



AGENDA of THE LAGUNA WOODS CITY COUNCIL

**Regular Meeting
April 15, 2009
1:00 P.M.**

**Council Chambers
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, CA 92637**

AGENDA DESCRIPTION: The Agenda descriptions are intended to give notice, to members of the public, of a general summary of items of business to be transacted or discussed. The listed Recommended Action represents staff or a particular Committee's recommendation. The City Council may take any action, which it deems to be appropriate on the agenda item and is not limited in any way by the recommended action. Any person wishing to address the City Council on any matter, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form available at the door. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. Whenever possible, lengthy testimony should be presented to the City Council in writing (8 copies) and only pertinent points presented orally. Requests to speak to items on the agenda shall be heard at the appropriate point on the agenda; requests to speak about subjects not on the agenda will be heard during the Public Comment section of the meeting.

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

COUNCILMEMBERS: ___ Connors ___ Hack ___ Rhodes
___ Robbins, Mayor Pro Tem Mayor ___ Ring, Mayor

IV. PRESENTATIONS

V. CITY PROCLAMATIONS

All proclamations listed under this section will be enacted by one vote, unless Members of the City Council request specific items be removed for separate action. Proclamations will then be read and presented.

5.1 Proclamation – National Volunteer Week – April 19 – 25, 2009

5.2 Proclamation – Earth Day – April 22, 2009

5.3 Proclamation – National Donate Life Month

5.4 Proclamation – Beulah Elnora Foley – 100th Birthday

VI. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request specific items be removed from the Consent Calendar for separate action.

6.1 City Council Minutes

RECOMMENDED ACTION: Approve the minutes from the March 18, 2009 regular meeting and the April 1, 2009 special meeting.

6.2 Approve the reading by title of all ordinances and resolutions. Said ordinances and resolutions that appear on the public agenda shall be determined to have been read by title only and further reading waived.

RECOMMENDED ACTION: Waive reading of ordinances and resolutions.

6.3 Treasurer's Report

RECOMMENDED ACTION: Receive and File the March 2009 monthly Treasurer's Report.

6.4 Warrant Register

RECOMMENDED ACTION: Approve the April 15, 2009 Warrant Register in the amount of \$426,934.41.

6.5 General Plan Annual Progress Report

RECOMMENDED ACTION: Receive and file the 2008 General Plan Progress Report, and authorize submission to the California Office of Planning and Research and the Housing and Community Development Department.

VII. PUBLIC HEARINGS

7.1 Laguna Woods Village Perimeter Wall Sign Program

RECOMMENDED ACTION (Staff and Land Use and Design Review Committee):

- A. Receive Staff Report
- B. Open Public Hearing
- C. Receive Public Comment
- D. Close Public Hearing
- E. Approve a resolution establishing a perimeter wall sign program (11 or 12 locations) for Laguna Woods Village, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LAGUNA WOODS, CALIFORNIA,
APPROVING SIGN PROGRAM SP 517 FOR ENTRY
GATE SIGNS FOR LAGUNA WOODS VILLAGE

VIII. CITY COUNCIL

8.1 Appointments to City Council Advisory Committees

RECOMMENDED ACTION: Ratify Councilmember nominations to City Council advisory committees.

IX. CITY MANAGER

9.1 Outdoor Restaurant Seating in Walkway Areas

RECOMMENDED ACTION (Staff and Land Use and Design Review Committee): Adopt a resolution establishing a permit, policy and fee for outdoor restaurant seating in common area walkway, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LAGUNA WOODS, CALIFORNIA,
ESTABLISHING A POLICY, PERMIT PROCESS AND
FEE FOR OUTDOOR RESTAURANT SEATING IN
COMMON AREA WALKWAYS

9.2 Greening the Woods Final Report

RECOMMENDED ACTION: Review Recommendation matrix and provide direction to staff as to how to proceed with implementation.

9.3 Mandatory Spay-Neutering Regulations

RECOMMENDED ACTION (Staff and Public Safety Committee): Approve introduction and first reading of an ordinance establishing regulations for mandatory spay-neutering of dogs and cats, entitled:

AN ORDINANCE OF THE CITY OF LAGUNA
WOODS, CALIFORNIA, AMENDING TITLE 5 OF THE
LAGUNA WOODS MUNICIPAL CODE PERTAINING
TO THE STERILIZATION OF DOGS AND CATS

X. CITY ATTORNEY'S REPORT

XI. COMMITTEE REPORTS

11.1 Transportation Corridor Agencies (Councilmember Hack)

11.2 Southern California Water Committee (Councilmember Hack)

11.3 Orange County Library Board (Mayor Pro Tem Robbins)

11.4 Orange County Fire Authority (Councilmember Rhodes)

11.5 Laguna Canyon Foundation (Councilmember Rhodes)

11.6 Coastal Greenbelt Authority (Mayor Ring)

11.7 Vector Control District Board (Board Member Bouer)

XII. PUBLIC COMMENTS

XIII. CITY COUNCIL COMMENTS AND ANNOUNCEMENTS

XIV. CLOSED SESSION

XV. ADJOURNMENT

The meeting will be adjourned to a Regular Meeting of the City Council at 2:00 p.m. on Wednesday, April 29, 2009 held at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

AMERICANS WITH DISABILITIES ACT: In compliance with Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (949) 639-0500 (Voice) or, TDD (949) 639-0535 or the California Relay Service at (800) 735-2929 if you have a TDD or (800) 735-2922 if you do not have a TDD. Notification 48 hours prior to the meeting should enable the City to make reasonable arrangements to assure accessibility to the meeting.

AGENDA: The City Council agenda and agenda back-up materials are available from the Office of the City Clerk, after 4:30 p.m., on the Friday prior to the City Council meeting. The office of the City Clerk is located at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637. Copies of the agenda are provided at no cost. Agenda back-up materials are available at City Hall for inspection and copies are available at no charge prior to the meeting. A per page copy cost does apply after the meeting. If you wish to be added to the e-mail or regular mail list to receive a copy of the agenda, a request must be made to the City Clerk in writing. Copies of the agenda are mailed only if stamped, self-addressed envelopes are provided. The City of Laguna Woods mailing address is 24264 El Toro Road, Laguna Woods, CA 92637. Phone: (949) 639-0500, FAX (949) 639-0591.

5.1
PROCLAMATION –
NATIONAL VOLUNTEER WEEK

Proclamation

City of Laguna Woods

National Volunteer Week
April 19 – April 25, 2009

WHEREAS, National Volunteer Week reflects the power that volunteers have by encouraging those they help and motivate others to serve; and

WHEREAS, this year's theme is "Celebrating People In Action"; and

WHEREAS, honoring the individuals who dedicate themselves to taking action and solving problems in their community; and

WHEREAS, volunteers help build and strengthen our community by responding to the needs that make each community in our nation unique; and

WHEREAS, celebrating those who have strived to renew our national commitment and culture of service that has shaped our nation;

NOW, THEREFORE, BE IT RESOLVED that the Laguna Woods City Council does hereby proclaim April 19 – April 25, 2009 as National Volunteer Week and gives thanks to all those who volunteer in the City of Laguna Woods.

Dated this 15th day of April, 2009

Robert Ring, Mayor

Attest: Yolie Trippy, Deputy City Clerk

5.2 PROCLAMATION – EARTH DAY

Proclamation

City of Laguna Woods

Earth Day
April 22, 2009

WHEREAS, Earth Day will observed on April 22, 2009 and was initiated in 1970 by Senator Gaylord Nelson (Wisconsin) as a nationwide grassroots demonstration on behalf of the environment and;

WHEREAS, Earth Day is a time to celebrate gains we have made and create new visions to accelerate environmental progress; and

WHEREAS, local communities can help to reverse environmental degradation and contribute to building a healthy society by addressing issues such as energy use, transportation, and waste prevention;

NOW, THEREFORE, BE IT RESOLVED that the Laguna Woods City Council does hereby proclaim April 22, 2009 as "Earth Day" in the City of Laguna Woods and encourages its residents to recycle, conserve energy, save water, and protect natural resources in the City of Laguna Woods.

Dated this 15th day of April, 2009

Robert Ring
Mayor

Attest: Yolie Trippy
Deputy City Clerk

5.3

**PROCLAMATION –
NATIONAL DONATE LIFE MONTH**

Proclamation
City of Laguna Woods
National Donate Life Month
April 2009

WHEREAS, organ, tissue and blood donation are life-giving acts recognized worldwide as the greatest expression of compassion to those in need; and

WHEREAS, every ninety minutes one person dies while waiting for a donated organ; and

WHEREAS, a single individual's donation of organs can save up to eight lives; and the donation of tissue can save and enhance the lives of up to 50 others and a single blood donation can help three people in need; and

WHEREAS, millions of lives each year are saved and enhanced by donors or organs, tissues, and blood; and

NOW, THEREFORE, BE IT RESOLVED that the Laguna Woods City Council does hereby proclaim April 2009 as "National Donate Life Month" in the City of Laguna Woods.

Dated this 15th day of April 2009.

Robert Ring, Mayor

Attest: Yolie Trippy, Deputy City Clerk

5.4
COMMENDATION –
BEULAH ELNORA FOLEY – 100TH BIRTHDAY

City of Laguna Woods

Certificate of Commendation

Beulah “Bea” Elnora Foley

Born April 16, 1909

WHEREAS, Beulah Elnora Foley will celebrate her 100th Birthday on April 16, 2009 and is a role model for all generations; and

WHEREAS, Beulah Elnora Foley has witnessed many technological innovations and changes in our world, including the advent of air travel, development of the automobile and the widespread use of electricity; and

WHEREAS, Beulah Elnora Foley claims her secret to longevity is “everything in moderation and exercise every day”;

NOW, THEREFORE, BE IT RESOLVED, that the Laguna Woods City Council does hereby deem it an honor and pleasure to extend this commendation to Beulah Elnora Foley on the occasion of her 100th birthday, with congratulations and best wishes for many happy years in the future.

Dated this 15th of April, 2009

Robert Ring, Mayor

Attest: Yolie Trippy, Deputy City Clerk

ITEMS 6.1 – 6.5
CONSENT CALENDAR SUMMARY

City of Laguna Woods Agenda Report

FOR: April 15, 2009 City Council Meeting
TO: Honorable Mayor and Councilmembers
FROM: Leslie A. Keane, City Manager 
Agenda Item: Consent Calendar

Recommendation:

Approve all proposed actions on the April 15, 2009 Consent Calendar by single motion and Council action.

Discussion:

In general, the Consent Calendar contains routine matters or matters that have already been discussed by Council. It is adopted in total with a single motion and Council action. However, if any councilmember or member of the public has questions or wishes to discuss an item further, it may be removed from the Consent Calendar and placed later in the agenda for discussion and action. The way to remove an item from the Consent Calendar is to request its removal, by agenda item number, immediately prior to the adoption of the Consent Calendar. Members of the public may fill out a request to speak on the item they wish removed and the City Clerk will note the item. No reason need be given with the request. Items pulled from the Consent Calendar are not discussed at the time they are pulled; they are scheduled for discussion immediately after action on the balance of the Consent Calendar.

The April 15th Consent Calendar contains the following five items:

- 6.1 Approval of the minutes from the March 18, 2009 regular meeting and the April 1, 2009 special meeting, as submitted.

ITEMS 6.1 – 6.5

- 6.2 Approval of a motion to allow reading proposed ordinances and resolutions by title only – this is a standard practice in cities. If this motion is not approved, all ordinances and resolutions must be read out loud in their entirety during the Council Meeting.
- 6.3 Approval of a motion to receive and file the March 2009 monthly Treasurer's Report. This report identifies the City's current liquid assets and their location. At the end of February, the City had approximately \$10.5 million in cash on hand and in other liquid assets.
- 6.4 Approval of the April 15, 2009 Warrant Register, as submitted, in the amount of \$426,934.41. A list of all warrants is included in the agenda packet; detailed information about individual warrants is available in the Assistant City Manager's office.
- 6.5 Approval of a motion to receive and file the 2008 General Plan Progress Report and authorization for staff to forward it to the California Office of Planning and Research and the Housing and Community Development Department. Government Code Section 65400 requires general law cities to submit an annual report on the status of their General Plan and progress towards its implementation. The current report covers the 2007-2008 period, and includes a summary of the major implementation efforts during this period: the recent Housing Element update, adoption of the Inclusionary Housing Ordinance, annexation of the Laguna Laurel open space and the City's greening efforts. In the past, many California cities did not submit this report annually and there has been no penalty. However, revisions to state law in 2008 now require that the report be submitted on a regular basis.

The above matters are routine and/or have been reviewed by the Council on other occasions. Staff recommends that they be approved as part of the April 15, 2009 Consent Calendar.

If you have questions about any of the above items, feel free to call me prior to the meeting so that I may provide additional information.

6.1
MINUTES
REGULAR AND SPECIAL MEETINGS

**CITY OF LAGUNA WOODS, CALIFORNIA
CITY COUNCIL MINUTES
REGULAR MEETING
March 18, 2009
2:00 P.M.**

I. CALL TO ORDER

Mayor Ring called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

II. FLAG SALUTE

Councilmember Robbins led the flag salute.

III. ROLL CALL

COUNCILMEMBERS: PRESENT: Hack, Rhodes, Robbins, Ring
 ABSENT: None

STAFF PRESENT: City Manager Keane; City Attorney McEwen; Assistant City
 Manager Reilly; Deputy City Clerk Trippy

IV. PRESENTATIONS

None.

V. CITY PROCLAMATIONS

5.1 In Memory of Mayor Pro Tem Brenda Ross

Mayor Ring introduced Pamela Mokler, former Executive Director of the Office on Aging. Ms. Mokler and the members of the City Council spoke in memory of Brenda Ross, including her personal attributes and many achievements. Ms. Mokler described this moment as "a celebration of life to a woman who lived life fully to the end."

Moved by Councilmember Robbins, seconded by Councilmember Hack and carried unanimously to approve City Proclamation 5.1.

VI. CONSENT CALENDAR

Moved by Councilmember Robbins, seconded by Councilmember Rhodes, and carried unanimously to approve Consent Calendar Items 6.1 – 6.5.

6.1 City Council Minutes

Approved the minutes from the February 18, 2009 regular meeting and the February 26, 2009 special meeting.

6.2 Approve the reading by title of all ordinances and resolutions. Said ordinances and resolutions that appear on the public agenda shall be determined to have been read by title only and further reading waived.

6.3 Treasurer's Report

Received and filed the February 2009 monthly Treasurer's Report.

6.4 Warrant Register

Approved the March 18, 2009 Warrant Register in the amount of \$606,028.49.

6.5 Limit on Animals in Residences

Adopted **Ordinance No. 09-02** establishing a limit on the number of cats and dogs which can be kept in a residence, entitled:

AN ORDINANCE OF THE CITY OF LAGUNA WOODS, CALIFORNIA,
AMENDING TITLE 5: ESTABLISHING A LIMIT ON ANIMALS THAT MAY BE
KEPT IN A RESIDENTIAL STRUCTURE

VII. PUBLIC HEARINGS

None.

VIII. CITY MANAGER

8.1 Go Local Step 1 Project Report and Transportation Needs Assessment

Assistant City Manager Reilly summarized an agreement that was approved by the City Council in 2007 to receive \$100,000 from the Orange County Transportation Authority (OCTA) to conduct a Go Local Program Step 1 study of potential transportation services to nearby Metrolink rail stations. In 2008, the City received the funding and hired two consultants: A-M-M-A Transit Planning and Transit Marketing, LLC. As a result of the study, a variety of recommendations were prepared for the City Council.

Assistant City Manager Reilly introduced Heather Menninger, Principal of A-M-M-A Transit Planning. Ms. Menninger reviewed her firm's work on the project.

Councilmember Hack expressed his general support for the program and suggested that information be made available to residents on a personal level, as well as in writing.

Mayor Pro Tem Robbins spoke in support of the establishment of a Metrolink station in Lake Forest that would be very accessible to Laguna Woods residents.

Councilmember Rhodes requested a follow-up report within six to twelve months of the inception of the program, if implemented.

Resident Jack Isaacson stated that the City of Lake Forest voted to suspend activity on creating a new Metrolink station. He suggested that OCTA provide information on non-Orange County transportation systems to residents traveling outside the County.

Resident Ruth May asked if services could be coordinated with DASH in Los Angeles. Assistant City Manager Reilly stated that the study had considered using DASH Bus-like services and that they may be included in the future.

Moved by Councilmember Hack, seconded by Mayor Pro Tem Robbins, and carried unanimously to approved:

- A. Recommendations from the Go Local Step 1 Project Report and Transportation Needs Assessment for submission to the Orange County Transportation Authority for Step 2 implementation:
 - 1. Add a Laguna Woods extension and midday service to the proposed Laguna Hills/Lake Forest shuttle to the Irvine Transportation Center.
 - 2. Establish enhanced way finding information and communications to assist potential riders in using Metrolink service.
- B. Recommendations from the Report for implementation by the City:
 - 1. Develop and implement a public transit vision that encourages use of transit as a Greening the Woods action.
 - 2. Apply for federal funding to establish a Mobility Manager to assist residents and workers in the use of transit services.
 - 3. Establish lower-denomination booklets of Taxi Bucks.

IX. CITY COUNCIL

9.1 City Council Meeting Schedule

City Manager Keane discussed the proposed meeting schedule for the balance of calendar year 2009 and suggested that the April 15 meeting begin at 1:00 p.m. due to the particular items on the agenda.

Moved by Councilmember Hack, seconded by Mayor Pro Tem Robbins, and carried unanimously to approve the 2009 City Council Meeting Schedule as amended.

9.2 City Council Vacancy

Mayor Ring reviewed the appointment process. After delivering an opening statement, each candidate may be questioned by the City Council. Each candidate may then deliver closing remarks in the opposite order that they delivered opening statements.

Deputy City Clerk Trippy conducted a random drawing to determine the speaking order. Noel Hatch was drawn first, followed by Cynthia Conners and Ruth May.

Councilmember Rhodes asked if this item will be continued if no decision is made today.

City Manager Keane stated that the City Council can vote as many times as they would like today. If the seat is not filled by March 23, a special election will be required.

Candidate Noel Hatch discussed what he considers to be the most desirable attributes for Councilmembers. They include leadership by way of experience, experience serving on a public body, and a personality that would work well with others.

Councilmember Rhodes asked Mr. Hatch if his current commitments would affect his duties and availability if appointed to the City Council.

Mr. Hatch indicated that they would not.

Councilmember Robbins asked what attributes he possessed that would contribute to the budget process and what services might be added or eliminated in light of the economy.

Mr. Hatch stated that unrestricted reserves could help maintain services levels that are vital to the community, including the Taxi Voucher Program, law enforcement and fire services. He also addressed the importance of maintaining stature, integrity, and a voice for the City at regional and State levels.

Candidate Cynthia Conners summarized her qualifications and addressed concerns that the City Council may have due to her service on Third Mutual's Board of Directors. She indicated that, if appointed, she would resign from Third Mutual.

There were no questions from the City Council as they agreed that all of their issues had been addressed by Ms. Conners' opening statement.

Candidate Ruth May spoke of her involvement in politics and familiarity with the City by volunteering and serving on various community organizations and committees.

Mayor Ring asked Ms. May if her other activities would be negatively impacted if she were appointed to the City Council.

Ms. May replied that there would be no such impact.

Resident Karen Wood supported appointing a woman to the City Council.

Jim Juhan, resident and spouse of Ms. Conners, expressed his thoughts on her attributes.

Resident Frankie Henry expressed concerns that some residents have regarding land use. She would like to see the City Council appoint a well informed individual.

Resident Libby Marks supported appointing a woman to the City Council and felt that the residents of Laguna Woods would be better served by Ms. Conners if she remained on Third Mutual's Board of Directors.

The members of the City Council wrote their name and the name of their top candidate on pieces of paper that were then passed to Deputy City Clerk Trippy. The Deputy City Clerk announced that Mayor Ring, Mayor Pro Tem Robbins, and Councilmember Rhodes selected Cynthia Conners. Councilmember Hack selected Noel Hatch.

Moved by Mayor Pro Tem Robbins to appoint Cynthia Conners to the City Council for the remainder of the term vacated by Brenda Ross. The motion passed by acclimation.

Mayor Ring congratulated Ms. Conners and announced a five minute break at 3:30 p.m.

Mayor Ring concluded the break and resumed the meeting at 3:35 p.m. He stated that Ms. Conners will be sworn-in prior to the appointment deadline of March 23, 2009.

X. CITY ATTORNEY'S REPORT

None.

XI. COMMITTEE REPORTS

11.1 Transportation Corridor Agencies (Councilmember Hack)

Councilmember Hack stated that finances are a critical issue with the Agency due to the state's economy. He announced that the construction on SR 73 near the toll plaza should be completed by the end of this year.

11.2 Southern California Water Committee (Councilmember Hack)

Councilmember Hack stated that the Committee is hoping to bring forth a water policy that delivers export water to Southern California.

11.3 Orange County Library Board (Councilmember Robbins)

Mayor Pro Tem Robbins announced that the allocation formula consultant is working on a report and that there was no meeting this month.

11.4 Orange County Fire Authority (Councilmember Rhodes)

Councilmember Rhodes stated that he will attend his first meeting on Thursday.

11.5 Laguna Canyon Foundation (Councilmember Rhodes)

Councilmember Rhodes discussed the volunteer services provided to the Foundation. He also announced that fire season is approaching and recommended taking precautionary measures when hiking on the trails. A legacy event was recently held to recognize the Foundation's contributors. Current contributions are approaching established goals.

Mayor Ring added that all food and beverages for the event were provided by volunteers.

11.6 Coastal Greenbelt Authority (Mayor Ring)

Mayor Ring advised that there would be a meeting on Thursday.

11.7 Vector Control District Board (Board Member Bouer)

Boardmember Bouer stated that the West Nile Virus season has ended and that there are no vector problems in the City.

XII. PUBLIC COMMENTS

Huntington Beach resident Teddi Alves spoke in opposition to the proposed mandatory spay-neutering of cats and dogs.

XIII. CITY COUNCIL COMMENTS AND ANNOUNCEMENTS

Mayor Ring shared a picture of the first City office that he obtained from Councilmember Hack. He will add it to the Historical Society's archives.

XIV. CLOSED SESSION

The City Council met in closed session pursuant to Government Code Section 54956.8, to give direction with respect to the acquisition of Real Property:

Property: Located adjacent to Moulton Parkway between Campo Verde and Santa Maria Avenue in Laguna Woods.

Agency Negotiator:	Leslie A. Keane and Douglas C. Reilly
Negotiating Party:	Golden Rain Foundation
Under Negotiation:	Instruction to negotiator regarding price

The City Council reconvened in open session at 4:33 p.m. and City Attorney McEwen advised that there was no reportable action.

