection:

- e. All covered and uncovered off-street parking spaces provided for the use of alternative vehicles as defined by this code shall be a minimum, clear unobstructed five-feet, six-inches in width and ten feet in length.

SECTION 2. Section 13.18.050, subdivision (2)(f), of Chapter 13.18 (Off-Street Parking Regulations) of the Laguna Woods Municipal Code is hereby amended to read in its entirety as follows:

- f. All paved parking stalls, except parallel spaces and alternative vehicle spaces which may be single line, shall be clearly outlined with double or hairpin lines or special paving techniques on the surface of the parking facility.

SECTION 3. Section 13.18.050, subdivision (5), of Chapter 13.18 (Off-Street Parking Regulations) of the Laguna Woods Municipal Code is hereby amended to add the following subsection:

- c. Alternative vehicle parking spaces in-lieu may be substituted for standard spaces at a rate of 10% of the total standard spaces in locations where ten or more parking spaces are required. The permitted amount of alternative vehicle spaces shall be calculated based on total spaces required rounded to the nearest whole space.

SECTION 4. Section 13.18.080 of Chapter 13.18 (Off-Street Parking Regulations) of the Laguna Woods Municipal Code is hereby amended to add the following subsection:

- (3) The proposed alternative vehicle parking exceeds the maximum number of permitted alternative vehicle parking space alternatives as described in Nonresidential off-street parking requirements and the City Council finds that:
- a. The site is accessible by an established golf cart path and/or golf cart/golf car crossing, or the particular use is accessible to and encourages the use of alternative vehicles.
 - b. Sufficient onsite parking is provided or proposed.
 - c. The proposed parking plan will not negatively impact public health and safety.

SECTION 5. This Ordinance shall take effect and be in full force and operation thirty (30) days after adoption.

SECTION 6. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase added by this Ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity of effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof irrespective of the fact that any one or more subsections, subdivisions, paragraphs sentences, clauses, or phrases are declared unconstitutional, invalid, or ineffective.

SECTION 7. The Deputy City Clerk shall certify to the passage of this Ordinance and shall cause this Ordinance to be published or posted as required by law.

PASSED, APPROVED AND ADOPTED THIS 20th DAY OF November 2013.

ROBERT B. RING, Mayor

ATTEST:

MARC DONOHUE, Deputy City Clerk

APPROVED AS TO FORM:

DAVID B. COSGROVE, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, MARC DONOHUE, Deputy City Clerk of the City of Laguna Woods, do
HEREBY CERTIFY that the foregoing **Ordinance No. 13-XX** was duly introduced
and placed upon its first reading at a Regular Meeting of the City Council on the 20th
of November 2013, and that thereafter, said Ordinance was duly adopted and passed
at a Regular Meeting of the City Council on the XX day of XX, 2013 by the
following vote to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

MARC DONOHUE, Deputy City Clerk

8.1
2014 COMMUNITY SERVICES GRANTS

City of Laguna Woods Agenda Report

DATE: November 20, 2013 Regular City Council Meeting
TO: Honorable Mayor and City Councilmembers
FROM: Christopher Macon, City Manager
AGENDA ITEM: 2014 Community Services Grants

Recommended Action

Award a total of \$150,000 in community services grants for the 2014 calendar year in the following amounts and in accordance with each organization's application:

1. \$75,000 to Age Well Senior Services (\$30,000 for general operations at the Florence Sylvester Memorial Senior Center, \$22,500 for adult day services, and \$22,500 for transportation);
2. \$20,000 to The Braille Institute;
3. \$20,000 to South County Outreach;
4. \$15,000 to the Foundation of Laguna Woods Village;
5. \$8,000 to the Dayle McIntosh Center;
6. \$7,000 to the Roxanna Todd Hodges Foundation; and
7. \$5,000 to the Trauma Intervention Program.

Background

The annual Community Services Grant Program was initiated in Fiscal Year 2000-01. Since then, over \$1.5 million dollars in zero-match grants have been awarded to non-profit organizations that provide social and health services to city residents.

The City Council included \$150,000 for community services grants in the current fiscal year's budget. That amount is available for 2014 calendar year grant awards.

Discussion

Applications were solicited this past summer with publicity provided in the *Laguna Woods Globe* (public notice, July 25, 2013). Application packets were also mailed to 18 non-profit organizations that had previously requested the information.

Nine applications were received prior to the application deadline. The Community Services Committee reviewed the applications and is recommending that the City Council award grants as described in Table 1 below and Attachment A. Two of the recommended awards are less than the amount requested due to funding limits.

Table 1: Requested & Recommended Grant Awards Financial Summary

Organization	Requested Award	Recommended Award
Age Well Senior Services	\$75,000	\$75,000*
The Braille Institute	\$20,000	\$20,000
Dayle McIntosh Center	\$10,000	\$8,000 ^A
Foundation of Laguna Woods Village	\$15,000	\$15,000
Laguna Playhouse	\$2,500	-
Laura's House	\$5,000	-
Roxanna Todd Hodges Foundation	\$10,000	\$7,000 ^B
South County Outreach	\$20,000	\$20,000
Trauma Intervention Program	\$5,000	\$5,000
<i>TOTAL:</i>	<i>\$162,500</i>	<i>\$150,000</i>

* The recommended award for Age Well Senior Services consists of three grant programs – general operations at the Florence Sylvester Memorial Senior Center (\$30,000), adult day services (\$22,500), and transportation (\$22,500).

^A The recommended award for the Dayle McIntosh Center (DMC) is \$2,000 less than requested due to the same program also receiving funding through a grant from the California Department of Rehabilitation. DMC staff have been advised of the recommendation and have not raised concerns or objections.

