

CITY of LAGUNA WOODS CITY COUNCIL AGENDA

Regular Meeting
Wednesday, September 21, 2016
2:00 p.m.

Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637

Noel Hatch
Mayor

Shari L. Horne
Mayor Pro Tem

Cynthia Conners
Councilmember



Bert Hack
Councilmember

Carol Moore
Councilmember

Welcome to a meeting of the Laguna Woods City Council!

This meeting may be recorded, televised, and made publically available.

Public Comments: Persons wishing to address the City Council are requested to complete and submit a speaker card to City staff. Speaker cards are available near the entrance to the meeting location. Persons wishing to address the City Council on an item appearing on this agenda will be called upon at the appropriate time during the item's consideration. Persons wishing to address the City Council on an item *not* appearing on the agenda will be called upon during the "Public Comments" item. Persons who do not wish to submit a Speaker Card, or who wish to remain anonymous, may indicate their desire to speak from the floor. Speakers are requested, but not required, to identify themselves.

Americans with Disabilities Act (ADA): It is the intention of the City to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

REGULAR MEETING SCHEDULE

The Laguna Woods City Council regularly meets on the third Wednesday of each month at 2 p.m.

AGENDA POSTING AND AVAILABILITY

Regular and Adjourned Regular Meetings: Pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act, the City of Laguna Woods posts agendas at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 02-33, at least 72 hours in advance of regular and adjourned regular meetings. Agendas and agenda materials are available at Laguna Woods City Hall during normal business hours and on the City’s website. Printed copies of agendas and agenda materials are provided at no charge in advance of meetings. After meetings have occurred, a per page fee is charged for printed copies.

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AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, Yolie Trippy, Deputy City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 02-33, pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act.



YOLIE TRIPPY, Deputy City Clerk

9-16-16

Date

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS AND CEREMONIAL MATTERS

4.1 Citizenship Day & Constitution Week – September 16-23, 2016

Recommendation: Approve and present the proclamation.

4.2 National Adult Day Services Week – September 18-24, 2016

Recommendation: Approve and present the proclamation.

4.3 Fall Prevention Awareness Day – September 22, 2016

Recommendation: Approve and present the proclamation.

4.4 Amateur Radio Appreciation Month – October 2016

Recommendation: Approve and present the proclamation.

V. PUBLIC COMMENTS

About Public Comments: This is the time and place for members of the public to address the City Council on items *not* appearing on this agenda. Pursuant to State law, the City Council is unable to take action on such items, but may engage in brief discussion, provide direction to City staff, or schedule items for consideration at future meetings.

VI. CONSENT CALENDAR

About the Consent Calendar: All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council, City staff, or the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

6.1 City Council Minutes

Recommendation: Approve the City Council meeting minutes for the regular meeting on August 17, 2016 and the special meeting on August 22, 2016.

6.2 City Treasurer's Report

Recommendation: Receive and file the City Treasurer's Report for the month of August 2016.

6.3 Warrant Register

Recommendation: Approve the warrant register dated September 21, 2016 in the amount of \$622,713.33.

6.4 Countywide Public Mass Notification System

Recommendation: Approve a memorandum of understanding with the County of Orange and other participant entities and agencies for use of countywide mass notification system and authorize the City Manager to execute the memorandum of understanding, subject to approval as to form by the City Attorney.

VII. PUBLIC HEARINGS

7.1 Conditional Use Permit CUP-1128 to allow for the sale of alcoholic beverages for on-site and off-site consumption at 24165 Paseo de Valencia, Laguna Woods, CA 92637

Recommendation:

1. Receive staff report.

AND

2. Open public hearing.

AND

3. Receive public testimony.

AND

4. Close public hearing.

AND

5. Adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING A CONDITIONAL USE PERMIT CUP-1128 TO ALLOW FOR THE SALE OF ALCOHOLIC BEVERAGES FOR ON-SITE AND OFF-SITE CONSUMPTION AT 24165 PASEO DE VALENCIA, LAGUNA WOODS, CA 92637

7.2 Sign Program SP-1124 to allow for various signage at 24380 Moulton Parkway, Laguna Woods, CA 92637

Recommendation:

1. Receive staff report.

AND

2. Open public hearing.

AND

3. Receive public testimony.

AND

4. Close public hearing.

AND

5. Adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING SIGN PROGRAM SP-1124 TO ALLOW FOR VARIOUS SIGNAGE AT 24380 MOULTON PARKWAY, LAGUNA WOODS, CA 92637

VIII. CITY COUNCIL BUSINESS

8.1 League of California Cities 2016 Annual Conference Resolution

Recommendation: Discuss and provide direction to the City's voting delegates on the resolution scheduled for consideration at the League of California Cities' 2016 Annual Conference.

8.2 Orange County Strategic Plan for Aging
(agendized by Mayor Pro Tem Horne)

Recommendation:

1. Approve the City's participation in the development of the Orange County Strategic Plan for Aging, including a financial contribution of \$1,000 to be expended from the Fiscal Year 2016-17 General Fund City Council Contingency Fund budget.

AND

2. Designate up to two representatives of the City to serve on subcommittees and otherwise participate in the Orange County Strategic Plan for Aging development process.

IX. CITY COUNCIL REPORTS AND COMMENTS

About City Council Comments and Reports: This is the time and place for members of the City Council to provide reports on meetings attended including, but not limited to, meetings of regional boards and entities to which they have been appointed to represent the City and meetings attended at the expense of the City pursuant to California Government Code Section 53232.3. Members of the City Council may also make other comments and announcements.

- 9.1 Coastal Greenbelt Authority
Councilmember Conners; Alternate: Mayor Pro Tem Horne
- 9.2 Orange County Fire Authority
Mayor Hatch
- 9.3 Orange County Library Advisory Board
Councilmember Moore; Alternate: Mayor Pro Tem Horne
- 9.4 Orange County Mosquito and Vector Control District
Mayor Pro Tem Horne
- 9.5 San Joaquin Hills Transportation Corridor Agency
Councilmember Hack; Alternate: Councilmember Conners
- 9.6 South Orange County Watershed Management Area
Councilmember Moore; Alternate: Mayor Hatch
- 9.7 Other Comments and Reports

X. CLOSED SESSION

XI. CLOSED SESSION REPORT

XII. ADJOURNMENT

Next Regular Meeting: Wednesday, November 16, 2016 at 2 p.m.
Laguna Woods City Hall
24264 El Toro Road, Laguna Woods, California 92637

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4.1
PROCLAMATION –
CITIZENSHIP DAY & CONSTITUTION WEEK –
SEPTEMBER 16-23, 2016

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Proclamation
City of Laguna Woods
Citizenship Day & Constitution Week
September 16-23, 2016

WHEREAS, September 16, 2016 is celebrated as Citizenship Day, a day in which new citizens are welcomed and our legacy as a nation of immigrants is recalled; and

WHEREAS, since the establishment of our nation, the richness of immigrant heritages and the diversity of social and cultural influences derived from them have been integral to the vitality, character, and strength of our communities and ideals, and remain today, with our ever increasing diversity, a source of inspiration and enrichment; and

WHEREAS, September 17, 2016 marked the 226th anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, September 17-23 is celebrated each year as Constitution Week; and

WHEREAS, it is fitting and proper to recognize the magnificence of the Constitution, including the many freedoms, values, liberties, and rights enshrined therein; and

WHEREAS, Citizenship Day and Constitution Week are opportunities for Americans to reaffirm the principals and ideals that the Framers of the Constitution had in 1787.

NOW, THEREFORE, BE IT RESOLVED that the Laguna Woods City Council does hereby proclaim September 16, 2016 as “Citizenship Day” and September 17–23, 2016 as “Constitution Week” in the City of Laguna Woods and encourages individuals to reflect on that which makes our nation an abiding symbol of freedom and justice.

Dated this 21st day of September, 2016

Noel Hatch
Mayor

Attest: Yolie Trippy
Deputy City Clerk

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4.2

**PROCLAMATION –
NATIONAL ADULT DAY SERVICES WEEK –
SEPTEMBER 18-24, 2016**

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Proclamation
City of Laguna Woods
National Adult Day Services Week
September 18-24, 2016

WHEREAS, adult day services deliver specialized care to enable frail older adults and individuals with disabilities to live more independently and prevent or delay placement in nursing homes; and

WHEREAS, adult day services provide health care, personal care, social services, and therapeutic and recreational activities in settings where individuals are able to spend the day and interact with others; and

WHEREAS, adult day services help to prevent social isolation, including the associated serious and potentially debilitating health risks, among vulnerable populations; and

WHEREAS, adult day services offer respite and support to spouses, family members, and other individuals who provide primary caregiving.

NOW, THEREFORE, BE IT RESOLVED that the Laguna Woods City Council does hereby proclaim September 18–24, 2016 as “National Adult Day Services Week” in the City of Laguna Woods and encourages its residents and businesses to raise awareness of the availability and accessibility of adult day services.

Dated this 21st day of September, 2016

Noel Hatch
Mayor

Attest: Yolie Trippy
Deputy City Clerk

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**4.3
PROCLAMATION –
FALL PREVENTION AWARENESS DAY –
SEPTEMBER 22, 2016**

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Proclamation
City of Laguna Woods
Fall Prevention Awareness Day
September 22, 2016

WHEREAS, falls result in more than 2.8 million injuries treated in emergency rooms, annually, including over 800,000 hospitalizations and more than 27,000 deaths; and

WHEREAS, falls are the leading cause of fatal and non-fatal injuries, as well as the leading cause of traumatic brain injury, for older adults; and

WHEREAS, adults 75 years and older who fall are four to five times more likely than those age 65 to 74 to be admitted to a long-term care facility for a year or longer; and

WHEREAS, falls are not only injurious to the physical well-being of older adults, but can also result in long-term medical care and significant financial hardship; and

WHEREAS, falls can be prevented through healthy eating; hydration; careful use of medication; regular exercise; simple retrofits, including installation of grab bars, night lights, and non-slip and non-skid mats; and, other best practices.