XV. ADJOURNMENT

The meeting was adjourned at 4:34 p.m. The next meeting will be at 1:00 p.m. on April 15, 2009 at the Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637.

YOLIE TRIPPY, Deputy City Clerk

Adopted: April 15, 2009

ROBERT RING, Mayor

**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
SPECIAL MEETING
April 1, 2009
1:00 P.M.**

I. CALL TO ORDER

Mayor Ring called the Special Meeting of the City Council of the City of Laguna Woods to order at 1:00 p.m.

II. FLAG SALUTE

Councilmember Conners led the flag salute.

III. ROLL CALL

COUNCILMEMBERS PRESENT: Conners, Hack, Rhodes, Robbins, Ring
 ABSENT: None

STAFF PRESENT: City Manager Keane; City Attorney McEwen; Deputy City Clerk Trippy

The City Council recessed at 1:04 p.m. into Closed Session

IV. CLOSED SESSION

The City Council met in closed session to confer with legal counsel regarding one matter of pending litigation: City of Laguna Woods vs. Raintree Realty LLC. Case No. 05 CC 09350 pursuant to the provisions of Government Code Section 54956.9(a).

The City Council reconvened in open session at 1:55 p.m. and City Attorney McEwen advised there was no reportable action.

V. PUBLIC COMMENTS

None.

VI. ADJOURNMENT

The meeting was adjourned at 1:55 p.m. to a Regular Meeting at 1:00 p.m. on Wednesday, April 15, 2009 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

Item 6.1

YOLIE TRIPPY, Deputy City Clerk

Adopted: April 15, 2009

ROBERT RING, Mayor

6.2
WAIVE READING OF ORDINANCES AND
RESOLUTIONS
(No Report)

6.3 TREASURER'S REPORT

City of Laguna Woods**Treasurer's Report****March 31, 2009****CASH ON HAND**1. Investments/General Fund

Local Agency Investment Fund	\$	9,755,583
Subtotal	\$	9,755,583

2. Investments/Transportation Fund

Local Agency Investment Fund	\$	359,169
Subtotal	\$	359,169

3. Other Interest & Non-Interest Bearing/General & Transportation

Petty Cash Funds	\$	561
Analyzed Checking Account	\$	416,530
Subtotal	\$	417,091
TOTAL	\$	10,531,843

Note: LAIF reports interest earnings quarterly.

6.4 WARRANT REGISTER

CITY OF LAGUNA WOODS
WARRANT REGISTER - FY 2009
April 15, 2009

ITEM 6.4

CK #	WR #	Vendor	Account	Item/Purpose	Amount
107224	09-1201	AT & T	001.6590.7232	Telephone/581-3974/February 2009	290.85
107226	09-1202	C N A	001.6100.8110	Employee Benefit Program/April - June 2009	410.36
107227	09-1203		001.6100.8110	Employee Benefit Program/April - June 2009	518.16
107230	09-1204	D & E Electrical Contractors, Inc.	001.6590.7234	City Hall/Building Maintenance	513.76
107231	09-1205		001.6700.7236	Monthly Maintenance/March 2009	930.00
107233	09-1206	Doheny Plumbing	001.0000.9401	Building Permit Refund/BP 23140	35.22
107234	09-1207	El Toro Water District	001.6700.7324	City Hall/Irrigation/February 2009	28.00
107235	09-1208		001.6700.7341	City Hall/Landscape Irrigation/February 2009	80.82
107238	09-1209	K. Won, Inc.	010.0000.4501	Waste Diversion Deposit/Refund	1,770.00
107239	09-1210	Lifestyles by Patio Masters	010.0000.4501	Waste Diversion Deposit/Refund	1,500.00
107241	09-1211	Bill McFadden	010.0000.4501	Waste Diversion Deposit/Refund	1,500.00
107242	09-1212	Office Depot	001.6100.7221	Office Supplies	148.72
			001.6100.7221	Office Supplies/Historical Society	5.60
107243	09-1213	OC Register	001.6100.7221	Delivery/Mar-May 2009	127.20
107250	09-1214	South Coast Fire Protection	001.6590.7234	Annual Inspection	105.00
107251	09-1215	Southern California Edison	100.6700.7237	Safety Lights over Traffic Signals/February 2009	422.87
107252	09-1216		001.6700.7237	Private Streetlights/United/February 2009	464.15
107258	09-1217	AFLAC	001.6100.7303	FSA Plan/March Fees	25.00
107259	09-1218	AT & T	001.6590.7232	Telephone/458-3487/March 2009	31.39
107263	09-1219	Michael Balliet	001.6700.7350	Solid Waste & Recycling Consulting/Feb-Mar 2009	2,925.00
			290.6700.7349		1,860.00
			300.6700.7349		15.00
			361.6700.7349		180.00
107265	09-1220	CA Municipal Treasurers Association	001.6100.7203	Division IX Meeting/Jones/April 2, 2009	35.00
107267	09-1221	California Yellow Cab	260.6700.7369	NEMT/February 2009	4,335.00
107269	09-1222	Captioning Unlimited	001.6100.7391	Closed Captioning for City Council Mtg./March 2009	200.00
107271	09-1223	D & E Electrical Contractors, Inc.	001.6700.7257	Residential Streetlight Rewiring/March 2009	3,490.00
107273	09-1224	Dickinson Electric	340.6590.7640	CDBG Energy Efficient Improvements	250.00
107274	09-1225	El Toro Water District	100.6700.7341	Dog Park Irrigation/March 2009	137.44
107275	09-1226		001.6700.7341	City Hall/Landscape Irrigation/March 2009	2,165.85
107276	09-1227		001.6700.7341	Dog Park Irrigation/March 2009	24.68
107279	09-1228	Laguna Country United Methodist	001.6500.7335	Community Event/December 12, 2008	650.00
107280	09-1229	Lynn Capounya Landscape Architect	100.6590.7600	Professional Services/Ridge Route Linear Park	173.41
107281	09-1230	Mary Maillefer	190.0000.2610	Taxi Voucher Refund	32.00
107283	09-1231	One Way Construction	010.0000.4501	Waste Diversion Deposit Refund	1,740.00

107284	09-1232	County of Orange/Sheriff Department	001.6000.7203	Medal of Valor Luncheon/April 9, 2009	80.00
			001.6100.7203		80.00
107287	09-1233	Southern California Edison	001.6700.7236	Residential Streetlights/Third/March 2009	34.55
107287	09-1234		100.6700.7341	Irrigation Controllers/March 2009	55.46
107292	09-1235	Dicksons Inc.	340.6590.7640	Energy Efficient Improvement Program	3,000.00
107301	09-1236	Right of Way, Inc.	010.0000.4525	Deposit Based/EP 446 (TRC)	1,000.00
107302	09-1237	Sandra Verrall	001.6100.7204	Mileage Reimbursement/Jan-March 2009	179.75
	09-1238	Tony's Locksmith & Safe Service	001.6100.7391	City Hall Keys	65.08
	09-1239	Transact	001.6100.7221	Office Supplies	115.95
	09-1240	Aliso Creek Printing	001.6100.7222	Business Cards/Conner	59.26
			001.6100.7221	Cake/City 10th Anniversary	204.72
	09-1241	Department of Conservation	001.0000.4401	SMIP Quarterly Fees/March 31, 2009	194.19
			001.0000.4407	Seismic Education Fee	-9.71
	09-1242	Milt Robbins	001.6000.7203	Historical Society Annual Dinner	30.00
	09-1243	CA Municipal Treasurers Association	001.6100.7203	CMTA Annual Conference/Jones/April 21-24, 2009	125.00
			001.6100.8110		330.00
	09-1244	CIT Technology	001.6100.7222	Copier Lease/City Hall/April 2009	641.12
			001.6100.7222	Copier Lease/Historical Society/April 2009	118.18
	09-1245	County of Orange/Streets	110.6700.7343	Street Maintenance/February 2009	11,897.11
			100.6700.7347	Street Sweeping/February 2009	2,782.67
	09-1246		110.6700.7343	Street Maintenance/October 2008	5,854.14
	09-1247	League of CA Cities/OC Division	001.6000.7203	March Meeting/Ring/Rhodes/Robbins	156.00
			001.6100.7203	March Meeting/Reilly	52.00
	09-1248	Gary Gates	001.6100.7204	Mileage Reimbursement/March 2009	133.65
			001.6100.7203	Reimbursement/Monthly Inspector Meetings	125.00
	09-1249	The Gas Company	001.6590.7231	City Hall/March 2009	130.08
	09-1250	Southern California Edison	001.6700.7236	Residential Streetlights/Third/March 2009	32.77
	09-1251		001.6590.7231	City Hall/March 2009	1,051.60
	09-1252		001.6700.7236	Residential Streetlights/United/March 2009	953.87
	09-1253	Municipal Code	001.6100.7331	Supplemental 3-City Ordinances/14 Copies	1,404.10
	09-1254		001.610.7391	Website Update/Adopt Ordinance	25.00
	09-1255	D & E Electrical Contractors, Inc.	001.6700.7257	Residential Streetlight Rewiring/	4,244.00
	09-1256	Commpro	001.6100.7391	Website Hosting Services/April 2009	295.00
	09-1257	County of Orange/Sheriff Department	001.6600.7351	Sheriff Services/April 2009	97,568.75
			230.6600.7351		10,000.00
	09-1258	Curbside	001.6700.7349	Household Hazardous Waste/February 2009	2,303.63
			001.6700.7349	Household Hazardous Waste/E-Waste/February 2009	4,134.36
			001.6700.7349	Household Hazardous Waste/Medical/February 2009	560.90
			001.6700.7349	Battery Collection/February 2009	362.00

09-1259	CA Building Standards Commission	001.0000.4401	Building Permit Fee SB 1473	529.00
09-1260	Orange County Register/Public Notices	001.0000.4408	Administrative & Code Enforcement Education	-52.90
09-1261	Dennis Clair	001.6100.7224	March 2009 Public Notices	231.00
09-1262	Konica Minolta	001.6100.7221	City Nameplates/Picture	47.41
09-1263	California Yellow Cab	001.6100.7222	Copier Service & Overages/Historical Society/March 2009	46.14
09-1264	El Toro Water District	260.6700.7369	Taxi Voucher Program/March 2009	17,097.00
		100.6590.7600	Ridge Route Linear Park/Meter Relocation and Installation	5,000.00
09-1265	Sierra Installations	001.6590.7906	Banner Change Out	1,875.00
09-1266	Sierra Display, Inc.	001.6500.7335	Streetlight and Banner Hardware	4,500.00
		001.6590.7906		4,032.34
09-1267	WLC Architects	001.6590.7259	Architectural & Engineering Services/Feb. 2009	4,488.00
09-1268	Mayer Hoffman McCann P.C.	001.6100.7303	Progress Billing/FY 2008 Audit	1,700.00
09-1269	D & E Electrical Contractors, Inc.	001.6700.7257	Residential Rewiring/March 3, 2009	2,462.00
		001.6590.7234	City Hall/Repair lights and Replace Bulbs	684.15
09-1270	AT & T	001.6590.7232	Telephone/White Pages/March 2009	2.32
09-1271		001.6590.7232	Telephone/639-0500/March 2009	365.28
09-1272	GRF Friendly Visitor Program	001.6500.7300	Community Services Grant Payment/ 2nd Quarter	2,500.00
09-1273	Bank of America/Credit Card	2601	See Below	497.49
09-1274	Yolie Trippy	001.6100.8110	Employee Benefit Program/April 2009	550.00
09-1275	Jolanda's	001.6100.7221	City 10th Birthday Celebration Supplies	460.00
09-1276	Overland, Pacific & Cutler	140.6590.7600	Traffic Mitigation/Capital Projects/February 2009	2,743.00
09-1277	Kiley Company	140.6590.7600	Traffic Mitg./Appraisal Services/Moulton Smart Street	3,000.00
09-1278	ABM Janitorial	001.6590.7234	Janitorial Service/March 2009	709.80
09-1279		001.6590.7234	Janitorial Supplies	178.45
09-1280	Sonitrol	001.6590.7234	City Hall/April 2009	47.61
09-1281	Redflex	001.6600.7371	Redlight Photo Enforcement/April 2009	27,350.00
09-1282	Commpro	001.6100.7391	Website Hosting Services/April 2009	295.00
09-1283	Orkin	001.6590.7234	City Hall/April 2009	73.69
09-1284	RS Elevator	001.6590.7234	City Hall/April 2009	152.08
09-1285	TruGreen Landscape	100.6700.7341	Landscape Maintenance/April 2009	8,962.00
09-1286		100.6700.7341	Landscape Maintenance/Extra Work/February 2009	2,033.09
09-1287	Hogle-Ireland	001.6400.7322	Plan Checking Services/Fee Based/February 2009	1,696.00
09-1288		010.6400.7321	Deposit Based/Inspection Services/February 2009	219.00
09-1289		001.6400.7321	Building & Safety Inspection/February 2009	11,022.75
09-1290		001.6400.7311	Current Planning Services/February 2009	12,322.00

09-1291	Southern California Edison	001.6700.7236	Residential Streetlights/Third/March 2009	28.92
09-1292		001.6700.7236	Residential Streetlights/Third/March 2009	31.65
09-1293		001.6700.7236	Residential Streetlights/Third/March 2009	32.14
09-1294		001.6700.7236	Residential Streetlights/Third/March 2009	31.07
09-1295		001.6700.7236	Residential Streetlights/Third/March 2009	28.14
09-1296		001.6700.7236	Residential Streetlights/Third/March 2009	28.42
09-1297		001.6700.7236	Residential Streetlights/Third/February 2009	4,009.91
09-1298		110.6700.7343	Traffic Signal Controllers/March 2009	659.01
09-1299	Dennis D. Nelson, P.E.	100.6700.7332	Traffic Engineering Services/February 2009	15,620.00
		100.6700.7341	Landscape Maintenance Inspection/February 2009	2,835.00
		110.6590.7600	Measure M/Capital Project/February 2009	4,728.75
		110.6700.7343	Measure M/Traffic Engineering Service/February 2009	9,970.00
		100.6590.7600	Fuel Tax/Capital Project/February 2009	3,340.00
		140.6590.7600	Traffic Mitigation/Capital Projects/February 2009	5,605.00
		010.6700.7331	Engineering Services/Deposit Based/February 2009	55.00
		340.6590.7600	City Hall/ADA Pathway Project/February 2009	5,970.00
09-1300	CalPers/Health	001.6100.8110	Employee Benefit Program/May 2009	2,284.48
		001.6400.8110		425.11
		001.6100.7391		43.09
09-1301	Leslie Keane	001.6100.7204	Automobile Allowance/May 2009	450.00
09-1302		001.6100.8110	Employee Benefit Program/May 2009	51.00
	Douglas Reilly	001.6590.7232	Cell Phone Reimbursement/May 2009	79.50
09-1303		001.6590.7232	Cell Phone Reimbursement/May 2009	25.00
09-1304		001.6100.8110	Employee Benefit Program/April 2009	205.72
09-1305	CitiStreet/CalPers 457 Plan	001.6100.8110	Employee Benefit Program/April 2009	100.00
		001.6400.8110		320.91
		001.0000.2601	Employee Contributions/April 2009	300.00
09-1307	Vantage Point/ICMA 457 Plan	001.6100.8110	Employee Benefit Plan/April 2009	650.00
		001.6100.8110		749.56
		001.6100.8110		300.00
09-1308	AFLAC	001.6100.8110	Employee Benefit Program/May 2009	235.40
		001.6400.8110		116.50
		001.6100.8110		43.30
09-1309	Managed Health Network	001.6100.7303	Program Fees/May 2009	25.00
		001.6100.8110	Employee Benefit Program/May 2009	21.03
		001.6400.8110		2.47
09-1310	Delta Dental	001.6100.8110		1.20
		001.6100.8110	Employee Benefit Program/May 2009	593.03
		001.6400.8110		42.84

09-1312	Principal Financial Group	001.6100.8110	Employee Benefit Program/May 2009	369.61
		001.6400.8110		84.76
09-1313	Vision Service Plan	001.6100.8110	Employee Benefit Program/April 2009	147.23
		001.6400.8110		20.30
09-1314	ADP	001.6100.8101	Payroll Ending 03/13/09 Full-time Staff	21,486.38
		001.6100.8102	Payroll Ending 03/13/09 Part-time Staff	1,081.88
		001.0000.2601	Deferred Comp/Payroll Ending 03/13/09	-325.00
		001.0000.2180	FSA Payable/Payroll Ending 03/13/09	-110.00
		001.6400.8101	Payroll Ending 03/13/09 Full-time Staff	4,472.01
		001.6100.8111	Payroll Taxes- Employer	1,892.72
		001.6400.8111	Payroll Taxes- Employer	342.11
		001.6100.2601	Deferred Comp/Payroll Ending 03/13/09	-1,219.80
		190.6500.8101	Payroll Ending 03/13/09 Full-time Staff	420.00
		190.6500.8102	Payroll Ending 03/13/09 Part-time Staff	540.00
		190.6500.8111	Payroll Taxes- Employer	73.44
09-1315	ADP	001.6100.7303	Payroll Processing	106.99
09-1316	Cynthia Conners	001.6000.8102	April Compensation	300.00
09-1317	Bert Hack	001.6000.8102	April Compensation	300.00
09-1318	Milt Robbins	001.6000.8102	April Compensation	300.00
09-1319	Robert Ring	001.6000.8102	April Compensation	300.00
09-1320	Martin Rhodes	001.6000.8102	April Compensation	300.00
09-1321	CalPERS Retirement	001.6100.8112	Retirement System/Payroll Ending 3/13/09	3,974.47
		001.6400.8112		811.36
09-1322	ICMA Retirement Corporation	001.6100.8101	Deferred Comp/Payroll Ending 03/13/09	374.23
		001.0000.2601	Deferred Comp/Payroll Ending 03/13/09	1,219.80
09-1323	ADP	001.6100.8101	Payroll Ending 03/27/09 Full-time Staff	21,486.38
		001.6100.8102	Payroll Ending 03/27/09 Part-time Staff	771.38
		001.0000.2601	Deferred Comp/Payroll Ending 03/27/09	-325.00
		001.0000.2180	FSA Payable/Payroll Ending 03/27/09	-110.00
		001.6400.8101	Payroll Ending 03/27/09 Full-time Staff	4,472.01
		001.6100.8111	Payroll Taxes- Employer	1,890.61
		001.6400.8111	Payroll Taxes- Employer	342.11
		001.6100.2601	Deferred Comp/Payroll Ending 03/27/09	-1,219.80
		190.6500.8101	Payroll Ending 03/27/09 Full-time Staff	420.00
		190.6500.8102	Payroll Ending 03/27/09 Part-time Staff	519.37
		190.6500.8111	Payroll Taxes- Employer	71.10
09-1324	ADP	001.6100.7303	Payroll Processing	101.73
09-1325	CalPERS Retirement	001.6100.8112	Retirement System/Payroll Ending 03/27/09	3,499.13
		001.6400.8112		811.36
09-1326	ICMA Retirement Corporation	001.6100.8101	Deferred Comp/Payroll Ending 03/27/09	374.23
		001.0000.2601	Deferred Comp/Payroll Ending 03/27/09	1,219.80
	TOTAL			426,934.41

Void Check(s): 107272

April

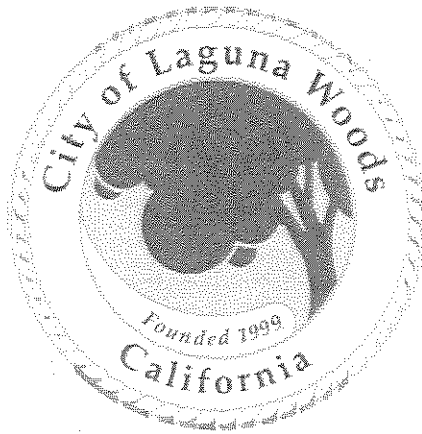
Debit	Debit	Intuit		001.6100.8110	Employee Benefit Program		469.77
Debit	Debit	Players Sports Grill		001.6100.7203	Lunch/Pre-El Toro Water District Mtg/Keane, Macon		27.72

6.5
GENERAL PLAN
ANNUAL PROGRESS REPORT

City of Laguna Woods

**General Plan Annual Report
2008**

Community Development Department



**City of Laguna Woods
24264 El Toro Road
Laguna Woods, CA 92637
(949) 639-0500**

March 2009

CITY COUNCIL

Robert Ring - Mayor

Milt Robbins – Mayor Pro Tem

Cynthia Conners - Councilmember

Bert Hack - Councilmember

Martin Rhodes - Councilmember

CITY MANAGER/COMMUNITY DEVELOPMENT DIRECTOR

Leslie A. Keane

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1. Introduction

California Government Code Section 65300 requires that each City adopt a General Plan to guide the long-term physical development of the City. The General Plan includes descriptions of conditions existing at the time the General Plan was prepared within each of the seven General Plan components mandated for inclusion by State law are: the Land Use Element; the Housing Element; the Circulation Element; the Open Space Element; the Conservation Element; the Safety Element; the Noise Element. Future physical development of the City, as well as the formulation of municipal programs and services needed to support such development, will be guided through Objectives, Policies, and Implementation Measures set forth in each of the General Plan Elements.

Adoption of the General Plan is particularly important for the City of Laguna Woods as a newly incorporated City. The General Plan allows the City to function as a distinct and unique community within Orange County and independent of the County of Orange development standards that shaped the community from inception until incorporation in 1999.

Primary among objectives of the City of Laguna Woods General Plan was development of a self-sustaining community affording goods, services, housing, employment, and recreation opportunities appropriate to the needs of current and future residents. The General Plan informs the public and decision makers about trade-offs that may be required in achieving a balance among land uses for a self-sustaining community consistent with the infrastructure and municipal service capabilities of the City.

As required by California Planning Law, this report has been prepared to summarize the status of the Laguna Woods General Plan and the progress in its implementation since adoption in 2002 and specifically highlights the City activities in the 2007-09 periods. Included in this report is a summary of City's progress in meeting its share of regional housing needs.

2. Background

The City

The City of Laguna Woods was incorporated in March 1999 and currently encompasses approximately 2,270 acres of land. The City of Laguna Woods is located in south Orange County between the San Joaquin Foothills and the Santa Ana Mountains. The City is bordered on the north, east, and southeast by the City of Laguna Hills, on the northwest by the City of Irvine, on the west by unincorporated Orange County and the City of Laguna Beach, and on the south by the City of Aliso Viejo. The City has approximately 18,500 residents the majority of which live within the gated senior community of Laguna Woods Village (formerly Leisure World). The City has five distinct commercial areas and several professional and administrative office developments. The City is substantially built out with little vacant land available for new or infill development. The majority of vacant lands within the City have been included in the Urban Activities Center (UAC) Specific Plan area for planning purposes. The Specific Plan has yet to be developed, but will consider land use, housing, traffic, infrastructure and fiscal balance.

