

**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
REGULAR MEETING**

May 18, 2016

2:00 P.M.

**Laguna Woods Village Community Center Board Room
24351 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Hatch called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

II. ROLL CALL

COUNCILMEMBER: PRESENT: Conners, Hack, Moore, Horne, Hatch
 ABSENT: -

STAFF PRESENT: City Manager Macon, City Attorney Cosgrove, Administrative Services Director/City Treasurer Cady, Deputy City Clerk Trippy

III. PLEDGE OF ALLEGIANCE

Councilmember Moore led the flag salute.

Mayor Hatch moved public comments to the next item on the agenda. There were no objections.

V. PUBLIC COMMENT

Walter Lafayette, resident, suggested that public restrooms be installed at "A Place for Paws" Dog Park and provided copies of a petition on the subject.

Dr. Kissinger, resident, commented on rents in South Orange County.

IV. PRESENTATIONS AND CEREMONIAL MATTERS

Captain England, Orange County Sheriff's Department, announced that Chief of Police Services Burmood is being promoted to the rank of Captain.

Chief of Police Services Burmood introduced incoming Chief of Police Services, Lieutenant Coppock. Lieutenant Coppock made brief remarks.

- 4.1 Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Finance Report for the Fiscal Year Ended June 30, 2015 – Government Finance Officers Association

Gina Tharani, Government Finance Officers Association, presented the certificate of achievement to Administrative Services Director/City Treasurer Cady.

- 4.2 Drowning Prevention Awareness Period – May-October 2016

Division Chief Adams, Orange County Fire Authority, made comments.

Moved by Councilmember Conners, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to approve and present the proclamation for Drowning Prevention Awareness Period.

- 4.3 Asian American and Pacific Islander Heritage Month – May 2016

Mayor Pro Tem Horne made comments.

Moved by Councilmember Moore, seconded by Mayor Pro Tem Horne, and carried unanimously on a 5-0 vote, to approve and present the proclamation for Asian American and Pacific Islander Heritage Month.

- 4.4 Building Safety Month – May 2016

Councilmembers made comments.

Moved by Councilmember Hack, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to approve and present the proclamation for Building Safety Month.

- 4.5 Older Americans Month – May 2016

Erin Ulibarri, Office on Aging, made comments.

Moved by Mayor Pro Tem Horne, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to approve and present the proclamation for Older Americans Month.

- 4.6 Stroke Awareness Month – May 2016

Guy Navarro, Roxanna Todd Hodges Stroke Foundation, made comments.

Moved by Councilmember Moore, seconded by Mayor Pro Tem Horne, and carried unanimously on a 5-0 vote, to approve and present the proclamation for Stroke Awareness Month.

4.7 Water Awareness Month – May 2016

Mark Monin, El Toro Water District, made comments.

Moved by Councilmember Hack, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to approve and present the proclamation for Water Awareness Month.

VI. CONSENT CALENDAR

Moved by Councilmember Hack, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to approve Consent Calendar items 6.1 – 6.8.

6.1 City Council Minutes

Approved the City Council meeting minutes for the regular meeting on April 20, 2016 and the adjourned regular meeting on April 27, 2016.

6.2 City Treasurer's Report

Received and filed the City Treasurer's Report for the month of April 2016.

6.3 Warrant Register

Approved the warrant register dated May 18, 2016 in the amount of \$574,439.92.

6.4 Employee Compensation and Benefits

Approved resolutions entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ESTABLISHING A COMPENSATION SCHEDULE AND BENEFITS FOR CITY EMPLOYEES

AND

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING A CAFETERIA PLAN (INTERNAL REVENUE CODE SECTION 125 FLEXIBLE BENEFITS PLAN), INCLUDING A HEALTH FLEXIBLE SPENDING ACCOUNT AND DEPENDENT CARE FLEXIBLE SPENDING ACCOUNT, FOR EMPLOYEES; APPROVING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR ONGOING ADMINISTRATION OF THE CAFETERIA PLAN; AND, TAKING OTHER ACTIONS RELATED TO THE ESTABLISHMENT, OPERATION, AND MAINTENANCE OF THE CAFETERIA PLAN

6.5 Law Enforcement Services Agreement

Approved an agreement with the County of Orange for law enforcement services and authorized the Mayor to execute the agreement, subject to approval as to form by the City Attorney.

6.6 Street Maintenance Services

Approved and extension of the agreement with PV Maintenance, Inc. for street maintenance services and authorized the City Manager to execute the agreement, subject to approval as to form by the City Attorney.

6.7 Senior Mobility Transportation Services

Adopted an agency service plan for the Senior Mobility Program and authorized the City Manager to execute and submit the agency service plan to the Orange County Transportation Authority.

6.8 Notice of Completion – Santa Maria Avenue Bioswale Project

1. Approved final plan and specifications reflecting completion of the Santa Maria Avenue Bioswale Project, as recommended by the City Engineer.

AND

2. Accepted the project completion of the contract agreement with STL Landscape, Inc. for the Santa Maria Avenue Bioswale Project.

AND

3. Released the contract retention in the amount of \$2,400 withheld per California Government Code 35 days following recordation of the Notice of Completion with the County of Orange.

AND

4. Exonerated the project posted bonds 35 days following recordation of the Notice of Completion with the County of Orange.

VII. PUBLIC HEARINGS – None

VIII. CITY COUNCIL BUSINESS

8.1 City Hall Building Maintenance and Reconfiguration

City Manager Macon made a presentation.

Councilmembers discussed the item and staff answered related questions.

Moved by Councilmember Moore, seconded by Mayor Pro Tem Horne, and carried unanimously on a 5-0 vote, to:

1. Approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING AMENDED GENERAL FUND APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2015 AND ENDING JUNE 30, 2016, RELATED TO THE TEMPORARY RELOCATION, REPAIR, AND RECONGIFURATION OF CITY HALL'S SECOND FLOOR, AND FUMIGATION OF CITY HALL, GENERALLY

AND

2. Authorize the City Manager to execute an agreement with Orkin for fumigation by tenting of City hall, subject to approval as to form by the City Attorney.

8.2 Fiscal Year 2016-17 Budget and Work Plan Development

City Manager Macon made a presentation.

Councilmembers discussed the item and staff answered related questions.

Moved by Councilmember Moore, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to direct staff to include the preparation of construction drawings and technical specifications for the City Hall Restrooms Repair & Improvement Project in the draft Fiscal Year 2016-17 Budget & Work Plan.

Moved by Councilmember Conners, seconded by Mayor Pro Tem Horne, and carried unanimously on a 5-0 vote, to direct staff to include the City Engineer/City Traffic Engineer's recommended pavement management projects in the draft Fiscal Year 2016-17 Budget & Work Plan.

Mark Monin, El Toro Water District, suggested the potential use of solar lighting for the City Centre Park Lighting Improvement Project.

Moved by Councilmember Moore, seconded by Councilmember Conners, and carried unanimously on a 4-0 vote, with Councilmember Hack abstaining due to safety concerns with encouraging after-dark use, to direct staff to include the City Centre Park Lighting Improvement Project in the draft Fiscal Year 2016-17 Budget & Work Plan as an unfunded capital improvement project.

8.3 Employee Positions and Recruitment

City Manager Macon made a presentation.

Councilmembers discussed the item and staff answered related questions.

Moved by Councilmember Hack, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to authorize the City Manager to advertise and recruit for a full-time Management Analyst position assigned to the Planning & Environmental Services Department, with hiring contingent on the City Council taking action to authorize the position as part of the Fiscal Year 2016-17 budget.

8.4 City Council Meeting Schedule

City Manager Macon made a presentation.

Councilmembers discussed the item and staff answered related questions.

Moved by Councilmember Conners, seconded by Mayor Pro Tem Horne, and carried unanimously on a 5-0 vote, to approve the City Council meeting schedule for Fiscal Year 2016-17.

IX. CITY COUNCIL REPORTS AND COMMENTS

9.1 Coastal Greenbelt Authority

Councilmember Conners stated that there had been no meeting since the last meeting. She discussed the upcoming meeting in May.

9.2 Orange County Fire Authority

Mayor Hatch provided a report.

9.3 Orange County Library Advisory Board

Councilmember Moore provided a report.

9.4 Orange County Mosquito and Vector Control District

Mayor Pro Tem Horne stated that there had been no meeting since the last meeting.

9.5 San Joaquin Hills Transportation Corridor Agency

Councilmember Hack provided a report.

9.6 South Orange County Watershed Management Area

Councilmember Moore provided a report.

Councilmembers commented on the report.

9.7 Other Comments and Reports

Mayor Hatch reported on an Orange County Fire Authority-related meeting with other cities that he and the City Manager attended earlier in the day.

Mayor Pro Tem Horne discussed the recent Senior Rally Event. She encouraged the community to attend the upcoming Senior Summit Event.

The City Council shared memories of Douglas C. Reilly, the City's long-time Assistant City Manager who passed away unexpectedly. Mayor Hatch stated that the meeting will be adjourned in Mr. Reilly's memory.

X. CLOSED SESSION

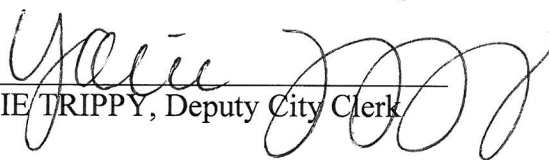
City Attorney Cosgrove stated that there was no longer a need for a closed session.

No closed session was held.

XI. CLOSED SESSION REPORT – None

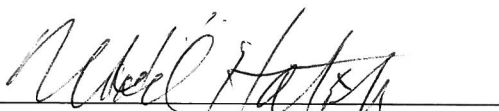
XII. ADJOURNMENT

The meeting was adjourned in memory of Douglas C. Reilly at 4:48 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, June 15, 2016 at Laguna Woods Village Community Center Board Room, 24351 El Toro Road, Laguna Woods, CA 92637.



YOLIE TRIPPY, Deputy City Clerk

Adopted: June 15, 2016



NOEL HATCH, Mayor