NOW, THEREFORE, BE IT RESOLVED that the Laguna Woods City Council does hereby proclaim September 22, 2016 as “Fall Prevention Awareness Day” in the City of Laguna Woods and encourages residents and businesses to take the steps necessary to identify and eliminate fall hazards.

Dated this 21st day of September, 2016

Noel Hatch
Mayor

Attest: Yolie Trippy
Deputy City Clerk

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4.4
PROCLAMATION –
AMATEUR RADIO APPRECIATION MONTH –
OCTOBER 2016

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Proclamation
City of Laguna Woods
Amateur Radio Appreciation Month
October 2016

WHEREAS, in times of crisis that render other forms of communication unavailable, amateur radio operators help to relay critical emergency information; and

WHEREAS, amateur radio operators, both in Laguna Woods and around the globe, have a long-standing tradition of supporting their communities, responding to emergencies, and training the next generation of communications volunteers; and

WHEREAS, the members of the Laguna Woods Radio Amateur Civil Emergency Service (RACES) have volunteered countless hours to train and participate in emergency drills and other communications operations in the city; and

WHEREAS, Laguna Woods RACES participates in an annual Field Day exercise, twice annual City-County exercises, monthly countywide radio tests, and other activities; and

WHEREAS, in October 2016, Laguna Woods RACES will participate in an emergency radio drill to test the readiness of amateur radio operators to respond in a major disaster, as well as provide radio support for Great California ShakeOut activities.

NOW, THEREFORE, BE IT RESOLVED that the Laguna Woods City Council does hereby proclaim October 2016 as “Amateur Radio Appreciation Month” in the City of Laguna Woods and recognizes the contributions that the members of Laguna Woods RACES and other radio operators make to the city, county, and country as whole.

Dated this 21st day of September, 2016

Noel Hatch
Mayor

Attest: Yolie Trippy
Deputy City Clerk

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6.1-6.4
CONSENT CALENDAR SUMMARY

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City of Laguna Woods Agenda Report

TO: Honorable Mayor and City Councilmembers
FROM: Christopher Macon, City Manager
FOR: September 21, 2016 Regular Meeting
SUBJECT: Consent Calendar Summary

Recommendation

Approve all proposed actions on the September 21, 2016 Consent Calendar by single motion and City Council action.

Background

All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council, staff, or the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

Summary

The September 21, 2016 Consent Calendar contains the following items:

- 6.1 Approval of the City Council meeting minutes for the regular meeting on August 17, 2016 (Attachment A) and the special meeting on August 22, 2016 (Attachment B).
- 6.2 Approval of a motion to receive and file the City Treasurer's Report for the month of August 2016.

- 6.3 Approval of the warrant register dated September 21, 2016 in the amount of \$622,713.33. A list of warrants is included in the agenda packet; detailed information about individual warrants is available at City Hall.
- 6.4 Approval of a memorandum of understanding with the County of Orange and other participant entities and agencies for use of countywide mass notification system and authorization for the City Manager to execute the memorandum of understanding, subject to approval as to form by the City Attorney. The County of Orange recently entered into a new agreement with Everbridge, Inc., for the provision of public mass notification system services to disseminate critical, time-sensitive emergency information to citizens and businesses through phone and e-mail devices for emergency notification purposes (also known as “AlertOC”). That change requires the City to enter into a new memorandum of understanding in order to continue to participate in and access AlertOC services. There is no cost associated with the proposed memorandum of understanding; the County of Orange provides AlertOC to Orange County cities without charge.

6.1
CITY COUNCIL MINUTES

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**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
REGULAR MEETING
August 17, 2016
2:00 P.M.
Laguna Woods Village Community Center Board Room
24351 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Hatch called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:10 p.m.

II. ROLL CALL

COUNCILMEMBER: PRESENT: Conners, Hack, Moore, Horne, Hatch
 ABSENT: -

STAFF PRESENT: City Manager Macon, City Attorney Cosgrove, Administrative Services Director/City Treasurer Cady, Deputy City Clerk Trippy

III. PLEDGE OF ALLEGIANCE

Administrative Services Director/City Treasurer Cady led the flag salute.

IV. PRESENTATIONS AND CEREMONIAL MATTERS

4.1 100th Birthday – Anne Edwards

Councilmembers made comments.

Moved by Councilmember Conners, seconded by Mayor Pro Tem Horne, and carried unanimously on a 5-0 vote, to approve and present the commendation.

Donovan Higbee, representative from Congresswoman Mimi Walter’s Office, presented Ms. Edwards with a Certificate of Special Congressional Recognition.

V. PUBLIC COMMENT

Mark Monin, El Toro Water District, commended the City and its residents for their efforts on water conservation. He noted that the El Toro Water District would like to continue working with the City on improving local parks.

Mayor Hatch briefly responded to Mr. Monin’s comments.

VI. CONSENT CALENDAR

Mayor Hatch pulled Item 6.7 for separate discussion.

Moved by Mayor Pro Tem Horne, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to approve Consent Calendar Items 6.1 – 6.6.

6.1 City Council Minutes

Approved the City Council meeting minutes for the regular meeting on July 20, 2016.

6.2 City Treasurer’s Report

Received and filed the City Treasurer’s Report for the month of July 2016.

6.3 Warrant Register

Approved the warrant register dated August 17, 2016 in the amount of \$1,120,680.38.

6.4 Fiscal Year 2016-17 Budget Adjustments

Approved a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, INCREASING THE ADOPTED FISCAL YEAR 2016-17 BUDGET FOR THE GENERAL FUND FOR PURPOSES RELATED TO THE GENERAL PLAN COMPREHENSIVE UPDATE PROJECT

6.5 City Hall Building Maintenance and Reconfiguration

Authorized the City Manager to execute agreements with Veteran Ed’s for City Hall building maintenance and reconfiguration, in an amount not to exceed \$70,000 for Fiscal Year 2016-17, subject to approval as to form by the City Attorney.

6.6 Building Inspection, Permit Counter, and Building Official Services

Approved an amendment to the agreement with CivilSource, Inc. for building inspection and permit counter services and authorized the City Manager to execute the amendment, subject to approval as to form by the City Attorney. (Note: The amendment also pertains to building official services.)

Councilmember Moore commented on the goals of the Laguna Woods Civic Support Fund.

Councilmembers discussed Item 6.7 and staff answered related questions.

Moved by Councilmember Moore, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to approve Consent Calendar Item 6.7.

6.7 Laguna Woods Civic Support Fund

Ratified the bylaws for the Laguna Woods Civic Support Fund, as adopted and recommended by the Laguna Woods Civic Support Fund Board of Directors.

VII. PUBLIC HEARINGS

7.1 Medical Marijuana Dispensaries Ordinance

City Manager Macon and City Attorney Cosgrove made a presentation.

City Manager Macon noted that the following individual submitted written comments prior to the City Council meeting:

1. Eric S. Chan, dated August 17, 2016

Councilmembers discussed the item and staff answered related questions.

Mayor Hatch opened the public hearing.

Lonnie Painter, Laguna Woods Village Cannabis Club, discussed the benefits of medical marijuana. He stated that if dispensaries in the City were established, he would like to see stringent testing of the marijuana and educated employees.

Mayor Hatch briefly responded to Mr. Painter's comments.

Barbara Ayala, resident, echoed Mr. Painter's comments and discussed the potential for medical marijuana delivery licenses in the City.

With no other requests to speak, the public hearing was closed.

Councilmembers discussed the item and staff answered related questions.

Councilmember Hack expressed his support for option B with an amendment that the date of the moratorium termination be changed from March 17, 2017 to August 16, 2017.

Moved by Councilmember Hack, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, adopt an ordinance with the modifications proposed by Councilmember Hack – read by title with further reading waived – entitled:

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA PURSUANT TO CALIFORNIA

GOVERNMENT CODE SECTIONS 36934, 36937, AND 65858, EXTENDING A MORATORIUM ON ESTABLISHING LOCATING OR OPERATING MEDICAL MARIJUANA DISPENSARIES FOR THE PURPOSE OF FURTHER STUDY AND ANALYSIS AND AN EXTENSION OF THE MORATORIUM THROUGH AUGUST 16, 2017

VIII. CITY COUNCIL BUSINESS – None

IX. CITY COUNCIL REPORTS AND COMMENTS

Mayor Hatch commented on an article discussing the health benefits of lemons.

9.1 Coastal Greenbelt Authority

Councilmember Connors provided a report.

9.2 Orange County Fire Authority

Mayor Hatch provided a report.

9.3 Orange County Library Advisory Board

Councilmember Moore stated that there had been no meeting since the last meeting.

9.4 Orange County Mosquito and Vector Control District

Mayor Pro Tem Horne provided a report.

9.5 San Joaquin Hills Transportation Corridor Agency

Councilmember Hack provided a report.

9.6 South Orange County Watershed Management Area

Councilmember Moore stated that there had been no meeting since the last meeting.

9.7 Other Comments and Reports – None

X. CLOSED SESSION

10.1 The City Council met in closed session under the authority of California Government Code sections 54956.9(d)(4) to discuss potential initiation to litigation in one case.

10.2 The City Council met in closed session under the authority of California Government Code sections 54956.8 to conference with its real property negotiator.

PROPERTY:

Santa Maria Avenue generally west of Santa Vittoria Drive to its westernmost terminus.

CITY NEGOTIATOR:

Christopher Macon, City Manager

NEGOTIATING PARTIES:

Golden Rain Foundation of Laguna Woods

Third Laguna Hills Mutual

ISSUE UNDER NEGOTIATION:

Real property negotiations in response to inquiries made by the Negotiating Parties, including terms, conditions, and price.

XI. CLOSED SESSION REPORT

The City Council reconvened in open session at 4:43 p.m. City Attorney Cosgrove stated that there was no reportable action under Government Code Section 54957.1.