General Plan Process

Preparation of the General Plan began with a series of community workshops held throughout the City in early 2001. Perspectives and issues presented to City staff by members of the community set the course for the future envisioned in the new General Plan. The General Plan Coordinating Committee, appointed by City Council, considered each draft component of the new General Plan and provided input at monthly meetings from February 2001 through June 2002. The City of Laguna Woods Community Services Committee provided input on the draft document at public meetings in March and August 2002. In September 2002, the City of Laguna Woods Planning Advisory Committee considered the draft General Plan and recommended that the City Council certify the Environmental Impact Report prepared in conjunction with the General Plan and adopt the General Plan. The City Council of the City of Laguna Woods held a public hearing on the Environmental Impact Report (EIR) and the General Plan on September 18, 2002, and certified the EIR and adopted the City of Laguna Woods General Plan on October 16, 2002. The General Plan Housing Element was subsequently certified by the Department of Housing and Community Development, Division of Housing Policy Development on April 7, 2003 and has recently been updated.

3. General Plan Amendments 2007 – 2009

The City has completed one General Plan Amendment within the current reporting period. In 2007 the City annexed approximately 170 acres of open space land named “Laguna Laurel” from the County of Orange “Suburban Residential” to the City of Laguna Woods “Open Space” designation.

The subject properties lie contiguous to the City’s western boundary and to the east of Laguna Canyon Road. All parcels were within the County of Orange and within the City of Irvine’s Sphere of Influence. The County designated the parcels for future development within the City of Irvine; however, in December of 2001, a Grant Deed of Conservation Easement was recorded against the three large parcels between The Irvine Company and the Nature Conservancy, essentially preserving the acreage for open space. The City of Laguna Woods intends to honor the intent, purpose, and terms of the Conservation Easement and has designated the land as Open Space – Preservation (OS-P).

The City annexed, amended the land use designation, and rezoned the three parcels that lie within the Conservation Easement while deferring the annexation of the seven contiguous minor parcels up to the Laguna Canyon Road right-of-way. The City had originally intended to annex all ten parcels simultaneously. However, Caltrans has requested that the annexation of the seven minor parcels directly adjacent to the Laguna Canyon Road right-of-way be postponed until such time that their right-of-way improvements are complete. Although not being annexed at this time, treating the seven contiguous minor parcels in this manner will allow them to be annexed into the City in the future by being within the City’s revised Sphere of Influence and having General Plan and zoning designations.

Past General Plan Amendments:

Date	Action	Description
October 2002	Current General Plan adoption	Adoption of the Land Use, Housing, Circulation, Open Space, Conservation, Safety and Noise Elements.
October 2005	General Plan Amendment (GPA 05-01)	General Plan Amendment to change from Commercial to High Density Residential.
July 2007	General Plan Amendment (GPA 07-01)	General Plan Amendment for the annexation of 170 acres of land from neighboring cities for Open Space.
January 2009	General Plan Housing Element Update	Housing Element Update

4. General Plan Housing Element Update 2006-2014

During the 2007 – 2009 reporting period the General Plan Housing Element has been updated for the 2006 – 2014 period and has been certified by the Department of Housing and Community Development on February 27, 2009.

General Plan Housing Element Update Process

For the Laguna Woods Housing Element, a publicly-noticed study session was held with the Planning Advisory Committee on September 14, 2007. The study session provided an overview of the Housing Element update process and sought input from residents and community organization about housing needs and issues in Laguna Woods. To facilitate public review of the Draft Housing Element, a subsequent public meeting was held before the Planning Advisory Committee on February 7, 2008, during which residents and interested stakeholders could participate.

Comment letters were received from “Save Open Space” (SOS) in Laguna Woods, the Public Law Center and the Kennedy Commission. Comments from SOS in Laguna Woods generally related to clarification of specific issues and terminology, as well as topic specific comments, such as if the City could consider itself “built out” and additional development be prohibited. Where relevant, responses to comments were integrated into the text. Comments from the Public Law Center were submitted on behalf of Child Care Connections, a collaborative of community groups that advocates for the availability of affordable, accessible, and quality child care to all Orange County families. The letter encourages the City of Laguna Woods to consider child care needs in conjunction with regional housing needs. While this is an important concern for many communities, Laguna Woods is a predominantly senior community. The median age in Laguna Woods is 74 years of age, with over 86 percent of the population over age 65. As such, child care has limited demand in Laguna Woods. The Kennedy Commission expressed the need for increased affordable housing opportunities in the City and in the region.

The Draft Housing Element Update was first presented to the City Council at the November 19, 2008 hearing. At the November hearing, the Department of Housing and Community Development (HCD) was still reviewing the revisions made during October 16, 2008. The item was continued to the January 21, 2009 hearing to allow time to receive comments from HCD. On December 15, 2008 the City received a letter from HCD stating that the Draft Housing Element Update is in compliance with State

housing element law. The Draft Housing Element was approved at the January 21, 2009 City Council hearing, and HCD sent a final approval letter on February 27, 2009.

5. Inclusionary Housing Ordinance

The City has adopted an Inclusionary Housing Ordinance in January 2009 to enhance the public welfare by ensuring that future Residential Development Projects contribute to the attainment of the affordable housing goal set forth in the Housing Element of the General Plan of the City of Laguna Woods.

All Residential Development Projects consisting of five (5) or more dwelling units designed and intended for permanent occupancy located in any zoning district, for which application, for any use permit, site development permit or subdivision map is filed after the effective date of the Ordinance, shall maintain a percentage of total number of dwelling units or parcels within the development as affordable units.

At least 15% of the dwelling units of the Residential Development Projects shall be set aside as Affordable Units. Where the calculation of the inclusionary requirement result in a fraction of a unit, such fraction shall be rounded to the next highest number and that resulting unit shall be subject to the affordability requirements. Alternatives such as in lieu fees are also available within the Ordinance text.

6. Annexation for Open Space

The City annexed approximately 170 acres of Open Space land named “Laguna Laurel” from the County of Orange “Suburban Residential”. The City annexed, amended the land use designation, and rezoned the three parcels that lie within the Conservation Easement while deferring the annexation of the seven contiguous minor parcels up to the Laguna Canyon Road right-of-way. The City had originally intended to annex all ten parcels simultaneously. However, Caltrans has requested that the annexation of the seven minor parcels directly adjacent to the Laguna Canyon Road right-of-way be postponed until such time that their right-of-way improvements are complete. Although not being annexed at this time, treating the seven contiguous minor parcels in that manner would allow them to be annexed into the City in the future by being within the City’s revised Sphere of Influence and having General Plan and zoning designations.

7. Greening the Woods

The community of Laguna Woods has a distinguished record of active commitment to the environment. The members of the Greening the Woods Committee (GTW) recognize the challenges associated with trying to maintain the spirit, natural charm and small town atmosphere of Laguna Woods in the face of growth and development pressures. The Committee’s mandate was to review environmental practices related to residential components of the community and city maintained facilities, programs, and services; and to develop practical recommendations for consideration by the City Council. There are a number of positive efforts already undertaken by the City, these include:

- Preservation of Woods End and Laguna Laurel open space (189 acres)

- Tree preservation and maintenance regulations
- Exceeding the goal of 50% waste diversion; prior year diversion was 68%
- City Hall energy efficient roof and heating/cooling system
- Low income resident energy efficient equipment retrofit program (CDBG)
- Urban run-off inspection program
- Alternative transportation trails
- Restrictive anti-smoking regulations (earned an A from American Lung Association)
- Drop off recycling program at City Hall – white paper, fluorescent blub, cell phones, small electric appliances, ink cartridges, batteries and medications
- Door to door e-waste and u-waste residential pick-up programs
- Use of rubberized asphalt on City roads
- Gave away 2,000 compact florescent bulbs
- Required that all construction and demolition waste in the City be sent to a specialized materials recycling facility

In March 2007, the City Council of the City of Laguna Woods adopted a resolution (resolution no. 07-09) and executed the U.S. Mayors' Climate Protection Agreement. The broad goal of the Climate Protection Agreement is to reduce manmade greenhouse gas emissions by 7% below 1990 levels by 2012. To attain the goal, signatures to the Agreement commit to pursue the following policies:

1. Inventory global warming emissions in City operations and in the community, set reduction targets and create an action plan.
2. Adopt and enforce land-use policies that reduce sprawl, preserve open space, and create compact, walkable urban communities.
3. Promote transportation options such as bicycle trails, commute trip reduction programs, incentives for car pooling and public transit.
4. Increase the use of clean alternative energy such as investing in "green tags," advocating for the development of renewable energy resources, recovering landfill methane for energy production, and supporting the use of waste- to- energy technology.
5. Make energy efficiency a priority through building code improvements, retrofitting City facilities with energy efficient lighting and urging employees to conserve energy and save money.
6. Purchase only Energy Star equipment and appliances for City use.
7. Practice and promote sustainable building practices using the U.S. Green Building Council's LEED program or a similar system.
8. Increase the average fuel efficiency of municipal fleet vehicles; reduce the number of vehicles; launch an employee education program including anti-idling messages; convert diesel vehicles to bio-diesel.

9. Evaluate opportunities to increase pump efficiency in water and wastewater systems; recover wastewater treatment methane for energy production.
10. Increase recycling rates in City operations and in the community.
11. Maintain healthy urban forests; promote tree planting to increase shading and to absorb CO₂; and
12. Help educate the public, schools, other jurisdictions, professional associations, business and industry about reducing global warming pollution.

On March 2007, the agreement was signed, and the City Council made the decision to set the City of Laguna Woods on a path toward energy efficiency and overall environmental stability.

Summary Goal Statements

1. Financial Impact Analysis

For capital projects like buildings and roads, additional initial investment can result in significant overall savings over the life of a project. Therefore, in evaluating the cost of proposed projects, life cycle assessment, rather than cost/benefit analysis, should be used. Life cycle assessments incorporate the long term, including such things as energy consumption, maintenance and materials disposal, thus reflecting much more accurately all the energy and environment-related impacts of a project.

2. Sustainable Mobility

City residents should become less dependent on fossil fuels for transportation. A new balance should be sought among other modes of transportation: bicycling/wall electric vehicles (golf carts/scooters/motorized bicycles/Segways), public transport and gasoline fueled vehicles. The City should encourage residents and businesses to explore innovative options that reduce vehicle congestion on public and private streets.

3. Sustainable Land Use

The City should incorporate an analysis of potential effects on greenhouse gas emissions and urban runoff into all of its land use decisions. This may involve, among other things, reducing the amount of paved surface and increasing the amount of planted areas for cooling, CO₂ absorption and runoff percolation; reducing the need for short and long distance transport of goods; improving the walking and outdoor experience for residents and visitors; and reducing water use.

4. Sustainable Construction

The City should participate in understanding, supporting, developing and implementing state-of-the-art practices for energy efficiency and sustainable building practices. As a part of its efforts, the City should assure that its own buildings meet the highest environmental standards possible and should incorporate currently available green building practices into its construction codes and approval processes.

5. Water Use Efficiency and Sustainable Sourcing

Water is becoming a scarce commodity. The supply, conveyance, treatment and distribution of water and wastewater also use significant amounts of electricity. The City should, therefore, strongly encourage the reduction of water use and develop landscape design and maintenance guidelines and incorporation of water saving measures into its codes. The City should also encourage the development of less energy-intensive water sources such as rainwater catchment and recycling.

6. Public Outreach

Ultimately, the City's success in attaining any of its environmental goals will depend largely on the extent to which its citizens are aware of the issues and actively engaged in addressing them. The City should inform the community about the health, safety and economic benefits of reducing carbon emissions and attaining sustainability on an ongoing basis through the use of flyers, newsletters, and its website and television channel. This goal statement is a critical element in this report and as such recommendations for public information and outreach are included under every issue topic.

7. Environmental Committee

Greening the Woods is a blue ribbon committee charged with investigating a situation and identifying recommendations. When its final report is complete, the Committee will cease to function. However, many of the recommendation in this report will require concentrated effort over a long period of time. The GTW Committee believes that the City Manager should form a standing environmental advisory committee that can assist staff in implementing recommendations approved by the City Council.

8. Ongoing Programs

Battery Recycling Ordinance: In February 2006 the City adopted regulations which correspond with a new State law making it illegal to dispose of household and rechargeable batteries in regular trash. The new City ordinance requires certain retail businesses that sell batteries in the City of Laguna Woods to maintain an on-site battery recycling program that is convenient, safe and environmentally friendly.

Taxi Voucher Program: In July 2006, the taxi voucher program became available to residents 60 years and older. The program subsidizes the cost of a taxi trip by up to 60%. There are three types of taxi voucher programs: General travel, special destination travel, and non-emergency medical travel. Special taxi vouchers for seniors are also available for trips to John Wayne Airport, the Orange County Performing Arts Center, Irvine Spectrum and the Irvine Transit Center. This is an ongoing program.

Non-Emergency Medical Transportation: The City provides a non-emergency medical voucher program which provides deeply discounted services for medical appointments (doctors, dentists, vision care specialist, physical therapy, medical treatments, etc.). It is available to all residents 60 years or older. Medical vouchers may be used for appointments anywhere in Orange County and for those at the Veterans Hospital in Long Beach.

Energy Grant Program: In the 2007 – 2009 period the City's Energy Efficient Improvement Program upgraded 60 residential units from 2007 – 2008 totaling \$150,000 and 50 residential units from 2008 – 2009 totaling \$125,000.

Household Hazardous Waste Collection Program: Under the Household Hazardous Waste (HHW) pick up program residents can obtain a box from City Hall to fill with household and automobile chemicals, pesticides, paint and more. The box is picked up at the residence and the HHW contained inside (or sometimes outside, such as fluorescent bulbs) is disposed of properly. In addition to the HHW programs, the City has funded a mail-in “Sharps” program for medical needles and maintains an old cell phone and battery drop-off at City Hall.

The program provides for the purchase and installation of additional insulation, new dual pane windows with low “E” glass, doors, heat pumps, ceiling fans and other similar energy efficient improvements for qualified low income seniors who own their residential unit. The program is funded through a Community Development Block Grant (CDBG) from the U.S. Department of Housing and Urban Development (HUD). The City expects to anticipate spending between \$125,000 and \$200,000 each fiscal year until 2012.

Capital Improvement Program: The following capital improvement projects are proposed, underway or have been completed in the 2007 – 2009 reporting period:

#	PROJECT NAME	Status
1.	City Hall Acquisition	Complete
2.	Moulton Parkway Widening/Smart Street Project	Underway
4.	El Toro Road/Aliso Creek Road Intersection Widening and Landscape Improvements	Phase 1 of 2 complete
5.	El Toro Road Pavement Rehab – Calle Sonora to Moulton Parkway	Complete 2007 – 2008
6.	El Toro Road Pavement Rehab – Avenida Sevilla to Paseo de Valencia	Complete 2007 – 2008
7.	El Toro Road Signal Interconnect	Complete 2007 – 2008
8.	Traffic Signal Master System	Complete 2007 – 2008
9.	GRF/Third Streetlight Replacement Project	Complete 2006 – 2007
10.	Private Streetlight Rewiring Project	Underway
11.	Moulton Parkway Landscaping – South City limit to Via Campo Verde	Future

12.	Ridge Route Linear Park Project	Underway
13.	City Centre Park	Future
14.	Santa Maria Ave Pavement Resurfacing – Moulton Pkwy to Avenida Sosiega	Future
15.	Slurry Seal Program	Future
16.	El Toro Road Resurfacing – Southerly City boundary to Calle Sorona	Future
17.	Reconstruct Santa Mario Ave – Add golf cart lanes on both sides	Future

9. Regional Housing Needs Assessment Allocation

In accordance with State Housing law, the Southern California Association of Governments (SCAG) has prepared a Regional Housing Needs Assessment (RHNA) that quantifies the need for housing in each jurisdiction in the SCAG region between 2006 and 2014. The RHNA provides estimates of existing and future housing needs.

The existing need is determined from information about current residents including the number of low-income families paying more than 30% of income for housing; future need is based on projected growth in the number of households and the number of units needed to maintain a target vacancy rate. State law requiring that new, affordable housing not be concentrated in existing low income neighborhoods also guides the geographic distribution of RHNA dwelling units. The RHNA can include replacement housing, as well as new construction.

Planning Period 2006-2014

Very Low	Low	Moderate	Above Moderate	Total
25	23	27	60	135
19%	17%	20%	44%	100%

Source: Southern California Association of Governments

No new residential units have been proposed or constructed, and no residential units have been permanently lost during this reporting period. In rare cases, occupancy of individual existing units has

been restricted on a temporary basis due to fire or other construction deficiencies. In no case have these units been lost or unable to be occupied once repairs have been completed.

The 134 senior condominiums previously approved on a former commercial office site are still under construction. As part of the project the applicant has been conditioned to provide the 15 lower income units identified in the RHNA allocation and will exceed the number of new units for the above moderate category. It's unclear at this time whether the price point of certain units within the development will accommodate any of the requirements for moderate income housing; however, the project was not conditioned to address that housing category.

The site identified in the Housing Element as capable of meeting the RHNA housing remains undeveloped at this time and the City continues to advance policy to meet existing and future RHNA numbers and satisfy the intent of the Housing Element. In an effort to ensure that new development provides its fair share of affordable housing, City staff has approved an inclusionary housing ordinance in 2009.

10. Implementation of General Plan Elements

To better assess the progress toward full implementation of the General Plan, the following section provides a detailed look at all the goals and policies established in each General Plan Element. Each goal and policy is assigned one of the following status designations: "Implemented," "Ongoing," "Partially Implemented," "Started," "Not Yet Implemented" or Abandoned." Brief comments regarding implementation are also provided to give a better assessment of the City's implementation status. The comments are not intended to be comprehensive, but provide examples of City efforts in implementing policies for the specific subject area.

Land Use Element: The Land Use Element serves as a guide to community leaders for deciding upon future development of the City. The Land Use Element is central to development of the other Elements of the General Plan. The subject matter of each of the General Plan Elements (e.g. Housing, Circulation, Open Space, etc.) is inextricably linked to the Land Use Element. The Land Use Element was originally adopted in 2002 and has been amended once in 2003 to add additional implementation measures.

The following is a summary of the Land Use Element objectives, policies and implementation measures:

Land Use Element	Implementation Status
Objective I: Promote land uses that accommodate the diverse needs of City of Laguna Woods residents.	
Policy I.A: Facilitate development of a variety of housing types that appeal to a broad spectrum of prospective new residents.	
I.A.1 Accommodate rezoning of properties consistent with Residential designations shown on the General Plan	Ongoing: In 2007-09 the City updated the Housing Element and will be updating the Zoning Code to meet the

Land Use Element	Implementation Status
Land Use Map and with Housing Element goals for new dwelling unit construction.	new requirements for emergency shelters and RHNA allocations.
I.A.2 Approve rezoning of Open Space land to non-residential use consistent with the General Plan Land Use Map only after sufficient land is zoned for Residential use consistent with Housing Element goals for new dwelling unit construction.	Implemented: The majority of previously zoned Open Space land within the City has been designated as Urban Activities Center specific plan. The specific plan has not yet been developed, but must be consistent with the General Plan Policies. The City has also specifically zoned property within the City to meet current RHNA allocations. In 2007 the City annexed 170 acres "Laguna Laurel" from the County of Orange and designated the land Open Space.
I.A.3 Adopt a Zoning Ordinance provision requiring that replacement, redevelopment, and/or relocation of any Leisure World Clubhouse facility will not result in a net loss of land area reserved and maintained for recreational uses.	Implemented: Section 18.20.120 (e) of the City of Laguna Woods Zoning Code adopted April 16, 2003.
Policy I.B: Actively participate with property owners and their representatives to expand the range of retail goods and services.	
I.B.1 Prepare a City marketing brochure to supplement broker and property owner offerings to prospective commercial tenants and prospective residents.	Ongoing: The City has prepared a City Map / Guide to promote City services and businesses within the City. The City will continue to promote the City to new residents and businesses.
I.B.2 Adopt Zoning Ordinance procedures for site-specific parking studies reflecting demand based on existing or proposed commercial tenant mix.	Implemented: Section 18.30.600 of the City of Laguna Woods Zoning Code adopted April 16, 2003.
I.B.3 Accommodate requests of property owners for zone changes consistent with land use designations on the General Plan Land Use Map.	Ongoing: In 2005 an application to rezone a commercial office property to multifamily residential use was approved. The City has not received any requests for zone changes during the 2007-2009 reporting period.
Objective II: Enhance the value and desirability of properties.	
Policy II.A: Develop a strategy for promoting excellence in property maintenance and building design.	
II.A.1 Adopt Zoning Ordinance standards for design review that include architectural guidelines for new and renovated commercial projects.	Ongoing: The City of Laguna Woods Zoning Code was adopted April 16, 2003. The City development standards continue to evolve to respond to changes in land use.
II.A.2 Include noise, view, light and glare, and traffic generation considerations in developing buffer zone requirements in the Zoning Ordinance to ensure compatibility of non-residential development with nearby residential uses.	Implemented: The City of Laguna Woods Zoning Code was adopted April 16, 2003.
II.A.3 Continue to implement the scenic highway	Ongoing: There have been no revisions to the scenic highway provisions within the City. A review and

Land Use Element	Implementation Status
provisions of the Zoning Ordinance.	clarification of the standards has been included in the work plan for the next Zoning Code revision
II.A.4 Continue to include maintenance and periodic upgrading of landscaped medians in the City's annual budget.	Implemented: Median maintenance is part of the current public works budget. Median upgrades have been included in the City's Capital Improvement Plan.
II.A.5 Continue the current Code Enforcement program including inspection and compliance provisions associated with the City's Stormwater Program.	Implemented: Land use, building department and stormwater program compliance programs are ongoing.
II.A.6 Adopt a Zoning Ordinance provision requiring preparation of a Specific Plan for the "Urban Activities Center" designated on the Land Use Plan prior to approval of development on any of the subject parcels and including performance and development standards consistent with Section II.C.2, <i>Specific Plan Concept</i> .	Implemented: Section 18.20.500 of the City of Laguna Woods Zoning Code adopted April 16, 2003.
II.A.7 Incorporate stormwater design considerations or Standard Urban Stormwater Mitigation Plans (SUSMP's) and the implementation of Best Management Practices (BMP's), to the maximum extent practicable, in new development and significant redevelopment projects to improve water quality and ensure compliance with the City Local Implementation Plan (LIP).	Ongoing: New projects are reviewed for compliance with the City Stormwater Local Implementation Plan adopted in 2003 and Water Quality Ordinance adopted January 2003. Specific design considerations are addressed as part of the Water Quality Management Plan review.
Policy II.B: Monitor land use decisions and legislation of other units of government that may affect the quality and value of properties in the City of Laguna Woods.	
II.B.1 Actively participate as a City in area-wide and regional forums in opposing a commercial airport at the former Marine Corps Air Station at El Toro.	Implemented: The Great Park concept was approved for the former Marine Corps Air Station at El Toro. Land was sold to private developer in early 2005.
II.B.3 Work with nearby cities and special districts on issues of mutual benefit or interest.	Ongoing: The City has partnered with the City of Laguna Hills on several road improvement issues and continues to work with El Toro Water District on wastewater, FOG and stormwater issues.
Objective III: Promote innovation in design and development of properties that reflects the unique needs of the City of Laguna Woods market.	
Policy III.A: Identify opportunities in new construction and re-use projects for optimizing accessibility for people with special needs.	
III.A.1 Consider adopting zoning and subdivision requirements for connecting sidewalks and multi-purpose trails between new and existing commercial, institutional and residential destinations.	Partially Implemented: The City has constructed a multipurpose trail linking existing commercial, institutional, and residential uses. Requirements have not yet been adopted as part of the Zoning and Subdivision Codes.

