



AGENDA of the LAGUNA WOODS CITY COUNCIL

**Regular Meeting
Wednesday, December 17, 2014
2:00 P.M.**

**Council Chambers
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, CA 92637**

AGENDA DESCRIPTION: The Agenda descriptions are intended to give notice, to members of the public, of a general summary of items of business to be transacted or discussed. The listed Recommended Action represents staff or a particular Committee's recommendation. The City Council may take any action, which it deems to be appropriate on the agenda item and is not limited in any way by the recommended action. Any person wishing to address the City Council on any matter, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form available at the door. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. Whenever possible, lengthy testimony should be presented to the City Council in writing (8 copies) and only pertinent points presented orally. Requests to speak to items on the agenda shall be heard at the appropriate point on the agenda; requests to speak about subjects not on the agenda will be heard during the Public Comment section of the meeting.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**

COUNCILMEMBERS: Conners, Hack, Hatch, Horne, Moore

- IV. PRESENTATIONS – None**

V. CITY COMMENDATIONS AND PROCLAMATIONS – None

VI. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request specific items be removed from the Consent Calendar for separate action.

6.1 City Council Minutes

RECOMMENDED ACTION: Approve the City Council meeting minutes from the November 19, 2014 regular meeting.

6.2 Approve the reading by title of all ordinances and resolutions. Said ordinances and resolutions that appear on the public agenda shall be determined to have been read by title only and further reading waived.

RECOMMENDED ACTION: Waive reading of ordinances and resolutions.

6.3 Treasurer’s Report

RECOMMENDED ACTION: Receive and file the November 2014 monthly Treasurer’s Report.

6.4 Warrant Register

RECOMMENDED ACTION: Approve the December 17, 2014 Warrant Register in the amount of \$411,217.97.

6.5 Investment Policy

RECOMMENDED ACTION: Approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ACKNOWLEDGING THE REVIEW, RECEIPT AND FILING OF THE ANNUAL STATEMENT OF INVESTMENT POLICY

6.6 Measure M2 Expenditure Report

RECOMMENDED ACTION: Approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING AND CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR THE CITY OF LAGUNA WOODS

6.7 Sign Regulations

RECOMMENDED ACTION: Adopt an ordinance entitled:

AN ORDINANCE OF THE CITY OF LAGUNA WOODS, CALIFORNIA, REPEALING AND REPLACING CHAPTER 13.20 AND PORTIONS OF CHAPTER 13.06 OF THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO SIGN REGULATIONS

6.8 Massage Therapy Regulations

RECOMMENDED ACTION: Adopt an ordinance entitled:

AN ORDINANCE OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING CHAPTER 6.40 OF THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO MASSAGE THERAPY REGULATIONS

VII. PUBLIC HEARINGS – None

VIII. CITY COUNCIL BUSINESS

8.1 Establishment of the City’s Position on the Storage of Spent Nuclear Fuel at the San Onofre Nuclear Generating Station
(agendized by Councilmember Horne)

RECOMMENDED ACTION: Direct the City Manager to draft a resolution for consideration by the City Council at its next regular meeting establishing

the City's position on the storage of spent nuclear fuel at the San Onofre Nuclear Generating Station consistent with the following:

- A. The City does not support the Nuclear Regulatory Commission's decision to allow spent nuclear fuel to remain onsite at the San Onofre Nuclear Generating Station indefinitely or without publically available real-time radiation monitoring, in lieu of the creation of a permanent repository for spent nuclear fuel. An interim or long-term storage site outside of Orange County should be identified as soon as possible and real-time radiation monitoring information should be made available to the public until the spent nuclear fuel has been relocated away from the San Onofre Nuclear Generating Station.

AND

- B. The City supports the California Public Utilities Commission retaining decommissioning funds related to the San Onofre Nuclear Generating Station until all Nuclear Regulatory Commission requirements related to the storage of spent nuclear fuel are met.

AND

- C. The City supports United States Senate bills S.1240 and S.2326, as well as similar legislation that would seek to resolve long-term spent nuclear fuel storage issues and increase State and local government participation in the decommissioning of nuclear power plants.

8.2 2015 Community Services Grant Program

RECOMMENDED ACTION:

1. Approve Community Services Grant Program agreements for the 2015 calendar year and authorize the Mayor to execute the agreements, subject to approval as to form by the City Attorney, for the following organizations and amounts:
 - A. \$20,000 to Braille Institute of America, Inc.;
 - B. \$10,000 to Dayle McIntosh Center for the Disabled;
 - C. \$15,000 to The Foundation of Laguna Woods Village;

- D. \$2,500 to Laura's House;
- E. \$5,000 to The Roxanna Todd Hodges Foundation;
- F. \$20,000 to South County Outreach; AND
- G. \$2,500 to Trauma Intervention Programs, Inc.

AND

- 2. Allocate \$75,000 in Community Services Grant Program funding for the 2015 calendar year for Age Well Senior Services, Inc.

8.3 Climate Adaptation Plan

RECOMMENDED ACTION: Adopt the Climate Adaptation Plan.

8.4 Conflict of Interest Code

RECOMMENDED ACTION: Approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, RECINDING RESOLUTION NO. 13-22 AND ADOPTING AN AMENDED CONFLICT OF INTEREST CODE

IX. COMMITTEE REPORTS

- 9.1 Transportation Corridor Agencies (Councilmember Hack)
- 9.2 Orange County Library Advisory Board (Councilmember Horne)
- 9.3 Orange County Fire Authority (Councilmember Hatch)
- 9.4 Southern California Water Committee (Councilmember Hack)
- 9.5 Coastal Greenbelt Authority (Councilmember Connors)
- 9.6 Orange County Vector Control District (Councilmember Horne)

X. PUBLIC COMMENTS

XI. CITY COUNCIL COMMENTS AND ANNOUNCEMENTS

11.1 Reports on Meetings Attended per Government Code §53232.3

State law requires Councilmembers to provide a report on all meetings or events they attend for which the City pays fees, travel, or other expenses. These are informational reports and no action is taken on the item.

- A. Water Advisory Committee of Orange County, Regular Meeting,
December 12, 2014: Councilmember Hack

11.2 Other Meetings, Comments, and Announcements

XII. CLOSED SESSION – None

XIII. ADJOURNMENT

The meeting will be adjourned to a regular meeting of the City Council at 2:00 p.m. on Wednesday, January 21, 2015 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

AMERICANS WITH DISABILITIES ACT: In compliance with Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at (949) 639-0500 (Voice) or, TDD (949) 639-0535 or the California Relay Service at (800) 735-2929 if you have a TDD or (800) 735-2922 if you do not have a TDD. Notification 48 hours prior to the meeting should enable the City to make reasonable arrangements to assure accessibility to the meeting.

AGENDA: The City Council agenda and agenda back-up materials are available from the Office of the City Clerk, after 4:30 p.m., on the Friday prior to the City Council meeting. The office of the City Clerk is located at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637. Copies of the agenda are provided at no cost. Agenda back-up materials are available at City Hall for inspection and copies are available at no charge prior to the meeting. A per page copy cost does apply after the meeting. If you wish to be added to the e-mail or regular mail list to receive a copy of the agenda, a request must be made to the City Clerk in writing. Copies of the agenda are mailed only if stamped, self-addressed envelopes are provided. The City of Laguna Woods mailing address is 24264 El Toro Road, Laguna Woods, CA 92637. Phone: (949) 639-0500, FAX (949) 639-0591.

I declare under penalty of perjury that I posted this notice of agenda at the locations designated by Resolution 02-33.


Yolie Trippy, Deputy City Clerk

12-12-14
Date

6.1-6.8
CONSENT CALENDAR SUMMARY

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City of Laguna Woods Agenda Report

DATE: December 17, 2014 Regular City Council Meeting
TO: Honorable Mayor and City Councilmembers
FROM: Christopher Macon, City Manager
AGENDA ITEM: Consent Calendar Summary

Recommended Action

Approve all proposed actions on the December 17, 2014 Consent Calendar by single motion and City Council action.

Discussion

In general, the Consent Calendar contains routine matters or matters that have already been discussed by the City Council. It is adopted in total with a single motion and City Council action. However, if any Councilmember or member of the public has questions or wishes to discuss an item further, the item may be removed from the Consent Calendar and placed later on the agenda for discussion and action. The way to remove an item from the Consent Calendar is to request its removal, by agenda item number, immediately prior to the adoption of the Consent Calendar. Members of the public may fill out a request to speak on the item they wish removed and the City Clerk will note the item for removal. No reason need be given with the request. Items pulled from the Consent Calendar are not discussed at the time they are pulled; they are scheduled for discussion immediately after action on the balance of the Consent Calendar.

The December 17, 2014 Consent Calendar contains the following items:

- 6.1 Approval of City Council meeting minutes from the November 19, 2014 regular meeting.
- 6.2 Approval of a motion to allow reading proposed ordinances and resolutions by title only – this is a standard practice in cities. If this motion is not approved, all ordinances and resolutions must be read out loud in their entirety during the City Council meeting.

- 6.3 Approval of a motion to receive and file the November 2014 monthly Treasurer's Report.
- 6.4 Approval of the December 17, 2014 Warrant Register in the total amount of \$411,217.97. A list of warrants is included in the agenda packet; detailed information about individual warrants is available at City Hall.
- 6.5 Approval of a resolution acknowledging the City Council's annual review of the City's investment policy. To assure that there is adequate and ongoing oversight and review, California Government Code sections 5921 and 53600 et seq. require the City Council to review its investment policies each year. No modifications to the existing investment policy are proposed.
- 6.6 Approval of a resolution adopting the Measure M2 Expenditure Report. This report is required by Local Transportation Authority Ordinance No. 3, which was adopted by Orange County voters in November 2006 as Measure M2. Cities are required to account annually for net revenues, developer/traffic impact fees, and funds expended to meet Measure M2 maintenance of effort requirements. This report must be submitted within six months of the end of the City's fiscal year (June 30), which is December 31.
- 6.7 Adoption of an ordinance adopting sign regulations. This ordinance was approved for introduction and first reading at the regular City Council meeting on November 19, 2014 and would add new and modify its existing sign regulations included in Chapter 13.20 (Sign Regulations) of the Laguna Woods Municipal Code. The proposed regulations are generally comprehensive in nature and would affect permit requirements, types, design, content, size, duration, locations, prohibitions, exemptions, legal non-conforming requirements, and other standards regarding both permanent and temporary signage, as well as related enforcement and administrative processes and activities. Modifications would also be made to the definitions included in Title 13 (Zoning) of the Laguna Woods Municipal Code.
- 6.8 Adoption of an ordinance adopting massage therapy regulations. This ordinance was approved for introduction and first reading at the regular City Council meeting on November 19, 2014 and would modify the existing massage therapy regulations included in Chapter 6.40 (Massage Therapy Regulations) of the Laguna Woods Municipal Code. The proposed regulations include modifications to definitions, licensing requirements, operations requirements, and others. Modifications are designed to be consistent with the provisions of recently approved Assembly Bill 1147 (Bonilla. Massage therapy.).

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**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
REGULAR MEETING
November 19, 2014
2:00 P.M.
City Council Chambers
24264 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Pro Tem Connors called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

II. FLAG SALUTE

Carol Moore led the flag salute.

III. ROLL CALL

COUNCILMEMBER: PRESENT: Hatch, Horne, Ring, Connors
 ABSENT: Hack

STAFF PRESENT: City Manager Macon, City Attorney Cosgrove, Assistant City
 Manager Reilly, Deputy City Clerk Trippy

Mayor Pro Tem Connors acknowledged the attendance of former City Council candidates and congratulated Carol Moore on her election to the Laguna Woods City Council.

IV. PRESENTATIONS – None

V. CITY COMMENDATIONS AND PROCLAMATIONS

5.1 City Proclamations

- Pancreatic Cancer Awareness Month, November 2014

Allyn Mattox accepted the proclamation and responded to Councilmember questions.