XII. ADJOURNMENT

The meeting was adjourned in at 4:43 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, September 21, 2016 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

YOLIE TRIPPY, Deputy City Clerk

Adopted: September 21, 2016

NOEL HATCH, Mayor

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**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
SPECIAL MEETING
August 22, 2016
2:00 P.M.
Laguna Woods Village Community Center, Board Room
24351 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Hatch called the Special Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

II. ROLL CALL

COUNCILMEMBER: PRESENT: Conners, Hack, Moore, Horne, Hatch
 ABSENT: -

STAFF PRESENT: City Manager Macon, City Attorney Cosgrove, Administrative
 Services Director/City Treasurer Cady, Deputy City Clerk Trippy

III. PLEDGE OF ALLEGIANCE

Kathryn Freshley, resident, led the pledge of allegiance.

IV. PUBLIC COMMENT

Kathryn Freshley, resident, thanked the City Councilmembers for their service.

V. CITY COUNCIL BUSINESS

5.1 General Municipal Election and City Council Appointments

City Manager Macon made a presentation.

Councilmembers discussed the item and staff answered related questions.

Moved by Councilmember Moore, seconded by Councilmember Hack, and carried unanimously on a 5-0 vote, to approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APOINTING CYNTHIA CONNERS, NOEL HATCH, AND SHARI HORNE TO THE OFFICES OF MEMBER OF THE CITY COUNCIL, CITY OF LAGUNA WOODS FOR FULL TERMS OF FOUR

YEARS, AND CANCELLING THE GENERAL MUNICIPAL ELECTION SCHEDULED FOR TUESDAY, NOVEMBER 8, 2016, AS ALLOWED BY SECTION 10229 OF THE ELECTIONS CODE OF THE STATE OF CALIFORNIA

City Manager Macon administered the oath of office to Cynthia Conners, Noel Hatch, and Shari Horne. Certificates of election were presented.

VI. ADJOURNMENT

The meeting was adjourned at 2:23 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, September 21, 2016 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

YOLIE TRIPPY, Deputy City Clerk

Adopted: September 21, 2016

NOEL HATCH, Mayor

6.2
CITY TREASURER'S REPORT

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City of Laguna Woods
City Treasurer's Report
For the Month Ended August 31, 2016

ITEM 6.2

INVESTMENTS AND CASH ON HAND

	Beginning Balances As of 7/31/16	Earnings & Receipts	Disbursements	Other Adjustments	Ending Balances As of 8/31/16
Investments - Interest and Income Bearing					
Local Agency Investment Fund (LAIF) (Notes 1 and 2)	\$ 10,528,199	\$ -	\$ (200,000)	\$ -	\$ 10,328,199
Other Portfolio Investments - None this period (Note 3)	-	-	-	-	-
Total Investments	\$ 10,528,199	\$ -	\$ (200,000)	\$ -	\$ 10,328,199
Cash and Cash Equivalents					
Analyzed Checking Account (Note 4)	\$ 168,594	\$ 584,273	\$ (634,290)	\$ -	\$ 128,326
Petty Cash	825	-	-	-	825
Total Cash and Cash Equivalents	\$ 169,419	\$ 584,273	\$ (634,290)	\$ -	\$ 129,151
TOTAL INVESTMENTS, CASH AND CASH EQUIVALENTS	\$ 10,697,618	\$ 584,273	\$ (834,290)	\$ -	\$ 10,457,350

Summary of Total Investments, Cash and Cash Equivalents:

	General Fund	Special Revenue	Totals
LAIF	\$ 9,882,468	\$ 445,732	\$ 10,328,199
Analyzed Checking	\$ (718,576)	\$ 846,902	\$ 128,326
Petty Cash	\$ 825	\$ -	\$ 825
Totals	\$ 9,164,717	\$ 1,292,633	\$ 10,457,350

Notes:

Note 1 - LAIF / During this period there was a transfer of \$200,000 from the LAIF account to the City's checking account.

Note 2 - LAIF / LAIF reports interest earnings quarterly. Interest for the quarter ended September 30, 2016 will be reported in October 2016.

Note 3 - Other Portfolio Investments / Subsequent to August 31, 2016, the City opened a fiduciary account to hold other investments in order to comply with the Investment of Financial Assets policy. Certificates of Deposits totaling \$980,000 were purchased in September 2016. Investment detail will be included in the September 2016 City Treasurer's Report.

Note 4 - Analyzed Checking Account / Monthly activity reported reflects August transactions which have been posted to the general ledger as of September 9, 2016.



City of Laguna Woods
City Treasurer's Report
 For the Month Ended August 31, 2016

ITEM 6.2

OTHER FUNDS - HELD IN TRUST

	Beginning Balances As of 7/31/16	Contributions / (Withdrawals)	Administrative Fees & Investment Expense	Unrealized Gain / (Loss)	Ending Balances As of 8/31/16
Other Post-Employment Benefits (OPEB) Trust					
Held in and administered by the CalPERS California Employers' Retiree Benefit Trust (CERBT)	\$ 66,089	\$ -	\$ (5)	\$ (70)	\$ 66,014
Total Other Funds - Held in Trust	\$ 66,089	\$ -	\$ (5)	\$ (70)	\$ 66,014

City Treasurer's Certification

I, Margaret A. Cady, City Treasurer, do hereby certify:

- That all investment actions executed since the last report have been made in full compliance with the City's Investment of Financial Assets Policy; and
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months.

Note: Previous years' investment policies, authorized the City to invest in LAIF and cash with no restrictions on balances. Under the current policy, LAIF balances are not to exceed 90% of the total portfolio, and other investment types are allowed in order to achieve a higher investment earnings yield. Due to the period required to select an investment advisor, and establish a fiduciary account to hold other investments, the LAIF balance has and will remain above the 90% threshold until mid-September 2016. This was deemed to be prudent as the interim alternative would be to move LAIF funds in excess of the 90% to the non-interest bearing checking account, which would not yield investment earnings, until the fiduciary account was established.

Margaret A. Cady
 Margaret A. Cady, City Treasurer

9/12/16
 Dated

6.3 WARRANT REGISTER

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**CITY OF LAGUNA WOODS
WARRANT REGISTER
9/21/2016**

ITEM 6.3

Number	Date	Vendor Name	Description	Amount
Automatic Bank Debits				
Debit	08/10/2016	ADP PAYROLL SERVICES	Payroll / Pay Period Ended 8/5/2016	\$27,995.61
Debit	08/10/2016	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 8/5/2016	3,811.75
Debit	08/19/2016	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Period Ended 8/5/2016	154.76
Debit	08/24/2016	ADP PAYROLL SERVICES	Payroll / Pay Period Ended 8/19/2016	33,772.24
Debit	08/24/2016	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 8/19/2016	2,247.51
Debit	09/02/2016	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Period Ended 8/19/2016	158.58
Debit	09/07/2016	ADP PAYROLL SERVICES	Payroll / Pay Period Ended 9/2/2016	31,615.71
Debit	09/07/2016	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 9/2/2016	2,429.48
Debit	09/16/2016	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Period Ended 9/2/2016	158.58
Debit	08/31/2016	ADP PAYROLL SERVICES	1st Qtr 2016 Payroll Tax Amendment	225.04
Debit	08/31/2016	ADP PAYROLL SERVICES	2nd Qtr 2016 Payroll Tax Amendment	113.25
Debit	08/10/2016	CALPERS - RETIREMENT	Annual GASB 68 Reporting Service	1,300.00
Debit	07/31/2016	BANK OF AMERICA	Bank Fees - July 2016	18.00
Debit	08/31/2016	BANK OF AMERICA	Bank Fees - August 2016	8.70
Debit	09/01/2016	CALPERS - HEALTH	Employee Benefit Program / September 2016	3,044.48
Debit	09/01/2016	COUNTY OF ORANGE	Law Enforcement Services / September 2016	215,469.98
Warrants:				
118373	08/10/2016	AMERICAL CONSTRUCTION	Waste Diversion Deposit Refund	250.00
118374	08/10/2016	ANAHEIM COMMUNITY PUBLISHING	Graphic Design Services	997.50
118375	08/10/2016	AT&T	Telephone / 581-3974 / July 2016	250.43
118376	08/10/2016	AT&T	Telephone / 583-1105 / July 2016	54.32
118377	08/10/2016	AT&T	Telephone / 639-0500 / July 2016	205.52
118378	08/10/2016	AT&T	Telephone / 458-3487 / July 2016	125.51
118379	08/10/2016	AT&T	Telephone / 452-0600 / July 2016	2,593.88
118380	08/10/2016	AT&T	Telephone / 770-9359 / July 2016	67.83
118381	08/10/2016	AT&T	White Pages / August 2016	4.53
118382	08/10/2016	JAMES BARTLETT	Waste Diversion Deposit Refund	250.00
118383	08/10/2016	IRWIN B BORNSTEIN, CPA	Financial Consulting Services / July 2016	2,520.00
118384	08/10/2016	MARGARET BOWEN	Taxi Voucher Refund	25.00
118385	08/10/2016	MARC DONOHUE	Administrative Services / June - July 2016	200.00
118386	08/10/2016	EL TORO WATER DISTRICT	Landscape Irrigation / July 2016	4,610.31
118387	08/10/2016	EL TORO WATER DISTRICT	Landscape Irrigation - Moulton Parkway / July 2016	199.38
118388	08/10/2016	EL TORO WATER DISTRICT	Ridge Route Dog Park Irrigation / July 2016	20.76
118389	08/10/2016	LILLEY PLANNING GROUP	Building Official Services / July 2016	3,588.00
118390	08/10/2016	ORANGE COUNTY COUNCIL OF GOVERNMENTS	Membership Dues / FY 2016-17	3,906.00
118391	08/10/2016	ORANGE COUNTY REGISTER-NOTICES	Public Notices / July 2016	69.00
118392	08/10/2016	SOUTHERN CALIFORNIA EDISON	Residential Streetlights / July 2016	1,449.67
118393	08/10/2016	SOUTHERN CALIFORNIA EDISON	Traffic Signal Control / July 2016	847.70
118394	08/10/2016	SOUTHERN CALIFORNIA EDISON	Ridge Route Dog Park / July 2016	53.42