Land Use Element	Implementation Status
III.A.2 Consider adopting Zoning Ordinance standards for alternative modes of transportation in commercial, institutional, and multiple family residential developments.	Partially Implemented: The City has pursued golf cart linkages between existing commercial, institutional, and residential uses. Section 18.30.650 of the Zoning Code "Transportation Demand Management" includes provisions for alternative modes of transportation.
Objective IV: Maintain and enhance revenues to the City.	
Policy IV.A: Consider the fiscal impacts of land use decisions.	
IV.A.1 Require applicants for new uses, to be defined by project size or type, to submit fiscal impact analyses including projected revenues to the City and costs of municipal services.	Ongoing: A fiscal analysis is part of the standard review process for significant land use projects.

Housing Element: The Housing Element is intended to guide City decision-making through an action program including policies, procedures, and incentives for maintaining and expanding the housing supply in the City of Laguna Woods for all income groups. The Housing Element was prepared in concert with the other required elements of the General Plan. The Housing Element identifies specific actions that will be taken to implement the objectives and policies to ensure that there are adequate sites to achieve housing diversity, facilitate the development of affordable housing, improve the existing affordable housing stock and promote equal housing opportunity. The Housing Element was amended in January 2009.

The following is a summary of the Housing Element objectives, policies and implementation measures:

Housing Element	Implementation Status
Objective 1: Maintain and improve residential neighborhoods and support quality housing for all residents.	
Policy 1.A: Work towards full implementation of the 2006-2014 Housing Element objectives, policies, and programs in the Housing element	
Program 1.A.1 Provide a progress report on the 2006-2014 Housing Element programs and quantified objectives as part of the annual General Plan status reports to the State.	Ongoing: The annual general plan progress report for 2007 through 2009 is complete. Each year a progress report which includes the Housing Element programs will be sent to OPR and HCD.
Policy 1.B: Promote, encourage, and facilitate efforts to preserve the City's housing stock.	
Program 1.B.1 Continue to promote on-going building maintenance activities. To promote building maintenance,	Ongoing: The City receives money in the form of Community Development Block Grants (CDBG). The

Housing Element	Implementation Status
the City will: • Identify available funds for building maintenance activities and energy efficiency upgrades. • Disseminate public information on available housing programs, such as the energy efficient equipment retrofit program (CDBG) at public counters and the City's website. • Assist property owners and property managers in their efforts to identify and mitigate housing maintenance issues.	money is used for energy efficient equipment retrofit programs. The City continues to apply for CDBG funds, and will continue to implement the program each year as funds allow.
Objective 2: Promote and encourage the development of housing opportunities to accommodate current and projected housing need.	
Policy 2.A: Promote construction of units consistent with the new construction needs identified in the Regional Housing Needs Assessment (RHNA).	
Program 2.A.1 Work with property owners in the development of Specific Plans to guide the development of Urban Activities Center parcels to include residential development.	Not Yet Implemented: Currently the property owners do not want to develop a Specific Plan.
Policy 2.B: Mitigate governmental constraints to the accommodation of special needs residents.	
Program 2.B.1 Participate in the County of Orange Consolidated Plan program and in the Continuum of Care to provide housing for special needs populations, particularly extremely and very low income persons. Participation will include assigning a representative to participate in meetings and events sponsored by these programs. In addition, the Resource Guide for Orange County Homeless and other publications that support the program goals will be distributed from City Hall.	Not yet Implemented:
Program 2.B.2 Revise the Laguna Woods Zoning Ordinance to identify zones that will allow the development of transitional housing facilitate transitional housing and supportive housing developments that serve extremely and very low income households, consistent with Government Code Section 65583(c)(1). Because transitional and supportive housing can be configured in different ways – either as regular multi-family housing or as group quarters the Zoning Ordinance amendment will ensure that transitional and supportive housing that function as a residential use will be treated as residential uses and only subject to those restrictions that apply to other residential uses of the same type in the same zone.	Not yet Implemented:

Housing Element	Implementation Status
Program 2.B.3 Review and revise the Laguna Woods Zoning Ordinance to provide for emergency homeless shelters that serve extremely and very low income households as a by-right use and develop objective standards to regulate emergency shelters as provided for under Government Code Section 65583(a)(4). Evaluate the Neighborhood Commercial (NC), Community Commercial (CC), Highway Commercial (HC) or Urban Activities (UAC) zones for inclusion of emergency homeless shelters as a by-right use.	Not yet Implemented:
Policy 2.C: Address the housing needs of special populations and extremely low income households through emergency shelters, transitional housing, supportive housing, and single-room occupancy units.	
Objective 3: Encourage and facilitate the development of affordable housing opportunities for all economic segments of the community, especially for extremely- and low-income residents.	
Policy 3.A: Recognize the City's leadership role in the maintenance, preservation, improvements, and development of affordable housing.	
Program 3.A.1 Encourage and facilitate the development of affordable housing by: • Supporting non-profit organizations that address housing issues. • Serving as an intermediary between non-profit organizations and interested residential developers. • Assisting in application preparation and other efforts to secure funding sources for development of housing for extremely low-, very low-, low- and moderate-income residents. • Making available regional and local housing program information to residents, and assisting residents in contacting housing assistance organizations. • Inform interested developers about the range of housing allowed in areas outside of Laguna Woods Village, including housing for families. • Inform interested developers about the State density bonus program incentives available for development of affordable housing program. • Program incentives available for development of affordable housing.	Not yet Implemented:

Housing Element	Implementation Status
Program 3.A.2 Continue to encourage and facilitate the use of the City's density bonus provisions to provide affordable housing opportunities. Revise the density bonus provisions in the City's Municipal Code to be consistent with State density bonus law.	Ongoing: The City's density bonus requirement provisions are current with the income range of low, and very-low income households. The development incentives vary on a case by case basis in order to adapt to different development proposals.
Program 3.A.3 Develop an inclusionary ordinance that requires new development to contribute toward provision of affordable housing. Standards will address minimum project size, percentage of units to be dedicated as inclusionary housing, definition of affordability required, exceptions to the ordinance, timeframe of affordability, and alternative opportunities for satisfying the inclusionary requirement.	Implemented: The City adopted an inclusionary housing ordinance January 21, 2009.
Program 3.A.4 Encourage residents to apply, when available, for the Section 8 rental assistance program (through County of Orange Housing Authority) for extremely and very low-income rental households. Inform local rental property owners and eligible residents of Section 8 assistance and Section 8 waitlist openings through flyers and the City's website. Provide technical assistance during the application process to interested residents. While the City endeavors to maintain the current level of assistance through the Section 8 (72 vouchers) program, the City has no jurisdiction over the funding and operation of the Section 8 voucher program.	Ongoing: The City provides Section 8 housing information and application forms. The City receives information for Section 8 housing through the County of Orange.
Program 3.A.5 Continue to use CDBG funds to fund projects that improve and maintain the quality of the City's housing stock and residential infrastructure. While the City endeavors to maintain the current level of assistance through the CDBG program, the City has no jurisdiction over the funding and operation of CDBG program.	Ongoing: The City continues to use CDBG funds to fund energy efficient program. From 2007 – 2008 60 residential units received funding totaling \$150,000 and from 2008 – 2009, 50 residential units received funding totaling \$125,000. The city will continue to fund the energy efficient program as CDBG funds allow.
Program 3.A.6 The City has received no complaints regarding any discriminatory actions and will continue to enforce all fair housing law. The City Manager is responsible for addressing and/or referring fair housing complaints and questions to the Fair Housing Council of Orange and/or HUD. The City will provide information on fair housing rights and responsibilities, and seek to remedy known acts of discrimination within the community. The City will disseminate fair housing information at City Hall and throughout Laguna Woods in a variety of community places.	Ongoing: The City provides information packets for fair housing at City Hall, and will continue to provide information.
Objective 4: Facilitate housing, transportation and physical accommodations to aid persons with disabilities.	
Policy 4.A: Maintain zoning/development standards that guide development of affordable housing near public transportation, and promote project designs that are accessible and accommodating to the disabled.	

Housing Element	Implementation Status
Program 4.A.1 Establish reasonable accommodation procedures in the Zoning Ordinance and as applicable, the Building Code, to provide disabled individuals or households equal housing opportunity through residential unit modifications intended to improve mobility and accessibility, and to provide the flexibility necessary for developing housing for individuals with disabilities.	Not yet Implemented:
Program 4.A.2 Partner with property owners to identify and accomplish the retrofit of dwelling units and common facilities for handicapped accessibility. The City will participate at board meetings of the housing mutuals and the Golden Rain Foundation, the principal property owner in the City, to encourage retrofitting.	Not yet Implemented:

Circulation Element: The purpose of the Circulation Element is to guide development of the transportation system to support existing development and planned growth in response to community needs. The Circulation Element addresses the street and highway network, railroads, transit services, and bicycle and pedestrian facilities within the community. The Circulation Plan and supporting objectives, policies, and implementation measures are consistent with the land use and other provisions and standards of the City's General Plan.

The following is a summary of the Circulation Element objectives, policies and implementation measures:

Circulation Element	Implementation Status
Objective I: Improve and expand transportation options within the City and to destinations outside the City.	
Policy I.A: Maintain and enhance an integrated vehicular circulation network to accommodate local needs and land uses.	
I.A.1 Monitor arterial roadways and intersections within the City with the goal of maintaining Level of Service (LOS) D on roadway segments and at intersections.	Ongoing: The City reviews intersection performance as part of regular public works function and as part of the CEQA project review for City and surrounding jurisdictions.
I.A.2 The City shall develop a Traffic Impact Analysis Procedures Manual to guide the conduct of traffic studies. The Manual shall define procedures for analyzing proposed development traffic impacts on roadways both within and outside the City, for determining appropriate and effective mitigation measures, and for establishing procedures ensuring that new development pays at least its fair and proportionate share of required mitigation measures. The Manual shall identify the types and sizes of projects requiring a traffic impact analysis, and a process for	Started: The process has started for the drafting, review and adoption of a City Traffic Impact Analysis Procedures Manual. The City continues to conduct both project specific and regional analysis to better understand roadway segments in the community. Under the current program Traffic analysis is conducted at a project specific level as part of the environmental review. Work continues in 2007-09 to standardize the traffic review process.

Circulation Element	Implementation Status
preparing the analysis, including analysis methodologies, and development of significance criteria consistent with level of service performance criteria identified in the Circulation Element. The Manual shall also identify procedures for analyzing land development within the Urban Activities Center to ensure that overall trip generation totals identified in the General Plan are not exceeded, and that General Plan roadway standards continue to be met. The Manual shall include methods to ensure consistency with the requirements of the County of Orange Congestion Management Plan and the Growth Management Plan.	
I.A.3 Define on-site and off-site circulation infrastructure improvements necessary to mitigate impacts of new development.	Ongoing: Review of circulation impacts for new developments is part of the project and environmental review process.
I.A.4 Work with the Orange County Transportation Authority and the County of Orange in phased implementation of Master Plan of Arterial Highways to meet the particular needs of the City.	Ongoing: City continues to comply with MPAH implementation, a requirement to qualify for Measure M funds.
Policy I.B: Develop strong working relationships with management and staff of the Orange County Transportation Authority (OCTA), Leisure World Transportation, South County Senior Services, and other appropriate agencies to highlight the transit needs of the City of Laguna Woods residents, including the special needs of seniors, and to enhance and coordinate transit services in the City.	
I.B.1 Support the provision of safe and efficient interCity and intraCity public transportation for residents and workers in the City of Laguna Woods.	Ongoing: Coordinate with Orange County Transportation Authority on a regular basis.
I.B.2 Encourage the use of public transportation.	Ongoing: Produce map/guide with information about private and public bus, taxi and other public transportation.
I.B.3 Explore funding sources for the operation, maintenance and improvement of local transit services, including bus shelter and transfer point amenities.	Ongoing: Staff continues to pursue funding opportunities.
I.B.4 Increase staff involvement in oversight of fixed route bus and paratransit services.	Ongoing: Provide direct and regular input regarding proposed new or changed transit and paratransit services, including changes to OCTA ACCESS service.
I.B.5 Work with the Orange County Transportation Authority (OCTA) and Leisure World Transportation to coordinate bus service schedules to minimize wait time for fixed route service.	Ongoing: Laguna Woods Village (Leisure World) Transportation services have full access to OCTA bus stops to facilitate transfers.
I.B.6 Promote future service extensions to popular destinations outside the City.	Ongoing: The City continues to promote service extensions through alternative transportation options such as the City's Taxi Voucher Program.

Circulation Element	Implementation Status
I.B.7 Promote driver sensitivity training that extends to operation of wheelchair lifts and tie-downs, bus stop announcements, and understanding the needs of individuals with mobility impairments.	Ongoing: OCTA and Laguna Woods Village (Leisure World Transportation) have regular driver sensitivity training sessions. City requires such driver training as part of contract with private operator of taxi voucher services.
I.B.8 Provide fixed route bus information in a format easily readable by seniors.	Ongoing: Produced map/guide with information in an easy-to-read format about private and public bus, taxi and other public transportation, and show major transit routes on the map.
I.B.9 Arrange training programs to provide on-site assistance to City of Laguna Woods residents to familiarize them with OCTA and Leisure World ridership options and traveling tips.	Ongoing: Assist residents to qualify for OCTA ACCESS service; cosponsor annual transportation fair that highlights the many transportation services and programs available to residents.
I.B.10 Require the dedication and improvement of rights-of-way for bus turnouts as a condition of development approval, when appropriate.	Ongoing: Included bus turnouts in Moulton Smart Street plans and required dedication of right of way by private property owners in connection with permit approvals.
I.B.11 Encourage maintenance of deep discounts for seniors using OCTA bus services and adoption of other inducements to use fixed route services, such as restaurant and merchant coupons.	Ongoing: Participate in Measure M reauthorization planning; including strong support for senior/disabled discounts for OCTA fixed route and ACCESS services, and senior taxi voucher and shuttle services.
I.B.12 Continually review the network of transit services to determine and encourage adoption of methods to increase ridership and respond to changing demands of the community.	Ongoing: Participated in South Orange County transit needs assessment conducted by OCTA and seeking funding for recommended new services as part of Measure M reauthorization effort.
I.B.13 Support the efforts of appropriate agencies to provide additional local and express bus services to the City of Laguna Woods, such as interCity rail station feeder service.	Ongoing: Participated in South Orange County transit needs assessment conducted by OCTA and seeking funding for recommended new rail and collector shuttle services as part of Measure M reauthorization effort.
I.B.14 Provide opportunities for residents to give input on current and future fixed route and para-transit services.	Ongoing: Formed Community Service Committee to focus citizen input on transportation and traffic issues; Committee holds monthly, agenized, public meetings.
Policy I.C: Coordinate the efforts of all transit service providers to plan for and implement a package of improved services for residents and workers.	
I.C.1 Coordinate with and support transit service providers as appropriate in developing and implementing plans for improving transportation services, coordination, and marketing.	Ongoing: Participated in senior transportation needs assessment and South Orange County transit needs assessment conducted by OCTA; seeking funding for recommended new services as part of Measure M reauthorization effort; produced City map/guide that provides extensive transportation service information and routes.

Circulation Element	Implementation Status
I.C.2 Provide input for development of service schedules that minimizes wait time for transfers between Leisure World Transportation and OCTA fixed route bus services.	Ongoing: Provide input for development of service schedules that minimizes wait time for transfers between Leisure World Transportation and OCTA fixed route bus services
I.C.3 Continue to implement a bus shelter program with comfortable and convenient amenities.	Ongoing: Establish bus shelters wherever possible to provide transit riders with amenities, including transfers for Laguna Woods Village (Leisure World) Transportation service.
Policy I.D: Explore opportunities to contract for new transit services based upon the needs of the community.	
I.D.1 Update the transit service needs of City of Laguna Woods residents on a regular basis to determine new destinations and changes in service demands.	Not Yet Implemented: Conducted transportation needs assessment in 2001; scheduled for update in 2008-09.
I.D.2 Devise transit services to meet changing community service needs.	Ongoing: Continue to establish new services as funds become available, including Senior Mobility taxi voucher service and non-emergency medical transportation taxi voucher service.
I.D.3 Implement new services, as appropriate, based upon budget and operation considerations.	Ongoing: Continue to establish new services as funds become available, including Senior Mobility taxi voucher service and non-emergency medical transportation taxi voucher service.
Objective II: Provide innovative alternatives for maintaining independence and mobility of residents.	
Policy II.A: Consider implementation of local demand response and shuttle service.	
II.A.1 Implement a demand responsive taxi voucher service to serve all residents.	Implemented: Established new services as funds became available, including Senior Mobility taxi voucher service and non-emergency medical transportation taxi voucher service.
II.A.2 Explore the feasibility of establishing a City operated or contracted shuttle service using rotating destinations and routes.	Not Yet Implemented: Considered, but taxi voucher services implemented instead.
II.A.3 Accommodate and support innovative vehicles and services that meet the transit needs of the community while reducing air pollution and fossil fuel energy consumption as practicable.	Ongoing: Increased availability of trails for golf carts, many of which are now powered by electric batteries, and widened a major sidewalk along El Toro Road to provide for safer use of electric scooters and wheelchairs.
Policy II.B: Help residents understand transit services and options.	
II.B.1 Work with transportation service providers to develop clear, readable transit maps and guides.	Implemented: Produced map/guide with information in an easy-to-read format about private and public bus, taxi and

Circulation Element	Implementation Status
	other public transportation, and shows major transit routes.
II.B.2 Publish improved transit rider information maps and guides.	Ongoing: Produced map/guide with information in an easy-to-read format about private and public bus, taxi and other public transportation, and showing major transit routes on the map; distribute OCTA transit schedule information, including special, larger type schedules for fixed route service through Laguna Woods.
II.B.3 Post City transit maps at bus stops and transfer points throughout the City to help people travel throughout the County.	Not Yet Implemented: Produced map/guide with information in an easy-to-read format about private and public bus, taxi and other public transportation, and show major transit routes on the map; intend to include larger version in bus shelter map cases.
II.B.4 Distribute transit maps and guides throughout the City.	Ongoing: Produced map/guide with information in an easy-to-read format about private and public bus, taxi and other public transportation, and show major transit routes on the map; City map/guide and OCTA schedule book are available upon request.
II.B.5 Develop a Travel Training Program providing orientation on available transportation services and options.	Started: Worked with volunteers and Laguna Woods Village (Leisure World) Transportation to provide on-site training for transit users.
II.B.6 Develop a Rider Information Hotline and Referral System that provides personalized, step-by-step instructions in the use of fixed route bus, train, demand response and other transportation services.	Started: Transit information is provided by contacting City Hall; coordinating with OCTA to improve information provided online on availability and how to use regional and local services.
Objective III: Maintain and improve existing circulation infrastructure.	
Policy III.A: Provide and maintain a bicycle circulation system that connects to adjacent jurisdictions consistent with the regional bicycle network.	
III.A.1 Provide Class II on-street bicycle lanes on arterial roadways consistent with the County of Orange Commuter Bicycle Plan.	Ongoing: Class II bike trails consistent with the County of Orange Commuter Bicycle Plan are included in plans for Moulton Smart Street project to be constructed starting in 2009.
III.A.2 Investigate the feasibility of including a Class I bicycle path as part of a multi-purpose trail along the south side of El Toro Road between Calle Sonora and Paseo de Valencia.	Implemented: Class I trail included as part of multi-modal sidewalk/trail along El Toro Road, from Moulton Parkway to Paseo de Valencia.
Policy III.B: Accommodate the unique needs of residents in the design and construction of pedestrian facilities.	
III.B.1 Construct sidewalks of adequate width along El Toro Road between Moulton Parkway and Paseo de	Implemented: Fourteen foot wide sidewalk, narrowed to ten feet at or near intersections, has been constructed on El

Circulation Element	Implementation Status
Valencia, possibly as part of a multi-purpose trail, and along Moulton Parkway between El Toro Road and Calle Aragon.	Toro Road from just east of Moulton Parkway to Paseo de Valencia.
III.B.2 Determine the feasibility of providing secured, direct pedestrian and alternative vehicle access between residential communities and commercial and institutional uses.	Ongoing: The City has established 7 official golf cart crossings and constructed a golf cart path to help facilitate alternative vehicle movement between sections of Laguna Woods Village and the surrounding commercial or institutional land uses.
III.B.3 Maintain adequate time intervals for the pedestrian crosswalk phase at signalized street intersections.	Implemented: Installed count-down pedestrian signals at all signalized intersections and maintained crosswalk timing to ensure safe pedestrian crossings.
III.B.4 Consider enhancements for crosswalks such as easy to operate crosswalk buttons, audio warning indicators, and curb cuts at key signalized street intersections near commercial areas and Leisure World gates.	Implemented: Installed count-down pedestrian signals and touch-buttons at all signalized intersections, and audio warning equipment at two signalized intersections on a trial basis, including modified curb ramps as needed.
Policy III.C: Maintain and enhance infrastructure to promote alternative vehicle access where feasible.	
III.C.1 Determine the feasibility of including alternative vehicle access to a multi-purpose trail along the south side of El Toro Road between Calle Sonora and Paseo de Valencia.	Partially Implemented: Approved new golf cart trail on El Toro Road near the Lutheran Church and St. Nicholas Church to extend access with legal golf cart crossings to these institutional uses and an adjacent commercial center from most anywhere inside the City, including the area south and west of Calle Sonora.
III.C.2 Investigate the feasibility of developing secure, direct access points for alternative vehicles between residential communities and commercial and institutional uses.	Ongoing: The City has established 7 official golf cart crossings and constructed a golf cart path to help facilitate alternative vehicle movement between sections of Laguna Woods Village and the surrounding commercial or institutional land uses.
III.C.3 Work with the City of Laguna Hills to determine the feasibility of providing off-street alternative vehicles connections to the Laguna Hills Mall and Saddleback Medical Center.	Ongoing: Met with Laguna Hills officials and representatives of the Laguna Hills Mall and Saddleback Medical Center to discuss issues related to establishing a golf cart crossing at Leisure World Gate 2 and Paseo de Valencia, requiring Laguna Hills City Council approval. Liability issues raised by Laguna Hills Mall pose the greatest obstacle to overcome.
III.C.4 Provide alternative vehicles parking areas at key commercial locations, churches, and main transit stops, where feasible.	Partially Implemented: Golf cart parking areas are currently provided at Towne Centre, near the Leisure World Community Center. Golf cart parking spaces are being considered adjacent to City Hall.
III.C.5 Consider adopting zoning and subdivision requirements for connecting alternative vehicle trails between new and existing commercial, institutional, and residential destinations.	Not Yet Implemented.
III.C.6 Consider adopting zoning ordinance standards for accommodating alternative vehicles in commercial,	Partially Implemented: The City has adopted zoning provision that recognized golf cart use in certain land use

Circulation Element	Implementation Status
institutional, and multiple family residential developments.	parking standard.
Objective IV: Identify potential impacts on the City of Laguna Woods of land use and transportation decisions of other governmental entities.	
Policy IV.A: Coordinate with neighboring jurisdictions and with agencies responsible for projects affecting the City of Laguna Woods.	
IV.A.1 Participate with the County of Orange, the Orange County Transportation Authority, Transportation Corridor Agencies, and the Southern California Association of Governments to represent the City's position and to facilitate implementation of an integrated circulation system that meets the needs of the City of Laguna Woods.	Ongoing.
IV.A.2 Monitor local development activity and transportation improvements in adjacent jurisdictions as well as regional transportation projects to determine benefits and impacts to the City.	Ongoing.
IV.A.3 Continue working with the El Toro Reuse Planning Authority in supporting development of the former Marine Corps Air Station that is compatible with the land use objectives of the City	Implemented: The former El Toro Marine Corps Air Station has been annexed into the City of Irvine and the property will be developed as the Orange County Great Park surrounded by mixed use development.