Moved by Councilmember Hatch, seconded by Councilmember Ring, and carried unanimously with Mayor Hack absent to approve and present the proclamation for Pancreatic Cancer Awareness Month, November 2014.

VI. CONSENT CALENDAR

Councilmember Horne removed Item 6.8 for separate discussion.

Moved by Councilmember Ring, seconded by Councilmember Horne, and carried unanimously with Mayor Hack absent to approve Consent Calendar Items 6.1 – 6.7.

6.1 City Council Minutes

Approved the minutes from the October 15, 2014 regular meeting and the November 10, 2014 special meeting.

6.2 Approved the reading by title of all ordinances and resolutions. Said ordinances and resolutions that appear on the public agenda shall be determined to have been read by title only and further reading waived.

6.3 Treasurer's Reports

Received and filed the October 2014 monthly Treasurer's Report and the First Quarter Fiscal Year 2014-15 quarterly Treasurer's Report.

6.4 Warrant Register

Approved the November 19, 2014 Warrant Register in the amount of \$448,465.49.

6.5 City Website Design Services

Approved an agreement with 360 Business Consulting for City website design services, and authorized the City Manager to execute the agreement, subject to approval as to form by the City Attorney.

6.6 Moulton Smart Street Project, Segment 3, Phase II Landscape Architectural Services

Approved an amendment with David Evans and Associates, Inc. for landscape architectural services for the Moulton Parkway Project, Segment 3, Phase II, and authorized the City Manager to execute the extension and amendment, subject to approval as to form by the City Attorney.

6.7 El Toro Water District Recycled Water Conversion on City Property

Approved a recycled water on-site conversion-entry license agreement with El Toro Water District and authorized the City Manager to execute the agreement, subject to approval as to form by the City Attorney.

Councilmember Horne discussed benefits of the Dairy Fork Constructed Wetland project.

Moved by Councilmember Horne, seconded by Councilmember Ring, and carried

unanimously with Mayor Hack absent to approve Consent Calendar Item 6.8.

6.8 Dairy Fork Constructed Wetland Project

1. Approved a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAGUNA WOODS, CALIFORNIA, MODIFYING THE ADOPTED
FISCAL YEAR 2014-15 CAPITAL PROJECTS FUND BUDGET

AND

2. Approved a cost sharing and cooperative agreement for the Dairy Fork Constructed Wetland Project with the cities of Aliso Viejo, Laguna Hills, and Lake Forest, and authorized the City Manager to execute the agreement, subject to approval as to form by the City Attorney.

VII. PUBLIC HEARINGS

7.1 Sign Regulations

City Manager Macon summarized the agenda report.

Mayor Pro Tem Connors and Councilmember Ring discussed the proposed regulations from the perspective of the Ad Hoc Economic/Community Development Committee.

Mayor Pro Tem Connors opened the public hearing.

Pat Heacock, on behalf of Laguna Country United Methodist Church, expressed concern regarding monument sign regulations. He explained that the Methodist Church would like to replace its existing monument sign with a sign of similar size and, possibly, a changeable letter sign. The City's regulations do not allow either.

Irma Contreras, on behalf of St. Nicholas Catholic Church, expressed concern regarding banner sign regulations. She suggested extending the number of days that banner signs can be displayed.

Councilmembers discussed the concerns raised by both churches.

David Russell Ohrn, resident, asked if handheld and campaign signs would be permitted on City property in the future.

City Manager Macon responded that sign twirlers and campaign signs are not permitted on City property.

Mark Monin, resident, expressed his support for the comments made by Irma Contreras.

With no other requests to speak, the public hearing was closed.

Councilmembers discussed the concerns raised during the public hearing and expressed general consensus in extending the number of days that banner signs can be displayed in a calendar year from 120 to 180 days, as well as general consensus to consider future regulations that would allow for larger monument signs and changeable letter signs.

City Attorney Cosgrove stated that the amendment to address the display time of banner signs would be to Section 13.20.100(a)(1)(a) of the proposed ordinance. “120 days” would be changed to “180 days.”

Moved by Councilmember Ring, seconded by Councilmember Hatch, and carried unanimously with Mayor Hack absent to approve the introduction and first reading of an ordinance as amended as described by the City Attorney, entitled:

AN ORDINANCE OF THE CITY OF LAGUNA WOODS,
CALIFORNIA, REPEALING AND REPLACING CHAPTER 13.20
AND PORTIONS OF CHAPTER 13.06 OF THE LAGUNA WOODS
MUNICIPAL CODE PERTAINING TO SIGN REGULATIONS

7.2 Massage Therapy Regulations

City Manager Macon summarized the agenda report.

Councilmembers discussed the item and staff answered related questions.

Mayor Pro Tem Connors opened the public hearing.

With no requests to speak, the public hearing was closed.

Moved by Councilmember Hatch, seconded by Councilmember Horne, and carried unanimously with Mayor Hack absent to approve the introduction and first reading of an ordinance entitled:

AN ORDINANCE OF THE CITY OF LAGUNA WOODS,
CALIFORNIA, AMENDING CHAPTER 6.40 OF THE LAGUNA
WOODS MUNICIPAL CODE PERTAINING TO MASSAGE
THERAPY REGULATIONS.

7.3 Community Development Block Grant (CDBG) Proposals

City Manager Macon summarized the agenda report.

Mayor Pro Tem Connors opened the public hearing.

Carol Moore, resident, inquired about the use of grant funds in gated communities.

City Manager Macon noted that certain grants are limited to public property.

Al Roddan, resident, suggested applying for grant funds to work on the infrastructure of buildings, instead of only replacing doors and windows.

Councilmembers discussed the possibility of applying for grant funds for other projects.

With no other requests to speak, the public hearing was closed.

Moved by Councilmember Ring, seconded by Councilmember Horne, and carried unanimously with Mayor Hack absent to authorize the City Manager to submit a proposal to the County of Orange for \$150,000 per year in Community Development Block Grant (CDBG) funds for the City's Energy Efficiency Improvement Project for the Fiscal Year 2015-16 through Fiscal Year 2017-18 housing rehabilitation grant cycle.

VIII. CITY COUNCIL BUSINESS

8.1 Accounting Clerk Position

City Manager Macon summarized the agenda report.

Mark Monin, resident, inquired about the compensation for the position.

City Manager Macon stated that the range for the position would be \$18.93 to \$26.50 per hour, in addition to the normal City benefits package.

Moved by Councilmember Ring, seconded by Councilmember Hatch, and carried unanimously with Mayor Hack absent to:

1. Approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAGUNA WOODS, CALIFORNIA, ESTABLISHING AND
AUTHORIZING THE POSITION OF ACCOUNTING CLERK

AND

2. Approve the Accounting Clerk job classification.

IX. COMMITTEE REPORTS

9.1 Transportation Corridor Agencies (Mayor Hack)

No report was provided due to Mayor Hack's absence.

9.2 Orange County Library Advisory Board (Councilmember Horne)

Councilmember Horne provided a report.

9.3 Orange County Fire Authority (Councilmember Hatch)

Councilmember Hatch provided a report.

9.4 Southern California Water Committee (Mayor Hack)

No report was provided due to Mayor Hack's absence.

9.5 Coastal Greenbelt Authority (Mayor Pro Tem Conners)

Mayor Pro Tem Conners stated that there had been no meeting since the last meeting.

9.6 Orange County Vector Control Board (Councilmember Horne)

Councilmember Horne provided a report.

X. PUBLIC COMMENT

Mark Monin, resident, commended the City Council for its Pancreatic Cancer Awareness Month proclamation and City staff for their work. He asked what the City's financial commitment is for the Dairy Fork Constructed Wetland Project.

City Manager Macon stated that the City is responsible for a one-time contribution of \$59,956.40 and annual maintenance of \$1,960 over a 20-year period.

Frieda Gorelick, resident, commented on the removal of automated external defibrillators (AEDs) from Laguna Woods Village facilities.

Carol Moore, resident, inquired about maintenance requirements for AEDs.

Councilmembers and staff commented on AEDs in City Hall and in the community.

City Attorney Cosgrove suggested that the City Council agendaize a discussion of AEDs, if it would like to explore the matter further.

XI. CITY COUNCIL COMMENTS AND ANNOUNCEMENTS

11.1 Reports on Meetings Attended per Government Code §53232.3

- A. Southern California Water Committee, Annual Meeting and Dinner, October 23, 2014: Mayor Hack, Councilmember Horne

Councilmember Horne provided a report.

- B. California Joint Powers Insurance Authority, Risk Management Educational Forum, October 29-31, 2014: Mayor Pro Tem Conners, Councilmember Hatch, Councilmember Horne

Mayor Pro Tem Conners, Councilmember Hatch, and Councilmember Horne provided reports.

- C. Water Advisory Committee of Orange County, Regular Meeting, November 7, 2014: Mayor Hack

No report was provided due to Mayor Hack's absence.

- D. City Selection Committee, November 13, 2014: Mayor Hack, Councilmember Horne

Councilmember Horne provided a report.

11.2 Other Meetings, Comments and Announcements

Councilmember Ring commented on the passing of Ted F. Martin, President of the El Toro Water District, and requested that the meeting be adjourned in his honor.

Mayor Pro Tem Conners commented on the recent City Council election.

XII. CLOSED SESSION – None

XIII. ADJOURNMENT

The meeting was adjourned in memory of Ted F. Martin at 4:26 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, December 17, 2014 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

YOLIE TRIPPY, Deputy City Clerk

Adopted: December 17, 2014

XX, Mayor

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6.2
WAIVE READING OF ORDINANCES AND
RESOLUTIONS
(NO REPORT)

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6.3
TREASURER'S REPORT

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City of Laguna Woods
Monthly Treasurer's Report
November 30, 2014

CASH ON HAND1. Investments/General Fund

Local Agency Investment Fund	\$	7,501,860
Subtotal	\$	7,501,860

2. Investments/Special Funds

Local Agency Investment Fund	\$	789,278
Subtotal	\$	789,278

3. Other Interest & Non-Interest Bearing/General & Special

Petty Cash Funds	\$	1,350
Analyzed Checking Account	\$	292,049
Subtotal	\$	293,399

TOTAL \$ 8,584,536

Note: LAIF reports interest earnings quarterly.