^B The recommended award for the Roxanna Todd Hodges Foundation (RTHF) is \$3,000 less than requested. RTHF staff have been advised and agree that the program can be successfully implemented with the lower level of funding. If awarded, this would be the first community services grant for RTHF.

The Community Services Committee declined to recommend funding for Laura's House and the Laguna Playhouse. Laura's House was seeking to provide domestic abuse-related services, but has other funding to continue the proposed program in Laguna Woods. The Laguna Playhouse was seeking to provide transportation to its facility, but only if residents first purchased a series of tickets costing over \$200.

All applicants have been provided with notice of today's meeting.

With the exception of the Roxanna Todd Hodges Foundation, the other applicants recommended for funding this year also received grants in the 2013 grant cycle.

Fiscal Impact

The current fiscal year's budget includes \$150,000 for community services grants for the 2014 calendar year. The recommended action would allocate those monies.

Conclusion

The City Council has a long history of awarding community services grants to non-profit organizations that provide social and health services to city residents. The recommended action would award \$150,000 in grants for the 2014 calendar year.

Report prepared by: Patrick Foley, Community Services Manager

Attachment: Requested & Recommended Grant Awards Program Summary

**2014 COMMUNITY SERVICES GRANTS
REQUESTED & RECOMMENDED GRANT AWARDS PROGRAM SUMMARY**

Organization	Requested	Recommended	Proposed Accomplishments
Age Well Senior Services	\$30,000	\$30,000	Provide 2,600 residents with a wellness program, nutrition program, exercise programs, financial/legal aid, Medicare/tax assistance, support groups, and nutritious luncheons
Age Well Senior Services	\$22,500	\$22,500	Provide 70 elderly and disabled adult residents with adult day services to enable them to remain safely and independently in their own homes and in the least restrictive environment
Age Well Senior Services	\$22,500	\$22,500	Provide 475 economically disadvantaged residents with transportation to the Florence Sylvester Memorial Senior Center for congregate meals and socialization, shopping for groceries, and to medical care programs, services and therapies
The Braille Institute	\$20,000	\$20,000	Provide 675 residents with sight loss with related classes, training, in-home visits and presentations
Dayle McIntosh Center (DMC)	\$10,000	\$8,000	Provide 20 residents who are blind or visually impaired with home based services to help them to adjust to their disability
Foundation of Laguna Woods Village	\$15,000	\$15,000	Provide 300 residents of Laguna Woods Village with temporary emergency funding for doctor bills, drug prescriptions, utility bills, caregiver service, nursing care, food, eye glasses, transportation, and other needs
Trauma Intervention Program (TIP)	\$5,000	\$5,000	Provide 215 residents with TIP follow-up services, TIP resource guides, and emotional first aid training. TIP will also recruit and train residents to be TIP volunteers and maintain working relationships with first responders and City staff
Roxanna Todd Hodges Foundation (RTHF)	\$10,000	\$7,000	Provide 16 seminars for up to 1,000 residents with information on the risk factors for stroke and how to minimize risks. RTHF will also conduct free carotid artery, aneurysm, and cholesterol and blood screenings
South County Outreach	\$20,000	\$20,000	Provide 600 residents with food, clothing, utility assistance, rental assistance, homeless prevention counseling, computer lab training, and other services

ITEM 8.1 – Attachment A

Organization	Requested	Recommended	Proposed Accomplishments
Laguna Playhouse	\$2,500	Not recommended for funding	Provide 24 residents with bus service to and from Laguna Woods Village Clubhouse 3 and the Laguna Playhouse, provided that they first purchase a special Thursday matinee series of tickets costing over \$200
Laura's House	\$5,000	Not recommended for funding	Provide 10-15 residents with direct services and provide outreach to an additional 250+ club members, community groups, and professionals to raise awareness of the risk of domestic abuse for adult men and women 55 and over
<i>TOTAL:</i>	<i>\$162,500</i>	<i>\$150,000</i>	

8.2

**AD HOC ECONOMIC/COMMUNITY
DEVELOPMENT COMMITTEE**

**City of Laguna Woods
Agenda Report**

DATE: November 20, 2013 Regular City Council Meeting
TO: Honorable City Councilmembers
FROM: Mayor Ring and Councilmember Connors
AGENDA ITEM: Ad Hoc Economic/Community Development Committee

Recommended Actions

- A. Direct staff to pursue expanding payment options for City services to include credit cards, debit cards, and electronic fund transfers.

AND

- B. Direct the City Manager to identify potential organizational improvements to (1) expedite permit counter issuance and operations; (2) decrease plan check review times; and, (3) increase access to inspectors for inspection follow-up.

Background

At the regular meeting on September 18, 2013, the City Council appointed Mayor Ring and Councilmember Connors to serve on an Ad Hoc Economic/Community Development Committee through June 30, 2014. The Committee's purpose is to identify potential business, development, and permit-related service and regulatory improvements including, but not limited to, consideration of sign and special event regulations, as well as streamlining of building and planning functions.

Discussion

As part of a deliberative process, the Ad Hoc Economic/Community Development Committee hosted a public roundtable meeting focused on contractors on October 30, 2013. The recommended actions are based, in part, on input from that meeting. The Committee will hold a second public roundtable focused on the local business climate on November 19, 2013. Recommended actions resultant of that roundtable will be presented to the City Council for consideration at a later date.

Recommended Action A: Payment Methods

The Committee is recommending that available payment options for City services be expanded to include credit cards, debit cards, and electronic fund transfers. The City currently only accepts payments by cash, check, and money order.