Conservation Element: The Conservation Element sets forth a strategy for the protection, conservation, and management of natural resources including water, soils, wildlife, and minerals to the extent possible at the local level. For an urbanized area such as the City of Laguna Woods, the scope of the Conservation Element has been modified to include air quality, water quality, energy conservation and waste management issues.

The following is a summary of the Conservation Element objectives, policies and implementation measures:

Conservation Element	Implementation Status
Objective I: Preserve and enhance the environment.	
Policy I.A: Protect existing riparian and wildlife habitats.	

Conservation Element	Implementation Status
I.A.1 Revise the Zoning Ordinance as required to preclude establishment of land uses and construction of buildings within the flood plain of Aliso Creek that would disturb its natural state.	Implemented: The City of Laguna Woods Zoning Map was adopted April 16, 2003. The Aliso Creek Corridor is zoned as an Open Space Passive District which is the most restrictive district in relation to construction of permanent structures.
I.A.2 Work with the Orange County Flood Control District to employ flood control devices that will maintain Aliso Creek and its flood plain in a natural state.	Ongoing: The City continues to work with other cities, Orange County and the Flood Control District in the watershed management of Aliso Creek. Included in the management objectives are flood control and creek restoration.
I.A.3 Revise the Zoning Ordinance to require preservation of wildlife and riparian habitats.	Partially Implemented: While not a part of the Zoning Code, the stormwater LIP has provision in it to address preservation of riparian areas for hydrologic purposes. An added benefit is preservation of wildlife and riparian habitats.
Policy I.B: Cooperate with other cities, governmental units, and private organizations in protecting natural resources of area-wide or regional significance.	
I.B.1 Enlist the participation of neighboring cities in developing a strategy for ensuring that the Laguna Laurel property is preserved as permanent open space and wildlife habitat.	Implemented: In July 2007 the City annexed Laguna Laurel into the City boundaries and designated the land Open Space – Preservation.
I.B.2 Evaluate the feasibility of annexing the Laguna Laurel property into the City of Laguna Woods.	Implemented: In July 2007 the City annexed Laguna Laurel into the City boundaries and designated the land Open Space – Preservation.
I.B.3 Actively participate with other cities, governmental entities, and organizations to establish a wildlife corridor from the mountains to the ocean, including the former Marine Corps Air Station – El Toro.	Ongoing: Council members are on the Boards of the Laguna Canyon and Great Park Foundations which are integral in establishing the wildlife corridor including the former Marine Corps Air Station at El Toro.
I.B.4 Revise the Zoning Ordinance to retain the Southern California Edison right-of-way at the southwesterly boundaries of the City as open space and include prohibitions on commercial uses of open space.	Implemented: The City of Laguna Woods Zoning Code was adopted April 16, 2003.
I.B.5 Encourage efforts to conserve water as a resource and reduce non-stormwater and pollution from entering the storm drain system and downstream receiving waters.	Ongoing: The City has established a Community Service Committee to look at water quality and conservation issues in the City.
Objective II: Reduce air pollution.	
Policy II.A Cooperate with governmental agencies at the local, County, and State level in attaining established goals for air quality.	

Conservation Element	Implementation Status
II.A.1 Adopt Zoning and Subdivision Ordinance provisions requiring that new development and reuse projects accommodate and promote transportation alternatives to the private automobile.	Implemented: Section 18.30.650 of the Zoning Code "Transportation Demand Management" includes provisions for alternative modes of transportation.
II.A.2 Work with local bus service providers to increase ridership by accommodating construction of bus turnouts, transfer stations, and bus shelters.	Implemented: The City has contracted for the installation of new bus shelters Citywide and continues to incorporate bus facilities into public works projects.
II.A.3 Actively participate with bus service providers to make bus travel convenient and user-friendly through installation of readily visible identification signs at bus stops and transfer stations, publication and dissemination of understandable schedules, and operation of a passenger help line.	Ongoing: The City continues to work with OCTA on local ridership issues and makes bus schedules available at City Hall.
II.A.4 Implement mitigation measures in the Air Quality Management Plan of the South Coast Air Quality Management District.	Ongoing: The City continues to implement Air Quality Management Plan mitigation measures as part of new grading permit operations and as CEQA mitigation on new projects.
Objective III. Reduce water pollution.	
Policy III.A Cooperate with governmental agencies at the local, County, and State level in attaining established goals for surface and receiving water quality.	
III.A.1 Actively participate with surrounding cities and resource agencies in developing and implementing watershed studies and management plans to reduce pollutant levels in Aliso Creek.	Ongoing: The City is a member of the Aliso Creek Watershed Management Committee and a cost share partner in the water quality and compliance efforts associated with the 13225 Directive issued from the San Diego Regional Water Quality Control Board.
III.A.2 Enforce provisions of the National Pollutant Discharge Elimination System to reduce pollutant run-off into natural and storm drain systems.	Ongoing: The City Stormwater Local Implementation Plan and Water Quality Ordinance were adopted in 2002-03. The stormwater program continues to evolve over time.
III.A.3 Develop and implement Best Management Practices (BMP's) as specified by the City Local Implementation Plan (LIP) to minimize, to the maximum extent practicable, non-stormwater runoff and pollution from entering Aliso Creek, the Laguna Lakes and other sensitive receiving waters.	Ongoing: City Stormwater Local Implementation Plan was adopted in 2003 and Laguna Lakes BMP fact sheet was developed in 2004.
III.A.4 Actively participate and pursue educational opportunities to inform City residents and businesses about stormwater and water quality issues.	Ongoing: Education is an essential component of the Stormwater Local Implementation Plan compliance commitment and the City continues to pursue educational opportunities at City Hall and through the code enforcement and inspection program.

Objective IV: Encourage energy conservation and promote alternative sources of energy.	
Policy IV.A Identify opportunities available at the local level for reducing consumption of non-renewable energy resources.	
IV.A.1 Pursue funding for local energy conservation education programs.	Ongoing: The City continues to apply for CDBG money to implement the Energy Grant Program.
Policy IV.B Identify opportunities for securing a reliable supply of energy at reasonable cost.	
IV.B.1 Consider alternative electric power sources and their respective costs to determine the feasibility of localized generation.	Partially implemented: The City has done some initial research into local cogeneration; however, the specific proposal does not appear to be financially feasible at this time.
IV.B.2 Pursue funding for developing alternative energy sources.	Ongoing: City staff continues to monitor funding opportunities.
Objective V: Reduce the amount of solid waste being sent to landfills.	
Policy V.A Promote solid waste recycling so as to exceed source reduction and recovery requirements mandated by Assembly Bill 939.	
V.A.1 Provide information on recycling programs to residents and businesses on a regular basis.	Implemented: The City provides information at City Hall, on the City website and through the quarterly newsletter.
V.A.2 Work with waste hauling operators to ensure compliance with local requirements for state-mandated waste reduction.	Ongoing: The City has several waste management facilities that meet the requirements for the state-mandated waste reduction.
V.A.3 Work with solid waste generators to reduce waste at the source and to increase recovery of recyclable materials.	Ongoing: The City works with the Leisure World community HOA to increase recycling efforts. The City conditions new developments to minimize and reduce construction waste and in 2006 the City adopted an Ordinance regulation construction and demolition waste.
V.A.4 Provide adequate means and opportunities for collection and disposal of household hazardous materials.	Ongoing: The City currently operates a curbside household hazardous waster collection program and provides the locations of regional collection centers.

Open Space Element: Open Space is defined as: lands for the preservation of natural resources; lands for the managed production of resources; lands for outdoor recreation; and lands for public health and safety. The City of Laguna Woods Open Space Element provides for maintenance of lands for scenic beauty and wildlife habitat to meet the needs of the community.

The following is a summary of the Open Space Element objectives, policies and implementation measures:

Open space Element	Implementation Status
Objective I: Provide access to recreational opportunities for the unique population of the City of Laguna Woods.	
Policy I.A: As part of the annual budget adoption process, identify City funding and staffing available for recreation programs.	
I.A.1 Work with staff of each of the residential communities in the City of Laguna Woods to develop programs for pooling resources to meet recreational needs of residents.	Ongoing: The City and residential communities within the City often share meeting and recreational facilities for various residential programs.
I.A.2 Coordinate with surrounding cities, the County of Orange, and with public and private Not-for-Profit organizations to expand affordable recreation and cultural opportunities for residents.	Ongoing: In the past the City has subsidized beach park passes, tickets for the Laguna Playhouse shows and continues to provide subsidized bus trips to various cultural or recreational destinations. These programs are ongoing subject to available budget.
I.A.3 Organize annual City events to bring people together as residents of the City of Laguna Woods.	Ongoing: The City, through the Community Services and Human Relations subcommittees, sponsors several events and tours each year.
Objective II. Include recreation and open space needs of the community in planning for development of currently undeveloped properties.	
Policy II.A. Actively pursue opportunities for additional local and regional public open space appropriate to the needs of the community.	
II.A.1 Consider adopting a parkland dedication ordinance and in-lieu fee ordinance applicable to new commercial development, and to new residential development not subject to the City's Quimby Act Ordinance.	Implemented: Ordinance 05-01 was adopted January 2005 and Park Fee Resolution was adopted February 2005.
I.A.2 Actively support the development of a regional park and cultural and recreation facilities at the former Marine Corps Air Station – El Toro.	Implemented: The Great Park concept was approved for the former Marine Corps Air Station at El Toro. The land was sold to a private developer in early 2005 as the first step to park development.

Open space Element	Implementation Status
II.A.3 Identify the long-term need for municipal facilities including those for recreation uses.	Ongoing: The City has purchased the City Hall building and has a capital improvement planned for new and existing parks. Currently a dog park is under construction along Ridge Route Road.
II.A.4 Work with the Laguna Canyon Foundation to include the Laguna Laurel and "Rossmoor Partners" properties as part of the Laguna Coast Wilderness Park.	Ongoing: The City has acquired the former Rossmoor Partners property and developed the Woods End Wilderness Park intended for future incorporation into the Laguna Coast Wilderness Park
II.A.5 Adopt Zoning Ordinance provisions to protect and preserve the wildlife habitats on portions of the 45-acre Southern California Edison right-of-way, on the 23-acre property between Via Campo Verde and the Aliso Viejo golf course, and on the 10-acre Woods End Nature Reserve property at El Toro Road at the terminus of Aliso Creek Road.	Partially Implemented: The City of Laguna Woods Zoning Map adopted April 16, 2003 designates the SCE right of way and Woods End Wilderness Park as passive open space. The 23 acre parcel is part of the UAC Specific Plan area which has yet to be developed.
II.A.6 Adopt Zoning Ordinance definitions for permissible uses in Open Space zones.	Implemented: The City of Laguna Woods Zoning Code was adopted April 16, 2003.
II.A.7 Adopt Zoning Ordinance provisions requiring that replacement, redevelopment, and/or relocation of any Leisure World Clubhouse facility not result in a net loss of land area reserved and maintained for recreational uses.	Implemented: Section 18.20.120 (e) of the City of Laguna Woods Zoning Code was adopted April 16, 2003.
II.A.8. Encourage the inclusion of unpaved open space areas and recreational amenities within new developments, both public and private.	Ongoing: New projects are reviewed for compliance with the City Stormwater Local Implementation Plan. The inclusion of unpaved open space areas and recreational amenities are considered a standard Best Management Practice for reducing site runoff.
II.A.9. Encourage the creation, acquisition and protection of open space lands (environmentally sensitive areas, riparian corridors, wetlands, and buffer zones, etc.) that have a benefit for habitat, recreation, water quality, and the environment.	Ongoing: The Woods End Wilderness Park and Laguna Laurel acquisition is an example of this policy and the City continues to look for opportunities to provide public open spaces and protect sensitive habitats.
II.A.10. Encourage use of stormwater management principles and the location of compatible water quality treatment control projects on open space lands.	Ongoing: New projects are reviewed for compliance with the City Stormwater Local Implementation Plan.

Noise Element: The development of effective strategies to reduce impacts of excessive noise is an essential part of the land use planning process. The Noise Element requires that noise sources be considered in establishing land use patterns so as to minimize exposure of residents to excessive noise. The Noise Element includes implementation measures and possible solutions that address any existing and foreseeable noise problems. It is intended that the noise exposure information incorporated in the General Plan will serve as a basis for long-range planning and project review process. It is also intended that noise exposure information be used to provide levels and noise source identification for use in the development and enforcement of the City Noise Ordinance.

The following is a summary of the Noise Element objectives, policies and implementation measures:

Noise Element	Implementation Status
Objective I: Protect, to the extent feasible, sensitive noise receptors from the detrimental effects of excessive noise.	
Policy I.A: Use noise mitigation measures to reduce the impact from transportation noise sources.	
I.A.1 Request the inclusion of sound walls, earthen berms, or other acoustical barriers as part of any Caltrans, OCTA or City roadway project, where transportation noise exceeds acceptable standards.	Ongoing: Sound impacts and potential mitigation measures are considered as a part of the CEQA review for roadway projects. The City continues to pursue grants for roadway projects including noise mitigation.
I.A.2. Participate in the planning and environmental review process for any road widening or road extensions to ensure that appropriate noise mitigation measures are included in the design of the project.	Ongoing: The City participates in the review of regional projects that pass through our City, such as the Moulton Smart Street program, and initiates CEQA reviews for City sponsored roadway projects.
I.A.3. Investigate funding opportunities to reduce transportation noise impacts on residential areas that are presently exposed to noise levels exceeding the City's noise standards.	Ongoing: The City continues to monitor grants and other funding opportunities.
I.A.4. Request added enforcement of the State's Vehicle Code Noise Standards by the Sheriff's Department.	Implemented: On an as needed basis, the City has increased the police presence for traffic patrol on the two major arterials within the City. In addition to speed control officers enforce vehicle code standards for noise.
I.A.5. Minimize risks and noise impacts resulting from aircraft operations by opposing reuse of MCAS—El Toro for commercial or general aviation air operations and participating in and monitoring the planning process for reuse at MCAS—El Toro.	Implemented: The Great Park concept was approved for the former Marine Corps Air Station at El Toro. The land was sold to a private developer in early 2005 as the first step toward park development.
Objective II: Recognize the potential effects of noise early in the land use planning process to minimize or avoid detrimental impacts.	
Policy II.B: Incorporate noise considerations into land use planning decisions.	
II.B.1 Review proposed projects to ensure noise/land use compatibility (Table N-1) with the projected noise environment as a guide for future planning and development.	Ongoing: Projects and their related noise issues are reviewed as part of the CEQA process. The General Plan noise/land use compatibility standards (Table 1) serve as a guide for assessing potential noise impacts and the need for mitigation measures. Additional noise studies may be required depending on the potential for a negative impact to existing or proposed land uses.

Noise Element	Implementation Status
II.B.2. Utilize planning guidelines that establish acceptable noise standards for various land uses throughout the City, as indicated in Table N-2.	Ongoing: The Planning Guidelines in Table 2 serve as a tool to assess potential noise impacts and the need for noise mitigation measures. Additional noise studies may be required depending on the potential for a negative impact to existing or proposed land uses.
II.B.3. Require new residential developments located in proximity to existing roadways and commercial operations to control residential interior noise levels as a condition of approval through mitigation measures such as double-paned windows, noise walls and barriers, etc.	Ongoing: The standard conditions of approval for new residential projects require an acoustical report that demonstrates that new residential units meet City interior and exterior noise standards and are sound attenuated against present and projected noise levels, including roadway, aircraft, helicopter and railroad noise sources.
II.B.4. Design mixed-use structures to prevent transfer of noise from commercial to residential uses.	Not Yet Implemented: The City has yet to receive an application for a mixed use project for which the implementation measure would apply
II.B.5. Require new commercial operations located in proximity to existing or proposed residential areas to incorporate noise mitigation into the project's design.	Not Yet Implemented: The City has yet to receive an application for a new commercial project adjacent to residential areas. Noise mitigation is part of the standard project conditioning and CEQA review.
Objective III: Control non-transportation noise to avoid exposure to excessive noise levels.	
Policy III.C: Utilize measures to regulate non-transportation noise impacts.	
III.C.1. Adopt and enforce a Noise Ordinance for the City of Laguna Woods.	Ongoing: The City adopted the noise regulation from the County of Orange upon incorporation. The City enforces those standards through the code enforcement program.
III.C.2. Enforce restrictions on permitted hours of construction activity included in the Noise Ordinance.	Ongoing: The City enforces construction noise restrictions through the code enforcement program. In addition, restrictions on hours of construction are included as standard conditions of approval in the land use entitlement process for discretionary permits.
III.C.3. Develop standardized conditions at the project level for the containment of construction noise (e.g., on-site vehicle speeds and vehicle equipment).	Implemented: The City incorporates construction noise restrictions as CEQA mitigation or as conditions of approval for individual development projects.

Safety Element: The Safety Element identifies forces of nature and events resulting from human action that have the potential for causing significant harm to life and property in the City of Laguna Woods. Identification of sources of such threats allows decision makers to take preemptory action to minimize the damage, particularly as it relates to new development projects. In addition to state-mandated components, the Safety Element recognizes a heightened awareness of personal safety issues among many in the City of Laguna Woods community. In response to participants' comments in Community Workshops, the Safety Element includes consideration of personal safety and emergency medical service issues.

The following is a summary of the Safety Element objectives, policies and implementation measures:

Safety Element	Implementation Status
Objective I: Maintain and enhance the existing sense of security of residents.	
Policy I.A Provide the highest levels of police, fire and paramedic services as are available and fiscally feasible.	
I.A.1 Review on an annual basis police, fire, and emergency medical response times in the City of Laguna Woods to ensure that they meet or exceed industry standards.	Ongoing: Police services are provided by the Orange County Sheriff; Fire services are provided by the Orange County Fire Authority; the City has a Councilmember on the Authority's Board of Directors and response times are reviewed annually by the Board.
I.A.2 Work with adjoining cities to achieve economies of scale in deployment of Sheriff's patrol and detective units.	Ongoing: The City currently contracts with the Orange County Sheriff's Department for Police Services. Through this contract, the City shares resources with the Cities of Laguna Hills and Aliso Viejo.
I.A.3 Work with the Orange County Sheriff's Department in offering crime prevention and reporting programs including Neighborhood Watch to residents and businesses.	Ongoing: The City continues to work with the Orange County Sheriff's Department to provide educational outreach. Program topics to date include identity theft, preventing fraud and safe driver education.
Objective II: Plan for the unique personal safety concerns within the community.	
Policy II.A Consider providing technical and organizational support for seniors' programs promoting a safe and secure environment for independent living.	
II.A.1 Consider programs such as an information and referral hotline and low-cost emergency alert systems for individuals.	Partially Implemented: There is City Hall access to a local cable channel that can be used for emergency notification.
II.A.2 Involve the Orange County Fire Authority with the community in educational programs about emergency medical response including cardio-pulmonary resuscitation training.	Ongoing: OCFA provides a variety of educational programs in facilities within the City. In addition, educational material is provided at City Hall and on the City's website.
II.A.3 Consider joint ventures with other organizations to provide social services to residents.	Ongoing: The City provides a variety of social service programs in conjunction with other agencies. An example is the City's subsidized taxi voucher program, funded in part by OCTA and the County of Orange. In addition, the City provides funding assistance to not-for-profit organizations that provide services for residents.
Objective III. Prepare for disasters including earthquakes and flooding.	

Safety Element	Implementation Status
Policy III.A. City government will assume the leadership role in preparation for and response to disasters at the local level.	
III.A.1 Prepare an Emergency Operations Plan including provisions for setting up an Emergency Operations Center.	Partially Implemented: The City has established an Emergency Operations Center at City Hall and conducts annual drills. Work on the Emergency Operations Plan is underway.
III.A.2 Arrange mutual aid pacts for disaster recovery services including building and infrastructure damage assessment.	Implemented: The City has signed mutual aid agreements through the operational area and neighboring communities.
III.A.3 Inform residents and businesses about disaster preparedness and response at the local level.	Ongoing: The City has prepared a number of disaster preparedness brochures and has posted articles on its website.
III.A.4 Inform property owners of the availability of maps showing local areas particularly susceptible to seismic and flooding hazards.	Ongoing: The City has adopted a flood control ordinance and participates in the FEMA flood insurance program. Flood insurance rate maps and maps of seismic and landslide potential within the City is maintained by the City. This information is provided to the public upon request. The City also participates in the Strong Motion Instrumentation and Seismic Hazard Mapping program by collecting standard fees prescribed by the State.
III.A.5 Work with property owners in identifying measures to mitigate potential property damage from seismic and flooding hazards.	Ongoing: Through the enforcement of local building codes the City promotes seismic safety in new construction and redevelopment. Efforts include an ongoing dialog and building department policy regarding seismic strapping of water heaters and similar equipment.
Objective IV. Address transportation-related safety concerns.	
Policy IV.A Identify hazards related to vehicular use and take appropriate corrective actions.	
IV.A.1 Work with the Sheriff's Department to identify roadway segments and intersections with higher than expected accident rates and implement appropriate preventive measures including radar-assisted speed enforcement and vehicle speed display boards.	Ongoing The City has pursued directed enforcement of sections of El Toro Road and Moulton Parkway, and installed red light cameras on two high priority intersections to address traffic safety issues.
IV.A.2 Disseminate pertinent California Vehicle Code regulations including drivers' licensing requirements and restrictions on uses of alternative modes of transportation on public streets.	Ongoing: The City sponsors periodic traffic and safety fairs and is working with ACSC to implement its "Carfit" program.
IV.A.3 Work with the Sheriff's Department and community organizations in providing refresher courses for senior drivers.	Ongoing: The City provides literature and referrals to organizations providing these services. In addition, traffic safety is included in the public safety lecture series.