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6.4
WARRANT REGISTER

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CITY OF LAGUNA WOODS
 WARRANT REGISTER
 12/17/2014

Check Number	Check Date	Vendor Name	Description	Amount
Automatic Bank Debits				
Debit	11/14/2014	ADP PAYROLL SERVICES	Processing Charges/Payroll 11/14/2014	115.28
Debit	11/20/2014	ADP PAYROLL SERVICES	Pay Period Ended 11/14/2014	24,132.58
Debit	11/14/2014	CALPERS - RETIREMENT	Retirement Contributions/Period Ending 11/14/2014	2,721.78
Debit	11/28/2014	ADP PAYROLL SERVICES	Processing Charges/Payroll 11/28/2014	119.24
Debit	12/04/2014	ADP PAYROLL SERVICES	Pay Period Ended 11/28/2014	24,921.37
Debit	12/02/2014	CALPERS - RETIREMENT	Retirement Contributions/Period Ending 11/28/2014	2,721.78
Debit	12/02/2014	CALPERS - HEALTH	Employee Benefit Program/December 2014	4,145.81
Debit	12/05/2014	ADP PAYROLL SERVICES	Year-End Fringe Benefits/Processing Charges	113.30
Debit	12/05/2014	ADP PAYROLL SERVICES	Year-End Fringe Benefits/Processing Charges	2,898.06
Regular Warrants:				
115811	11/14/2014	ACCOUNTTEMPS	Accounting Services/Week Ending 10/31/14	1,580.00
115812	11/14/2014	ANDERSONPENNA PARTNERS, INC.	Code Enforcement Service/October 2014	2,088.00
115812	11/14/2014	ANDERSONPENNA PARTNERS, INC.	Landscape Inspection Services/October 2014	1,189.25
115813	11/14/2014	AT&T	Telephone/458-3487/Sept & Oct 2014	68.23
115814	11/14/2014	AT&T	White Pages/November 2014	4.33
115815	11/14/2014	CAA	Water Quality Consulting Service/October 2014	2,421.00
115816	11/14/2014	CALIFORNIA YELLOW CAB	Taxi Voucher Service/October 2014	13,254.00
115817	11/14/2014	COPYFORCE	Business Cards/Reilly/Vanderlinde/General	178.20
115818	11/14/2014	COUNTY OF ORANGE	Automated Fingerprint ID System/October 2014	451.68
115819	11/14/2014	MARC DONOHUE	Administrative Services/October 2014	100.00
115820	11/14/2014	KONE INC.	Elevator Maintenance/November 2014	240.04
115821	11/14/2014	LILLEY PLANNING GROUP	Building Official Services/October 2014	7,605.00
115822	11/14/2014	NIEVES LANDSCAPE, INC.	Landscaping Maintenance/November 2014	1,800.00
115823	11/14/2014	NUVIS	Landscaping/Architectural/May 2014	115.00
115824	11/14/2014	OFFICE TEAM	Administrative Assistant/Week Ending 10/31/14	808.60
115825	11/14/2014	ORKIN	Pest Control/October 2014	92.93

CITY OF LAGUNA WOODS
 WARRANT REGISTER
 12/17/2014

Check Number	Check Date	Vendor Name	Description	Amount
115826	11/14/2014	PMC	Planning Services/October 2014	25,858.25
115826	11/14/2014	PMC	Climate Adaptation Planning/October 2014	2,560.00
115827	11/14/2014	PV MAINTENANCE INC	Street Maintenance Service/October 2014	7,321.00
115828	11/14/2014	REILLY, DOUGLAS C.	Employee Reimbursement&Benefit Program/November 2014	109.49
115829	11/14/2014	EVELYN ROSS	Taxi Voucher Refund	50.00
115830	11/14/2014	SADDLEBACK WINDOWS AND DOORS	CDBG Energy Efficiency Program/FY 14-15	9,332.00
115831	11/14/2014	SOUTHERN CALIFORNIA EDISON	Right of Way/October 2014	2,347.66
115832	11/14/2014	SOUTHERN CALIFORNIA EDISON	Safety Lights/October 2014	377.96
115833	11/14/2014	VMI, INC	Equipment Rental/October 2014	405.00
115833	11/14/2014	VMI, INC	Service Call/Audio Video Room	500.00
115834	11/14/2014	WARE DISPOSAL	Sharps Program/October 2014	10,853.46
115835	11/19/2014	ACCOUNTTEMPS	Accounting Services/Week Ending 11/07/2014	1,580.00
115836	11/19/2014	AT&T	Telephone/581-3974/October 2014	85.49
115837	11/19/2014	AT&T	Telephone/583-1105/October 2014	17.06
115838	11/19/2014	BALLIET, MICHAEL	Waste & Recycling Consulting Services/October 2014	2,018.75
115839	11/19/2014	CALIFORNIA YELLOW CAB	Taxi Voucher Program - Non-Emergency/October 2014	5,908.00
115840	11/19/2014	CYNTHIA CONNERS	Auto Allowance/November 2014	300.00
115841	11/19/2014	COUNTY OF ORANGE	Law Enforcement Services/November 2014	125,165.08
115842	11/19/2014	EL TORO WATER DISTRICT	City Hall Utilities/November 2014	28.00
115843	11/19/2014	EL TORO WATER DISTRICT	Irrigation/September & October 2014	46.46
115844	11/19/2014	EL TORO WATER DISTRICT	Park Irrigation/November 2014	643.28
115845	11/19/2014	EL TORO WATER DISTRICT	City Hall Utilities/September & October 2014	231.64
115846	11/19/2014	FLOWERS 4 U	Veterans Day Presentation/November 2014	162.00
115847	11/19/2014	HACK, BERT	Auto Allowance/November 2014	300.00
115848	11/19/2014	ROBERT NOEL HATCH	Auto Allowance/November 2014	300.00
115849	11/19/2014	SHARI HORNE	Mileage Reimbursement/CJPIA-Santa Barbara	140.00
115849	11/19/2014	SHARI HORNE	Auto Allowance/November 2014	300.00

**CITY OF LAGUNA WOODS
WARRANT REGISTER
12/17/2014**

Check Number	Check Date	Vendor Name	Description	Amount
115850	11/19/2014	JULIE V. FELDMAN TRUST	Waste Diversion Deposit Refund/BP41133B	250.00
115851	11/19/2014	BETTY LOANG	Taxi Voucher Refund	12.00
115852	11/19/2014	CHRISTOPHER MACON	Technology Allowance/October 2014	150.00
115853	11/19/2014	MINUTEMAN PRESS	City Letterhead & Envelopes Supplies	2,145.96
115854	11/19/2014	BEATRICE MOONEY	Taxi Voucher Refund	25.00
115855	11/19/2014	OFFICE TEAM	Administrative Assistant/Week Ending 11/07/14	783.72
115856	11/19/2014	ORANGE COUNTY REGISTER-NOTICES	Public Notices	118.80
115857	11/19/2014	CARRIE L & LANCE K REED	Waste Diversion Deposit Refund/BP41134B	250.00
115858	11/19/2014	ROBERT RING	Auto Allowance/November 2014	300.00
115859	11/19/2014	SIEMENS INDUSTRY, INC.	Traffic Signal Maintenance/October 2014	2,018.10
115860	11/19/2014	BARRY SILVERMAN	Waste Diversion Deposit Refund/BP39629A	250.00
115861	11/19/2014	SOUTH COAST RESTORATION	Audio Video Room Water Removal/November 2014	3,665.33
115862	11/19/2014	STANDARD TEL	Telephone System Maintenance/October 2014	220.00
115863	11/19/2014	TRAUMA INTERVENTION PROGRAM	Community Services Grant/4th Quarter 2014	1,250.00
115864	11/19/2014	WAGE WORKS	Plan Administration/October 2014	50.00
115865	11/19/2014	SYLVIA WEINER	Taxi Voucher Refund	50.00
115866	11/19/2014	WEST COAST REMODEL	Waste Diversion Deposit Refund/BP38882D & 38802C	500.00
115867	11/19/2014	WM CURBSIDE, LLC	Waste Collection/October 2014	2,740.50
115868	11/26/2014	ACCOMTEMS	Accounting Services/Week Ending 11/14/2014	1,264.00
115869	11/26/2014	ROCHELLE ANDERSON	Taxi Voucher Refund	15.00
115870	11/26/2014	BANK OF AMERICA - Credit Card	Credit Card Charges/October 2014	2,356.97
115871	11/26/2014	COUNTY OF ORANGE	Automated Fingerprint ID System/November 2014	451.68
115872	11/26/2014	CSG CONSULTANTS INC	Plan Check Review/October 2014	1,147.50
115873	11/26/2014	CSMFO	Gan-Vanderlinde/CSMFO Meeting/12/18/14	30.00
115874	11/26/2014	DICKINSON ELECTRIC	Repair Outdoor Lighting/November 2014	141.05
115875	11/26/2014	GOVERNMENT FINANCE OFFICERS	Gan-Vanderlinde/GFOA 2015 Annual Membership	190.00
115876	11/26/2014	JAMES HASTON	ADP PR Tax Correction - 1st & 2nd Quarters 2014	496.89

CITY OF LAGUNA WOODS
WARRANT REGISTER
12/17/2014

Check Number	Check Date	Vendor Name	Description	Amount
115877	11/26/2014	BRIAN KURNOW	ADP PR Tax Correction - Calendar Year 2013	406.27
115877	11/26/2014	BRIAN KURNOW	ADP PR Tax Correction - 1st & 2nd Quarters 2014	851.15
115878	11/26/2014	MANAGED HEALTH NETWORK	Employee Benefit Program/December 2014	17.29
115879	11/26/2014	NEOGOV	Job Posting/Accounting Clerk/11/20-12/15/14	175.00
115880	11/26/2014	OFFICE TEAM	Administrative Assistant/Week Ending 11/14/14	398.08
115880	11/26/2014	OFFICE TEAM	Administrative Assistant/Week Ending 11/14/14	323.44
115881	11/26/2014	PRACTICAL DATA SOLUTIONS	UPS Systems/Uninterrupted Power Supply	259.17
115881	11/26/2014	PRACTICAL DATA SOLUTIONS	IT Support/October 14	1,198.00
115881	11/26/2014	PRACTICAL DATA SOLUTIONS	Symantec Endpoint Protection	2,230.20
115882	11/26/2014	PRINCIPAL FINANCIAL GROUP	Long-Term Disability/December 2014	178.06
115883	11/26/2014	SOUTHERN CALIFORNIA EDISON	Landscape Irrigation/November 2014	100.61
115884	11/26/2014	SOUTHERN CALIFORNIA EDISON	Landscape Irrigation/November 2014	26.52
115885	11/26/2014	SOUTHERN CALIFORNIA EDISON	City Hall Utilites/November 2014	1,239.81
115886	11/26/2014	STATE WATER RESOURCES	Annual Permit Fee/FY 2014-2015	8,740.00
115887	11/26/2014	STEVE ORR CONSTRUCTION	Waste Diversion Deposit Refund/BP39729C	250.00
115888	11/26/2014	THE FOUNDATION OF LAGUNA WOODS	Community Services Grants/4th Quarter 2014	3,750.00
115889	11/26/2014	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program/December 2014	150.80
115890	11/26/2014	BETTY WANG	Taxi Voucher Refund	12.00
115891	12/03/2014	360 BUSINESS CONSULTING	City Website Design Services/1 of 4	7,500.00
115892	12/03/2014	ACCOMTEMPS	Accounting Services/Week Ending 11/21/14	1,580.00
115893	12/03/2014	ALLIED MECHANICAL AIR SYS, INC	HVAC Maintenance/November 2014	340.00
115894	12/03/2014	ROBERT M BARRY	Finance Consulting Services/November 2014	3,220.00
115895	12/03/2014	IRWIN B BORNSTEIN, CPA	Finance Consulting Services/November 2014	5,907.50
115896	12/03/2014	ANTOINETTE BREVILLIER	Taxi Voucher Refund	55.00
115897	12/03/2014	CAPTIONING UNLIMITED	Closed Captioning/Council Meeting-November 2014	300.00
115898	12/03/2014	COPYFORCE	Business Cards/Moore	59.40
115899	12/03/2014	STEWARD DAYE	Waste Diversion Deposit Refund-BP40325C	250.00

CITY OF LAGUNA WOODS
WARRANT REGISTER
12/17/2014

Check Number	Check Date	Vendor Name	Description	Amount
115900	12/03/2014	MARC DONOHUE	Administrative Services/November 2014	300.00
115901	12/03/2014	EL TORO WATER DISTRICT	Landscape Irrigation/November 2014	4,762.45
115902	12/03/2014	GLORIA FARMER	Taxi Voucher Refund	55.00
115903	12/03/2014	GOLDEN TOUCH CLEANING, INC.	Cleaning Services/City Hall/November 2014	731.48
115904	12/03/2014	LILLEY PLANNING GROUP	Planning Building Official Services/November 2014	6,513.00
115905	12/03/2014	NIEVES LANDSCAPE, INC.	Landscape Maintenance/December 2014	11,122.41
115906	12/03/2014	GWEN NORTON-PERRY	Consulting Services/November 2014	250.00
115907	12/03/2014	OFFICE TEAM	Administrative Assistant/Week Ending 11/21/14	398.08
115907	12/03/2014	OFFICE TEAM	Administrative Assistant/Week Ending 11/21/14	460.28
115908	12/03/2014	OFFICEMAX INC	Office Supplies	633.08
115909	12/03/2014	ORKIN	Pest Control/November 2014	92.93
115910	12/03/2014	RUTAN & TUCKER, LLP	Attorney Services/October 2014	18,660.00
115911	12/03/2014	SADDLEBACK WINDOWS AND DOORS	CDBG Energy Efficiency/FY 2014-2015	13,712.00
115912	12/03/2014	MORTON SHAPIRO	Taxi Voucher Refund	50.00
115913	12/03/2014	SONITROL	Fire Monitoring/December 2014	62.50
115914	12/03/2014	SOUTHERN CALIFORNIA EDISON	Residential Street Lights/November 2014	2,028.40
115915	12/03/2014	SOUTHERN CALIFORNIA EDISON	Ridge Route Dog Park/November 2014	54.13
115916	12/03/2014	ISABEL STEPHEN	Taxi Voucher Refund	10.50
115917	12/03/2014	YOLIE TRIPPY	Committee & Volunteer Luncheons Reimbursement	104.89
Total Warrants:				411,217.97