If the City Council directs staff to pursue an expansion of payment options, an RFP would be released soliciting competitive proposals for merchant services to handle the processing of those payments. Award of a merchant services agreement and a resolution authorizing the imposition of convenience fees charged by the merchant services provider for credit card, debit card, and electronic fund transfer transactions in an amount not to exceed the City's costs incurred by providing for payment by those methods would be agendaized at a future City Council meeting.

Recommended Action B: Organizational Improvements

The Committee has identified permit counter issuance and operations; plan check; and, inspection follow-up as areas with streamlining potential. It is recommended that the City Council direct the City Manager to identify potential organizational improvements to help address issues of expediency and accessibility.

If the City Council provides such direction, the City Manager will analyze existing operations and return with potential organizational improvements in early 2014. It is expected that improvements may include staffing and contract service changes. The City's existing contracts for building inspection and plan check services expire at the end of this fiscal year, which presents an opportunity to comprehensively re-evaluate the manner in which those and other building and planning functions are delivered. As part of his analysis, the City Manager would also be expected to take into account broader issues of organizational strategy and direction.

Fiscal Impact

The recommended actions are exploratory in nature and would not commit the City Council to any particular course of action or ongoing expense.

Conclusion

The Ad Hoc Economic/Community Development Committee is recommending its first two actions to improve business, development, and permit-related services.

8.3 CONFLICT OF INTEREST CODE

**City of Laguna Woods
Agenda Report**

DATE: November 20, 2013 Regular City Council Meeting
TO: Honorable Mayor and City Councilmembers
FROM: Christopher Macon, City Manager
AGENDA ITEM: Conflict of Interest Code

Recommended Action

Approve a resolution amending the City's conflict of interest code, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA
WOODS, CALIFORNIA, RECINDING RESOLUTION NO. 02-31 AND
ADOPTING AN AMENDED CONFLICT OF INTEREST CODE

Background

In 2002, the City Council adopted a conflict of interest code in accordance with Fair Political Practices Commission (FPPC) regulations. The Political Reform Act requires the City to adopt a conflict of interest code for the filing of Statements of Economic Interests (Form 700) by "designated employees." Designated employees generally include elected officials and positions that make or participate in making decisions which may foreseeably have a material effect on any financial interest.

Discussion

Staff has reviewed the City's conflict of interest code and is proposing revisions to the list of designated employees in order to reflect current organizational structure. Specifically, the positions of Assistant City Manager, Public Safety Director, and Building Official would be added. All incumbents have filed Form 700s in the past. The positions of Community Services Manager and Planning Manager would be added for the first time and three director positions that no longer exist would be deleted (Administrative Services, Community Development, and Finance).

All employees affected by the recommended action have been provided with notice of this meeting and the opportunity to raise concerns or objections.

Since the conflict of interest code was initially adopted in 2002, FPPC regulations have changed to increase the prohibited gifts limit from any single source from in excess of \$320 to in excess of \$440 per calendar year, if the gift would be required to be reported on a Form 700. That change is reflected in Section 8.1 and elsewhere throughout the proposed amended conflict of interest code.

Fiscal Impact

There is no fiscal impact associated with this agenda item.

Conclusion

The proposed amendments to the City's conflict of interest code would ensure that the code accurately reflects current organizational structure and law.

Report prepared with: Marc Donohue, Deputy City Clerk

Attachment: Proposed Resolution & Conflict of Interest Code

RESOLUTION NO. 13-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, RECINDING RESOLUTION NO. 02-31 AND ADOPTING AN AMENDED CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act of 1974 and Government Code Sections 81000 et seq. (the "Act"), requires local governmental agencies to adopt a conflict of interest code pursuant to the Act; and

WHEREAS, the City Council adopted Resolution No. 02-31 on September 18, 2002, establishing a conflict of interest code; and

WHEREAS, subsequent changes to the City's organizational structure make it appropriate to amend the conflict of interest code.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, DOES HEREBY RESOLVE, DELCARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Resolution No. 02-31 is hereby repealed.

SECTION 2. The terms of 2 California Code of Regulations, Section 18730, a copy of which is attached hereto as Attachment A, and any amendments to it duly adopted by the Fair Political Practices Commission (FPPC), are hereby adopted and incorporated by reference as the conflict of interest code for the City. That regulation together with Attachments B, C, D, and E to this resolution, in which members and employees are designated and disclosure categories are set forth and explained, shall constitute the conflict of interest code of the City.

SECTION 3. Employees designated in Attachment C hereto shall file Statements of Economic Interests (Form 700) with the City Clerk pursuant to this resolution. The Mayor, Members of the City Council, City Manager, City Attorney, City Treasurer, and officials who manage public investments shall file a Form 700 statement pursuant to state law (Gov. Code § 87200 *et seq.*) with the City Clerk who shall forward a copy of the statement to the Fair Political Practices Commission (FPPC). The City Clerk shall retain a copy of all statements of economic interests and make them available for public inspection and reproduction (Gov. Code § 81008).

SECTION 4. The Deputy City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED ON this 20th day of November 2013.