11. Summary

The City of Laguna Woods has accomplished a lot since incorporation in 1999. The adoption of the General Plan highlighted the autonomy of the City and shaped the goals and objectives for the future. The implementation measures can be characterized in two basic groups. The first group consists of goal specific benchmarks such as adoption of specific codes, developing guidelines or implementing capital improvements. The other group is ongoing programmatic implementation measures that shape day to day City decisions which are ongoing and never truly complete.

The City continued to support General Plan policies for waste reduction and protection of public health and safety by adopting several new ordinances. Service levels of several transportation programs and household hazardous waste collection programs were also increased during the reporting period. The City adopted a new Housing Element which complies with the Department of Housing and Community Development as well as adopting an Inclusionary Housing Ordinance which will help implement the new Housing Element. The City's CDBG Energy Efficient Improvement Program upgraded 60 residential units from 2007 – 2008 and 50 residential units from 2008 – 2009. The City's Capital Improvement Program continues to improve the transportation and circulation system within the City, while seeking creative projects that support alternative transportation options.

As shown in the report, the City has worked diligently to implement the General Plan objectives and policies by pursuing individual implementation measures. Many of the General Plan Policies and Implementation Measures are considered "Ongoing" and will continue to be actively pursued and refined through future efforts. The General Plan Annual report process will continue to be a valuable tool to help evaluate General Plan progress in the context of the current and up coming City work plans.

7.1
LAGUNA WOODS VILLAGE
PERIMETER WALL SIGN PROGRAM

City of Laguna Woods Agenda Report

DATE: April 15, 2009 City Council Meeting
TO: Mayor and City Council Members
FROM: Leslie Keane, City Manager 
AGENDA ITEM: Laguna Woods Village Perimeter Wall Sign Program

Recommendation

- A. Receive Staff Report
- B. Open Public Hearing
- C. Receive Public Comment
- D. Close Public Hearing
- E. Approve a resolution establishing a perimeter wall sign program (11 or 12 locations) for Laguna Woods Village, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LAGUNA WOODS, CALIFORNIA, APPROVING SIGN
PROGRAM SP 517 FOR ENTRY GATE SIGNS FOR
LAGUNA WOODS VILLAGE

Background

In September 2008, Laguna Woods Village sought and received staff approval for 14 perimeter wall signs (SP-339). The proposed sign text read "Laguna Woods Village Gate ##." On February 24, 2009 Village staff submitted a revision to the previously approved plan which proposes to increase the size of letters and square footage of the overall signs.

Discussion

Proposal

The chart below compares the previously approved signs with those now proposed.

	Approved Sign	Revised Sign
Height of "Laguna Woods Village" text	8.5"	13"
Length of "Laguna Woods Village" text	96"	132"
Total Sq. ft. of "Laguna Woods Village" text	5.7 sq. ft.	11.9 sq. ft.
Leaf Logo height	21.37"	17.5"
Overall Sign Size	16.31 sq. ft.	17.69 sq. ft.
"Gate ##"	22.66 – 27"	22.66 – 27"

In the revised proposal, the signs' material remains the same - individually cut aluminum letters. The signs will be affixed to existing walls approximately 5' - 6" in height. The color of the signs, however, has been changed from dark bronze to black.

Process

Prior to the City's incorporation, the County of Orange approved perimeter wall signage for residential developments as a part of site development permits; entitlements would then attach allowing for replacements of the same size signs. Entitlements expire when signs are removed and not replaced after 90 days. Laguna Woods Village signs have been down for so long that not only have entitlements expired, but the City cannot verify the prior sizes approved by the County.

Sign regulations are found in Chapter 13.20 of the Laguna Woods municipal code. Section 13.20.010 notes that signs which face the public right of way shall be:

- (1) Well-designed, consistent in appearance, and compatible with community character;
- (2) Legible in the circumstances in which they are seen;
- (3) Appropriate to the type of activity to which they pertain; and
- (4) Expressive of the identity of individual properties or of the community as a whole.

The City's Municipal Code provides no standards for residential perimeter wall signage

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and no clear process for its approval. The Code does state that except for signs specifically prohibited, any sign that is not in conformance with this section [of the Code] may be permitted subject to an approved site development permit if it is consistent with the purpose and intent of the applicable land use (Section 13.20.030). Section 13.20.050 (a) (1) allows monument signs for residential uses and Section 13.20.050 (a) (3) states that "Wall signs are permitted for all nonresidential uses..."

In 2008, city staff approved a site development permit for new perimeter wall signs for the Village based on a review of signage in Laguna Woods and neighboring communities and a finding that the proposed signs were consistent with the residential land use. It should be noted that there are many non-conforming and some illegal signs in the City; these were not considered as a standard in staff's review.

Given the increase in the size of new proposed signs, staff believes that a different process is now required. The Municipal Code identifies a sign program process for commercial developments; we believe that this is appropriate given the silence of the Code on the apparent prohibition of residential wall signs. Sign programs require a public hearing and action by the City Council.

Staff Recommendation

Based on the conceptual design and mock-ups of placement at several of the requested locations, staff believes that the proposed signs at the 11 gate locations are consistent with intent of the Municipal Code, and that they will be compatible with the character of the community and the surrounding area. Following discussion at the staff level, the Village has withdrawn request for signs at entry areas 12 and 16. The wall adjacent to gate 12 and the gate entry area will be modified in conjunction with the Moulton Smart Street project; approval of an entry sign at this location will be considered as a part of that project. Currently, there is not a wall or gate entry area at Village entry 16; the entry sign at this location should be reviewed at the time a wall is reviewed/considered.

Staff is not recommending approval of the proposed sign at the intersection of Moulton and Santa Maria since this is not related to a gate or entry and would not currently be allowed for a residential or commercial use; however, this sign was included in those previously approved by staff and does have existing entitlement related to the smaller signs already approved.

Environmental Review

The proposed project is categorically exempt from the requirements for the preparation

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of environmental documents per Government Code Section 15301 "Existing Facilities."

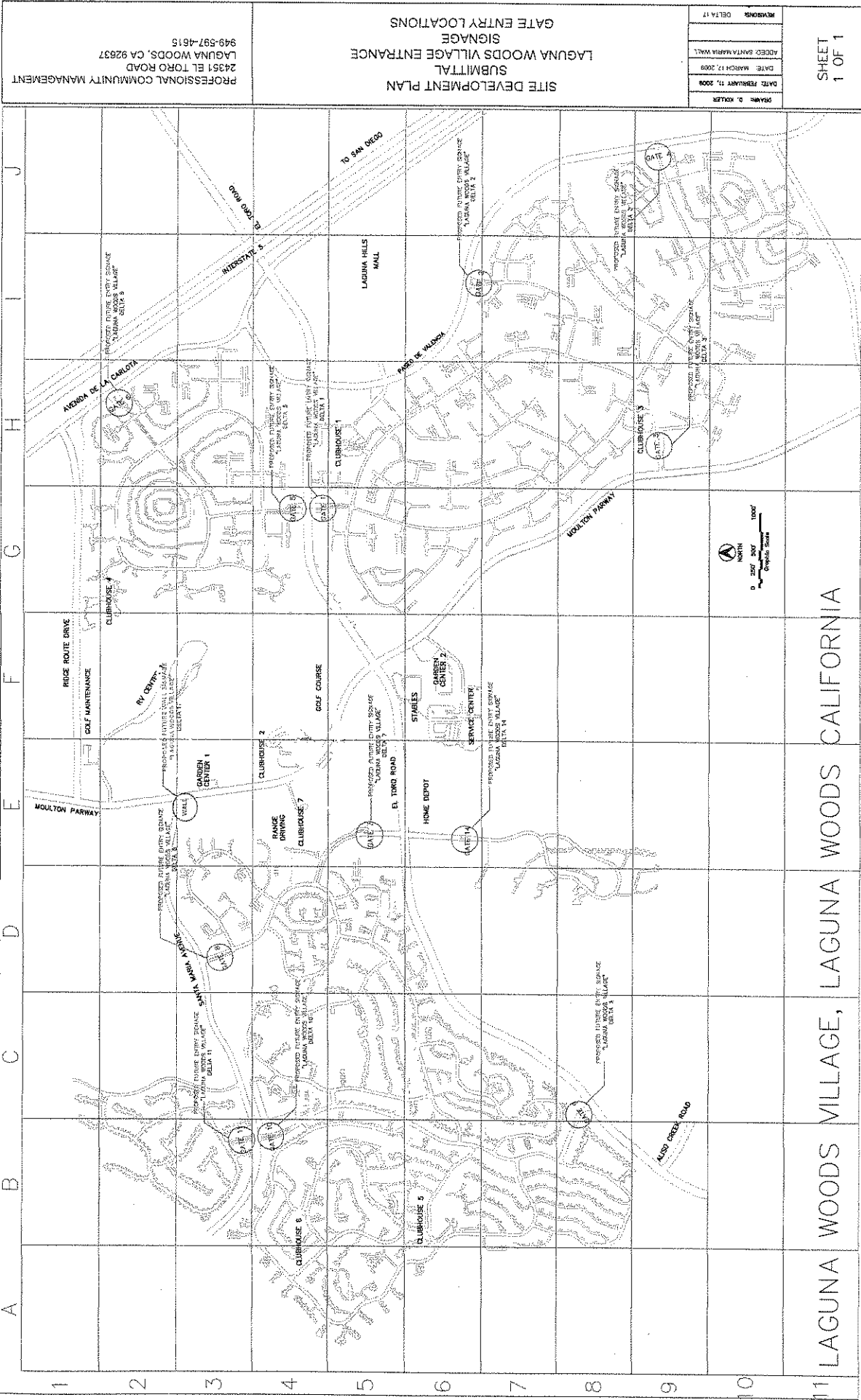
Land Use and Design Review Committee

The Land Use and Design Review Committee reviewed the proposed sign program at its April 9, 2009 meeting. The Committee unanimously recommended approval of the eleven gate entry signs, but declined to take any action on the sign proposed at the intersection of Moulton and Santa Maria.

Conclusion

Laguna Woods Village gate entry signs were approved by the County of Orange when the community was developed. These signs have been removed and entitlements have expired. The Laguna Woods Municipal Code contains only provisions for monuments signs associated with residential developments. In September 2008, following discussion by the then Planning Advisory Committee, staff approved 14 new perimeter wall signs. The Village has requested a modification to this approved plan that would allow larger signs; City staff and the Land Use and design Review Committee are recommending approval of 11 new entry gate signs. The Village has withdrawn its request for signs at the gates 12 and 16 entry areas, pending further design at those locations.

Attachments: Location Map
 Resolution



LAGUNA WOODS VILLAGE, LAGUNA WOODS CALIFORNIA

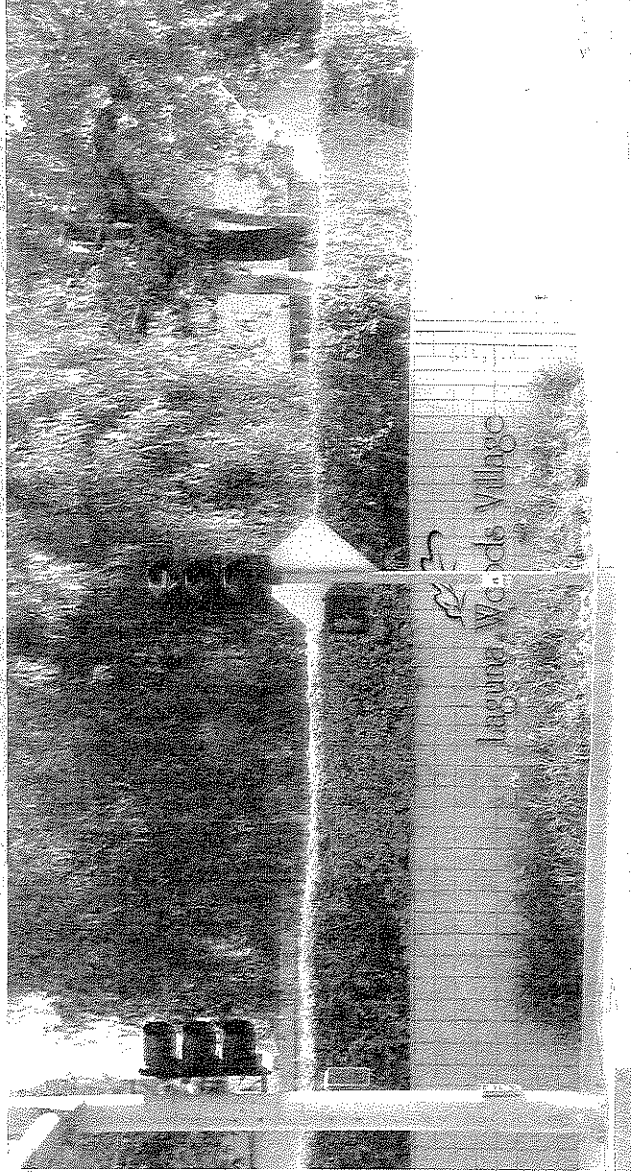
SHEET
1 OF 1

DATE: FEBRUARY 11, 2008	DATE: MARCH 17, 2008	ADDED: SANTA MONICA WALL	REVISIONS
DESIGNED: D. KOLLEK	DATE: MARCH 17, 2008	ADDED: SANTA MONICA WALL	DELTA 17

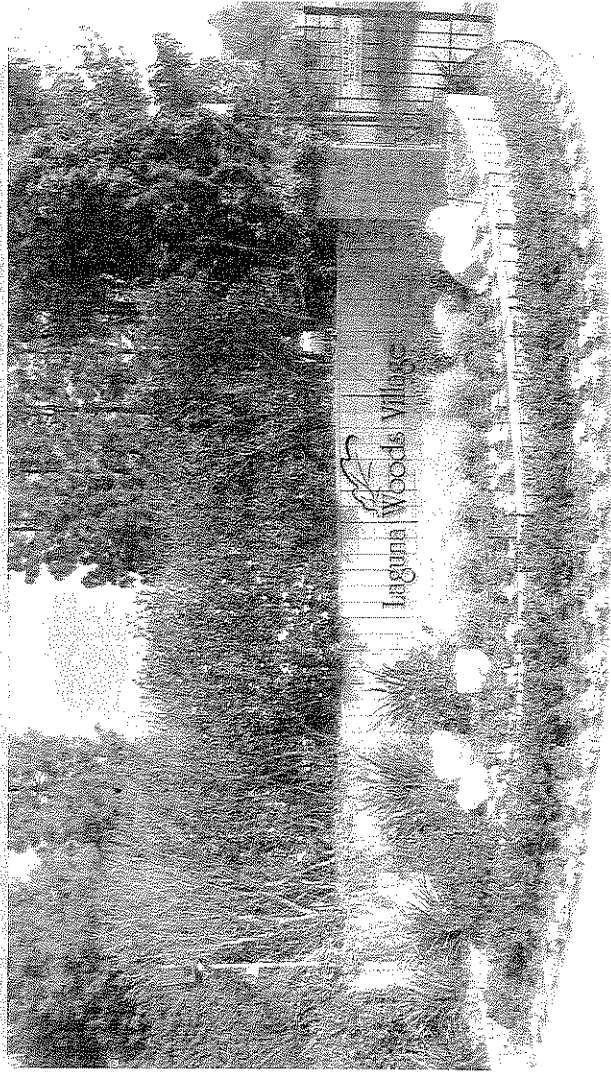
SITE DEVELOPMENT PLAN
SUBMITTAL
LAGUNA WOODS VILLAGE ENTRANCE
SIGNAGE
GATE ENTRY LOCATIONS