**CITY OF LAGUNA WOODS
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Number	Date	Vendor Name	Description	Amount
118395	08/10/2016	TEAM ONE MANAGEMENT	Janitorial Services / July 2016	635.00
118396	08/10/2016	THE GAS COMPANY	City Hall Utilities / July 2016	17.39
118397	08/10/2016	WEST COAST REMODEL	Refund of Overpayment / Building Permit	57.00
118398	08/17/2016	CENTER FOR PUBLIC SAFETY	Reissued Payment / Law Enforcement Deployment Study	9,750.00
118399	08/17/2016	COPYFORCE	Printing Services - Taxi Voucher Books / FY 2016-17	928.80
118400	08/17/2016	KONE, INC.	City Hall Elevator Maintenance / August 2016	246.98
118401	08/17/2016	KONICA MINOLTA	Copier Lease / August 2016	483.84
118402	08/17/2016	SUN HO NOH	Taxi Voucher Refund	34.50
118403	08/17/2016	JOHN O'HARA	Reimbursement / City Hall Repair Supplies	28.47
118404	08/17/2016	RECYCLE AWAY, LLC	Park Recycling Bins and Waste Containers	3,032.60
118405	08/17/2016	ROTO ROOTER SERVICE & PLUMBING CO.	City Hall Maintenance Services	2,558.00
118406	08/17/2016	SOUTHERN CALIFORNIA EDISON	Right of Way / July 2016	2,081.96
118407	08/17/2016	CAROLYN STAFSKY	Taxi Voucher Refund	8.00
118408	08/17/2016	TALIMAR SYSTEMS, INC.	Cubicle Workstation Equipment / City Hall	351.00
118409	08/17/2016	WHITE NELSON DIEHL EVANS, LLP	Audit Services / FY 2015-16	5,800.00
118410	08/17/2016	WM CURBSIDE, LLC	HHW, Medicine, and Sharps Collection Program / July 2016	3,563.40
118411	08/18/2016	VETERAN ED'S, INC.	City Hall Second Floor Repair & Reconfiguration	25,356.00
118412	08/24/2016	360 BUSINESS CONSULTING	Website Hosting Services / August 2016	200.00
118413	08/24/2016	ANDERSONPENNA PARTNERS, INC.	Code Enforcement Services / July 2016	2,697.00
118414	08/24/2016	AT&T	Telephone / 581-3974 / August 2016	89.36
118415	08/24/2016	AT&T	Telephone / 583-1105 / August 2016	19.37
118416	08/24/2016	CAA	Water Quality Consulting Services / July 2016	5,823.00
118417	08/24/2016	CIVIL SOURCE	Building Inspection Services / July 2016	46,605.00
118418	08/24/2016	COPYFORCE	Printing Services	177.12
118419	08/24/2016	DEPARTMENT OF JUSTICE	Employee Background Check / July 2016	64.00
118420	08/24/2016	JOYCE DEWOSKIN	NEMT Voucher Refund	12.00
118421	08/24/2016	EL TORO WATER DISTRICT	Landscape Irrigation / August 2016	351.84
118422	08/24/2016	GOVERNMENTJOBS.COM, INC.	Job Posting - Management Analyst	175.00
118423	08/24/2016	HDL COREN & CONE	CAFR Statistical Reports Package / FY 2015-16	745.00
118424	08/24/2016	HINDERLITER DELLAMAS	Sales and Use Tax Consulting Services / 3rd Quarter 2016	985.78
118425	08/24/2016	NIEVES LANDSCAPE, INC.	Right of Way Landscape Maintenance / July 2016	11,800.00
118426	08/24/2016	ONISKO & SCHOLZ, LLP	Accounting Services / May 2016	8,949.50
118427	08/24/2016	PRACTICAL DATA SOLUTIONS	IT Services & Additional IT Support / June - July 2016	4,717.56
118428	08/24/2016	PV MAINTENANCE, INC.	City Hall, Street & Property Maintenance Services / July 2016	13,520.71
118429	08/24/2016	SOUTHERN CALIFORNIA EDISON	Traffic Signal Control / July 2016	223.41
118430	08/24/2016	STAPLES	Office Supplies	5.42
118431	08/24/2016	TALIMAR SYSTEMS, INC.	Temporary Workstation Rental / City Hall	8,534.16
118432	08/24/2016	WAGE WORKS	125 Cafeteria Plan Administration / July 2016	100.00
118433	09/07/2016	UNITED STATES TREASURY	2013 Payroll Tax Reconciliation / Period 6-30-2013	188.00
118434	08/31/2016	360 BUSINESS CONSULTING	Website Maintenance and Hosting Services / June 2016	350.00
118435	08/31/2016	ANDERSONPENNA PARTNERS, INC.	Landscape Inspection Services / July 2016	3,902.75
118436	08/31/2016	CALIFORNIA YELLOW CAB	NEMT/Taxi Voucher Services / July 2016	10,443.00
118437	08/31/2016	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / August 2016	8,043.00
118438	08/31/2016	CIVIL SOURCE	Traffic & Engineering Services / July 2016	11,537.50

**CITY OF LAGUNA WOODS
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Number	Date	Vendor Name	Description	Amount
118439	08/31/2016	COPYFORCE	Printing Services - Business Cards	48.60
118440	08/31/2016	COUNTY OF ORANGE	Automated Fingerprint ID System / July - August 2016	911.34
118441	08/31/2016	COUNTY OF ORANGE	NPDES Water Quality Support Annual Fee / FY 2016-17	267.41
118442	08/31/2016	DELTA DENTAL OF CALIFORNIA	Employee Benefits Program / September 2016	293.37
118443	08/31/2016	DICKINSON ELECTRIC	City Hall Electrician Services	1,252.00
118444	08/31/2016	KATHLEEN HARRIS	NEMT Voucher Refund	16.00
118445	08/31/2016	MANAGED HEALTH NETWORK	Employee Benefits Program / September 2016	16.72
118446	08/31/2016	NIEVES LANDSCAPE, INC.	Right of Way Landscape Maintenance / August 2016	11,800.00
118446	08/31/2016	NIEVES LANDSCAPE, INC.	Landscape Maintenance Services / August 2016	312.00
118447	08/31/2016	PEAK LIGHTING & ELECTRIC, INC	Residential Street Light Maintenance / August 2016	682.89
118448	08/31/2016	PRINCIPAL FINANCIAL GROUP	Long Term Disability Insurance / September 2016	323.59
118449	08/31/2016	RUTAN & TUCKER, LLP	Legal Services / July 2016	8,221.37
118450	08/31/2016	SHRED CONFIDENTIAL	Shredding Event Services / August 2016	1,200.00
118451	08/31/2016	SIEMENS INDUSTRY, INC.	Traffic Signal Maintenance / July 2016	3,012.50
118452	08/31/2016	SIGNS BY CREATIONS UNLIMITED	Informational Signs	223.95
118453	08/31/2016	SOUTHERN CALIFORNIA EDISON	City Hall Utilities / August 2016	2,311.97
118454	08/31/2016	SOUTHERN CALIFORNIA EDISON	Irrigation Controller / July 2016	24.55
118455	08/31/2016	SOUTHERN CALIFORNIA EDISON	Irrigation Controllers / August 2016	94.61
118456	08/31/2016	SOUTHERN CALIFORNIA EDISON	Irrigation Controller / August 2016	25.47
118457	08/31/2016	SOUTHERN CALIFORNIA EDISON	Irrigation Controller / August 2016	24.07
118458	08/31/2016	SOUTHERN CALIFORNIA EDISON	Residential Streetlights / August 2016	1,462.02
118459	08/31/2016	SOUTHERN CALIFORNIA EDISON	Ridge Route Dog Park / August 2016	23.94
118460	08/31/2016	STAPLES	Office Supplies	74.26
118461	08/31/2016	UNITED STATES TREASURY	2013 Payroll Tax Reconciliation / Period 9-30-2013	226.35
118462	08/31/2016	VECTUS	City Hall Internet Service / September 2016	499.00
118463	08/31/2016	VETERAN ED'S INC	City Hall Second Floor Repair & Reconfiguration	27,684.08
118464	08/31/2016	VISION SERVICE PLAN OF AMERICA	Employee Benefits Program / September 2016	120.18
118465	09/07/2016	ALLIED MECHANICAL AIR SYS, INC.	City Hall Maintenance Services	352.00
118466	09/07/2016	AT&T	Telephone / 639-0500 / August 2016	212.66
118467	09/07/2016	AT&T	Telephone / 458-3487 / August 2016	39.15
118468	09/07/2016	AT&T	Telephone / 452-0600 / August 2016	970.06
118469	09/07/2016	AT&T	Telephone / 770-9359 / August 2016	21.07
118470	09/07/2016	CALIFORNIA YELLOW CAB	Taxi Voucher Services / July 2016	11,636.00
118471	09/07/2016	CYNTHIA CONNERS	Auto Allowance / September 2016	300.00
118472	09/07/2016	MARC DONOHUE	Administrative Services / August 2016	200.00
118473	09/07/2016	EL TORO WATER DISTRICT	Landscape Irrigation / August 2016	3,784.26
118474	09/07/2016	HACK, BERT	Auto Allowance / September 2016	300.00
118475	09/07/2016	ROBERT NOEL HATCH	Auto Allowance / September 2016	300.00
118476	09/07/2016	BONNIE HIGHTOWER	Taxi Voucher Refund	50.00
118477	09/07/2016	SHARI HORNE	Auto Allowance / September 2016	300.00
118478	09/07/2016	ORKIN	Pest Control Services / August 2016	108.16
118479	09/07/2016	SONITROL	City Hall Fire Monitoring / September 2016	64.38
118480	09/07/2016	SOUTHERN CALIFORNIA EDISON	Irrigation Controller / September 2016	24.75