ROBERT B. RING, Mayor

ATTEST:

MARC DONOHUE, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, MARC DONOHUE, Deputy City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 13-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the 20th day of November 2013, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

MARC DONOHUE, Deputy City Clerk

ATTACHMENT A

CONFLICT OF INTEREST CODE CITY OF LAGUNA WOODS

TITLE 2. ADMINISTRATION DIVISION 6. FAIR POLITICAL PRACTICES COMMISSION CHAPTER 7. CONFLICTS OF INTEREST

ARTICLE 2. DISCLOSURE

2 CCR 18730 (1998)

18730. Provisions of Conflict of Interest Codes

(a) Incorporation by reference of the terms of this regulation along with the designation of employees and the formulation of disclosure categories in the Appendix referred to below constitute the adoption and promulgation of a conflict of interest code within the meaning of Government Code section 87300 or the amendment of a conflict of interest code within the meaning of Government Code section 87306 if the terms of this regulation are substituted for terms of a conflict of interest code already in effect. A code so amended or adopted and promulgated requires the reporting of reportable items in a manner substantially equivalent to the requirements of article 2 of chapter 7 of the Political Reform Act, Government Code sections 81000, et seq. The requirements of a conflict of interest code are in addition to other requirements of the Political Reform Act, such as the general prohibition against conflicts of interest contained in Government Code section 87100, and to other state or local laws pertaining to conflicts of interest.

(b) The terms of a conflict of interest code amended or adopted and promulgated pursuant to this regulation are as follows:

(1) Section 1. Definitions.

The definitions contained in the Political Reform Act of 1974, regulations of the Fair Political Practices Commission (2 Cal. Code of Regs. sections 18100, et seq.), and any amendments to the Act or regulations, are incorporated by reference into this conflict of interest code.

(2) Section 2. Designated Employees.

The persons holding positions listed in the Appendix are designated employees. It has been determined that these persons make or participate in the making of decisions which may foreseeably have a material effect on financial interests.

(3) Section 3. Disclosure Categories.

This code does not establish any disclosure obligation for those designated employees who are also specified in Government Code section 87200 if they are designated in this code in that same capacity or if the geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction in which those persons must report their financial interests pursuant to article 2 of chapter 7 of the Political Reform Act, Government Code sections 87200, et seq.

In addition, this code does not establish any disclosure obligation for any designated employees who are designated in a conflict of interest code for another agency, if all of the following apply:

(A) The geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction of the other agency;

(B) The disclosure assigned in the code of the other agency is the same as that required under article 2 of chapter 7 of the Political Reform Act, Government Code section 87200; and

(C) The filing officer is the same for both agencies.¹

Such persons are covered by this code for disqualification purposes only. With respect to all other designated employees, the disclosure categories set forth in the Appendix specify which kinds of financial interests are reportable. Such a designated employee shall disclose in his or her statement of economic interests those financial interests he or she has which are of the kind described in the disclosure categories to which he or she is assigned in the Appendix. It has been determined that the financial interests set forth in a designated employee's disclosure categories are the kinds of financial interests which he or she foreseeably can affect materially through the conduct of his or her office.

(4) Section 4. Statements of Economic Interests: Place of Filing.

The code reviewing body shall instruct all designated employees within its code to file statements of economic interests with the agency or with the code reviewing body, as provided by the code reviewing body in the agency's conflict of interest code.²

(5) Section 5. Statements of Economic Interests: Time of Filing.

(A) Initial Statements. All designated employees employed by the agency on the effective date of this code, as originally adopted, promulgated and approved by the code reviewing body, shall file statements within 30 days after the effective date of this code. Thereafter, each person already in a position when it is designated by an amendment to this code shall file an initial statement within 30 days after the effective date of the amendment.

(B) Assuming Office Statements. All persons assuming designated positions after the effective date of this code shall file statements within 30 days after assuming the designated positions, or if subject to State Senate confirmation, 30 days after being nominated or appointed.

(C) Annual Statements. All designated employees shall file statements no later than April 1.

(D) Leaving Office Statements. All persons who leave designated positions shall file statements within 30 days after leaving office.

(5.5) Section 5.5. Statements for Persons Who Resign Prior to Assuming Office.

Any person who resigns within 12 months of initial appointment, or within 30 days of the date of notice provided by the filing officer to file an assuming office statement, is not deemed to have assumed office or left office, provided he or she did not make or participate in the making of, or use his or her position to influence any decision and did not receive or become entitled to receive any form of payment as a result of his or her appointment. Such persons shall not file either an assuming or leaving office statement.

(A) Any person who resigns a position within 30 days of the date of a notice from the filing officer shall do both of the following:

(1) File a written resignation with the appointing power; and

(2) File a written statement with the filing officer declaring under penalty of perjury that during the period between appointment and resignation he or she did not make, participate in the making, or use the position to influence any decision of the agency or receive, or become entitled to receive, any form of payment by virtue of being appointed to the position.

(6) Section 6. Contents of and Period Covered by Statements of Economic Interests.

(A) Contents of Initial Statements.

Initial statements shall disclose any reportable investments, interests in real property and business positions held on the effective date of the code and income received during the 12 months prior to the effective date of the code.

(B) Contents of Assuming Office Statements.

Assuming office statements shall disclose any reportable investments, interests in real property and business positions held on the date of assuming office or, if subject to State Senate confirmation or appointment, on the date of nomination, and income received during the 12 months prior to the date of assuming office or the date of being appointed or nominated, respectively.

(C) Contents of Annual Statements. Annual statements shall disclose any reportable investments, interests in real property, income and business positions held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the code or the date of assuming office whichever is later.

(D) Contents of Leaving Office Statements.

Leaving office statements shall disclose reportable investments, interests in real property, income and business positions held or received during the period between the closing date of the last statement filed and the date of leaving office.

(7) Section 7. Manner of Reporting.

Statements of economic interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the agency, and shall contain the following information:

(A) Investment and Real Property Disclosure.

When an investment or an interest in real property³ is required to be reported⁴ the statement shall contain the following:

1. A statement of the nature of the investment or interest;
2. The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;
3. The address or other precise location of the real property;
4. A statement whether the fair market value of the investment or interest in real property exceeds two thousand dollars (\$2,000), exceeds ten thousand dollars (\$10,000), exceeds one hundred thousand dollars (\$100,000), or exceeds one million dollars (\$1,000,000).

(B) Personal Income Disclosure. When personal income is required to be reported⁵ the statement shall contain:

1. The name and address of each source of income aggregating five hundred dollars (\$500) or more in value, or fifty dollars (\$50) or more in value if the income was a gift, and a general description of the business activity, if any, of each source;
2. A statement whether the aggregate value of income from each source, or in the case of a loan, the highest amount owed to each source, was one thousand dollars (\$1,000) or less, greater than one thousand dollars (\$1,000), greater than ten thousand dollars (\$10,000), or greater than one hundred thousand dollars (\$100,000);
3. A description of the consideration, if any, for which the income was received;
4. In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and the date on which the gift was received;

5. In the case of a loan, the annual interest rate and the security, if any, given for the loan and the term of the loan.

(C) Business Entity Income Disclosure. When income of a business entity, including income of a sole proprietorship, is required to be reported⁶ the statement shall contain:

1. The name, address, and a general description of the business activity of the business entity;
2. The name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than ten thousand dollars (\$10,000).

(D) Business Position Disclosure. When business positions are required to be reported, a designated employee shall list the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of management, a description of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.

(E) Acquisition or Disposal During Reporting Period. In the case of an annual or leaving office statement, if an investment or an interest in real property was partially or wholly acquired or disposed of during the period covered by the statement, the statement shall contain the date of acquisition or disposal.

(8) Section 8. Prohibition on Receipt of Honoraria.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept any honorarium from any source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests. This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

Subdivisions (a), (b), and (c) of Government Code Section 89501 shall apply to the prohibitions in this section.

This section shall not limit or prohibit payments, advances, or reimbursements for travel and related lodging and subsistence authorized by Government Code section 89506.

(8.1) Section 8.1. Prohibition on Receipt of Gifts in Excess of \$440.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept gifts with a total value of more than \$440 in a calendar year from any single source, if the member or employee would be required to report the

receipt of income or gifts from that source on his or her statement of economic interests. This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

Subdivisions (e), (f), and (g) of Government Code section 89503 shall apply to the prohibitions in this section.

(8.2) Section 8.2. Loans to Public Officials.

(A) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the elected officer holds office or over which the elected officer's agency has direction and control.

(B) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the public official holds office or over which the public official's agency has direction and control. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(C) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status.

(D) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(E) This section shall not apply to the following:

1. Loans made to the campaign committee of an elected officer or candidate for elective office.

2. Loans made by a public official's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such persons, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

3. Loans from a person which, in the aggregate, do not exceed five hundred dollars (\$500) at any given time.

4. Loans made, or offered in writing, before January 1, 1998.

(8.3) Section 8.3. Loan Terms.

(A) Except as set forth in subdivision (B), no elected officer of a state or local government agency shall, from the date of his or her election to office through the date he or she vacates office, receive a personal loan of five hundred dollars (\$500) or more, except when the loan is in writing and clearly states the terms of the loan, including the parties to the loan agreement, date of the loan, amount of the loan, term of the loan, date or dates when payments shall be due on the loan and the amount of the payments, and the rate of interest paid on the loan.

(B) This section shall not apply to the following types of loans:

1. Loans made to the campaign committee of the elected officer.

2. Loans made to the elected officer by his or her spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such person, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

3. Loans made, or offered in writing, before January 1, 1998.

(C) Nothing in this section shall exempt any person from any other provision of Title 9 of the Government Code.

(8.4) Section 8.4. Personal Loans.

(A) Except as set forth in subdivision (B), a personal loan received by any designated employee shall become a gift to the designated employee for the purposes of this section in the following circumstances:

1. If the loan has a defined date or dates for repayment, when the statute of limitations for filing an action for default has expired.

2. If the loan has no defined date or dates for repayment, when one year has elapsed from the later of the following:

a. The date the loan was made.

b. The date the last payment of one hundred dollars (\$100) or more was made on the loan.

c. The date upon which the debtor has made payments on the loan aggregating to less than two hundred fifty dollars (\$250) during the previous 12 months.

(B) This section shall not apply to the following types of loans:

1. A loan made to the campaign committee of an elected officer or a candidate for elective office.

2. A loan that would otherwise not be a gift as defined in this title.

3. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor has taken reasonable action to collect the balance due.

4. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor, based on reasonable business considerations, has not undertaken collection action. Except in a criminal action, a creditor who claims that a loan is not a gift on the basis of this paragraph has the burden of proving that the decision for not taking collection action was based on reasonable business considerations.

5. A loan made to a debtor who has filed for bankruptcy and the loan is ultimately discharged in bankruptcy.

(C) Nothing in this section shall exempt any person from any other provisions of Title 9 of the Government Code.

(9) Section 9. Disqualification.

No designated employee shall make, participate in making, or in any way attempt to use his or her official position to influence the making of any governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family or on:

(A) Any business entity in which the designated employee has a direct or indirect investment worth two thousand dollars (\$2,000) or more;

(B) Any real property in which the designated employee has a direct or indirect interest worth two thousand dollars (\$2,000) or more;

(C) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating five hundred dollars (\$500) or more in value provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made;

(D) Any business entity in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management; or

(E) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating \$440 or more provided to, received by, or promised to the designated employee within 12 months prior to the time when the decision is made.

(9.3) Section 9.3. Legally Required Participation.