PROFESSIONAL COMMUNITY MANAGEMENT
24351 EL TORO ROAD
LAGUNA WOODS, CA 92637
949-597-4615

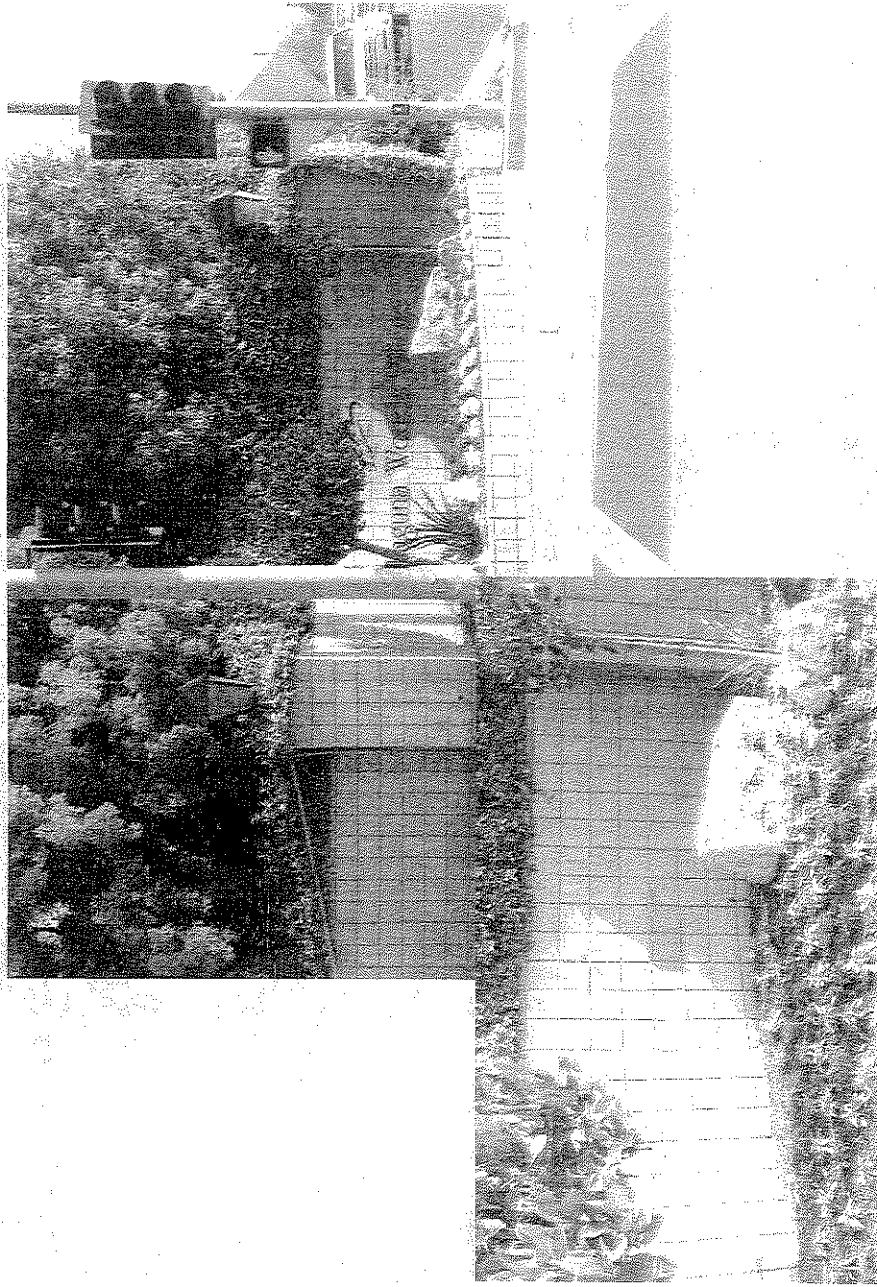
Sign 1 – Gate 1 East



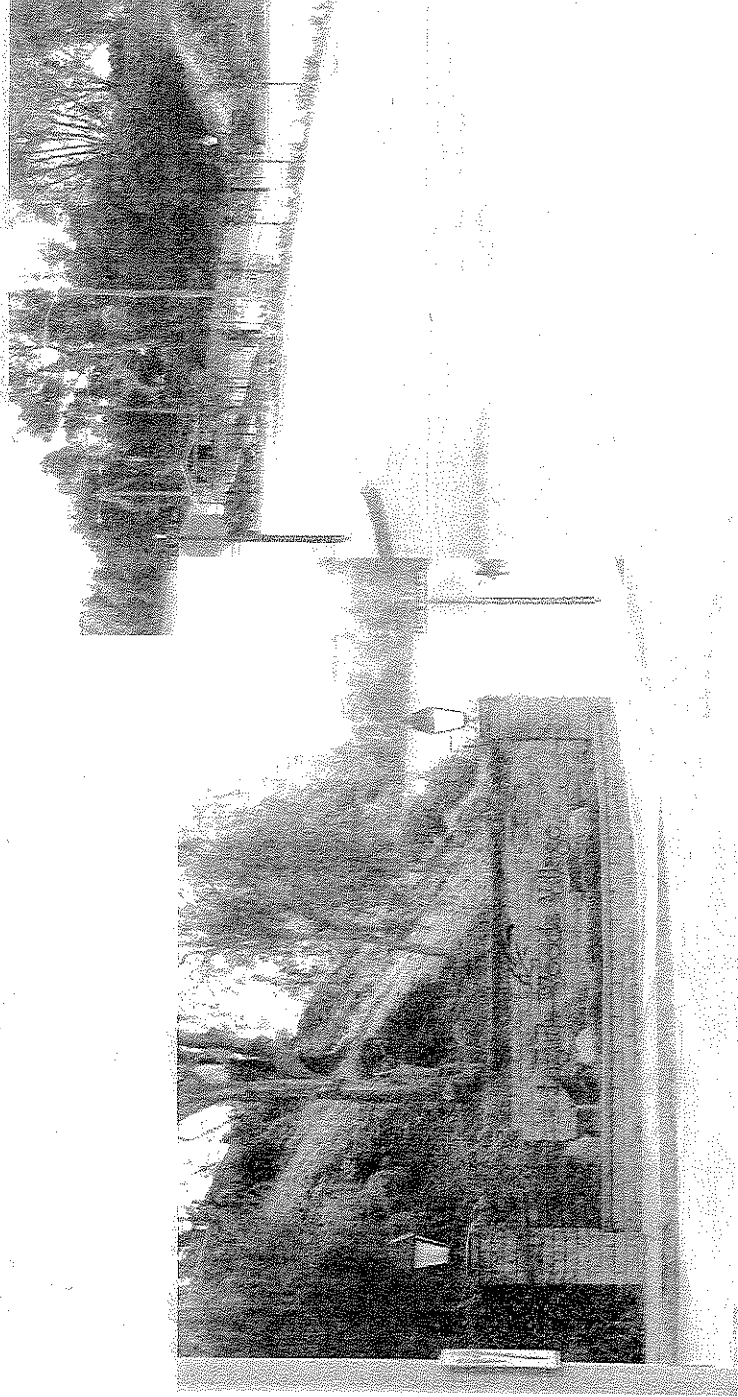
Sign 5 – Gate 3 North

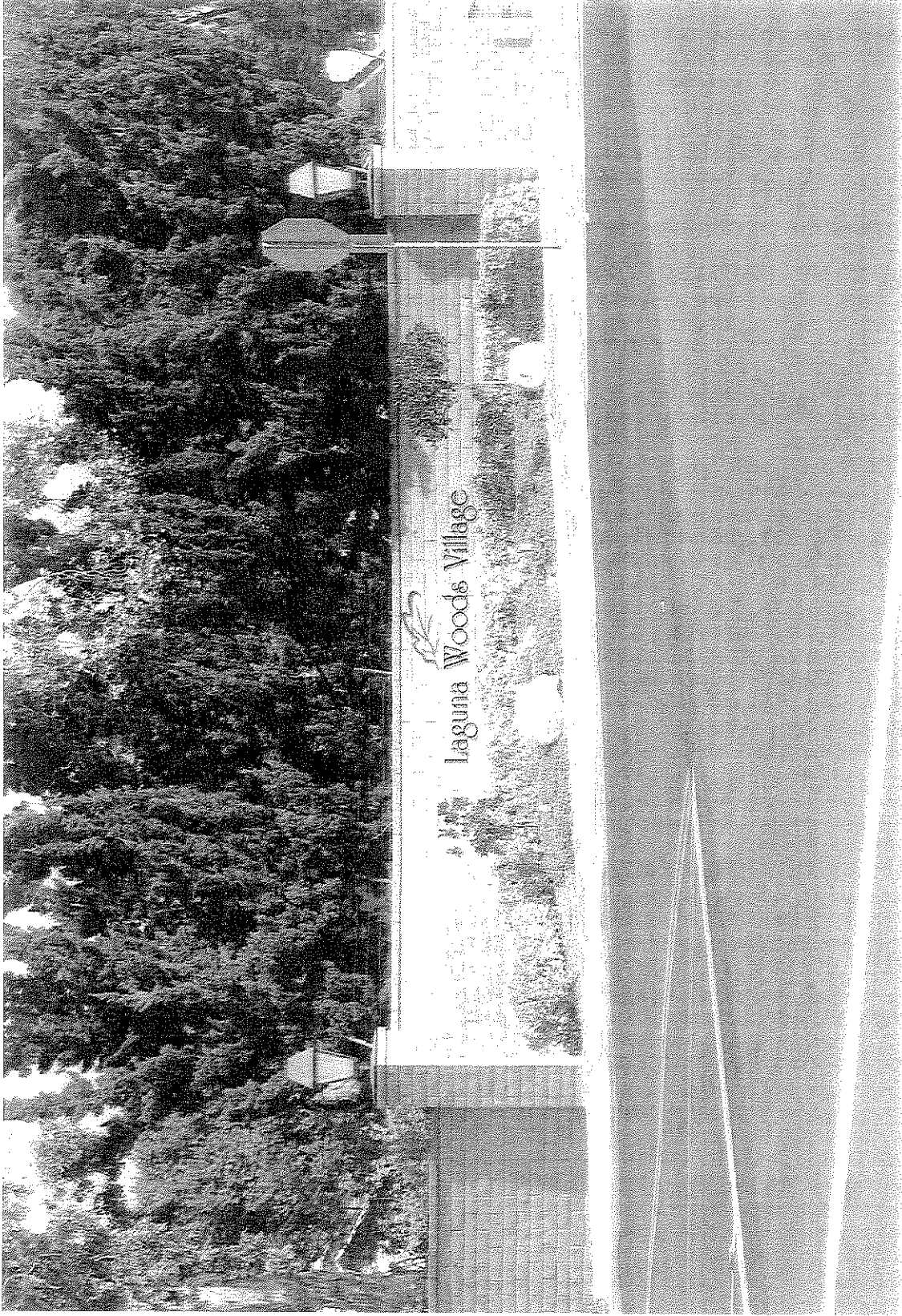


Sign 9 – Gate 5 East



Sign - Gate 8 East





GATE 11

RESOLUTION NO. 09-__

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LAGUNA WOODS, CALIFORNIA
APPROVING SIGN PROGRAM SP 517 FOR ENTRY
GATE SIGNS FOR LAGUNA WOODS VILLAGE.**

WHEREAS, the City Council of the City of Laguna Woods has considered Sign Plan SP 517 for entry gate signs for Laguna Woods Village at gates 1– 11, 14, and on a wall located on the southwest corner of Moulton Parkway and Santa Maria Avenue; filed by Professional Community Management (PCM), on behalf of Laguna Woods Village; and

WHEREAS, the proposed project is categorically exempt from the requirements for the preparation of environmental documents under Section 15301 of the California Environmental Quality Act; and

WHEREAS, the public hearing has been advertised in the Laguna Woods Globe; and

WHEREAS, the City Council has reviewed and considered the information presented by the applicant, public testimony at the public hearing and staff report analysis, all of which are included in the public record and incorporated herein by reference; and

WHEREAS, the City Council makes the following findings subject to the conditions of approval:

1. The proposed use and project is consistent with the City of Laguna Woods General Plan; and
2. The use, activity or improvements proposed are consistent with the provisions of the City Zoning Code; and
3. The approval of the permit application is in compliance with the requirements of the California Environmental Quality Act; and
4. The location, size, design and operating characteristics of the proposed use will not create conditions or situations that may be incompatible with other permitted uses in the vicinity; and

5. The approval of the sign program application will not result in conditions or circumstances contrary to the public health, safety and the general welfare; and
6. The approval of the sign program application is in compliance with all City- required public facilities regulations.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct.

SECTION 2. Based on the application received, the proposed project is consistent with the following findings for site development permits and sign programs:

1. The proposed signs will enhance and harmonize with the site, building, and/or use being identified by the sign; and
2. The proposed signs will neither negatively impact the aesthetics of the subject site nor the surrounding properties; and
3. The proposed signs meet the intent and purpose of the sign code standards.

SECTION 3. Based on the information presented by the applicant, public testimony at the public hearing and staff report analysis, the City Council approves Sign Program SP 517 subject to the following conditions:

PROJECT CONDITIONS

1. This application (Sign Program SP 517) is issued for approval of entry gate signs for the Laguna Woods Village gates 1 – 11 and 14 [, and on a wall located on the southwest corner of Moulton Parkway and Santa Maria Avenue]. The site signage shall conform to the project plans stamped approved on April 15, 2009. All applicable City standards and conditions shall be in place unless specifically superseded by the approved project plans and conditions of approval.

2. The applicant, or successor in interest, shall abide by and faithfully comply with any and all conditions of this permit. Failure to comply with the conditions of this permit constitutes grounds for revocation of said permit by the City of Laguna Woods City Council.
3. The applicant, or successor in interest, shall agree, as a condition of issuance of this permit, to at its sole expense, defend, indemnify, and hold harmless the City, its officers, employees, agents and consultants from any claim, action, or proceeding against the City, its officers, agents, and employees to attach, set aside, void or annul an approval of the City Council, Planning Agency, or other decision-making body, or staff action concerning this project. The applicant shall pay the City's defense costs and shall reimburse the City for court costs and attorney fees that the City may be required by a court to pay as a result of such defense. The applicant may at its sole discretion participate in the defense or any such action under this condition.
4. The permit is granted for the property as described in the application and shall not be transferable from one parcel to another.
5. This permit shall become null and void within 24 months from the date of its issuance, unless the proposed development or use has been diligently pursued. The issuance of a grading, foundation, or building permit for structural construction shall be a minimum requirement for evidence of diligent pursuit.
6. The construction or use, by the applicant or successor in interest, of any structure or activity authorized by this permit shall constitute acceptance of all of the conditions and obligations imposed by the City on this permit. The applicant by said acceptance waives any challenge as to the validity of these conditions.
7. Any covenants, conditions, and restrictions (CC&R's) applicable to the subject property shall be consistent with the terms of this permit and the Laguna Woods Municipal Code. Where a conflict exists between the CC&R's and City regulations, the City regulations shall prevail.
8. The applicant or successors in interest shall be fully responsible for knowing and complying with all conditions of approval, including

making known the conditions to City staff for future governmental permits or actions on the project site.

9. The applicant or successors in interest shall be responsible for payment of all applicable fees along with reimbursement for all City expense in ensuring compliance with these conditions.

PLANNING STANDARD CONDITIONS

10. This approval constitutes approval of the project only to the extent that it complies with the City Zoning Code and any other applicable City standards. Approval does not eliminate the need for building permits or include any action or finding as to compliance or approval of any other applicable Federal, State or Local ordinance, regulation or requirements.
11. Except as otherwise provided herein, this permit is approved for the location and design of the uses, structures, features, and materials shown on the approved plans. After an application has been approved, a change plan may be submitted to the City's Community Development Director for any relocation, alteration, or addition to any use, structure, feature, or material not specifically approved in the original application. If the Community Development Director determines that the proposed change complies with the provisions, spirit and intent of this approval action, and that the action would have been the same for the changed plan as for the approved plot plan, he may approve the changed plan without requiring a new public hearing.
12. A building permit, with property owner approval, shall be obtained for the installation of signs covered under this sign program.
13. The site must be maintained free of trash, debris and refuse; all graffiti must be removed within 72 hours from the time of discovery.

STORMWATER CONDITIONS

14. The applicant, or successor in interest, shall take all necessary steps to prevent construction and all other non-stormwater waste from entering the storm drain system. This may include structural BMPs (best management practices) such as gravel bags around storm drains,

sweeping instead of washing down construction areas and the proper handling and disposal of construction materials.

15. The City retains the right to inspect the premises for compliance with the City's storm water programs and NPDES permit requirements.

PASSED, APPROVED AND ADOPTED ON THE 15th DAY OF APRIL 2009.

ROBERT B. RING, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

8.1
APPOINTMENTS TO CITY COUNCIL
ADVISORY COMMITTEES
(No Report)

9.1
OUTDOOR RESTAURANT SEATING
IN WALKWAY AREAS

City of Laguna Woods Agenda Report

DATE: April 15, 2009 City Council Meeting

TO: Mayor and City Council Members

FROM: Leslie Keane, City Manager 

AGENDA ITEM: Outdoor Restaurant Seating in Common Area Walkway

Recommendation

Approve a resolution establishing a permit and fee policy for outdoor restaurant seating in common area walkways, entitled:

Background

Outdoor restaurant seating falls into three categories:

1. Seating integrated into the restaurant design and separated from walkway areas by a physical barrier.
2. Seating located in a shopping center common area that is generally available to any patron of the center.
3. Seating located adjacent to a restaurant, reserved for that restaurant's patrons only.

Prior to incorporation, the County of Orange reviewed and approved outdoor restaurant seating as a part of a site development plan. Typically, this plan is submitted and approved prior to construction or reconstruction.

The County – and City – municipal codes are silent on outdoor restaurant seating in walkway areas, with the exception of off-street parking requirements (Section 13.18.070 (28) which requires that all outdoor seating areas, in addition to gross indoor floor, area must be considered in figuring parking requirements.

Currently, segregated outdoor exists at the following locations:

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1. Town Centre – Sushi Wok restaurant; approved by the City as a modification to a site plan.
2. Valencia Center – Starbucks; approved as a modification to a site plan.

Seating in common walkway areas exist in the following shopping centers:

1. Home Depot – Starbucks and Subway; existing at incorporation, but no approval documents are available.
2. Willowtree Center – Bona Pita Restaurant; approved by the City after construction using city guidelines.
3. Town Centre – Sushi Wok Express and Jersey Mikes Subs; approved by the city after construction using city guidelines.

To date, the City has loosely applied the following guidelines to the approval of outdoor seating in walkway areas:

- No more than three tables with a total of six seats.
- Tables must front on applicant business only; no encroachment on a neighboring business.
- Tables must be placed to assure a minimum four foot clearance for pedestrian movement; staff encourages five to six feet.
- No smoking or alcohol service/consumption is allowed.
- Tables must be maintained and regularly cleared and cleaned.

Discussion

Staff is suggesting that the City Council adopt a standard written policy and permit process that can be applied uniformly to outdoor restaurant seating requests that occur post-construction. The following conditions and policy components are included in the proposed policy:

1. Litter and Maintenance

- A trash can shall be required adjacent to seating if service is take out.
- The dining area and adjoining street, curb, gutter and sidewalk shall be maintained by permittee and/or property owner in a neat, clean and orderly condition at all times, regardless of the source of the refuse or litter.

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- If necessary, the permittee and/or property owner shall clean the surface of the sidewalk by washing or buffing to remove any stains, marks or discolorations due to the dining area. Such maintenance shall be accomplished in accordance with storm water and water quality regulations.
- Permittees shall be required to provide signage and enforce “no alcohol use” and “no smoking” regulations.

2. Location and Design

- Allow encroachment upon the frontage of neighboring businesses. This would allow a restaurant to place its tables in front of one or more adjacent businesses with written approval of the property owner and the adjacent business. The permittee would need to provide proof of liability insurance covering the outdoor dining in front of adjacent business(es). This privilege would not establish entitlement, but would terminate when the adjacent business changes ownership or when the adjacent business and/or property owner requests termination.
- Outdoor seating shall be limited to business patrons.
- No outdoor seating area shall obstruct any point of building ingress or egress.
- All tables shall be set back at least two feet from any curb, parking space or driving area.
- No portion of an outdoor dining area shall be permanently attached to the walkway area or building.
- No signs shall be permitted in conjunction with outdoor restaurant seating located in a common area walkway, including copy on umbrellas.
- The permittee shall be responsible for preventing excessive noise to ensure minimal or no intrusion on neighboring merchants and customers.

3. Number of Tables

- Subject to walkway clearance and location, allow outdoor common area walkway seating up to six tables with a maximum of 12 seats, exempt from offsite parking requirements. Request for seating in excess of this amount shall require a site development permit and be subject to offsite parking requirements.
- Require tables that have back to back seating to maintain approximately 54 inches between chair backs to allow sufficient room for patron to sit and stand safely.

4. Furniture

- The design of furniture shall be of a quality to sustain weather and wear.

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- The design and appearance of all proposed improvements placed in a common area walkway shall present a coordinated theme and be compatible with the appearance and design of the building and or shopping center.
- No entertainment or use, operation, or playing of any musical instrument, loudspeaker, sound amplifier, or other machine for the production or reproduction of sound is permitted in the walkway dining area, unless a special event permit is obtained.
- No electrical appliances, heating or cooking of food or open flames shall be allowed in the walkway dining area.
- Umbrellas, only as a part of table assembly, shall be allowed.
- No portable heating devices shall be allowed.

5. Walkway Clearance

- There shall be a minimum of 5 feet clearance and accessible space between tables and the curb or any columns, planter, bench or other similar feature.

6. Approval Process

- Establish an “Outdoor Restaurant Seating in Common Walkway Area” permit process and fee that will allow staff to process and issue such permits following site and proposal review.
- The permit application shall require the approval signature of the property owner or his/her authorized agent, and in the case of a shopping center, the approval of any active tenant association.
- The permit fee shall be established as \$36, based on the cost of a site visit and permit issuance costs.

Environmental Review

The proposed project is categorically exempt from the requirements for the preparation of environmental documents per Government Code Section 15301 “Existing Facilitates.”

Land Use and Design Review Committee

The Land Use and Design Review Committee met on April 9, 2009 and identified components for inclusion in the outdoor restaurant common area walkway seating policy. They voted unanimously to forward the policy, procedure and fee to the Council for approval.

Conclusion

A number of area restaurants have asked to place tables and chairs in outdoor common area walkways. Adoption of a process and policy to direct review and approval of such request will provide consistency, equal treatment, adherence to specified standards, as well as decrease the amount of time required to process requests.

Attachment: Resolution

RESOLUTION NO. 09-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ESTABLISHING A POLICY, PERMIT PROCESS AND FEE FOR OUTDOOR RESTAURANT SEATING IN COMMON AREA WALKWAYS

WHEREAS, established restaurants that front common area walkways wish to provide outdoor seating to patrons, and

WHEREAS, there is no established process, policy or guidelines for the administrative review approval of such seating.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. There is hereby established an outdoor restaurant common area walkway seating permit. Permits shall be issued in conformance with the Attachment 1 to this resolution.

SECTION 2. The fee to process an outdoor restaurant common area walkway seating permit application shall be \$36.

PASSED, APPROVED AND ADOPTED ON THE ____ DAY OF ____ 2009.

ROBERT B. RING, Mayor

ATTEST:

Yolie Trippy, Deputy City Clerk

Attachment 1

City of Laguna Woods Community Development Department

Policy: Outdoor Restaurant Seating in Common Area Walkways

Purpose:

The purpose of this policy is to (1) ensure pedestrian and fire access lanes, (2) prevent a cluttered appearance; and (3) promote an attractive commercial environment.

Permit Required:

All outdoor restaurant seating in common area walkways shall require (1) approval as a part of a site development plan, or (2) modification to such plan, or (3) an outdoor restaurant common area walkway seating permit.

Process:

- a. Applicants shall complete an “outdoor restaurant common area walkway seating permit” form and shall pay the applicable permit fee.
- b. Applications shall require the approval signature of the property owner or his/her authorized agent, and in the case of a shopping center, the approval of any active tenant association.
- c. No permit shall be issued unless the permittee is in conformance with all conditions associated with the restaurant, including but not limited to, building and parking requirements, property maintenance, signage and appropriate health permits.

Requirements:

1. Litter and Maintenance

- a. A trash can shall be required adjacent to seating if service is take out.
- b. The dining area and adjoining street, curb, gutter and sidewalk shall be maintained by permittee and/or property owner in a neat, clean and orderly condition at all times, regardless of the source of the refuse or litter.
- c. If necessary, the permittee and/or property owner shall clean the surface of the sidewalk by washing or buffing to remove any stains, marks or discolorations due to the dining area. Such maintenance shall be accomplished in accordance with storm water and water quality regulations.

- d. Permittees shall be required to provide signage and enforce “no alcohol use” and “no smoking” regulations.

2. Location and Design

- a. Restaurant may place its tables in front of one or more adjacent businesses with written approval of the property owner and the adjacent business. The permittee shall provide proof of liability insurance covering the outdoor dining in front of adjacent business(es). This privilege shall not establish entitlement, and shall terminate when the adjacent business changes ownership or when the adjacent business and/or property owner requests termination.
- b. Outdoor seating shall be limited to business patrons.
- c. No outdoor seating area shall obstruct any point of building ingress or egress.
- d. All tables, in the outdoor seating area, shall be set back at least two feet from any curb, parking space or driving area.
- e. No portion of an outdoor dining area shall be permanently attached to the walkway area or building.
- f. No signs shall be permitted in conjunction with outdoor restaurant seating located in a common area walkway, including copy on umbrellas.
- g. The permittee shall be responsible for preventing excessive noise to ensure minimal or no intrusion on neighboring merchants and customers.

3. Number of Tables and Chairs Allowed

- a. Subject to walkway clearance and location, up to six tables with a maximum of 12 seats shall be allowed in an outdoor restaurant seating area, exempt from offsite parking requirements. Request for seating in excess of this amount shall require a site development permit and shall be subject to offsite parking requirements.
- b. Tables that have back to back seating shall maintain approximately 54 inches between chair backs to allow sufficient room for patron to sit and stand safely.

4. Furniture

- a. The design of furniture shall be of a quality to sustain weather and wear and shall be adequately maintained.
- b. The design and appearance of all proposed improvements placed in a common area walkway shall present a coordinated theme and be compatible with the appearance and design of the building and or

- shopping center.
- c. No entertainment or use, operation, or playing of any musical instrument, loudspeaker, sound amplifier, or other machine for the production or reproduction of sound shall be permitted in the walkway dining area, unless a special event permit is obtained.
 - d. No electrical appliances, heating or cooking of food or open flames shall be allowed in the walkway dining area.
 - e. Umbrellas, only as a part of table assembly, shall be allowed.
 - f. No portable heating devices shall be allowed.

5. Walkway Clearance

- a. There shall be a minimum of five (5) feet clearance and accessible space between tables and the curb or any columns, planter, bench or other similar feature.

6. Indemnification/Insurance.

The permittee shall defend, indemnify and hold harmless the City and its officers and employees from and against all claims, losses, damage, injury and liability for damages arising from the permittee's use of common area walkways.

7. Violation of Conditions.

Any walkway dining that is initiated, operated, or maintained contrary to the provisions of this policy, including but not limited to operating without required permits, unlawfully obstructing the public right-of-way, failure to adequately maintain and clean the dining area and failure to enforce alcohol and smoking prohibitions or in violation of any Municipal Code or Health Department requirement shall be subject to revocation or modification of permits and/or deemed a public nuisance and subject to code enforcement.

9.2 GREENING THE WOODS FINAL REPORT

City of Laguna Woods Agenda Report

FOR: April 15, 2009 City Council Meeting

TO: Honorable Mayor and Councilmembers

FROM: Leslie A. Keane, City Manager 

Agenda Item: Greening the Woods Blue Final Report

Recommendation

Review recommendation matrix and provide direction to staff as how to proceed with implementation.

Background

In March 2007, the City Council of the City of Laguna Woods adopted a resolution (Resolution No. 07-09) and executed the U. S. Mayors' Climate Protection Agreement. The broad goal of the Climate Protection Agreement is to reduce manmade greenhouse gas emissions by 7% below 1990 levels by 2012. To attain the goal, signators to the agreement commit to pursue twelve specific policies.

In signing the March 2007 Agreement, the City Council made the decision to set the City on a path toward energy efficiency and overall environmental stability.

In November 2007, the City Manager's Office formed a blue ribbon committee to discuss environmental issues affecting Laguna Woods and its residents, and to brainstorm and develop practice recommendations that could be presented to the City Council and homeowner associations within the city.

At its initial meetings, the Committee selected five issue areas on which to focus its efforts:

1. Renewable energy (energy reduction and alternative energy sources)
2. Water conservation

ITEM 9.2

3. Recycling (recycling and purchase of recyclable and recycled materials)
4. Alternative transportation fuels and methods
5. Green building policies and incentives

At its February 18, 2009 meeting, the City Council briefly discussed the report and Authorized staff to: 1) forward the final report to the homeowner associations in the Village; 2) proceed with work on the voluntary green building certification program; and proceed with all education and outreach recommendations subject to resource (staff and budget) availability. Staff was also asked to develop a matrix of the recommendations that relate to the City and to indicate if they would require an expenditure, staff resources and/or new City Council legislation.