October Credit Card Statement Detail

DoubleTree Fess Parker - Santa Barbra	2014 Annual CJPIA Risk Management Forum/Horne	447.74
DoubleTree Fess Parker - Santa Barbra	2014 Annual CJPIA Risk Management Forum/Conners	463.69
DoubleTree Fess Parker - Santa Barbra	2014 Annual CJPIA Risk Management Forum/Hatch	427.74
DoubleTree Fess Parker - Santa Barbra	2014 Annual CJPIA Risk Management Forum/Macon	453.69
DoubleTree Fess Parker - Santa Barbra	2014 Annual CJPIA Risk Management Forum/Trippy	427.74

CITY OF LAGUNA WOODS
WARRANT REGISTER
12/17/2014

Check Number	Check Date	Vendor Name	Description	Amount
		Norco Delivery Services	Various Destinations	80.37
		Orange County Register	Monthly Online Access Fee	56.00

6.5
INVESTMENT POLICY

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RESOLUTION NO. 14-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ACKNOWLEDGING THE REVIEW, RECEIPT, AND FILING OF THE ANNUAL STATEMENT OF INVESTMENT POLICY

WHEREAS, the legislature of the State of California has declared that the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern (California Government Code Sections 53600.6 and 53630.1); and

WHEREAS, the legislative body of a local agency may invest surplus monies not required for the immediate necessities of the local agency in accordance with the provisions of California Government Code Sections 5921 and 53601 et seq.; and

WHEREAS, the City Treasurer is required to annually prepare and submit a statement of investment policy, and any changes thereto, which shall be considered by the City Council at a public meeting (California Government Code Section 53646(a)); and

WHEREAS, the City Treasurer of the City of Laguna Woods has prepared the annual Investment Policy detailed in Exhibit A to this resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That Exhibit A to this resolution is a statement of the City's Investment Policy, and that the City Council does so receive and file said statement in accordance with applicable Government Code requirements.

SECTION 2. The Deputy City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED ON this XX day of XX 2014.

XX, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, Deputy City Clerk of the City of Laguna Woods, do
HEREBY CERTIFY that the foregoing **Resolution No. 14-XX** was duly adopted
by the City Council of the City of Laguna Woods at a regular meeting thereof, held
on the XX day of XX 2014, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, Deputy City Clerk

CITY OF LAGUNA WOODS
ADMINISTRATIVE POLICY 3.2
CITY INVESTMENT POLICY

3.2.01 PURPOSE

To provide an investment policy in keeping with the goals and objectives of the City of Laguna Woods, in conformance with California Government Code Sections 5921 and 53600 et. seq.

3.2.02 INVESTMENT POLICY

It shall be the policy of the City of Laguna Woods to invest funds in a manner which will provide the highest investment return possible consistent with maximum security while meeting daily cash flow demands and conforming to all other statutes governing the investment of City funds.

3.2.03 SCOPE

This investment policy shall apply without exception to any and all financial assets and funds of the City of Laguna Woods.

3.2.04 PRUDENCE

The standard of prudence to be used by investment officials shall be the “prudent investor” standard (CGC 53600.3):

When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence and diligence under circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency.

Investment officers acting in accordance with the investment policy and exercising due diligence shall not be held personally responsible for an individual security’s credit risk or market price changes, provided that the reporting requirements of this policy are made in a timely manner and appropriate action is taken to control adverse developments.

3.2.05 OBJECTIVES

When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objectives of investment activities, in absolute priority order, shall be:

- A. Safety:** Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.
- B. Liquidity:** The investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements that might reasonably be anticipated.
- C. Yield:** The investment portfolio shall be designed with the objective of attaining the highest investment return consistent with safety and liquidity objectives. Yield should become a consideration only after the basic requirements of safety and liquidity have been met.

3.2.06 DELEGATION OF AUTHORITY

Management responsibility for the investment program is hereby delegated to the:

City Manager
City Treasurer

No person may engage in an investment transaction except as provided under the terms of this policy

3.2.07 ETHICS AND CONFLICTS OF INTEREST

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

3.2.08 AUTHORIZED INVESTMENTS

- A. FDIC Insured Accounts:** Monies required for immediate cash flow needs shall be deposited in an FDIC insured checking account at the Bank of America or similar institution authorized by the City Council.
- B. Local Agency Investment Fund (LAIF):** Monies not required for immediate cash flow needs shall be deposited in LAIF, a special fund in the California State Treasury.
- C. Overnight Government Securities:** Monies not required for immediate cash flow needs may be invested by the City's primary bank (Bank of America or other

similar institution authorized by the City Council) in overnight securities of U.S. Treasuries, Agencies and Instrumentalities.

- D. *Prohibited Investments.* Under the provisions of CGC 53601.6 and 53631.5, the City of Laguna Woods shall not invest any funds covered by this Investment Policy in inverse floaters, range notes, interest-only strips derived from mortgage pools or any investment that may result in a zero interest accrual if held to maturity.

3.2.09 PUBLIC TRUST

All participants in the investment process shall act as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust. In a diversified portfolio it must be recognized that occasional measurement losses are inevitable, and must be considered within the context of the overall portfolio's investment return, provided that adequate diversification has been implemented.

3.2.10 DIVERSIFICATION

The City of Laguna Woods will diversify its investments in keeping with the objectives enunciated in this Statement of Investment Policy.

3.2.11 REPORTING

- A. The City Treasurer shall prepare and submit an investment report to the City Council on a quarterly basis.
- B. The report shall include a complete description of the portfolio, the type of investments, the issuers, maturity dates, par values and the current market values of each component of the portfolio, including funds managed for City of Laguna Woods by third party contracted managers. The report will include the source of the portfolio valuation.
- C. For funds placed in LAIF, U.S. government securities and/or FDIC insured accounts, the foregoing report elements may be replaced by copies of the latest statements from such institutions.
- D. The report shall include a certification that:

ITEM 6.5 – Exhibit A

1. All investment actions executed since the last report have been made in full compliance with the Investment Policy and that,
2. The City of Laguna Woods will meet all expenditure obligations which might reasonably be anticipated for the next six months.

3.2.12 INVESTMENT POLICY ADOPTION

The Investment Policy and modifications, if any, shall be adopted at least annually by resolution of the City Council at a public meeting.

Adopted by City Council: 12/14/01, 12/18/02, 12/17/03, 12/22/04, 12/21/05, 12/13/06, 12/12/07, 12/12/08, 12/16/09, 12/15/2010, 12/7/2011, 12/19/12

6.6

MEASURE M2 EXPENDITURE REPORT

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RESOLUTION NO. 14-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING AND CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR THE CITY OF LAGUNA WOODS FOR THE FISCAL YEAR ENDING JUNE 30, 2014

WHEREAS, Local Transportation Authority Ordinance No. 3 requires local jurisdictions to adopt an annual Expenditure Report to account for net revenues, developer/traffic impact fees, and funds expended by local jurisdiction that satisfy the Maintenance of Effort requirements; and

WHEREAS, the Expenditure Report shall include all net revenue fund balances, interest earned and expenditures identified by type and program or project; and

WHEREAS, the Expenditure Report must be adopted and submitted to the Orange County Transportation Authority (OCTA) each year within six months of the end of the local jurisdiction's fiscal year to be eligible to receive net revenues as part of Measure M2.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, DOES HEREBY RESOLVE, DELCARE, DETERMINE AND ORDER AS FOLLOWS:

The City of Laguna Woods hereby informs the OCTA that:

SECTION 1. The Measure M2 Expenditure Report (attached as Exhibit A) is in conformance with the M2 Expenditure Report Template provided in the Renewed Measure M Eligibility Guidelines and accounts for Net Revenues, including interest earned, expenditures during the fiscal year, and balances at the end of the fiscal year.

SECTION 2. The Measure M2 Expenditure Report is hereby adopted by the City of Laguna Woods.

SECTION 3. The City of Laguna Woods' Assistant City Manager is hereby authorized to sign and submit the Measure M2 Expenditure Report to the OCTA for the fiscal year ending June 30, 2014, acting in the capacity of the City of Laguna Woods' Director of Finance.

SECTION 4. The Deputy City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED ON this XX day of XX 2014.

XX, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, Deputy City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 14-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2014, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, Deputy City Clerk

M2 Expenditure Report
Fiscal Year Ended June 30, 2014
Beginning and Ending Balances

Description	Line No.	Amount
Balances at Beginning of Fiscal Year		
M2 Fairshare	1	\$ 233,384
M2 Fairshare Interest	2	\$ 411
M2 CTFP	3	
M2 CTFP Interest	4	
Other M2 Funding	5	
Other M2 Interest	6	
Other*	7	
Balances at Beginning of Fiscal Year (Sum Lines 1 to 7)	8	\$ 233,795
Monies Made Available During Fiscal Year	9	\$ 265,307
Total Monies Available (Sum Lines 8 & 9)	10	\$ 499,102
Expenditures During Fiscal Year	11	\$ 430,226
Balances at End of Fiscal Year		
M2 Fairshare	12	\$ 68,465
M2 Fairshare Interest	13	\$ 411
M2 CTFP	14	\$ -
M2 CTFP Interest	15	\$ -
Other M2 Funding	16	\$ -
Other M2 Interest	17	\$ -
Other*	18	\$ -

* Please provide a specific description

CTFP - Combined Transportation Funding Program

M2 Expenditure Report
Fiscal Year Ended June 30, 2014
Sources and Uses

Description	Line No.	Amount
Revenues:		
M2 Fairshare	1	\$ 188,997
M2 Fairshare Interest	2	
M2 CTFP (Project O)	3	
M2 CTFP Interest	4	
Other M2 Funding**	5	\$ 76,310
Other M2 Interest	6	
Other*	7	
TOTAL REVENUES (Sum lines 1 to 7)	8	\$ 265,307
Expenditures:		
M2 Fairshare	9	\$ 353,916
M2 Fairshare Interest	10	
M2 CTFP (Project O)	11	
M2 CTFP Interest	12	
Other M2 Funding**	13	\$ 76,310
Other M2 Interest	14	
Other*	15	
TOTAL EXPENDITURES (Sum lines 9 to 15)	16	\$ 430,226
TOTAL BALANCE (Subtract line 16 from 8)	17	\$ (164,919)

* Please provide a specific description

** Please provide breakdown of "Other M2 Funding". Other M2 Funding includes funding received and/or funds expended by Local Agencies from any other M2 program besides Project O (Regional Capacity Program) and Project Q (Local Fair Share Program).