No designated employee shall be prevented from making or participating in the making of any decision to the extent his or her participation is legally required for the decision to be made. The fact that the vote of a designated employee who is on a voting body is needed to break a tie does not make his or her participation legally required for purposes of this section.

(9.5) Section 9.5. Disqualification of State Officers and Employees.

In addition to the general disqualification provisions of section 9, no state administrative official shall make, participate in making, or use his or her official position to influence any governmental decision directly relating to any contract where the state administrative official knows or has reason to know that any party to the contract is a person with whom the state administrative official, or any member of his or her immediate family has, within 12 months prior to the time when the official action is to be taken:

(A) Engaged in a business transaction or transactions on terms not available to members of the public, regarding any investment or interest in real property; or

(B) Engaged in a business transaction or transactions on terms not available to members of the public regarding the rendering of goods or services or 18705.2(c) totaling in value one thousand dollars (\$1,000) or more.

(10) Section 10. Disclosure of Disqualifying Interest.

When a designated employee determines that he or she should not make a governmental decision because he or she has a disqualifying interest in it, the determination not to act may be accompanied by disclosure of the disqualifying interest.

(11) Section 11. Assistance of the Commission and Counsel.

Any designated employee who is unsure of his or her duties under this code may request assistance from the Fair Political Practices Commission pursuant to Government Code section 83114 or from the attorney for his or her agency, provided that nothing in this section requires the attorney for the agency to issue any formal or informal opinion.

(12) Section 12. Violations.

This code has the force and effect of law. Designated employees violating any provision of this code are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Government Code sections 81000-91015. In addition, a decision in relation to which a violation of the disqualification provisions of this code or of Government Code section 87100 or 87450 has occurred may be set aside as void pursuant to Government Code section 91003.

AUTHORITY:

NOTE: Authority cited: Section 83112, Government Code. Reference: Section 87302, Government Code.

HISTORY:

1. New section filed 4-2-80 as an emergency; effective upon filing (Register 80, No. 14). Certificate of Compliance included.
2. Editorial correction (Register 80, No. 29).
3. Amendment of subsection (b) filed 1-9-81; effective thirtieth day thereafter (Register 81, No. 2).
4. Amendment of subsection (b)(7)(B)1. filed 1-26-83; effective thirtieth day thereafter (Register 83, No. 5).
5. Amendment of subsection (b)(7)(A) filed 11-10-83; effective thirtieth day thereafter (Register 83, No. 46).
6. Amendment filed 4-13-87; operative 5-13-87 (Register 87, No. 16).
7. Amendment of subsection (b) filed 10-21-88; operative 11-20-88 (Register 88, No. 46).
8. Amendment of subsections (b)(8)(A) and (b)(8)(B) and numerous editorial changes filed 8-28-90; operative 9-27-90 (Reg. 90, No. 42).

9. Amendment of subsections (b)(3), (b)(8) and renumbering of following subsections and amendment of Note filed 8-7-92; operative 9-7-92 (Register 92, No. 32).
10. Amendment of subsection (b)(5.5) and new subsections (b)(5.5)(A)-(A)(2) filed 2-4-93; operative 2-4-93 (Register 93, No. 6).
11. Change without regulatory effect adopting Conflict of Interest Code for California Mental Health Planning Council filed 11-22-93 pursuant to title 1, section 100, California Code of Regulations (Register 93, No. 48). Approved by Fair Political Practices Commission 9-21-93.
12. Change without regulatory effect redesignating Conflict of Interest Code for California Mental Health Planning Council as chapter 62, section 55100 filed 1-4-94 pursuant to title 1, section 100, California Code of Regulations (Register 94, No. 1).
13. Editorial correction adding History 11 and 12 and deleting duplicate section number (Register 94, No. 17).
14. Amendment of subsection (b)(8), designation of subsection (b)(8)(A), new subsection (b)(8)(B), and amendment of subsections (b)(8.1)-(b)(8.1)(B), (b)(9)(E) and Note filed 3-14-95; operative 3-14-95 pursuant to Government Code section 11343.4(d) (Register 95, No. 11).
15. Editorial correction inserting inadvertently omitted language in footnote 4 (Register 96, No. 13).
16. Amendment of subsections (b)(8)(A)-(B) and (b)(8.1)(A), repealer of subsection (b)(8.1)(B), and amendment of subsection (b)(12) filed 10-23-96; operative 10-23-96 pursuant to Government Code section 11343.4(d) (Register 96, No. 43).
17. Amendment of subsections (b)(8.1) and (9)(E) filed 4-9-97; operative 4-9-97 pursuant to Government Code section 11343.4(d) (Register 97, No. 15).
18. Amendment of subsections (b)(7)(B)5., new subsections (b)(8.2)-(b)(8.4)(C) and amendment of Note filed 8-24-98; operative 8-24-98 pursuant to Government Code section 11343.4(d) (Register 98, No. 35).
19. Editorial correction of subsection (a) (Register 98, No. 47).
20. Amendment of subsections (b)(8.1), (b)(8.1)(A) and (b)(9)(E) filed 5-11-99; operative 5-11-99 pursuant to Government Code section 11343.4(d) (Register 99, No. 20).
21. Amendment of subsections (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) filed 12-6-2000; operative 1-1-2001 pursuant to the 1974 version of Government Code section 11380.2 and Title 2, California Code of Regulations, section 18312(d) and (e) (Register 2000, No. 49).
22. Amendment of subsections (b)(3) and (b)(10) filed 1-10-2001; operative 2-1-2001. Submitted to OAL for filing pursuant to Fair Political Practices Commission v. Office of

Administrative Law, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2001, No. 2).

23. Amendment of subsections (b)(7)(A)4., (b)(7)(B)1.-2., (b)(8.2)(E)3., (b)(9)(A)-(C) and footnote 4. filed 2-13-2001. Submitted to OAL for filing pursuant to Fair Political Practices Commission v. Office of Administrative Law, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2001, No. 7).

FOOTNOTES:

¹ Designated employees who are required to file statements of economic interests under any other agency's conflict of interest code, or under article 2 for a different jurisdiction, may expand their statement of economic interests to cover reportable interests in both jurisdictions, and file copies of this expanded statement with both entities in lieu of filing separate and distinct statements, provided that each copy of such expanded statement filed in place of an original is signed and verified by the designated employee as if it were an original. See Government Code section 81004.

² See Government Code section 81010 and 2 Cal. Code of Regs. section 18115 for the duties of filing officers and persons in agencies who make and retain copies of statements and forward the originals to the filing officer.

³ For the purpose of disclosure only (not disqualification), an interest in real property does not include the principal residence of the filer.

⁴ Investments and interests in real property which have a fair market value of less than \$2,000 are not investments and interests in real property within the meaning of the Political Reform Act. However, investments or interests in real property of an individual include those held by the individual's spouse and dependent children as well as a pro rata share of any investment or interest in real property of any business entity or trust in which the individual, spouse and dependent children own, in the aggregate, a direct, indirect or beneficial interest of 10 percent or greater.

⁵ A designated employee's income includes his or her community property interest in the income of his or her spouse but does not include salary or reimbursement for expenses received from a state, local or federal government agency.

⁶ Income of a business entity is reportable if the direct, indirect or beneficial interest of the filer and the filer's spouse in the business entity aggregates a 10 percent or greater interest. In addition, the disclosure of persons who are clients or customers of a business entity is required only if the clients or customers are within one of the disclosure categories of the filer.

ATTACHMENT B

CONSULTANTS

Commission Regulation 18701 (a)(2) defines "consultant" as an individual who, pursuant to a contract with a state or local government agency:

- (A) Makes a governmental decision whether to:
 - (i) Approve a rate, rule, or regulation
 - (ii) Adopt or enforce a law;
 - (iii) Issue, deny, suspend, or revoke any permit license, application, certificate, approval, order, or similar authorization or entitlement;
 - (iv) Authorize the agency to enter into, modify, or renew a contract provided it is the type of contract which requires agency approval;
 - (v) Grant agency approval to a contract which requires agency approval and in which the agency is a party or to the specifications for such a contract;
 - (vi) Grant agency approval to a plan, design, report, study, or similar item;
 - (vii) Adopt, or grant agency approval of policies, standards, or guidelines for the agency, or for any subdivision thereof; or
- (B) Serves in a staff capacity with the agency, and in that capacity participates in making a governmental decision (Regulation 18702.2) or performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency's Conflict of Interest Code.

Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The City Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in the section. Such written determination shall include a description of the consultant's duties and, based upon the description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

ATTACHMENT C

Designated Employees and Disclosure Categories

The following positions are held by individuals involved in making, or who participation in the making, of decisions which may foreseeably have a material effect on financial interests:

Designated Position Disclosure Categories

Assistant City Attorney.....	1
Assistant City Manager.....	1
Building Official	1
Chief of Police Services	1
City Clerk.....	1
Community Services Manager.....	1
Consultant*	1
Exempt Officials**	1
Fire Chief	1
Planning Manager	1
Public Safety Director.....	1

* See Attachment B for explanation of Consultant filing

** The Mayor, City Council, Members of the Planning Commission, City Manager, City Attorney, City Treasurer, and officials who manage public investments are all required to file disclosure statements pursuant to state law and thus are not included herein.

ATTACHMENT D

Categories of Reportable Economic Interests

Designated Persons in Category " 1 " Must Report:

All investments, interests in real property, income, and any business entity in which the person is a director, officer, partner, trustee, employee, or holds any position of management. These financial interests are reportable only if located within and subject to the jurisdiction of the City, or if the business entity is doing business or planning to do business in an area subject to the jurisdiction of the City, or has done business within an area subject to the jurisdiction of the City at any time during the two (2) years prior to the filing of the statement.

Designated Persons in Category " 2 " Must Report:

- (a) All investments in real property located within or subject to the jurisdiction of the City.
- (b) Investments in any business entity which within the last two (2) years has contracted or in the future foreseeably may contract with the City.
- (c) Income from any source which within the last two (2) years has contracted or in the future foreseeably may contract with the City.
- (d) His or her status as a director, officer, partner, trustee, employee, or holder of a position of management in any business entity which within the last two (2) years has contracted or in the future foreseeably may contract with the City.

Designated Persons in Category " 3 " Must Report:

- (a) Investments and business positions in, and income from business entities located in, doing business in, or planning to do business in the redevelopment project area and all interests in real property located within two (2) miles of the redevelopment project area.

ATTACHMENT E

Definitions Under the Political Reform Act

Government Code Section 82030

82030. Income.

a) "Income" means, except as provided in subdivision (b), a payment received, including but not limited to any salary, wage, advance, dividend, interest, rent, proceeds from any sale, gift, including any gift of food or beverage, loan, forgiveness or payment of indebtedness received by the filer, reimbursement for expenses, per diem, or contribution to an insurance or pension program paid by any person other than an employer, and including any community property interest in the income of a spouse. Income also includes an outstanding loan. Income of an individual also includes a pro rata share of any income of any business entity or trust in which the individual or spouse owns, directly, indirectly or beneficially, a 10-percent interest or greater. "Income," other than a gift, does not include income received from any source outside the jurisdiction and not doing business within the jurisdiction, not planning to do business within the jurisdiction, or not having done business within the jurisdiction during the two years prior to the time any statement or other action is required under this title.