Discussion

The Greening the Woods Committee believes that cities are important players in setting and implementing land use, transportation, and solid waste policies. Choices made by cities can transform urban living toward a more livable and sustainable path, both environmentally and economically. The Committee believes that the City of Laguna Woods can impact the environment both directly and indirectly through a variety of actions.

The focus of the Committee's report and its recommendations is on how to achieve a vision of a prosperous, vital and environmentally friendly economy for the City of Laguna Woods and to meet the City's commitment to the U. S. Mayors Climate Protection Agreement. The attached matrix contains 63 recommendations intended to serve as a guide to help the City pursue work plans. Neither the matrix nor the report, for the most part, includes specific budgetary and organizational recommendations to implement each measure. Rather, as individual recommendations are approved and prioritized by the City Council, staff working with committee members will develop specific implementation plans.

The matrix identifies recommendations by category and includes the Committee's priority ranking, whether or not a major cost or staff commitment is involved and/or whether City Council adoption of resolutions, ordinances or policies is required for implementation.

Staff is requesting that the Council review the various recommendations and their priority. If there are recommendations included that are not supported by a majority of the Council, these should be deleted. It is anticipated that staff and the

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new Greening Committee would begin work on remaining priority 1 and 2 recommendations. As City Council approval (budget or legislation) to proceed are required, staff would return for Council discussion and action.

Fiscal Impact

Many of the proposed recommendations have a cost; some, however, may result in cost savings that are sufficient to off-set the cost and result in future savings. The current budget contains sufficient funding to establish an environmental committee and to begin work on recommendations approved by the Council. Prior to implementation of recommendations that cannot be accomplished with existing resources, staff would return to Council with specific proposals, including a cost benefit analysis.

Conclusion

The community of Laguna Woods has a distinguished record of active commitment to the environment. A permanent challenge to both the City of Laguna Woods and its residents, however, is the thoughtful management of its natural resources such that both human and natural environments flourish. Such efforts are not one-time decisions but rather are important components of a coordinated environmental policy.

The members of the Greening the Woods Committee recognize the challenges associated with trying to maintain the spirit, natural charm and small town atmosphere of Laguna Woods in the face of growth and development pressures. The Committee's mandate was to review environmental practices related to residential components of the community and city maintained facilities, programs, and services; and to develop practical recommendations for consideration by the City Council. The Committee took this not as a limitation on what it should look at, but as an opportunity to recommend actions which would enable the City to continue to set the example, not only to its citizens and businesses, but to other municipalities as well.

Attachment: Greening the Woods – Recommendation Matrix

Item 9.2 Recommendation Matrix

GREENING THE WOODS - CITY RECOMMENDATIONS						
Recommendation	Priority	Cost	Staff	Legislation Required	Comment	
Energy Use						
1 Relamp all public building	1 x				may be grant funds available	
2 Reduce office equipment phantom loads	1				Staff policy	
3 Assist residents in applying for electric subsidy	1 minor		x			
4 Provide physical assistance to residents who want to relamp their homes	1		x		Volunteers	
5 Provide incentives for purchase of Energy Star equipment	1 x		x		may be some grant funding	
6 Provide equipment samples	2 x		x			
7 Convert city hall roof to cool roof technology	2 x				may be some rebates	
8 Repaint city hall using cool paint technology	2 x				may be some rebates	
9 Expand low income resident energy efficiency program	2 x		x		may be grant funding	
10 Relamp street lights	2 x				may be grant funds available; pilot project underway	
11 Relamp traffic signals	2 x				already using LEDs; no other technology	
12 Convert city hall parking lot lights to solar	2 x				wait until building purchase complete	
13 Convert conference room and restroom lights to sensor system	3 x				may be grant funding available	
14 Establish standard plans for solar lighting in residential units	1		x	x		
15 Add rooftop solar panel to city hall	2 x				may be incentive/grant funding	
16 Implement low interest loan program for solar energy installations	minor		x	x	County program being considered	
17 Enclose city hall parking lot and top with solar panels	3 x		x			
Water Conservation/Run-off						
1 Establish irrigation system maintenance schedule to prevent leaks	1 x				offset by reduced cost	
2 Provide incentives/disincentives for excess water use	2 x		x			
3 Assist resident in receiving water conservation rebates	3		x			
4 Install sustainable landscape in public areas	1 x				minor cost, if new construction	
5 Prohibit washing down sidewalks, patios and driveways, or	1		x	x	Volunteers in Code Enforcement	
6 unless water runoff goes into landscape area	1		x	x	Volunteers in Code Enforcement	
7 Require individual water meters in all new development	1		x	x		

Item 9.2 Recommendation Matrix

	Water Conservation/Run-off Cont.	Priority	Cost	Staff	Legislation Required	Comment
8	Install sensor water systems in public landscaped areas	2	x	x		grants/rebates available
9	Use artificial turf in lieu of grass where possible	2				can incorporate in new projects
10	Use recycled water for street medians and streetscapes	3	x			not currently available
11	Require dual plumbing in new construction	3				
12	Prohibit car washing at all, or	1	1	x	x	Volunteers in Code Enforcement
13	unless water is diverted into landscaped areas	1	1	x	x	Volunteers in Code Enforcement
14	Increase enforcement of water run-off regulations	1	1	x		Volunteers in Code Enforcement
15	Install grates on public catch basin filters	2	2			may be grant funds available
16	Establish regulations discouraging use of impervious surfaces in new construction or major redevelopment	2			x	
	Recycling					
1	Provide incentives/disincentives to support recycling	1	1	x		
2	Expand City's door to door recycling programs	2	2			
3	Establish pilot source separation project	1	1	x		currently underway
4	Provide resources to make recycling easier	2	2	x		
5	Establish telephone book recycling program	2	2			pilot program underway
6	Make reusable shopping bags available at not cost	2	2			
7	Install automatic can recycling machines at various locations	3				unknown
8	Make curbside recycling mandatory	3	3	x		
9	Purchase recycled and recyclable materials/supplies at city hall	1	1			currently underway
10	Ban use of polyurethane citywide - exception prepackaged materials	2			x	
11	Decrease/eliminate use of plastic bottles at city hall	2	2			currently underway
12	Impose surcharge on plastic bags used in stores and restaurants	2		x	x	
13	Reduce use of paper as a communications tool	2		x		currently underway
14	Investigate use of methane gas recovery in lieu of composting			x		
15	Require recycling in commercial centers and audit results	2	2	x	x	white paper already required
16	Use recycled material for sidewalks and streets	2	2	x		investigate; may be grant funds
	Alternative Transportation					
1	Establish golf cart and alternative fuel vehicle parking	1	1	x	x	

Item 9.2 Recommendation Matrix

standards									
Alternative Transportation Cont.									
2 Synchronize streetlights to reduce idling	1 x	x							currently underway
3 Establish preference points for award of contracts	2								
4 Install bike racks and mobility scooter parking	2 x								
5 Restrict golf cart paths to electric vehicles	2								
6 offer shuttle service to airport and train station	2 x								may be discussed by OCTA
7 Provide van trips to popular locations	2 x								in lieu of individual taxi trips
8 Covert vehicles providing city service to alternative fuel	3 x								may be required by AQMD
9 Employee incentives for carpool and use of non carbon fueled transportation	3 x								
10 Provide permit and zoning incentives for alternative fueled transportation - vehicle and fuel sales	1 x								minor cost
11 Complete multimodal trail system	2 x								Santa Maria segment funded
12 Establish electric charging stations at destination locations	2 x								coin operated/may pay for themselves
13 Establish alternative fuel station map for Orange County	2 Cost	x							minor cost to produce/print
Green Building									
1 Establish voluntary green building certification program	1								currently underway
2 Provide incentives (lower fees/quicker plan check) for green projects	1 x								establish pilot program
3 Revise Environmental review to include carbon emissions	1 minor	x							likely to be required by state law
4 Develop/implement sustainable landscape standards for public projects	1	x							currently underway
5 Prohibit use of charcoal in individual barbeques									
6 Establish permit process for charcoal barbeques used for special events	1	x							
7 Develop/require sustainable landscape standards for all new commercial/residential construction	2	x							
8 Revise park in-lieu regulation to give preference to open space dedications	2								
9 Establish building/open space ratio for future development/redevelopment	2	x							
10 Establish a carbon footprint for the City	3 x	x							

9.3 MANDATORY SPAY-NEUTERING REGULATIONS

City of Laguna Woods Agenda Report

FOR: April 15, 2009 City Council Meeting

TO: Mayor and City Council Members

FROM: Leslie Keane, City Manager 

AGENDA ITEM: Mandatory Spay Neuter Regulations

Recommendation

Approve introduction and first reading of an ordinance establishing regulations for mandatory spay-neutering of dogs and cats, entitled:

AN ORDINANCE OF THE CITY OF LAGUNA WOODS,
CALIFORNIA, AMENDING TITLE 5 OF THE LAGUNA WOODS
MUNICIPAL CODE PERTAINING TO THE STERILIZATION OF
DOGS AND CATS

Background

At its February 18, 2009 regular meeting, the City Council considered a proposal for mandatory spay-neutering of cats and dogs in the City. Following lengthy comment by proponents and opponents of the proposed regulations, the Council referred the ordinance back to staff for modification. In addition, the Council asked staff to prepare an alternative proposal that would target only animal owners who violate other state and local animal regulations, similar to that enacted in Riverside County. Rather than present two ordinances, staff has drafted a single ordinance that encompasses Council direction. The ordinance contains provisions for administrative citations in accordance with existing City regulations, and enforcement of actual mandatory spay-neutering only when animals are impounded.

Discussion

The revised ordinance establishes the following:

ITEM 9.3

- All cats and dogs, six months or older must be spayed or neutered. The prior ordinance established a four month date; the shift from four to six months is consistent with currently proposed state law.
- Current local laws prevent dogs from running lose in the city; the proposed ordinance would make it illegal for cats to run lose in the community unless they are spayed or neutered.
- Any owner or custodian or an unaltered dog or cat cited for a violation of state or local law would also receive an administrative citation for a violation of the mandatory spay-neuter requirement, unless the animal posses 1) an unaltered animal permit, or 2) a health exemption from a licensed veterinarian.
- Citation penalties are established by the Municipal Code and are currently \$100 - \$500 depending on frequency of violation. Such fines would be in addition to any fine levied for the primary violation.
- Any unaltered animal impounded by Animal Services would need to be spayed or neutered before it could be released. There is no unaltered animal permit exception in this section of the proposal; however, staff would be able to waive the requirement if an animal is impounded through no fault of the owner or custodian.

Public Safety Committee

The City's Public Safety Committee reviewed the revised ordinance at its April 8, 2009 meeting. The Committee voted 7-2 to support the ordinance as proposed. The two committee members dissenting suggested that the penalty section of the ordinance (5.05.060) be amended to allow a refund of the first citation fine if an animal is spayed or neutered within 30 days of citation issuance.

Fiscal Impact

As proposed, this ordinance is not expected to have a negative impact of City finances; fees collected for citations cover the cost of issuing and following up on citations; costs for mandatory spay-neutering would be paid by the animal's owner.

Conclusion

The revised ordinance establishes a citation program that would only be implemented if an animal is in violations of some other local or state law, and

ITEM 9.3

mandatory spay-neutering would only be enforced if an animal is actually impounded.

Attachment: Proposed Ordinance

ORDINANCE NO.0_-____

AN ORDINANCE OF THE CITY OF LAGUNA WOODS,
CALIFORNIA, AMENDING TITLE 5 OF THE LAGUNA WOODS
MUNICIPAL CODE PERTAINING TO THE STERILIZATION OF
DOGS AND CATS

THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA,
DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 5.02.010 of the Laguna Woods Municipal Code is hereby
amended to add the following sections:

Section 5.20.010 (05) (9) "Competition dog or cat" means a dog or cat which
is used to show, to compete or to breed, which is of a breed recognized by
and registered with the American Kennel Club (AKC), United Kennel Club
(UKC), American Dog Breeders Association (ADBA), The Cat Fanciers'
Association (CFA), or other valid registry approved by the Animal Services
Manager per City policy and meets at least one of the following
requirements:

- (1) The dog or cat has competed in at least three dog or cat shows or
sporting competition sanctioned by a national registry or approved by
the City, within the last 365 days; or
- (2) The dog or cat has earned a conformation, obedience, agility,
carting, herding, protection, rally, sporting, working or other title from
a purebred registry referenced above or other registry or sport
association approved by the City; or
- (3) The owner or custodian of the dog or cat is a member of a
purebred breed club, approved by the City, which maintains and
enforces a code of ethics for animal breeding that includes restrictions
from breeding individuals with genetic defects and life threatening
health problems that commonly threaten the breed; or
- (4) Dogs or cats which are appropriately trained and which are
actually used for the herding of other animals, or as livestock
guardians , hunting dogs, or such dogs or cats designated as breeding
stock by an appropriate agency or organization approved by the City
after consultation with knowledgeable professionals; or

(5) Dogs or cats boarded in a licensed kennel, which boards and professionally trains such animals for use and resale.

Section 5.02.010 (07) "Animal Services Manager" means the individual or individuals designated by the Laguna Woods City Manager as responsible for animal licensing and shelter services.

Section 5.02.010 (08) "Custodian" is any person who intentionally provides care or sustenance for a dog or cat on behalf of another, or represents the interests of the owner.

Section 5.02.010 (28) "Incapable of breeding" means any dog or cat which has been examined by a California licensed Veterinarian and determined to not be capable of reproducing. A certificate of sterility, signed by the Veterinarian must be provided upon demand.

SECTION 2. Chapter 5.05, "Mandatory Spay and Neuter Program for Dogs and Cats" is hereby added to the Laguna Woods Municipal Code as follows:

Chapter 5.08. Mandatory Spay and Neuter Program for Dogs and Cats

Sec. 5.05.010 Mandatory spaying, neutering of dogs and cats.

Sec. 5.05.020 Unaltered dog license; requirements.

Sec. 5.05.030 Denial or revocation of unaltered dog license; grounds and re-application.

Sec. 5.05.040 Appeal of denial or revocation of unaltered dog license.

Sec. 5.05.050 Unaltered cat requirements

Sec. 5.05.060 Transfer, sale and breeding of unaltered dogs and cats.

Sec. 5.05.070 Penalties.

Sec. 5.05.080 Impoundment of an unaltered dog or cat.

Sec. 5.05.090 Effective date.

Sec. 5.05.010 Mandatory spaying, neutering of dogs and cats.

(a) No person may own, keep, or harbor a dog or cat in violation of this section.

(b) An owner or custodian of an unaltered dog six months or older must have the animal spayed or neutered, or provide a certificate of sterility, or obtain an unaltered dog license in accordance with Section 5.05.020. An owner or custodian

of an unaltered cat six months or older must have the animal spayed or neutered, or provide a certificate of sterility, or show compliance with Section 5.05.050.

(c) The owner or custodian of a cat or dog that is unable to be spayed or neutered without a high likelihood of suffering serious bodily harm or death due to age, infirmity or particular health risks, must obtain written confirmation of that fact from a California licensed veterinarian. The writing must state if the dog or cat may be neutered at some future time. Possession of such document or ability to obtain within fourteen days of either issuance of a citation or impoundment, stating that the animal is unable to be altered at the time of citation or impoundment, shall be sufficient proof of compliance with the requirements of this Chapter.

Sec. 5.05.020 Unaltered dog license; requirements.

An owner or custodian of an unaltered dog over the age of six months must obtain an annual unaltered dog license for the dog. Subject to Section 5.05.030 below, the Animal Services Manager shall issue the license if he or she has determined that all of the following conditions are met:

(a) The dog is one of the following: a competition dog as defined in Section 5.02.010; a dog used by a law enforcement agency for law enforcement purposes; a qualified service or assistance dog as defined in Section 5.02.010; or a dog which is unable to be spayed or neutered as set forth in Section 5.05.010.

(b) The owner or custodian has submitted the required application together with all required license fees.

Sec. 5.05.030 Denial or revocation of unaltered dog license. Grounds and re-application.

(a) The Animal Services Manager may deny or revoke an unaltered dog license for one or more of the following reasons:

(1) The applicant or licensee is not in compliance with all of the requirements of Section 5.05.020;

(2) The City has received at least two complaints within a twelve month period, verified by the Animal Services Manager, that the applicant or licensee has allowed a dog to run loose or escape, or has otherwise been found to be neglectful of his or her dog or other animals;

(3) The applicant or licensee has been previously cited, ticketed, sued, fined, and/or prosecuted for violating a state law, county code or other municipal provision relating to the care and control of animals;

(4) The unaltered dog has been adjudicated by a court or an agency of appropriate jurisdiction to be a potentially dangerous or vicious, or to be a nuisance within the meaning of the Laguna Woods Municipal Code or under state law;

(5) Any other unaltered dog license held by the applicant has been revoked;

(b) Notice of denial. The Animal Services Manager shall mail to the owner or custodian a written notice of its decision to deny a license for an unaltered dog which includes the reason(s) for the denial. The denial shall be effective on the date of the notice of intent to deny is postmarked.

(c) Notice of intent to revoke. The Animal Services Manager shall mail to the owner or custodian a written notice of its intent to revoke a license for an unaltered dog which includes the reason(s) for the revocation. The notice shall include a date on which the Animal Services Manager will hold a hearing. At the hearing, the owner or custodian may present any relevant evidence in opposition to the revocation. The hearing will be informal and the rules of evidence will not be strictly observed. Following the hearing, the Animal Services Manager shall mail the owner or custodian with a written decision. The Animal Services Manager's decision shall be effective on the date the written decision is postmarked.

(d) Re-application for unaltered dog license:

(1) When an unaltered dog license is denied, the applicant may re-apply for license upon a showing that the requirements of Section 5.05.020 have been met.

(2) When an unaltered dog license is revoked, the owner or custodian of the dog may apply for a new license no sooner than 30 days following the date of the revocation upon a showing that the requirements of Section 5.05.020 have been met and that the owner has taken appropriate measures to address and remedy the factors that supported the revocation.

(e) Fees. Return and reapplication.

(1) If an unaltered dog license is denied, one half of the fee shall be returned to the applicant. The applicant shall pay the full fee upon reapplication.

(2) No part of an unaltered dog license fee is refundable when a license is revoked and the applicant shall pay the full fee upon reapplication.

5.05.040 Appeal of denial or revocation of unaltered dog license.

(a) Request for hearing.

(1) The owner or custodian may request a hearing to appeal any denial or revocation of unaltered dog license. The request must be made in writing within 14 days after the notice of intent to deny or revoke is postmarked. Failure to submit a timely written hearing request shall be deemed a waiver of the right to appeal the license denial or revocation.

(2) Hearing officer. The hearing shall be conducted by the City Manager or his/her designee.

(3) Notice and conduct of hearing. The City shall mail a written notice of the date, time, and place for the hearing not less than ten days before the hearing date. The hearing date shall be no more than thirty days after the City's receipt of the request for a hearing. Failure of the owner or custodian or his or her agent to appear at the hearing will result in forfeiture of the right to a hearing. The hearing will be informal and the rules of evidence will not be strictly observed. The City shall mail a written decision to the owner or custodian within ten days after the hearing. The decision of the hearing officer shall be the final administrative decision.

(b) Change in location of dog. If the dog is moved after the City has issued a letter of intent to deny or revoke, but has not yet denied or revoked the license, the owner or custodian must provide the City with information as to the dog's whereabouts, including the current owner or custodian's name, address, and telephone number.

5.05.050 Unaltered cat requirements.

An owner or custodian of an unaltered cat over the age of six months must have the animal spayed or neutered, or provide a certificate of sterility, or show that the cat is a competition cat as defined in Section 5.02.010 or a cat which is unable to be spayed or neutered as set forth in Section 5.05.010.

5.05.060 Administrative Citation.

(a) In accordance with Government Code section 53069.4 and Municipal Code Chapter 1.06, an administrative citation for maintaining an unaltered cat or dog shall be imposed upon an owner or custodian of such animal for the violation of the provisions of this section only if the owner is concurrently cited for another violation of a state law, county code or other municipal provision relating to the care and control of animals including, but not limited to the following:

- (1) If a dog, failure to possess proof of a current rabies vaccination
- (2) If a dog, failure to obtain any required license or permit
- (3) If a dog, any leash law violation
- (4) Any kennel or cattery permit violation
- (5) Any tethering violation
- (6) Maintaining a dog or cat in unhealthy or unsanitary conditions
- (7) Failure to provide care for the subject dog or cat in violation of cruelty to animal provisions
- (8) Rabies quarantine of a cat or dog
- (9) Operating a business involving the subject cat or dog without a license or state tax ID number
- (10) Fighting dog activity in violation of Section 597.5 of the California Penal Code
- (11) Unlawfully leaving animals unattended in a motor vehicle in violation of Section 597.7 of the California Penal Code

(12) Failure to take proper care of potentially dangerous or vicious animals

(13) Noisy animals

(b) An administrative citation for failure to spay or neuter a cat or dog shall be in addition to any fine or fee associated with the primary offense.

(c) No dog or cat license shall be issued until all fees and penalties associated with an unaltered animal have been paid.

5.05.070 Impoundment of unaltered dog or cat.

(a) When an unaltered dog or cat is impounded, pursuant to state or local law, in addition to satisfying applicable requirements for the release of the animal, including but not limited to, payment of any administrative citation and impound fees, which shall include daily board costs, vaccination/medication, and any other diagnostic or therapeutic applications as provided in Chapter 5.08, the animal shall not be released until such time as:

(1) The owner or custodian has provided a certificate of sterility; or

(2) The animal is spayed or neutered by a veterinarian chosen by the City at the expense of the owner or custodian. Such expense shall include additional fees due to extraordinary care required; or

(3) The owner or custodian may arrange for another City approved veterinarian to spay or neuter the animal, and shall pay to the City the cost to deliver said animal to the chosen veterinarian. The cost to deliver the animal shall be based on the City's actual costs. The veterinarian shall complete and return to the City within ten days, a statement confirming that the animal 1) has been spayed or neutered, or 2) is incapable of breeding, or 3) the animal's health would be endangered by the spay/neuter process. After said statement has been issued, the veterinarian may release the animal to the owner or custodian.

(b) If a dog or cat is impounded through no fault of its owner or custodian and no other citation is issued, the Animal Services Manager may waive the mandatory sterilization/neuter requirement.

5.05.080 Effective date.

The provisions and requirements of Chapter 5.05 shall become effective January 1, 2010.

PASSED, APPROVED AND ADOPTED THIS __ DAY OF _____, 200_.

Robert B. Ring, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk