

CITY of LAGUNA WOODS CITY COUNCIL AGENDA

Special Meeting
Wednesday, June 3, 2015
3:30 p.m.

Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637

Cynthia Connors
Mayor

Noel Hatch
Mayor Pro Tem

Bert Hack
Councilmember



Shari L. Horne
Councilmember

Carol Moore
Councilmember

Welcome to a meeting of the Laguna Woods City Council!

This meeting may be recorded, televised, and made publically available.

Public Comments: Persons wishing to address the City Council are requested to complete and submit a speaker card to City staff. Speaker cards are available near the entrance to the meeting location. Persons wishing to address the City Council on an item appearing on this agenda will be called upon at the appropriate time during the item's consideration. Persons wishing to address the City Council on an item *not* appearing on the agenda will be called upon during the "Public Comments" item. Persons who do not wish to submit a Speaker Card, or who wish to remain anonymous, may indicate their desire to speak from the floor. Speakers are requested, but not required, to identify themselves.

Americans with Disabilities Act (ADA): It is the intention of the City to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

REGULAR MEETING SCHEDULE

The Laguna Woods City Council regularly meets on the third Wednesday of each month at 2 p.m.

AGENDA POSTING AND AVAILABILITY

Regular and Adjourned Regular Meetings: Pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act, the City of Laguna Woods posts agendas at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website (www.lagunawoodscity.org); and, at other locations designated by Resolution No. 02-33, at least 72 hours in advance of regular and adjourned regular meetings. Agendas and agenda materials are available at Laguna Woods City Hall during normal business hours and on the City’s website. Printed copies of agendas and agenda materials are provided at no charge in advance of meetings. After meetings have occurred, a per page fee is charged for printed copies.

Special and Emergency Meetings: Agenda posting and availability for special and emergency meetings is conducted pursuant to all applicable provisions of California Government Code (Ralph M. Brown Act).

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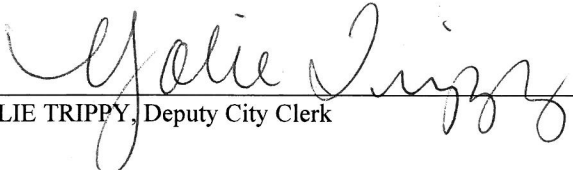
FOR ADDITIONAL INFORMATION

For additional information, please contact the City Clerk’s Office at (949) 639-0500/TTY (949) 639-0535, cityhall@lagunawoodscity.org, or 24264 El Toro Road, Laguna Woods, California 92637.

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, Yolie Trippy, Deputy City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website (www.lagunawoodscity.org); and, at other locations designated by Resolution No. 02-33, pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act.



YOLIE TRIPPY, Deputy City Clerk

5-29-15

Date

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. PRESENTATIONS AND CEREMONIAL MATTERS**
- V. PUBLIC COMMENTS**

About Public Comments: This is the time and place for members of the public to address the City Council on items *not* appearing on this agenda. Pursuant to State law, the City Council is unable to take action on such items, but may engage in brief discussion, provide direction to City staff, or schedule items for consideration at future meetings.

- VI. CONSENT CALENDAR**

About the Consent Calendar: All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council, City staff, or the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

- 6.1 Budget Adjustments

Recommendation: Approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LAGUNA WOODS, CALIFORNIA,
INCREASING THE ADOPTED FISCAL YEAR 2014-15
BUDGETS FOR THE CDBG PROGRAM FUND, THE
SUPPLEMENTAL LAW ENFORCEMENT SERVICES
FUND, AND THE FUEL TAX FUND

- VII. PUBLIC HEARINGS – None**

- VIII. CITY COUNCIL BUSINESS**

- 8.1 City Council Meeting Schedule

Recommendation: Approve a City Council meeting schedule for Fiscal Year 2015-16.

8.2 Ad Hoc Audit Committee Appointments

Recommendation: Appoint two members of the City Council to an Ad Hoc Audit Committee beginning immediately through February 28, 2016 to review, evaluate, and make recommendations to the City Council regarding the proposals submitted by firms interested in providing audit services for fiscal years 2014-15, 2015-16, and 2016-17 and to work with the firm ultimately selected by the City Council on matters related to the Fiscal Year 2014-15 audit.

8.3 Consideration of Exploration and Analysis of Service Delivery Alternatives to the Orange County Fire Authority (agendized by Mayor Pro Tem Hatch)

Recommendation: Authorize staff to participate with other cities in the exploration and analysis of alternatives to the Orange County Fire Authority for providing fire services including, but not limited to, the potential formation of a joint powers authority comprised of interested cities located in South Orange County and elsewhere.

IX. CITY COUNCIL REPORTS AND COMMENTS

About City Council Comments and Reports: This is the time and place for members of the City Council to provide reports on meetings attended including, but not limited to, meetings of regional boards and entities to which they have been appointed to represent the City and meetings attended at the expense of the City pursuant to California Government Code Section 53232.3. Members of the City Council may also make other comments and announcements.

X. CLOSED SESSION

10.1 The City Council will meet in closed session under the authority of California Government Code Section 54957(b)(1) to consider the following: Public Employee Performance Evaluation – City Manager.

XI. CLOSED SESSION REPORT

XII. ADJOURNMENT

Next Regular Meeting: Wednesday, June 17, 2015 at 2 p.m.
Laguna Woods City Hall
24264 El Toro Road, Laguna Woods, California 92637

6.1
CONSENT CALENDAR SUMMARY

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**City of Laguna Woods
Agenda Report**

TO: Honorable Mayor and City Councilmembers
FROM: Christopher Macon, City Manager
FOR: June 3, 2015 Special Meeting
SUBJECT: Consent Calendar Summary

Recommendation

Approve all proposed actions on the June 3, 2015 Consent Calendar by single motion and City Council action.

Background

All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council, staff, or the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

Discussion

The June 3, 2015 Consent Calendar contains the following item:

- 6.1 Approval of a resolution increasing the adopted Fiscal Year 2014-15 budgets for the CDBG Program Fund, the Supplemental Law Enforcement Services Fund, and the Fuel Tax Fund. The proposed resolution contains information on each of the proposed budget adjustments, which would result in increases of \$1,835 (CDBG Program Fund), \$12,226 (Supplemental Law Enforcement Services Fund), and \$2,900 (Fuel Tax Fund). Each of the funds has a sufficient balance to accommodate the proposed budget adjustment.

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6.1 BUDGET ADJUSTMENTS

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RESOLUTION NO. 15-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, INCREASING THE ADOPTED FISCAL YEAR 2014-15 BUDGETS FOR THE CDBG PROGRAM FUND, THE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND, AND THE FUEL TAX FUND

WHEREAS, the Fiscal Year 2014-15 Budget was adopted by the City Council on June 25, 2014; and

WHEREAS, City Council action is required to increase fund-level budget appropriations adopted as a part of the Fiscal Year 2014-15 Budget; and

WHEREAS, an increase in the CDBG Program Fund budget is necessary in order to account for a transfer of funds from the Fiscal Year 2015-16 CDBG award to complete energy efficiency improvements for qualified residents; and

WHEREAS, an increase in the Supplemental Law Enforcement Services Fund budget is necessary in order to expend the reconciled fund balance, which is higher than was projected at the time of budget adoption; and

WHEREAS, an increase in the Fuel Tax Fund budget is necessary in order to accommodate expenses related to street lighting on public rights-of-way that are projected to exceed the adopted budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The Fiscal Year 2014-15 Budget appropriation authorized, on a fund level, for the CDBG Program Fund is hereby increased from \$135,000 to \$136,835.

SECTION 2. The Fiscal Year 2014-15 Budget appropriation authorized, on a fund level, for the Supplemental Law Enforcement Services Fund is hereby increased from \$100,000 to \$112,226.

SECTION 3. The Fiscal Year 2014-15 Budget appropriation authorized, on a fund level, for the Fuel Tax Fund is hereby increased from \$334,200 to \$337,100.

SECTION 4. The Deputy City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED on this XX day of XX 2015.

CYNTHIA S. CONNERS, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, Deputy City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 15-XX** was duly adopted by the City Council of the City of Laguna Woods at a special meeting thereof, held on the XX day of XX 2015, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, Deputy City Clerk

8.1
CITY COUNCIL MEETING SCHEDULE

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City of Laguna Woods Agenda Report

TO: Honorable Mayor and City Councilmembers
FROM: Christopher Macon, City Manager
FOR: June 3, 2015 Special Meeting
SUBJECT: City Council Meeting Schedule

Recommendation

Approve a City Council meeting schedule for Fiscal Year 2015-16.

Discussion

The City Council regularly meets on the third Wednesday of each month at 2 p.m. Staff is generally recommending a continuance of that meeting schedule with the addition of adjourned regular meetings in July 2015, April 2016, and June 2016, and cancellation of the regular meetings in July 2015 and August 2015. Specific proposed scheduling and accompanying notes are included as Attachment A.

Fiscal Impact

Sufficient funds to support the proposed City Council meeting schedule could be included in the Fiscal Year 2015-16 Budget & Work Plan. Aside from noticing and reproduction expenses, recurring out-of-pocket expenses for City Council meetings are generally limited to \$100 per hour for closed captioning services.

Attachment: A – Proposed City Council Meeting Schedule for Fiscal Year 2015-16

**CITY OF LAGUNA WOODS
CITY COUNCIL MEETING SCHEDULE
FISCAL YEAR 2015-16**

MEETING DATE/TIME & TYPE	NOTES
Wednesday, July 15, 2015 at 2 p.m. Regular Meeting Cancelled	July 15, 2015 regular meeting cancelled
Wednesday, July 29, 2015 at 2 p.m. Adjourned Regular Meeting	Public hearing to consider adoption of the Conservation Element Update and other business
Wednesday, August 19, 2015 at 2 p.m. Regular Meeting Cancelled	August 19, 2015 regular meeting cancelled
Wednesday, September 16, 2015 at 2 p.m. Regular Meeting	
Wednesday, October 21, 2015 at 2 p.m. Regular Meeting	
Wednesday, November 18, 2015 at 2 p.m. Regular Meeting	
Wednesday, December 16, 2015 at 2 p.m. Regular Meeting	
Wednesday, January 20, 2016 at 2 p.m. Regular Meeting	
Wednesday, February 17, 2016 at 2 p.m. Regular Meeting	Preliminary budget/work plan input and other business
Wednesday, March 16, 2016 at 2 p.m. Regular Meeting	
Wednesday, April 20, 2016 at 2 p.m. Regular Meeting	
Wednesday, April 27, 2016 at 2 p.m. Adjourned Regular Meeting	Budget/work plan workshop and other business
Wednesday, May 18, 2016 at 2 p.m. Regular Meeting	
Wednesday, June 15, 2016 at 2 p.m. Regular Meeting	
Wednesday, June 29, 2016 at 2 p.m. Adjourned Regular Meeting	Consideration of Fiscal Year 2016-17 budget/ work plan adoption and other business

8.2

AD HOC AUDIT COMMITTEE APPOINTMENTS
(NO REPORT)

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8.3

**CONSIDERATION OF
EXPLORATION AND ANALYSIS OF
SERVICE DELIVERY ALTERNATIVES TO THE
ORANGE COUNTY FIRE AUTHORITY
*(NO REPORT)***

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