(b) "Income" also does not include:

- (1) Campaign contributions required to be reported under Chapter 4 (commencing with Section 84100).
- (2) Salary and reimbursement for expenses or per diem received from a state, local, or federal government agency and reimbursement for travel expenses and per diem received from a bona fide nonprofit entity exempt from taxation under Section 501(c)(3) of the Internal Revenue Code.
- (3) Any devise or inheritance.
- (4) Interest, dividends, or premiums on a time or demand deposit in a financial institution, shares in a credit union or any insurance policy, payments received under any insurance policy, or any bond or other debt instrument issued by any government or government agency.
- (5) Dividends, interest, or any other return on a security which is registered with the Securities and Exchange Commission of the United States government or a commodity future registered with the Commodity Futures Trading Commission of the United States government, except proceeds from the sale of these securities and commodities futures.
- (6) Redemption of a mutual fund.

- (7) Alimony or child support payments.
- (8) Any loan or loans from a commercial lending institution which are made in the lender's regular course of business on terms available to members of the public without regard to official status if:
 - (A) The loan is secured by the principal residence of filer; or
 - (B) The balance owed does not exceed ten thousand dollars (\$10,000).
- (9) Any loan from or payments received on a loan made to an individual's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, uncle, aunt, or first cousin, or the spouse of any such person, provided that a loan or loan payment received from any such person shall be considered income if he or she is acting as an agent or intermediary for any person not covered by this paragraph.
- (10) Any indebtedness created as part of a retail installment or credit card transaction if made in the lender's regular course of business on terms available to members of the public without regard to official status, so long as the balance owed to the creditor does not exceed ten thousand dollars (\$10,000).
- (11) Payments received under a defined benefit pension plan qualified under Internal Revenue Code Section 401(a).
- (12) Proceeds from the sale of securities registered with the Securities and Exchange Commission of the United States government or from the sale of commodities futures registered with the Commodity Futures Trading Commission of the United States government if the filer sells the securities or the commodities futures on a stock or commodities exchange and does not know or have reason to know the identity of the purchaser.

8.4
DISASTER RECOVERY INITIATIVE GRANT
UPDATE

**City of Laguna Woods
Agenda Report**

DATE: November 20, 2013 Regular City Council Meeting

TO: Honorable Mayor and City Councilmembers

FROM: Christopher Macon, City Manager

AGENDA ITEM: Disaster Recovery Initiative Grant Update

Recommendation

Discuss and provide input to staff.

Background

On August 26, 2011, the City was awarded a planning grant of \$250,000 from the State of California's Disaster Recovery Initiative (DRI). The City was eligible to apply for DRI funds as a result of Orange County's inclusion in the Presidential disaster recovery declaration for the 2008 California wildfire siege.

The following projects received funding for completion by early 2014. Project #6 was requested as an amendment to the City's DRI grant agreement.

1. Development of a Local Hazard Mitigation Plan
2. Comprehensive Update of the General Plan's Safety Element
3. Development of a Wildland-Urban Interface Area Evacuation Plan Annex
4. Development of Fire Watch Patrol Maps
5. Vulnerability Assessment of the City's Emergency Operations Center (EOC) and Development of Mitigatory Design Plans
6. Development of a Climate Adaptation Plan

Discussion

Work has been completed on the City's Local Hazard Mitigation Plan (Project 1) and Fire Watch Patrol Maps (Project 4). The remaining projects are underway and on schedule to be completed within the grant term. Staff is pursuing an extension

of the term from April 1 through June 30, 2014 to allow for additional work on the Climate Adaptation Plan. The State did not officially approve that project until November 6, 2013, which caused a delay in the award of the consultant contract.

The public kickoff meeting for the Climate Adaptation Plan project will take place on December 10, 2013 at 2 p.m. as part of the regularly scheduled Public Safety Committee meeting. That meeting will focus on introducing the concept of climate adaptation planning and reviewing projected local climate change vulnerabilities and impacts. Vulnerabilities and impacts will be largely based on data drawn from the State of California's "CalAdapt" tool, which synthesizes volumes of existing downscaled climate change scenarios and climate impact research. Data will also be gathered from a variety of other agencies and organizations with related subject matter expertise (e.g., Southern California Association of Governments).

The City's Climate Adaptation Plan will be developed using guidance provided by the California Natural Resources Agency and California Emergency Management Agency with the specific goal of developing a strategy for adapting to current and projected climate changes including, but not limited to, changes with the potential to impact wildfire risk, water supply, public health, public safety, ecosystem function, and economic continuity (e.g., warmer weather may increase fuel hazards and ignition risks leading to an increase in wildfire intensity). Although certain greenhouse gas emission reduction strategies may be mutually beneficial, climate adaptation planning is focused on maintaining function, not reducing sources.

The Comprehensive Update of the General Plan's Safety Element is also ongoing with the next Public Safety Committee meeting also scheduled for December 10, 2013 at 2 p.m. The Committee will be reviewing draft update language. As with all of the City's standing advisory committees, the public is encouraged to attend.

Fiscal Impact

The Disaster Recovery Initiative grant includes funding for 100% of project costs. Existing staff are working on the projects with consultant support.

Conclusion

The Disaster Recovery Initiative will improve the City's public safety/emergency management capabilities and open new opportunities for non-emergency disaster grant assistance. All grant-funded projects are either underway or complete.