Revenues		
Project Description	Project	Amount
Regional Traffic Signal Synchronization Program	P	\$ -
High Frequency Metrolink Service	R	\$ -
Transit Extensions to Metrolink	S	\$ -
Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	T	\$ -
Senior Mobility Program or Senior Non-Emergency Medical Program	U	\$ 76,310.00
Community Based Transit/Circulators	V	\$ -
Safe Transit Stops	W	\$ -
Water Quality Program	X	\$ -
Total		\$ 76,310.00

Expenditures		
Project Description	Project	Amount
Regional Traffic Signal Synchronization Program	P	\$ -
High Frequency Metrolink Service	R	\$ -
Transit Extensions to Metrolink	S	\$ -
Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	T	\$ -
Senior Mobility Program or Senior Non-Emergency Medical Program	U	\$ 76,310.00
Community Based Transit/Circulators	V	\$ -
Safe Transit Stops	W	\$ -
Water Quality Program	X	\$ -
Total		\$ 76,310.00

M2 Expenditure Report
Fiscal Year Ended June 30, 2014
Streets and Roads Detailed Use of Funds

Line No.	Type of Expenditure	*MOE	+ Developer / Impact Fees	M2 Fairshare	M2 Fairshare Interest	M2 CTFP	M2 CTFP Interest	Other M2	Other M2 Interest	Other	TOTAL
1	Administration (Indirect & Overhead)										\$ -
2	Construction & Right-of-Way										
3	New Street Construction										\$ -
4	Street Reconstruction		\$	278,259							\$ 278,259
5	Signals, Safety Devices, & Street Lights										\$ -
6	Pedestrian Ways & Bikepaths										\$ -
7	Storm Drains										\$ -
8	Storm Damage										\$ -
9	Storm Damage ¹										\$ -
10	Total Construction			278,259							\$ 278,259
11	Right of Way Acquisition										\$ -
12	Construction & Right-of-Way			278,259							\$ 278,259
13	Maintenance										\$ -
14	Patching										\$ -
15	Overlay & Sealing										\$ -
16	Street Lights & Traffic Signals		\$	60,152							\$ 60,152
17	Storm Damage										\$ -
18	Other Street Purpose Maintenance	77,769		15,505							\$ 93,274
19	Total Maintenance ¹	77,769		75,657							\$ 153,426
20	Other							76,310			\$ 76,310
21	GRAND TOTALS (Sum Lines 1, 10, 16, 17)	\$ 77,769	\$ -	\$ 353,916	\$ -	\$ -	\$ -	\$ 76,310	\$ -	\$ -	\$ 507,995

* Local funds used to satisfy maintenance of effort (MOE) requirements

+ Transportation related only

¹ Includes direct charges for staff time

City of Laguna Woods

**M2 Expenditure Report
Fiscal Year Ended June 30, 2014**

Signature Page

I certify that the interest earned on Net Revenues allocated pursuant to the Ordinance shall be expended only for those purposes for which the Net Revenues were allocated and all the information attached herein is true and accurate to the best of my knowledge:

Director of Finance

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6.7
SIGN REGULATIONS

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ORDINANCE NO. 14-XX

AN ORDINANCE OF THE CITY OF LAGUNA WOODS, CALIFORNIA, REPEALING AND REPLACING CHAPTER 13.20 AND PORTIONS OF CHAPTER 13.06 OF THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO SIGN REGULATIONS

THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Section 13.06.010(d)(753) of the Laguna Woods Municipal Code is hereby repealed.

SECTION 2. Section 13.06.010(d)(753) is hereby added to Title 13 (Zoning) of the Laguna Woods Municipal Code as follows:

(753) Sign: Any device used for visual communication or attraction, including any announcement, declaration, demonstration, display, illustration, insignia, or symbol used to advertise or promote the interests of any person, together with all parts, materials, frame, and background thereof.

SECTION 3. Chapter 13.20 (Sign Regulations) of the Laguna Woods Municipal Code is hereby repealed.

SECTION 4. Chapter 13.20 (Sign Regulations) is hereby added to Title 13 (Zoning) of the Laguna Woods Municipal Code as follows:

CHAPTER 13.20. SIGN REGULATIONS

- Sec. 13.20.010. - Purpose and intent.
- Sec. 13.20.020. - General provisions.
- Sec. 13.20.030. - Definitions.
- Sec. 13.20.040. - Sign placement.
- Sec. 13.20.050. - Sign measurement.
- Sec. 13.20.060. - Sign illumination.
- Sec. 13.20.070. - Permanent sign design criteria.
- Sec. 13.20.080. - Permitted permanent signs.
- Sec. 13.20.090. - Temporary sign design criteria.
- Sec. 13.20.100. - Permitted temporary signs.
- Sec. 13.20.110. - Special temporary sign permits.

- Sec. 13.20.120. - Signs not requiring a permit.
- Sec. 13.20.130. - Prohibited signs.
- Sec. 13.20.140. - Exemptions.
- Sec. 13.20.150. - Legal nonconforming signs.
- Sec. 13.20.160. - Sign programs.
- Sec. 13.20.170. - Enforcement.

Sec. 13.20.010. Purpose and intent.

(a) The purpose and intent of this chapter is to promote and protect public health, safety and welfare by regulating signs in order to assure that they are:

- (1) Well-designed, consistent with any design criteria otherwise applicable to the sign property, compatible with community character and harmonious with surrounding properties, buildings, and streetscapes;
- (2) Clear and legible in the circumstances in which they are seen, including for purposes of promoting awareness of local businesses and activities;
- (3) Appropriate to the type of business or activity to which they pertain; and
- (4) Displayed in a manner that does not harm public health, safety and welfare.

(b) This chapter is not intended to be exclusive and compliance with its provisions shall not excuse noncompliance with any federal, state, or other local laws.

Sec. 13.20.020. General provisions.

(a) *Permit required.* It shall be unlawful for any person or entity to display, erect, install, or maintain any sign requiring a permit under this chapter without obtaining and holding in full force and effect a permit issued in accordance with this chapter. Permits shall be issued by the City Manager and require submittal of an application, as well as the payment of fees established by resolution of the City Council. The City Manager shall approve an application for a sign permit if the proposed sign is consistent with this chapter and any applicable specific plan, sign program, design criteria or other special design approval regulation. Unless the City requires additional information to determine whether the proposed sign is consistent with applicable standards, the sign permit shall be issued within 30 days of submittal of the application.

(b) *Special design approval criteria to apply.* All signs shall be consistent with any design criteria otherwise applicable to the sign property. Signs located within the boundaries of a specific plan, sign program, or other special design approval area shall comply with all criteria established by such plan, program, or area.

(c) *Interpretation of provisions.* Where a matter of interpretation arises regarding the provisions of this chapter, the more specific or more rigorous standard shall prevail. In the event of any dispute as to the application of potentially conflicting or inconsistent standards, the applicant may appeal the issue to the Board of Appeals pursuant to the procedure set forth in Section 13.24.050 of this Code.

(d) *Maintenance.* Signs, together with frames, supports, braces, anchors, and related components, shall be maintained in good condition, including the replacement of defective parts. Exposed surfaces shall be kept clean, in good repair, free of graffiti and other such markings, not discolored or faded, and painted where paint is required. The City may order the repair or removal of any sign that is unsafe, defective, damaged, or unsatisfactorily maintained.

(e) *Property owner approval.* Nothing in this chapter is intended to permit the placement, display, erection, installation, or maintenance of any sign without the approval of the owner of the sign property.

(f) *Use of the City seal.* Use of the City seal or any portion thereof is prohibited without prior written approval from the City Manager.

(g) *Message substitution.* Subject to the consent of the owner of the sign property and the sign owner, a noncommercial message of any type may be substituted, in whole or in part, in place of any commercial message or any noncommercial message, provided that the sign structure or mounting device is legal or legal nonconforming without consideration of the message content. Such substitution of message may be made without any additional approval or permitting. This provision prevails over any more specific provision to the contrary within this chapter or any other City regulation relating to signs, including without limitation, interim ordinances. The purpose of this provision is to prevent any inadvertent favoring of commercial speech over noncommercial speech, or favoring of any particular noncommercial message over any other noncommercial message. This provision does not create a right to increase the total amount of signage on the sign property, nor change the type or nature of permissible signs, nor does it affect the requirement that a sign be properly permitted.

(h) *Appeals*. Any determination of the City Manager under this chapter shall be appealable to the Board of Appeals pursuant to the procedure set forth in Section 13.24.050 of this Code.

Sec. 13.20.030. Definitions.

(a) For the purposes of this chapter only, the following words, phrases, and terms as used in this chapter shall have the meaning as indicated below.

Abandoned sign shall mean any sign whose use has ceased or has been discontinued for a period of at least 90 consecutive days, or a sign identifying a business that has not occupied the premises for at least 90 consecutive days.

Advertising device/display shall mean any contrivance, statue, or structure, other than a sign, used to attract attention or make anything known for the purpose of promoting (either directly or indirectly) the use of products or services of any person or business, including but not limited to a balloon, flag, pennant, propeller, or an oscillating, rotating, or pulsating light.

Awning signs shall mean any sign incorporated into an awning or canopy.

City Manager shall mean the City Manager or his or her designee.

Banner sign shall mean any sign hung either with or without frames, possessing written communication applied to nonrigid paper, plastic or fabric of any kind.

Changeable copy sign shall mean any sign with copy that is intended to be replaced without any change to sign location or construction.

Easel sign shall mean a temporary sign with an upright tripod construction, that is not permanently affixed on or upon the ground, and which is neither attached to nor a part of any building or structure.

Electronic message board sign shall mean a sign with a fixed or changing display composed of a series of lights. (Does not include time and temperature displays.)

Flag shall mean a piece of fabric of distinctive design that is used as a symbol, as a signage device, or as a decoration.

Flag pole shall mean a freestanding pole used to display a flag.

Freestanding temporary sign shall mean a temporary sign of A-frame or sandwich board construction, that is not permanently affixed on or upon the ground, and which is neither attached to nor a part of any building or structure. Easel signs are not considered freestanding temporary signs.

Legal nonconforming sign shall mean a sign lawfully existing on the effective date of an ordinance, or amendment thereto, that renders such sign nonconforming because it does not conform to all standards and regulations of the ordinance.

Monument sign shall mean a freestanding ground sign generally having a low profile with little or no open space between the ground and the sign and having a structure constructed of masonry, wood, or materials similar in appearance.

Multi-unit real estate sign shall mean shall mean a sign indicating that one or more units on the sign property are for sale, lease, or rent.

Off-site sign shall mean a commercial sign that is not located on the same premises as the business or activity identified or advertised by the sign.

Pedestrian sign shall mean a small sign readable primarily from the abutting sidewalk or other walkway, but generally not readable from the street, primarily designed to direct pedestrian traffic.

Permanent sign shall mean a sign attached to a building, structure, or the ground in a manner that enables the sign to resist environmental loads, such as sun, wind and rain, and precludes ready removal or movement of the sign.

Pole sign shall mean a freestanding sign directly supported by a pole or poles with air space between the grade level and the sign face.

Political sign shall mean a sign where text is limited to noncommercial speech pertaining to global, national, state, or local candidates or issues or other protected political expression.

Portable sign shall mean any vehicle or trailer which is parked or used as a stationary display on public or private property and has attached thereto, or located thereon, any sign or advertising device/display for the basic purpose of providing advertisement or directing people to a business or activity located on the same or nearby property or any other premises. This definition is not to be construed as prohibiting the identification of a firm or its principal products on a vehicle operating during normal course of business.

Real estate banner sign shall mean a banner sign, as that term is defined in Section 13.06.010 to this Code, indicating that one or more units on the premises on which the sign is located are for sale, lease, or rent.

Residential unit frontage shall mean a side of a residential unit facing a parking lot, public or private street or driveway entrance.

Roof sign shall mean a sign erected upon or above the roof of a building or above a parapet wall. Signs on mansards shall be considered roof signs.

Shopping center identification sign shall mean a sign that is used to identify the name of a shopping center, as that term is defined in Section 13.06.010 to this Code, and/or its tenants.

Sign shall mean any device used for visual communication or attraction, including any announcement, declaration, demonstration, display, illustration, insignia, or symbol used to advertise or promote the interests of any person, together with all parts, materials, frame, and background thereof.

Sign program shall mean a comprehensive sign plan that the City has permitted pursuant to Section 13.20.160 of this Code that identifies location, size, design, and color of signs within a shopping center or for another property in order to achieve aesthetically appealing and compatible signage.

Sign property shall mean the property on which the sign is proposed to be placed.

Single-unit real estate sign shall mean a sign indicating that the unit on the sign property is for sale, lease, or rent.

Special event shall mean an event that the City has permitted pursuant to Chapter 7.20 of this Code.

Street frontage shall mean the side of a site adjacent to a public or private street.

Temporary sign shall mean a sign which, by design, is unlikely to resist environmental loads, such as sun, wind and rain, over a long period of time and can be readily removed or moved.

Tenant frontage shall mean the side of a tenant's portion of a building facing a parking lot, public or private street or driveway entrance.

Wall sign shall mean a sign attached to, erected on, painted on or otherwise affixed to the exterior wall of a building or structure in such a manner that the face of the sign is approximately parallel to the exterior wall of the building and exposed to the exterior side of the building. Signs and/or advertising displays in or on windows are not considered wall signs.

Window sign, permanent shall mean any sign exposed to public view that is permanently affixed to the interior or exterior surface of a window and only identifies the name of the business, hours of operation, and/or address for which the sign is displayed.

Window sign, temporary shall mean any sign temporarily attached, painted, posted, or displayed flush against a window or located inside within a distance equal to the greatest dimension of the window (either width or height) and designed to be viewed from the outside of the building in which the window is located. A banner sign on the exterior of a window shall not be considered a temporary window sign. For the purpose of this chapter's sign regulations, the term "window" shall also include vehicle bays with full doors that are closed when not in use.

(b) All other definitions relating to signs are incorporated within the definitions contained in Section 13.06.010 to this Code.

Sec. 13.20.040. Sign placement.

(a) *Traffic safety.* No sign shall obstruct any parking area or the free and clear vision and movement of pedestrian or vehicular traffic.

(b) *Off-site signs.* All signs shall be located on the same premises as the business or activity identified by the sign unless specifically permitted in this chapter. Subject to discretionary approval of City Council, a sign may be located on the immediately adjacent premises of the business or activity identified by the sign. The City Council shall approve an off-site sign if it can make all of the following findings:

(1) The owner of the sign property has consented to the proposed sign; and

(2) The proposed sign is otherwise consistent with this chapter and any applicable specific plan, sign program, design criteria, or other special design approval regulation.

(c) *Placement on City property.* No sign shall be located on, over, or across City property unless specifically permitted in this chapter.

Sec. 13.20.050. Sign measurement.

(a) *Measurement of sign height.* Sign height shall be measured as the greatest vertical distance measured from the ground level directly beneath the sign base to the top of the sign. When signs are constructed on hillsides or embankments where the sign supports are at varying lengths, height shall be measured from the horizontal midpoint of the sign. In cases where the visibility of a free-standing sign is impeded due to its placement below the elevation of the street to which it is oriented, the maximum sign height may be measured from the top of curb of the street (or the edge of pavement of such street where there is no curb).

(b) *Measurement of sign area.* Sign area shall be measured as follows:

(1) *Basic rule.* Sign size and area shall be defined as the total area of the sign face, including any perimeter trim, but excluding any structures or uprights on which the sign is supported.

(2) *Window signs.* Window sign area shall be considered to be the entire area of any sign placed on or inside a window which is not painted or otherwise drawn directly on the glass. For signs painted or otherwise drawn directly on the glass, area measurement shall be the same as that for wall signs.

(3) *Wall signs.* The area of signs composed of individual letters affixed to a building or freestanding wall shall be defined as the area which encloses all copy, logos and graphics with four, six, or eight perpendicular lines.

(4) *Double-faced signs.* If a sign is double-faced with only one face visible from any ground position at one time, its sign area shall be considered to be the area of either face taken separately. Thus, if the maximum permitted sign area is 20 square feet, a double-faced sign may have an area of 20 square feet per face.

(5) *Three-dimensional signs.* If a sign has three or more faces, its sign area shall be considered to be the sum of the areas of each individual face. Thus, if a sign has four faces and the maximum permitted sign area is 20 square feet, the maximum area for each face shall be limited to five square feet.

Sec. 13.20.060. Sign illumination.

(a) *Generally.* Temporary signs shall not be illuminated unless specifically permitted in this chapter. Permanent signs may be illuminated unless specifically prohibited in this chapter.

(b) *Means of illumination.* All illumination from or upon any sign shall be shaded, shielded, directed, and/or reduced to prevent glare and reflection onto surrounding properties. Illumination shall not be unduly bright, meaning that it shall not be in excess of that which is reasonably necessary to make the sign readable to an average person. Externally-illuminated signs shall be lighted by screened or hidden light sources. With the exception of the use of neon illumination in window signs as permitted in this chapter, the use of neon or non-standard lighting colors is prohibited.

(c) *Illumination of signs abutting residential districts.* Except for signs pursuant to an approved sign program, when any district boundary abuts a residential district and the boundary is less than or equal to 100 feet away, signs facing said boundary shall not be illuminated.

Sec. 13.20.070. Permanent sign design criteria.

(a) *Colors.* Sign colors shall be consistent with any design criteria otherwise applicable to the sign property.

(b) *Changes to approved sign face.* Any change to the sign face that renders the sign inconsistent with this chapter or any applicable specific plan, sign program, design criteria, or other special design approval regulation shall render the permit for the sign void.

(c) *Setback.* Monument signs and shopping center identification signs shall be set back a minimum of 8 feet from the face of the public street curb and two feet from the back of the sidewalk.

Sec. 13.20.080. Permitted permanent signs.

(a) The following permanent signs may be permitted with an approved sign permit and any other required permits from the City.

Sign type and eligible sites	Maximum number	Maximum area	Maximum height	Additional requirements
<i>Monument signs</i>				
Monument signs: for single tenant sites (excluding gas stations).	1 per site; more than 1 per site requires discretionary approval of the City Council.	Shall not exceed 1 square foot of area for each linear foot of building frontage, up to a maximum aggregate area of 40 square feet.	5 feet for sign face; 5 ½ feet including base	Tenants included on shopping center identification signs may not also be included on monument signs.
Monument signs: for gas stations, including a gas station with a car wash, fast food restaurant,	1 per street frontage; no more than 2 per site	Shall not exceed a maximum aggregate area of 40 square feet per sign.	5 feet for sign face; 5 ½ feet including base	Gas prices must display the actual price per gallon of all grades of gasoline, including taxes and other charges.

convenience store, etc.				
Monument signs: for residential tract developments.	1 per entrance; more than 1 per entrance requires discretionary approval of the City Council.	Shall not exceed a maximum aggregate area of 40 square feet per entrance.	5 feet for sign face; 5 ½ feet including base	Signs on decorative garden walls or retaining walls (e.g. curved, angled or similar walls integrated into a project entry or perimeter) are encouraged. In cases where such walls are on both sides of a dedicated entry drive, 2 signs are permitted per entrance.
<i>Wall signs</i>				
Wall signs: for nonresidential uses, country clubs, congregate care facilities, and apartment/condominium complexes.	1 per building frontage; no more than 2 per site	Shall not exceed 1 square foot for each linear foot of building frontage for any elevation containing a sign. A combined maximum		

		aggregate area of 150 square feet for all wall-mounted signs will be allowed per site.		
<i>Shopping center signs</i>				
Shopping center identification signs: for shopping centers.	1 per street frontage	Shall not exceed 1 square foot of sign area per linear foot of street frontage not to exceed a maximum aggregate area of 80 square feet per sign.	8 feet for sign face; 9 feet including base	Signs shall identify the name of the shopping center and address, including the city.
Pedestrian signs: for shopping centers.	1 per tenant frontage; no more than 2 per tenant	Shall not exceed a maximum aggregate area 4 square feet per sign.	1 foot (measured from the bottom to the top of the sign)	Signs shall be located perpendicular to the tenant facade, under a covered walkway, and a minimum of 8 feet above finished grade.
<i>Other</i>				
Flag poles.	N/A	N/A	35 feet in open space	

			<p>recreational, neighborhood commercial, or professional and administrative offices districts</p> <p>50 feet or building height, whichever is less in community commercial, community facilities, residential community, or residential multifamily districts</p>	
<p>Drive-thru signage: for commercial tenants.</p>	<p>2 per drive-thru lane</p>	<p>Shall not exceed a maximum aggregate area of 56 square feet per drive-thru lane.</p>	<p>7 feet for sign face; 8 feet including base</p>	<p>Temporary signs shall not be attached to drive-thru signage.</p> <p>May only be approved for commercial tenants with City-approved drive-thru lanes.</p>

(b) If a sign permit is subject to discretionary approval of the City Council, the City Council shall approve the proposed sign if it can find that the proposed sign is

otherwise consistent with this chapter and any applicable specific plan, sign program, design criteria, or other special design approval regulation.

Sec. 13.20.090. Temporary sign design criteria.

Colors. Sign colors shall be consistent with any design criteria otherwise applicable to the sign property.

Sec. 13.20.100. Permitted temporary signs.

(a) *Sign permit required.* The following temporary signs may be permitted with an approved sign permit and any other required permits from the City:

(1) *Banner signs.* Banner signs may be permitted in commercial districts and on country clubs, congregate care facilities, and apartment/condominium complexes, subject to the following restrictions:

a. *Duration.* Banner signs shall not be displayed for more than 180 days within a calendar year period. Multiple banner signs displayed consecutively shall count as a single banner sign. Banner signs shall not be used as a substitute for permanent signage.

b. *Area.* For tenant frontages of 25 linear feet or less, the area of each banner sign shall not exceed 25 square feet. For tenant frontages of more than 25 linear feet, the area of each banner sign shall not exceed one square foot per linear foot of tenant frontage. Notwithstanding the foregoing, the combined maximum area of all banner signs displayed over all frontages shall not exceed 100 square feet.

c. *Location.* Banner signs shall be mounted flush to a building, wall, or fence and may not be located on a roof, awning, or overhang. In the event a banner sign interferes with minimum line of sight requirements, a reasonable alternative location which provides similar stability and security may be approved, provided the alternative location is not a roof, awning, or overhang.

(2) *Interim identification banner signs.* One interim identification banner sign per tenant may be permitted during permanent sign installation or change outs where new permanent signage has been approved but is not yet installed, subject to the following restrictions:

a. *Duration.* The banner sign shall not be displayed for more than 60 days and shall be removed upon installation of the permanent signage.

b. *Location.* The banner sign shall only be permitted to be displayed in the location where the approved forthcoming permanent signage will be installed.

c. *Other temporary signage.* No other temporary signage shall be displayed concurrent with an interim identification banner sign.

(3) *Multi-unit real estate signs.* For any one shopping center, residential tract development, congregate care facility, or apartment/condominium complex, one multi-unit real estate sign may be permitted, subject to the following restrictions:

a. *Duration.* The multi-unit real estate sign shall not be displayed for more than 12 months and shall be removed upon the close of escrow or when the sale, lease, or rental of all units has been accomplished, whichever occurs first. Buildings with no current or anticipated vacancies shall not display real estate signs.

b. *Location.* The real estate sign shall be located on either the building site being sold, leased, or rented or on common area property within the larger site, provided it does not occupy property used for pedestrian or vehicular access.

c. *Area.*

1. For multi-unit real estate signs located in a residential district, the area of the sign shall not exceed:

i. Six square feet for buildings, facilities, complexes, or developments with four or less units.

ii. 32 square feet for buildings, facilities, complexes, or developments with five or more units.

2. For multi-unit real estate signs located in a nonresidential district, the area of the sign shall not exceed 32 square feet.

(4) *Real estate banner signs.* In lieu of a multi-unit real estate sign, for shopping centers, congregate care facilities, and apartment/condominium complexes with five or more units available for sale, lease or rental, real estate banner signs may be permitted, subject to the following restrictions:

a. *Duration.* Real estate banner signs shall not be displayed for more than 12 months and shall be removed when 60 percent of the units are sold, leased or rented, whichever occurs first.

b. *Number of signs.* A maximum of one real estate banner sign may be displayed per building frontage. No multi-unit real estate signs or other banner signs or interim identification banner signs may be displayed concurrent with the display of real estate banner signs.

c. *Area.* The area of real estate banner signs shall not exceed one square foot per linear foot of building frontage up to a combined maximum of 100 square feet over all frontages.

d. *Location.* Real estate banner signs must be mounted flush to a building, wall, or fence and may not be located on a roof, awning, or overhang. In the event a banner sign interferes with minimum line of sight requirements, a reasonable alternative location which provides similar stability and security may be approved, provided the alternative location is not a roof, awning, or overhang.

(5) *Parking area decorative signs.* For parking areas, decorative banners, flags, garland, and pennants displayed for wayfinding or temporary events of a noncommercial nature may be permitted, subject to the following restrictions:

a. *Duration.* Decorative signs shall not be displayed for more than 180 days within a calendar year period.

b. *Size.* Decorative signs shall not exceed a maximum dimension of 36 inches by 60 inches.

c. *Height.* The bottom of each decorative sign shall be mounted a minimum of ten feet above finished grade.

d. *Location.* Decorative signs shall only be attached to individual light standards or permanent features in parking areas. Signs shall not link, adjoin, or connect light standards or permanent features.

(6) *Freestanding temporary signs.* One freestanding temporary sign per tenant may be permitted in commercial districts subject to the following restrictions:

a. *Duration.* Freestanding temporary signs shall not be displayed for more than 12 months and shall only be displayed during open business hours.

b. *Size.* Freestanding temporary signs shall not exceed a maximum height of four feet and a maximum width of two feet, including frames but excluding the base.

c. *Construction and design.* The construction and design of the sign shall provide a firm and sturdy base.

d. *Location.* Freestanding temporary signs shall be located against the building and adjacent to the entryway. There shall be a minimum of four feet of clearance around the sign.

Sec. 13.20.110. Special temporary sign permits.

(a) *Community facilities/open space sign permits.* For tenants in community facilities, or open space districts, a calendar year community facilities/open space sign permit allowing a maximum of two temporary signs on the sign property at any one time may be granted, subject to the following restrictions.

(1) No other temporary signage that requires a sign permit shall be displayed on the sign property while a community facilities/open space sign permit is in effect.

(2) Signs shall be subject to this chapter's standards for each relevant sign type, including but not limited to, height, area, and location, but are exempt from any time of display restrictions.

(3) Banners signs may be allowed in a rigid mounting structure that complies with all building code requirements. Only one rigid mounting structure shall be permitted per street frontage. Effective January 1, 2016, rigid mounting

structures shall not be constructed of either unpainted wood or polyvinyl chloride (PVC).

(4) Tenants with permanent changeable copy signs used to advertise short-term promotions, functions, or activities are not eligible to obtain community facilities sign permits.

(b) *Special event/temporary use signs.* Special event/temporary use sign permits may be granted for a special event and/or temporary use, subject to the following restrictions:

(1) Special event/temporary use signs shall only be approved as part of a special event or temporary use permit.

(2) Signs shall be located on the site of the special event or temporary use.

(3) Signs shall only be displayed during the special event or temporary use.

(4) Incidental or accessory outdoor use of balloons may be approved, provided they do not infringe on minimum lines of sight or otherwise create visual obstructions resulting in traffic safety hazards or any other harm to the public health, safety and welfare. Balloons shall not be intentionally released or made of any metallic material. Balloons shall be staked securely into the ground or securely attached to permanent building features.

Sec. 13.20.120. Signs not requiring a permit.

(a) *Sign permit not required.* The following types of signs are permitted without a sign permit; however, the sign owner shall not be relieved of other City permit requirements, sign maintenance responsibilities, or compliance with applicable provisions of this chapter, including but not limited to Sections 13.20.020 and 13.20.040 or any other law or ordinance:

(1) *Political signs.* Political signs are permitted on private property in all districts, provided they comply with Section 18541 of the California Election Code, pertaining to signs within 100 feet of a polling place. If they relate to an election or specific event, political signs shall be removed not later than 10 calendar days following the date of the election or other event. Political signs that contain information that is not related to an election or other event need not be removed during this time.

(2) *Window signs in commercial and community facilities districts.* Window signs are permitted in commercial and community facilities districts, subject to the following restrictions:

a. Window signs shall be limited to a combined area of half of the window area on each building frontage.

b. Light-emitting diode (LED) or neon signs (plug-in, nonstructural), such as "open" and "closed" signs, shall be permitted as part of the total allowable permanent window signage, not to exceed a combined total of six square feet or 25 percent of the window area on each tenant frontage, whichever is less. LED or neon signs shall be located inside, behind closed windows, doors or walls, at all times.

(3) *Residential open house, garage sale, estate sale, and yard sale signs.* Open house, garage sale, estate sale, and yard sale signs are permitted in residential districts subject to the following restrictions:

a. Signs shall only be displayed between the hours of dawn to dusk—on the day of the open house, garage sale, estate sale, or yard sale.

b. Signs which are staked in the ground, shall be made of a rigid material and securely staked. No riders may be attached to the sign (e.g., postings, flags, or pennants).

c. The area of each sign shall not exceed six square feet. The height of any sign, which is staked in the ground, shall not exceed four feet.

(4) *Residential decorative signs.* Banners, flags, garlands, pennants, and other signs displayed by individual residential units for noncommercial purposes are permitted in residential districts.

(5) *Residential incidental signs.* Incidental signs which relate to the identification of or conditions on an individual residential site (e.g., "residence protected by alarm," "beware of dog," "no trespassing," street address, etc.) displayed by individual residential units are permitted. For the purpose of this chapter, window signs displayed by individual residential units in any district may also be considered incidental signs.

(6) *Private traffic control signs.* Signs solely for the purpose of guiding pedestrian or vehicular traffic and parking on private property are permitted and may contain content similar to a traffic sign, provided the signage does not interfere with, mislead, or confuse traffic on public streets.

(7) *Club function signs.* Freestanding temporary signs staked in the ground and temporary easel signs are permitted for club functions, subject to the following restrictions:

- a. Club function signs must be temporary in nature and only identify short-term functions of a noncommercial and limited-term nature (e.g., "meeting today" displayed outside a room and/or onsite directing guests to a room).
- b. Club function signs are only permitted in community facilities districts and at country clubs located in open space or residential community districts.
- c. Club function signs shall be removed immediately after the function.
- d. Club function signs shall not obstruct entrances, walkways, or parking areas.

(8) *Construction entrance and exit signs.* Signs identifying the entrance and exit of a construction site shall be permitted on each construction site, provided they are only displayed during periods of active construction and are removed on or before completion of the final City building inspection.

(9) *Single-unit real estate signs.* In residential districts, one single-unit real estate sign shall be permitted per residential unit frontage, subject to the following:

- a. Single-unit real estate signs shall be removed upon the close of escrow or execution of lease or rental agreement.
- b. The single-unit real estate sign shall be made of a rigid material and securely staked in the ground or securely mounted flush to the building, wall, balcony railing, or fence. Signs shall not be located on a roof, awning, or overhang.

(10) *Construction or safety information signs.* On any site with active construction, excavation, demolition, grading, soil or other environmental remediation, or similar activity (collectively, “construction activities”), one sign stating any names and contact information of the entities directly involved with the construction activities, as well as renderings or photographs, shall be permitted on the site, subject to the following restrictions:

a. *Area.*

- i. For sites with residential projects involving four or less units, the area of the sign shall not exceed six square feet.
- ii. For sites with residential projects involving five or more units, the area of the sign shall not exceed 32 square feet.
- iii. For sites with nonresidential projects, the area of the sign shall not exceed 32 square feet.

b. *Height.* The height of the sign shall not exceed five feet for the sign face; five and one half feet including base.

c. *Duration.* The sign shall not be displayed for more than 12 months and shall be removed upon completion of the construction activities or final building inspection by the City, whichever occurs first.

Sec. 13.20.130. Prohibited signs.

The following types of signs are prohibited unless specifically permitted in this chapter:

- (1) Temporary signs not specifically allowed in this chapter.
- (2) Signs held, worn, waved, or rotated by any individual, or attached or affixed to any animal, and used to attract attention for the purpose of promoting products and/or services or to direct individuals to a particular location.
- (3) Signs that emit any noise.
- (4) Balloons, blimps, hot air balloons, or similar devices.

- (5) Electronic message board signs.
- (6) Signs that use florescent colors or paints.
- (7) Light-emitting diode (LED) or neon signs displayed on the exterior of any property.
- (8) Flashing, blinking, rotating, revolving, wind motion, inflatable, laser beam, searchlight, or spotlight signs.
- (9) Billboards.
- (10) Portable signs.
- (11) Roof signs.
- (12) Signs that display, imply, identify, or advertise activities which are illegal under federal, state, or local laws.
- (13) Signs that display, imply, identify, or advertise graphic sexual activities or images or contain profane copy or nude images.
- (14) Signs that simulate or imitate in size, color, content, coloring or design any traffic signal, sign or device, or which makes use of the words "Stop," "Look," "Warning," "Caution," "Danger" or any other words, phrases, symbols or characters in a manner to interfere with, mislead, or confuse traffic.
- (15) Signs that are located on, attached to, extending into or over, or impeding any fire hydrants, legal fire lanes, or City property, including but not limited to traffic signals, streetlights, and utility poles.
- (16) Signs that are unsafe or constitute a direct and immediate hazard to public health, safety or welfare by reason of design, construction, location, condition, orientation, or any other factor.
- (17) Abandoned signs.
- (18) Advertising device/display.

Sec. 13.20.140. Exemptions.

(a) Signs erected, displayed, or required by the City are exempt from the permitting requirements of this chapter.

(b) The following signs may be displayed and are exempt from the permitting requirements of this chapter:

(1) With the exception of signs in commercial districts, temporary signs that are not visible from public right-of-way, provided however, nothing herein shall limit or abridge the City's ability to abate public or private nuisances.

(2) Direction, warning, or information signs required or authorized by a federal, state, or county authority.

(3) Official and legal notices issued by any court, public body, person, or officer in performance of a public duty or in giving any legal notice.

(4) Official national, state, or city flags.

(5) Signage incidental to any otherwise legal product dispensers and point of purchase displays which are exterior to any building.

(6) Signs for the convenience or safety of the public, such as signs identifying restrooms, public telephones, walkways, and similar features or facilities.

(7) Signs of public utility companies and private contractors indicating a warning or which serve as an aid to public safety or which show the location of underground facilities.

Sec. 13.20.150. Legal nonconforming signs.

(a) *Existing signs.* Signs legally existing prior to the effective date of this chapter shall not require compliance with this chapter until any of the following is true:

(1) The sign violates the terms under which it was legally approved.

(2) The sign is not properly maintained.

(3) The sign is unsafe or otherwise constitutes a hazard to public health, safety, or welfare.

(4) The sign displays, implies, identifies, or advertises any use or activity which is illegal under federal, state, or local law.

(5) Sign copy is changed, except for changeable copy signs provided that the new copy does not advertise or promote a use or activity unrelated to the site.

(6) The sign is relocated.

(7) The sign is removed or abandoned.

(8) Over 50 percent of the actual value of the sign is damaged or destroyed. A sign shall be deemed damaged or destroyed beyond 50 percent of actual value based on the actual cost of replacing the sign.

(9) Any City permit is requested to structurally or electrically expand the sign. Permits shall be issued contingent on the sign being brought into compliance.

(10) Any City permit is requested for major expansion, alteration, or remodel of the site, use, or activity that the sign is related to. Permits shall be issued contingent on the sign being removed or brought into compliance.

(b) *Establishment of legal nonconforming status.* The burden of establishing a sign as legally nonconforming is the responsibility of the sign owner.

(c) *Compliance disclaimer.* Status as a legal nonconforming sign is not intended to be exclusive and shall not excuse noncompliance with any federal, state, or other local laws, including but not limited to City permit requirements for alterations.

Sec. 13.20.160. Sign programs.

(a) *Purpose.* Sign programs provide incentive and latitude to achieve effectiveness, attractive appearance, compatible design and variety in permanent signage.

(b) *Generally.* The standards of this chapter related to permanent signs may be supplemented on a site-by-site basis, pursuant to a sign program approved by the City Council. A zoning variance approved by the City Council is required to approve prohibited or temporary signage that does not comply with this chapter.

(c) *Sign program required.* Sign programs shall be required for:

(1) Each new or remodeled commercial center, office complex, business park, or similar multi-tenant site, regardless of parcelization; and

(2) Each building that proposes any combination of three or more permanent signs or any permanent signage that would not comply with this chapter.

(d) *Submission materials.* Applications for a sign program shall be accompanied by the following minimum materials and the payment of fees established by resolution of the City Council:

(1) *Site plan.* A site plan, drawn to scale, delineating the site proposed to be included in the sign program and the location of all existing signs, proposed signs and means of illumination.

(2) *Building elevations.* Building elevations, drawn to scale, for each elevation with existing signs, proposed signs and means of illumination included.

(3) *Proposed signs.* Information describing the proposed signs, including area, dimensions, copy, material, and means of illumination.

(4) *Landscape plans.* Plans, drawn to scale, showing the effect of the proposed signs on site landscaping or a signed letter stating no effect.

(5) *Property owner authorization.* If the owner of the sign property is not the applicant for the sign program, he/she shall submit a signed letter of authorization for the placement of the proposed sign on the sign property.

(6) *Supplemental information.* Supplemental information may be required to review and consider approval of the proposed sign program.

(e) *Findings.* The City Council shall approve a sign program if it can make all of the following findings:

(1) The proposed signs are well-designed, consistent with any design criteria otherwise applicable to the sign property, compatible with community character and harmonious with surrounding properties, buildings, and streetscapes;

(2) The proposed signs are clear and legible in the circumstances in which they are seen, including for purposes of promoting awareness of local businesses and activities;

(3) The proposed signs are appropriate to the type of business or activity to which they pertain; and

(4) The proposed signs are displayed in a manner that does not harm public health, safety and welfare.

(f) *Submission to City Council.* Unless the City requires additional information to determine whether the proposed sign program is consistent with applicable standards, the sign program shall be placed on the agenda for a regularly scheduled City Council meeting within 60 days of submission of a complete application, provided however, the City may extend this deadline for good cause.

Sec. 13.20.170. Enforcement.

(a) *Illegal signs.* Any sign that does not have a required permit, or otherwise violates this chapter, shall be deemed illegal.

(b) *Administrative fines.* If the City determines a sign is illegal, it may impose an administrative fine against the owner of the sign property, the sign owner, or both in accordance with Chapters 1.04 and 1.06 of this Code. Consistent with Section 1.04.010(i)(5) of this Code, any violation of this chapter may be deemed to be an infraction and may be punished as such, notwithstanding the fact that, at the discretion of the District Attorney, any violation of this chapter may be filed as a misdemeanor. The complaint charging such violation shall specify whether the violation is a misdemeanor or an infraction.

(c) *Abatement.*

(1) *Signs on private property.* The City may order the owner of a sign property and/or a sign owner to remove any illegal signs on private property. Upon failure to comply with a removal order from the City, the City may exercise the nuisance abatement process described in this Code to remove illegal signs. With the consent of the property owner and/or his or her authorized agent, the City may remove illegal signs on private property. Removed signs shall be retained at City Hall for a period of not less than 10 working days, after which the signs shall be considered abandoned, and may be discarded by the City.

(2) *Signs on City property.* To advance the City's interests in improving traffic safety and/or the appearance of the City, the City may remove any illegal signs located within the public right-of-way or on public property immediately,

without prior notice to the sign owner. Removed signs shall be retained at City Hall for a period of not less than 10 working days, after which the signs shall be deemed abandoned, and may be discarded.

(d) *Enforcement fees.* Should the City be required to remove any illegal or abandoned signs, the reasonable cost of such removal shall be assessed against the owner of such signs. The cost of removal shall be established by a Resolution of the City Council. The City Manager is authorized to use collection proceedings to recover uncollected fees.

(e) *Consecutive violations.* Each separate violation of this chapter and each day in which a violation occurs and shall constitute a separate violation of this chapter punishable by separate enforcement fees and/or administrative fines.

(f) *Liability.* Neither the City nor any of its agents shall be liable for any damage to a sign which is removed under this section.

(g) *Non-exclusive remedies.* Each and every remedy available for the enforcement of this chapter shall be non-exclusive and it is within the discretion of the City Manager to seek cumulative remedies. The remedies available to the City pursuant to this Code and chapter, including but not limited to removal authority, shall not limit the right of the City to seek any other remedy that may be available by law.

SECTION 5. This Ordinance shall take effect and be in full force and operation thirty (30) days after adoption.

SECTION 6. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase added by this Ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof irrespective of the fact that any one or more subsections, subdivisions, paragraphs sentences, clauses, or phrases are declared unconstitutional, invalid, or ineffective.

SECTION 7. The Deputy City Clerk shall certify to the passage of this Ordinance and shall cause this Ordinance to be published or posted as required by law.

PASSED, APPROVED AND ADOPTED this XX day of XX 2014.

XX, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

APPROVED AS TO FORM:

DAVID B. COSGROVE, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, Deputy City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Ordinance No. 14-XX** was duly introduced and placed upon its first reading at a Regular Meeting of the City Council on the 19th of November 2014, and that thereafter, said Ordinance was duly adopted and passed at a Regular Meeting of the City Council on the XX day of XX 2014 by the following vote to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, Deputy City Clerk

6.8
MASSAGE THERAPY REGULATIONS

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ORDINANCE NO. 14-XX

AN ORDINANCE OF THE CITY OF LAGUNA WOODS, CALIFORNIA,
AMENDING CHAPTER 6.40 OF THE LAGUNA WOODS MUNICIPAL
CODE PERTAINING TO MASSAGE THERAPY REGULATIONS

**THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS DOES
HEREBY ORDAIN AS FOLLOWS:**

SECTION 1. Section 6.40.020, subdivision (20), of Chapter 6.40 (Massage Therapy Regulations) of the Laguna Woods Municipal Code is hereby amended to read in its entirety as follows:

(20) Massage, massage therapy, and bodywork are used interchangeably in this chapter and mean the scientific manipulation of the soft tissues. Specifically excluded are spiritual healing, detoxification, hypnosis, colonic irrigation, yoga, vacuum cupping, exercise, or procedures which penetrate body cavities by any method.

SECTION 2. Section 6.40.020, subdivision (25), of Chapter 6.40 (Massage Therapy Regulations) of the Laguna Woods Municipal Code is hereby amended to read in its entirety as follows:

(25) Massage business or establishment means any business or establishment with a fixed location that offers massage therapy or a combination of massage therapy and bath facilities, including, but not limited to, showers, baths, wet and dry heat rooms, plunges, saunas, pools and hot tubs. Any public bathing place where there is communal bathing or communal use of bath facilities at a fixed location where massage therapy is also performed shall be considered a massage business or establishment under this chapter. Locations where massage is only provided on an out-call basis are excluded.

SECTION 3. Section 6.40.020, subdivision (30), of Chapter 6.40 (Massage Therapy Regulations) of the Laguna Woods Municipal Code is hereby amended to read in its entirety as follows:

(30) Certificate means the certificate issued by the California Massage Therapy Council to massage therapists pursuant to California Business and Professions Code Section 4604, and to massage practitioners pursuant to California Business and Professions Code Section 4604.2 or California Business and Professions Code Section 4604.

SECTION 4. Section 6.40.030, subdivision (a), of Chapter 6.40 (Massage Therapy Regulations) of the Laguna Woods Municipal Code is hereby amended to read in its entirety as follows:

(a) Except where a specific exemption is applicable pursuant to Section 6.40.040 of this Code, it shall be unlawful and a misdemeanor for:

(1) Any person to engage in the practice of massage therapy unless such person holds and maintains in full force and effect a valid California Massage Therapy Council certificate.

(2) Any massage business or establishment to employ or retain a person to engage in the practice of massage therapy unless such person holds and maintains in full force and effect a valid California Massage Therapy Council certificate.

SECTION 5. Section 6.40.030, subdivisions (b) and (c), of Chapter 6.40 (Massage Therapy Regulations) of the Laguna Woods Municipal Code, are hereby repealed in their entirety.

SECTION 6. Section 6.40.040, subdivision (a)(5)(v), of Chapter 6.40 (Massage Therapy Regulations) of the Laguna Woods Municipal Code is hereby amended to read in its entirety as follows:

(a)(5)(v) Persons engaging in the practice of massage therapy hold valid California Massage Therapy Council certificates or are exempt under Section 6.40.040 of this Code.

SECTION 7. Section 6.40.040, subdivision (b), of Chapter 6.40 (Massage Therapy Regulations) of the Laguna Woods Municipal Code is hereby amended to read in its entirety as follows:

(b) In the event that an exempt person, as defined above in subsection (a), employs or retains a non-exempt person to engage in the practice of massage therapy at the exempt person's business location, the non-exempt person must obtain a California Massage Therapy Council certificate before engaging in the practice of massage therapy and the business must comply with the operations requirements set forth below in Section 6.40.060 of this Code.

SECTION 8. Section 6.40.050, subdivision (a), of Chapter 6.40 (Massage Therapy Regulations) of the Laguna Woods Municipal Code is hereby amended to read in its entirety as follows:

(a) Each massage business or establishment must maintain on its premises evidence for review by local authorities that demonstrates that all persons engaging in the practice of massage therapy have a valid California Massage Therapy Council certificate.

SECTION 9. Section 6.40.050, subdivision (b), of Chapter 6.40 (Massage Therapy Regulations) of the Laguna Woods Municipal Code is hereby amended to read in its entirety as follows:

(b) Proof of valid California Massage Therapy Council certification for all persons that engage in the practice of massage therapy must be filed with the City within five business days of each California Massage Therapy Council certificate's issuance or renewal.

SECTION 10. Section 6.40.060, subdivision (8), of Chapter 6.40 (Massage Therapy Regulations) of the Laguna Woods Municipal Code is hereby amended to read in its entirety as follows:

(8) No person employed or retained by a massage business or establishment shall expose any genitalia, buttocks, or female breasts, nor wear attire that is transparent, see-through, or substantially exposes undergarments, while engaged in the practice of massage therapy or while visible to any patron in the massage business or establishment. Patrons shall be draped sufficient to cover their genitalia and female breasts (if applicable) during massage therapy.

SECTION 11. This Ordinance shall take effect and be in full force and operation thirty (30) days after adoption.

SECTION 12. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase added by this Ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity of effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof irrespective of the fact that any one or more

subsections, subdivisions, paragraphs sentences, clauses, or phrases are declared unconstitutional, invalid, or ineffective.

SECTION 13. The Deputy City Clerk shall certify to the passage of this Ordinance and shall cause this Ordinance to be published or posted as required by law.

PASSED, APPROVED AND ADOPTED this XX day of XX 2014.

XX, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

APPROVED AS TO FORM:

DAVID B. COSGROVE, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, Deputy City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Ordinance No. 14-XX** was duly introduced and placed upon its first reading at a Regular Meeting of the City Council on the 19th of November 2014, and that thereafter, said Ordinance was duly adopted and passed at a Regular Meeting of the City Council on the XX day of XX 2014 by the following vote to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, Deputy City Clerk