**CITY OF LAGUNA WOODS
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Number	Date	Vendor Name	Description	Amount
118481	09/07/2016	SOUTHERN CALIFORNIA EDISON	Traffic Signal Control / August 2016	850.37
118482	09/07/2016	STAPLES	Office Supplies	420.89
Total Bank Debits and Warrants:				<u>\$621,090.84</u>
Credit Card Statement Detail / July 6 - August 5, 2016				
		FedEx Office	Scanning Services	2.67
		FedEx Office	Courier Services	34.50
		The Home Depot	Office Maintenance Items	10.32
		League of California Cities	Registration - 2016 Annual Conference / Councilmembers Hatch, Horne & Moore	1,575.00
Total Credit Cards:				<u>\$1,622.49</u>
Petty Cash Expenditure Detail			No Activity This Month	
Total Petty Cash:				<u>\$0.00</u>
TOTAL				<u>\$622,713.33</u>

6.4
COUNTYWIDE PUBLIC
MASS NOTIFICATION SYSTEM

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**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE COUNTY OF ORANGE
AND
PARTICIPANTS
FOR USE OF COUNTYWIDE MASS NOTIFICATION SYSTEM**

This Memorandum of Understanding, hereinafter referred to as “MOU,” dated July 1, 2016, which date is stated for purposes of reference only, is entered into by and between the County of Orange, a political subdivision of the State of California, hereinafter referred to as “COUNTY,” and the undersigned municipalities, public universities and water agencies responsible for protecting a resident population and maintaining a dedicated public safety answering point (PSAP) within the County of Orange, hereinafter referred to individually as “PARTICIPANT” or collectively as “PARTICIPANTS.”

This MOU is intended to establish governance and terms of use for a Countywide Public Mass Notification System.

RECITALS

WHEREAS, COUNTY is sponsoring a Countywide Public Mass Notification System (“System”) for the primary intent of providing timely communication to the public during times of emergency; and

WHEREAS, the County is making use of the System available to all cities and agencies within the County of Orange who have the responsibility for protecting a resident population and maintaining a dedicated public safety answering point (PSAP); and

WHEREAS, COUNTY entered into Orange County Agreement No. MA-060-16011934 (“Agreement”) with Everbridge, Inc., for the provision of Public Mass Notification System Services, on or about May 24, 2016, attached hereto as Exhibit A, to disseminate critical, time-sensitive emergency information to COUNTY’s citizens and businesses through phone and e-mail devices for emergency notification purposes; and

WHEREAS, COUNTY agrees to provide to PARTICIPANTS access to the services provided by Everbridge, Inc. as contained in the Agreement in exchange for abiding by the terms set forth in this MOU; and

WHEREAS, PARTICIPANTS agree to uphold the same terms and conditions of the Agreement, to use the System in compliance with all usage agreements, including but not limited to the End User License Agreement, identified and incorporated herein as Exhibit A (Orange County Agreement No. MA-060-16011934, Exhibit B (Countywide Public Mass Notification System Policy and Guideline) and Exhibit C (Nondisclosure Document), and the terms of this MOU to receive the benefits under the Agreement.

NOW, THEREFORE, the parties agree as follows:

I. Definitions:

“Agreement” shall refer to Orange County Agreement No. MA-060-16011934 between COUNTY and Everbridge, Inc. The Agreement is attached to this MOU as Exhibit A.

“Countywide” shall mean all geographic locations in Orange County, California.

“Contact information” shall mean PARTICIPANT and public contact data stored in the System for the purpose of disseminating communication in accordance with this MOU and its Exhibits.

“Confidential Information” shall include but not be limited to personal identifying information about an individual such as address, phone number, Social Security number, or any other identifier protected from disclosure by law, and/or any other information otherwise protected from disclosure by law, for example, the identity of a victim of a sex crime or a juvenile.

“Emergency” shall include, but not be limited to, instances of fire, flood, storm, epidemic, riots, or disease that threaten the safety and welfare of the citizens and property located within the boundaries of the COUNTY and PARTICIPANTS’ respective jurisdictions.

“Emergency information” shall mean information relevant to the safety and welfare of recipients in the event of an Emergency. Such information shall include but not be limited to instructions and directions to alleviate or avoid the impact of an emergency.

“Emergency notification situation” shall mean instances when emergency information is to be distributed through the System.

“Individual User” shall mean an agent, officer, employee or representative of PARTICIPANT that has been granted access to the System as set forth in this MOU.

“Non-emergency information” shall refer to information that is not relevant to the safety and welfare of recipients, but has been deemed to be of significant importance to a PARTICIPANT’s jurisdiction to justify the use of the System to distribute such information.

“Non-emergency notification situation” shall mean instances when a PARTICIPANT deems non-emergency information to be of significance to a PARTICIPANT’S jurisdiction and the PARTICIPANT uses the System to distribute such information.

“System” shall mean the Public Mass Notification System as provided by Everbridge, Inc. to COUNTY under the Agreement. The System is designed to disseminate information by utilizing common communications, i.e. telephone and e-mail communications to citizens and businesses as permitted under the Agreement.

- II. Hold Harmless:** PARTICIPANT will defend, indemnify and save harmless COUNTY, its elected officials, officers, agents, employees, volunteers and those special districts and agencies which COUNTY's Board of Supervisors acts as the governing Board ("COUNTY INDEMNITIES") from and against any and all claims, demands, losses, damages, expenses or liabilities of any kind or nature which COUNTY, its officers, agents, employees or volunteers may sustain or incur or which may be imposed upon them for injury to or death of persons, or damages to property as a result of, or arising out of the acts, errors or omissions of PARTICIPANT, its officers, agents, employees, subtenants, invitees, or licensees. COUNTY will defend, indemnify and save harmless PARTICIPANT, its officers, agents, employees and volunteers from and against any and all claims, demands, losses, damages, expenses or liabilities of any kind or nature which PARTICIPANT, its officers, agents, employees or volunteers may sustain or incur or which may be imposed upon them for injury to or death of persons, or damages to property as a result of, or arising out of the acts, errors or omissions of COUNTY, its officers, agents, employees, subtenants, invitees, or licensees.
- III. Term:** This MOU shall be in effect from July 1, 2016 and shall expire on June 30, 2021, unless COUNTY funding of the System becomes unavailable at which time PARTICIPANTS will be given six-month advance notice per the termination terms found in Paragraph IX. Termination, below.
- IV. Scope of Services:** PARTICIPANTS shall receive from COUNTY access to the same services being provided by Everbridge, Inc. to the COUNTY under the Agreement. COUNTY's involvement in this MOU is limited only to extending the availability of the terms and conditions of the Agreement to the PARTICIPANTS.
- V. Use:** Use of the System and its data, including but not limited to contact information, is governed by the terms, conditions and restrictions set forth in the terms provided in Exhibit A, B and C. All PARTICIPANTS agree to the terms and conditions contained in Exhibits A, B, and C. COUNTY retains the right to update Exhibits A, B, and C as needed, in whole or in part, during the life of this MOU. Any and all revised Exhibits will be distributed to PARTICIPANTS within five business days of the revision date and shall be incorporated into this MOU. Such modifications to the Exhibits shall not be deemed an amendment for the purposes of Paragraph X. Amendments, below.

PARTICIPANT, including each of its agents, officers, employees, and representatives who are given access to the System, agrees to abide by the individual terms of each agreement and the additional conditions incorporated herein. Breach of use may result in individual user or PARTICIPANT access account termination.

PARTICIPANT agrees to require each Individual User to execute an Individual User Agreement (Exhibit D) regarding their obligations to maintain the confidentiality of login and password information; ensure that they will use the System in accordance with all applicable laws and regulations, including those relating to use of personal information; that they may be responsible for any breach of the terms of the Agreement with

Everbridge and/or this MOU; and the confidentiality provisions of this MOU. PARTICIPANT further agrees to provide a copy of the signed Individual User Agreement to COUNTY and notify COUNTY if an individual user withdraws their consent to the Individual User Agreement at anytime during the term of this MOU.

The scope of services under the Agreement is limited to using the System to distribute business communication to PARTICIPANT inter-departmental resources and/or emergency information to the public in emergency notification situations.

All PARTICIPANTS have read and accept the terms and conditions found in COUNTY's "Countywide Public Mass Notification System Policy and Guideline (June 30, 2008)", attached hereto as Exhibit B.

- VI. Notice:** Any notice or notices required or permitted to be given pursuant to this MOU shall be submitted in writing and delivered in person, via electronic mail or via United States mail as follows:

COUNTY:

County of Orange – Sheriff-Coroner Department
Emergency Management Division
Attn: Donna Boston / Emergency Management
2644 Santiago Canyon Road
Silverado, CA 92676

PARTICIPANTS: Each PARTICIPANT shall provide to COUNTY a contact person and notice information upon entering into this MOU.

Notice shall be considered tendered at the time it is received by the intended recipient.

- VII. Confidentiality:** Each party agrees to maintain the confidentiality of confidential records and information to which they have access a result of their use of the System and pursuant to all statutory laws relating to privacy and confidentiality that currently exist or exist at any time during the term of this MOU. All information and use of the System shall be in compliance with California Public Utilities Code section 2872. No party shall post confidential information as part of a mass notification unless the law allows such information to be released.

- VIII. Termination:** The COUNTY or any PARTICIPANT may terminate its participation in this MOU at any time for any reason whatsoever. If any PARTICIPANT chooses to terminate its participation in this MOU, the terminating PARTICIPANT shall provide written notification in accordance with Paragraph VII. Notice, above. Such notice shall be delivered to the COUNTY 30 days prior to the determined termination date. A terminating PARTICIPANT shall uphold the obligations contained in Paragraph II. Hold Harmless in its entirety and Paragraph VIII. Confidentiality, above. Upon termination, PARTICIPANT agrees to inform each PARTICIPANT user to stop using the System and to relinquish all System access, user accounts, passwords and non-PARTICIPANT data

to COUNTY immediately. PARTICIPANT may choose to delete and/or export non-public PARTICIPANT (aka inter-departmental) owned contact information, as well as, export resident provided contact information prior to termination. Resident provided contact information acquired through PARTICIPANT sources shall remain in the System and available to the County for regional or multi-jurisdictional notification use as needed.

Should COUNTY discontinue its funding for the System, which shall be grounds for COUNTY's termination of its participation, COUNTY shall give PARTICIPANTS six-month advance courtesy notice prior to terminating the Agreement. All other reasons for terminating by COUNTY shall be valid upon providing notice to the PARTICIPANTS. Upon termination by COUNTY, this MOU shall no longer be in effect.

Termination by a PARTICIPANT shall not be deemed an amendment to this MOU as defined in Paragraph X. Amendments, below.

IX. Amendments: This MOU may be amended only by mutual written consent of the parties involved unless otherwise provided for in this MOU. The modifications shall have no force and effect unless such modifications are in writing and signed by an authorized representative of each party. Termination by a PARTICIPANT or adding a new PARTICIPANT to this MOU shall not be deemed an amendment.

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be executed by their duly authorized representatives as of the dates opposite the signatures.

COUNTY OF ORANGE

By: _____ Date: _____
Sandra Hutchens, Sheriff-Coroner
County of Orange

PARTICIPANT: _____

By: _____ Date: _____
Authorized Signature

Print Name and Title

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7.1

**CONDITIONAL USE PERMIT CUP-1128 TO
ALLOW FOR THE SALE OF ALCOHOLIC
BEVERAGES FOR ON-SITE AND OFF-SITE
CONSUMPTION AT 24165 PASEO DE
VALENCIA, LAGUNA WOODS, CA 92637**

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City of Laguna Woods Agenda Report

TO: Honorable Mayor and City Councilmembers
FROM: Christopher Macon, City Manager
FOR: September 21, 2016 Regular Meeting
SUBJECT: Conditional Use Permit CUP-1128 to allow for the sale of alcoholic beverages for on-site and off-site consumption at 24165 Paseo de Valencia, Laguna Woods, CA 92637

Recommendation

1. Receive staff report.

AND

2. Open public hearing.

AND

3. Receive public testimony.

AND

4. Close public hearing.

AND

5. Approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING A CONDITIONAL USE PERMIT CUP-1128 TO ALLOW FOR THE SALE OF ALCOHOLIC BEVERAGES

FOR ON-SITE AND OFF-SITE CONSUMPTION AT 24165 PASEO DE
VALENCIA, LAGUNA WOODS, CA 92637

Background

The City has received a conditional use permit application from Mother’s Market and Kitchen (Applicant) to allow for the sale of beer and wine for on-site and off-site consumption – Type 41 and Type 20 California State Department of Alcoholic Beverage Control (ABC) licenses.

Project Location: 24165 Paseo de Valencia
Laguna Woods, CA 92637

Surrounding land uses are listed in Table 1.

A vicinity map is included as Attachment B.

Table 1: Surrounding Land Uses

General Location	General Plan Land Use Designation	Land Use
North	Commercial / Residential Community	Valencia Center / Laguna Woods Village residences
South	Commercial	Valencia Center
East	Commercial / City of Laguna Hills	Valencia Center / Financial institution and offices
West	Residential Community	Laguna Woods Village Clubhouse 1

The project location is within an existing retail shopping center, known as the Valencia Center, which is zoned as Community Commercial. The Laguna Woods Municipal Code requires the issuance of a conditional use permit prior to the establishment of certain uses, including alcohol sales.

Discussion

ABC regulates the sale of alcoholic beverages. The applicant has applied for a Type 41 (On-Sale Beer and Wine – Eating Place) and Type 20 (Off-Sale Beer and Wine) license from ABC and is seeking approval to use the licenses at the project location. Alcohol sales cannot commence without approval from both the City and ABC. The applicant is proposing to offer its customers an assortment of beer and

wine at the existing café for on-site consumption and within the market footprint for off-site consumption. Alcohol sales would be limited to the hours of operation of the business, which would be 7 a.m. to 10 p.m. for the market and 7 a.m. to 9:30 p.m. for the café. Staff is recommending Condition No. 6 (Exhibit A to Attachment A), which requires that the service of alcoholic beverages for on-site consumption cease half an hour before closing time of the market and in no event past 9:30 p.m.

The project location is within United States Census Tract 626.46. ABC establishes the allowable number of on-sale and off-sale licenses within a given census tract. According to ABC records, Census Tract 626.46 is allowed three on-sale and one off-sale licenses. Presently, there are three active on-sale licenses and two active off-sale licenses within the census tract (see Table 2). Based on ABC standards for allowed numbers of licenses, there is an undue concentration of licenses within the census tract. Undue concentration occurs when the ratio of on- or off-sale licenses to population in the census tract in which the subject premises is located exceeds the ratio of licenses to population in the county.

Table 2: Surrounding ABC Licenses

Licensee	ABC License	Proximity
CVS Pharmacy	Type 21 ¹	Within census tract and 1,000 foot radius
Vons (business closed)	Type 21 ¹	Within census tract
Laguna Cafe	Type 41 ²	Within census tract
Olive Garden Restaurant	Type 47 ³	Within census tract
Golden Rain Foundation	Type 51 ⁴	Within census tract

¹ Type 21 Off-Sale General License

² Type 41 On-Sale Beer and Wine – Eating Place License

³ Type 47 On-Sale General Eating Place License

⁴ Type 51 On-Sale General - Club

In the event that a census tract has an undue concentration of alcohol permits, the City Council may still approve additional conditional use permits. However, when approving the conditional use permits over the recommended limits set by ABC, the City Council must make a finding that the additional licenses would serve as a public convenience and necessity. According to the applicant (Attachment C), the ABC licenses would provide customers with the opportunity to enjoy café meals accompanied with a select assortment of beer and wine and provide the option for customers to purchase and take home an assortment of alcoholic beverages.

Olive Garden Restaurant, Laguna Café, and the Golden Rain Foundation are the only other establishments within Census Tract 626.46 that sell beer and wine for on-site consumption. The other two off-sale licenses are for a market and a retail store/pharmacy. Only one of the licenses is located within 1,000 feet of the project location (CVS Pharmacy). As a result, staff does not believe that approval of the requested licenses would result in excessive alcohol sales or negative impacts.

Police Services Input

The City's Chief of Police Services was informed of the proposed conditional use permit and indicated that there are no law enforcement-related objections to the sale of beer and wine at the proposed location. Staff is recommending Condition No. 10 (Exhibit A to Attachment A), which would allow the City Manager or the Chief of Police Services to require additional security measures, if deemed necessary, based on increased public safety concerns or neighborhood complaints.

Environmental Review

The proposed project is categorically exempt under Section 15301 (Existing Facilities) of the California Environmental Quality Act (CEQA) guidelines.

Fiscal Impact

The City's expenses associated with processing the processed project are recovered through planning services fees.

Report Prepared With: Rebecca M. Pennington, Development Programs Analyst

- Attachments: A – Proposed Resolution
 Exhibit A – Proposed Conditions of Approval
B – Vicinity Map
C – Applicant's Public Convenience and Necessity Letter (September 13, 2016)

RESOLUTION NO. 16-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING A CONDITIONAL USE PERMIT CUP-1128 TO ALLOW FOR THE SALE OF ALCOHOLIC BEVERAGES FOR ON-SITE AND OFF-SITE CONSUMPTION AT 24165 PASEO DE VALENCIA, LAGUNA WOODS, CA 92637

WHEREAS, on September 21, 2016, the City Council of the City of Laguna Woods, after giving notice thereof as required by law, held a public hearing concerning the requested conditional use permit to allow for the sale of alcoholic beverages for on-site and off-site consumption at 24165 Paseo De Valencia in the Community Commercial District (CC); and

WHEREAS, the City Council has carefully considered all pertinent testimony, as well as all information contained in the agenda report prepared for this application, as presented at the public hearing; and

WHEREAS, staff has reviewed the environmental form submitted by the applicant in accordance with the City’s procedures. Based upon the information received and staff’s assessment of the information, the project has been determined to be categorically exempt pursuant to Section 15301 (Existing Facilities) of the California Environmental Quality Act (CEQA); and

WHEREAS, all legal prerequisites have occurred prior to the adoption of this resolution; and

WHEREAS, the City Council makes the following findings subject to the conditions of approval:

1. The proposed use and project is consistent with the City of Laguna Woods General Plan.

Grocery stores and eating establishments such as cafés are uses that are consistent with the Commercial (C) land use designation of the City’s General Plan. Additionally, Policy I.B. of the General Plan is to actively participate with property owners and their representatives to expand the range of retail goods and services. The subject business is proposing to expand the range of retail goods by providing customers a select assortment of beer and wine for on-site and off-site consumption.

2. The use, activity or improvements proposed are consistent with the provisions of the City Zoning Code.

Grocery stores and eating establishments are permitted uses within the Community Commercial District (CC) and the sale of alcoholic beverages is a conditionally permitted use. The proposal to allow for the on-site and off-site sale of beer and wine in conjunction with a grocery store and eating establishment whose predominant function is the service of food and where on-site and off-site sales of alcoholic beverages are incidental or secondary are permitted per the Laguna Woods Municipal Code, contingent upon receiving a conditional use permit for the selling of alcoholic beverages.

3. The approval of the permit application is in compliance with the requirements of the California Environmental Quality Act.

Based upon the information received from the applicant and staff's assessment of the information, the project has been determined to be categorically exempt pursuant to Section 15301 (Existing Facilities) of the California Environmental Quality Act (CEQA).

4. The location, size, design and operating characteristics of the proposed use will not create conditions or situations that may be incompatible with other permitted uses in the vicinity.

The existing grocery store and café are part of an existing commercial shopping center, known as the Valencia Center, which houses compatible commercial uses. The proposal to allow for the on-site and off-site sale of beer and wine with limited hours for serving alcoholic beverages shall have no adverse effect upon abutting properties. The neighboring properties to the south and east are commercial and similar in nature. The properties to the north and west are of residential use. Therefore, staff has included conditions of approval to ensure that appropriate measures are taken to minimize possible impacts to the surrounding area.

5. The approval of the permit application will not result in conditions or circumstances contrary to the public health, safety and the general welfare.

With the approval of the conditional use permit the existing business would be permitted to sell beer and wine in conjunction with operating a grocery store and café. The requirement of a land use condition which restricts

alcoholic beverages from being served half an hour prior to the posted closing time for the business would assist in protecting surrounding land uses from secondary adverse impacts such as noise, drunkenness, and public disturbance.

6. The approval of the permit application is in compliance with all City-required CC regulations.

The proposal to have the existing grocery store and café sell alcoholic beverages for on-site and off-site consumption has been evaluated against all City regulations through the conditional use permit process and are deemed in compliance, subject to the conditions of approval.

7. The subject application does serve as a public convenience and necessity.

The California State Department of Alcohol Beverage Control (ABC) established the number of on-sale and off-sale licenses with a given census tract. According to ABC records, Census Tract 626.46 is allowed three on-sale and one off-sale licenses. Presently, there are three active on-sale licenses and two active off-sale licenses within the census tract. Based on the ABC standards for allowed number of licenses, there is an undue concentration of licenses within the census tract. The proposed ABC licenses would be a public convenience and necessity as the licenses would provide customers the opportunity to enjoy café meals accompanied with a select assortment of beer and wine and provide the option for customers to purchase and take home an assortment of alcoholic beverages.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct.

SECTION 2. The City Council approves Conditional Use Permit CUP-1128 subject to the conditions of approval found in Exhibit A.

SECTION 3. The Deputy City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED on this XX day of XX 2016.

NOEL HATCH, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, Deputy City Clerk of the City of Laguna Woods, do
HEREBY CERTIFY that the foregoing **Resolution No. 16-XX** was duly adopted
by the City Council of the City of Laguna Woods at a regular meeting thereof, held
on the XX day of XX 2016, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, Deputy City Clerk

Exhibit A to Resolution No. 16-XX

Conditions of Approval for Conditional Use Permit CUP-1128

1. The proposed project shall be constructed, developed, used, operated, and permanently maintained in accordance with the terms of the application, plans, drawing, and conditions imposed in the resolution of approval.
2. The Applicant(s)/Owner(s) shall comply with all of the requirements of Resolution No. 16-XX, adopted as part of Conditional Use Permit CUP-1128.
3. The Applicant(s)/Owner(s) shall comply with all requirements of the City of Laguna Woods Municipal Code, as it pertains to this application, and such requirements shall be made a condition of permit approval.
4. The Applicant(s)/Owner(s) shall agree and consent in writing within 30 days acceptance of the conditions of approval as adopted by the City Council. In addition, the Applicant(s)/Owner(s) shall record the Conditions of Approval in the Office of the County Recorder. Proof of recordation shall be provided to the City's Planning & Environmental Services Department prior to the initiation of alcoholic beverage sales or consumption.
5. Prior to the sale or consumption of alcoholic beverages, the Applicant(s)/Owner(s) shall obtain a valid alcoholic beverage license from the California Department of Alcoholic Beverage Control (ABC) for the proposed use prior to initiating alcoholic beverage sales or consumption. The ABC licenses shall be limited to the scope approved pursuant to this conditional use permit for a Type 20 and Type 41 license.
6. Sale of alcoholic beverages for on-site consumption shall cease half an hour prior to the posted closing time for the business and in no event pass 9:30 p.m. Any changes will require review and authorization by the City Manager who may defer such decision to the City Council.
7. Alcoholic beverages for on-site consumption shall only be purchased and consumed within the café area. The Applicant(s)/Owner(s) shall post signage to that effect in a manner that is clearly visible to customers and staff.

ITEM 7.1 – Exhibit A to Attachment A

8. Alcoholic service and consumption within the café is allowed only upon approval by ABC and shall be subject to ABC requirements. The Applicant(s)/Owner(s) are responsible for supervising and controlling the activities of their customers within the café. The Applicant(s)/Owner(s) shall ensure that no disorderly behavior occurs in these areas and that drinks are not taken outside of the café area into either the market area, generally, or the exterior of the business. The inability of the Applicant(s)/Owner(s) to perform in this manner shall be cause for review and revocation of this conditional use permit as it pertains to the service of alcoholic beverages.
9. There shall be no exterior advertising of any kind or type promoting or indicating the availability of alcoholic beverages including, but not limited to, advertising directed to the exterior from within.
10. Based on increased calls for service, or input from the surrounding businesses and residents, the City Manager or the Chief of Police may require, at their discretion, the provision of a security guard at the subject business during certain business hours and/or require the Applicant(s)/Owner(s) to provide additional security measures on the premises. The City Manager may set this permit for a public hearing at any time to consider modification of any condition or revocation of the permit if non-compliance with the conditions of approval is identified.
11. Graffiti on the property shall be removed at the Applicant(s)/Owner(s)' expense within 24 hours.
12. In accordance with policies adopted by the City, the Applicant(s)/Owner(s) shall be responsible for any cost incurred as a result of local law enforcement or code enforcement investigation/inspections that result in a finding of violation of any applicable laws and/or conditions of approval.
13. Termination: Upon approval, the permit shall become null and void 180 days after such time the approved use at the approved location ceases to be operated as noted by lapse of City business license, lapse of California State Board of Equalization permit, or date noted by city official with proper site verification of abandonment or discontinuance. This permit shall be deemed immediately terminated should the approved location be occupied by a use not in accord with this approval.

ITEM 7.1 – Exhibit A to Attachment A

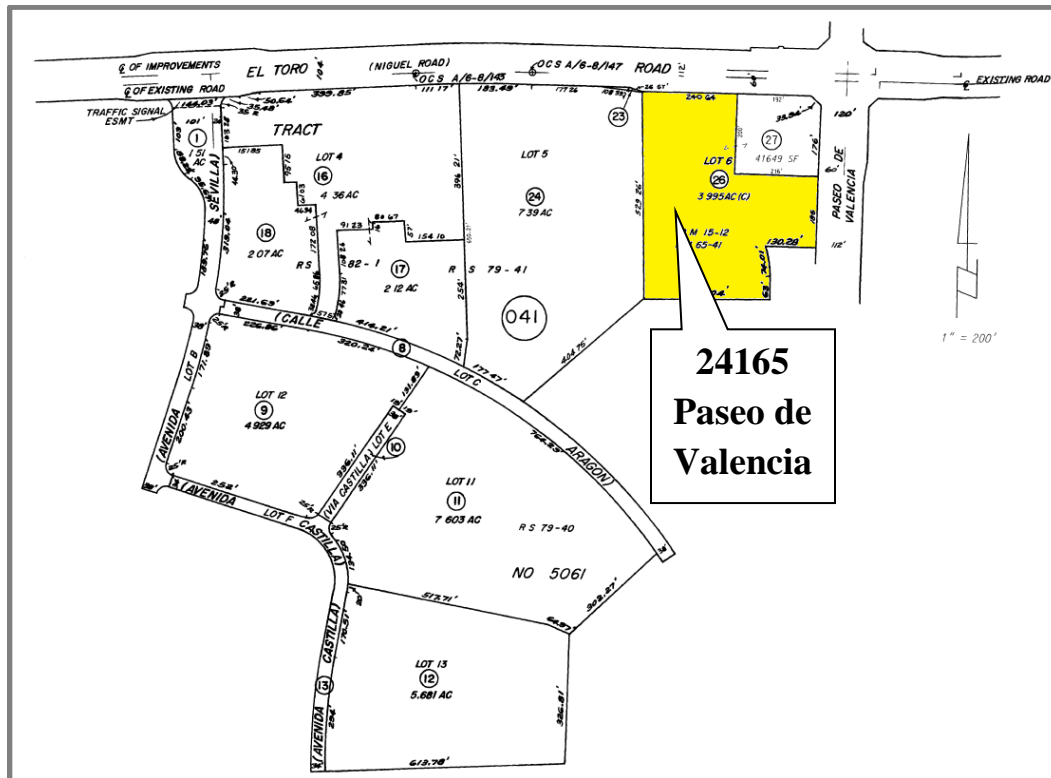
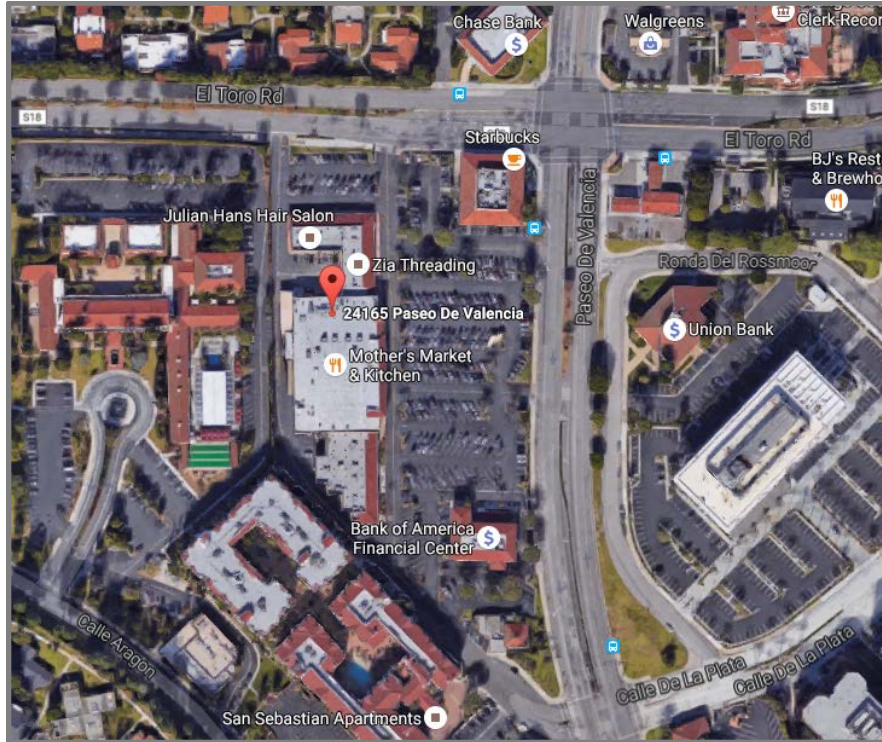
14. The Applicant(s)/Owner(s), or successor in interest, shall agree, as a condition of issuance of this permit, to at its sole expense, defend, indemnify, and hold harmless the City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers from any claim, action, or proceeding against the City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers to attach, set aside, void or annul an approval of the City Council, Planning Agency, or other decision-making body, or staff action concerning this project. The Applicant(s)/Owner(s) shall pay the City's defense costs and shall reimburse the City for court costs and attorney fees that the City may be required by a court to pay as a result of such defense. The Applicant(s)/Owner(s) may its sole discretion participate in the defense or any such action under this condition.

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Vicinity Map

24165 Paseo De Valencia, Laguna Woods, CA 92637

Project Area



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September 13, 2016

City Council Members
City of Laguna Woods
24264 El Toro Rd.
Laguna Woods, CA 92637

Re: Mother's Market & Kitchen - Determination of Public Convenience or Necessity

Ladies and Gentlemen:

MRMMK Trust dba Mother's Market & Kitchen ("Mother's Market") intends to apply for the necessary liquor licenses from the California Department of Alcoholic Beverage Control (the "Licenses") in order to sell beer and wine for both on-premises and off-premises consumption at its restaurant and market located at 24165 Paseo de Valencia, Laguna Woods, CA 92637 (the "Business"). The Business is located in census tract 626.46 which contains on-sale retailers such as Olive Garden, Laguna Café and Golden Rain Foundation and off-sale retailers such as Vons and CVS Pharmacy. Given that the nature of the Business is very different from the aforementioned licensed retailers, Mother's Market hereby requests that the City Council make a determination that public convenience or necessity will be served by the issuance of the Licenses.

Mother's Market is an organic market and restaurant with a focus on healthy and natural food products. For the past 16 years, Mother's Market & Kitchen in Laguna Woods has been catering to health-conscious clientele of all ages seeking organic, preservative-free, vegetarian, vegan and non-genetically modified food and produce at the lowest possible prices. At the store's café, customers can currently enjoy a wide variety of healthy meals ranging from soups and salads to more robust offerings such as veggie burgers and pastas. Now, Mother's Market desires to offer a small selection of predominantly small-batch, organic beer and specialty wines such as organic, sulfite-free, and biodynamic wines for on-premises consumption within the café area and for off-premises consumption from the market area.

Although there are other restaurants and markets in the census tract, these other retailers have different styles of operation and food than Mother's Market. All dairy products sold at Mother's Market come from animals raised without hormones or antibiotics, and all eggs come from "cage-free" hens. No beef or pork is served or sold at Mother's Market, but many soy-based and other meat substitutes are offered. For example, the Gilby's Taquito Salad comes with grilled soy "chicken" taquitos, organic mixed greens, feta cheese, avocado slices, tomato and cilantro jalapeño dressing and the California Club sandwich comes with soy turkey, "fakin' bacon," avocado, tomato, lettuce and Veganaise on a toasted sourdough bun. Aloe Vera and Wheatgrass shots are available from the juice bar, as well as a variety of smoothies, specialty ice cream shakes and fresh squeezed juices.

The nature of the off-sale retailers in the census tract is also very different to Mother's Market. Given that the Business will focus on the organic, biodynamic, specialty beer and wine market, it is likely that the majority of the beer and wine selection at Mother's Market will consist of products that cannot be found at the liquor store or national grocery chain nearby.

Mother's Market will stop selling alcoholic beverages in the café area for on-premises consumption at 9:30pm each night and at 10:00pm for off-premises consumption. The nature and style of Mother's Market and the customers that typically patronize its restaurants are such that the issuance of the Licenses will neither add to, nor create new problems for the ABC or local law enforcement. Nor will the Business interfere with the quiet enjoyment of neighboring businesses, due to the fact that it is located in a commercial area designed to support businesses of this nature.

Given the fact that Mother's Market is a unique business with a proposed offering that is unlike any other of the licensed businesses in the census tract, Mother's Market respectfully requests that the City Council make a determination that public convenience or necessity will be well served by the issuance of the Licenses.

Sincerely,

A handwritten signature in blue ink that reads "Deborah Rubin". The signature is written in a cursive style with a large, looping initial "D".

7.2

**SIGN PROGRAM SP-1124 TO ALLOW FOR
VARIOUS SIGNAGE AT 24380 MOULTON
PARKWAY, LAGUNA WOODS, CA 92637**

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City of Laguna Woods Agenda Report

TO: Honorable Mayor and City Councilmembers
FROM: Christopher Macon, City Manager
FOR: September 21, 2016 Regular Meeting
SUBJECT: Sign Program SP-1124 to allow for various signage at 24380 Moulton Parkway, Laguna Woods, CA 92637

Recommendation

1. Receive staff report.

AND

2. Open public hearing.

AND

3. Receive public testimony.

AND

4. Close public hearing.

AND

5. Approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING SIGN PROGRAM SP-1124 TO ALLOW FOR VARIOUS SIGNAGE AT 24380 MOULTON PARKWAY, LAGUNA WOODS, CA 92637

Background

The City has received a sign program application from The Floyd Company (Applicant) to allow for various signage at 24380 Moulton Parkway, Laguna Woods, CA 92637. The initial tenant for the building that is being constructed at the subject address will be The Coffee Bean and Tea Leaf.

Project Location: 24380 Moulton Parkway
Laguna Woods, CA 92637

Surrounding land uses are listed in Table 1.

A vicinity map is included as Attachment B.

Table 1: Surrounding Land Uses

General Location	General Plan Land Use Designation	Land Use
North	Commercial / Residential Community	Willow Tree Center / Laguna Woods Village residences
South	Open Space	Laguna Woods Village open space/trails
East	Community Facilities	Methodist Church
West	Commercial / Open Space	Retail businesses and offices / Via Campo Verde

The project location is zoned as Community Commercial, which designates areas to “provide for the development and preservation of high intensity commercial uses which serve the local community and regional area and are compatible with surrounding residential uses” (Laguna Woods Municipal Code Section 13.10.010).

Sign programs are intended to “provide incentive and latitude to achieve effectiveness, attractive appearance, compatible design and variety in permanent signage” (Laguna Woods Municipal Code Section 13.20.160). The City Council is responsible for approving or denying sign programs and subsequent amendments, subject to certain minimum findings set forth in Laguna Woods Municipal Code.

Discussion

The proposed sign program includes three channel letter wall signs totaling 128 square feet across three elevations; drive-thru entrance and exit signage; a preview

board and menu board; and, a vehicle clearance sign. Locations, dimensions, and additional design details are included in Exhibit B to Attachment A.

The majority of the proposed signs comply with the sign regulations contained in Chapter 13.20 of the Laguna Woods Municipal Code. A sign program is required due to the proposed combination of more than three permanent signs (eight signs are proposed) and permanent signage that does not comply with the City's sign regulations (variations in size and additional sign types are proposed).

Environmental Review

The proposed project is categorically exempt under Section 15311 (Accessory Structures) of the California Environmental Quality Act (CEQA) guidelines.

Fiscal Impact

The City's expenses associated with processing the proposed project are recovered through planning services fees.

Report Prepared With: Rebecca M. Pennington, Development Programs Analyst

Attachments: A – Proposed Resolution
 Exhibit A – Proposed Conditions of Approval
 Exhibit B – Proposed Sign Plans
 B – Vicinity Map

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RESOLUTION NO. 16-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING SIGN PROGRAM SP-1124 TO ALLOW FOR VARIOUS SIGNAGE AT 24380 MOULTON PARKWAY, LAGUNA WOODS, CA 92637

WHEREAS, on September 21, 2016, the City Council of the City of Laguna Woods, after giving notice thereof as required by law, held a public hearing concerning the requested sign program, to allow for various signage at 24380 Moulton Parkway in the Community Commercial District (CC); and

WHEREAS, the City Council has carefully considered all pertinent testimony, as well as all information contained in the agenda report prepared for this application, as presented at the public hearing; and

WHEREAS, staff has reviewed the environmental form submitted by the applicant in accordance with the City’s procedures. Based upon the information received and staff’s assessment of the information, the project has been determined to be categorically exempt pursuant to Section 15311 (Accessory Structures) of the California Environmental Quality Act (CEQA); and

WHEREAS, all legal prerequisites have occurred prior to the adoption of this resolution; and

WHEREAS, the City Council makes the following findings subject to the conditions of approval:

1. The proposed signs are well-designed, consistent with any design criteria otherwise applicable to the sign property, compatible with community character and harmonious with surrounding properties, buildings, and streetscapes.

The proposed sign program provides regulations for permanent signage that are aesthetically appealing and compatible with signage within the shopping center and surrounding properties.

2. The proposed signs are clear and legible in the circumstances in which they are seen, including for purposes of promoting awareness of local businesses and activities.

The proposed signage would help promote business within the shopping center. The project location will initially house a Coffee Bean and Tea Leaf, including both in-store and drive-thru facilities. The permanent signage that is proposed includes wall signs, drive-thru entrance and exit signs, a preview board and menu board, and a vehicle clearance sign. Those types of signs are similar in type and scale as those commonly associated with drive-thru establishments and would help to promote visibility and safe circulation practices within the shopping center.

3. The proposed signs are appropriate to the type of business or activity to which they pertain.

The proposed sign program identifies signage that would be appropriate in type, location, size/scale, and design to the businesses within the shopping center.

4. The proposed signs are displayed in a manner that does not harm public health, safety and welfare.

As proposed, the regulations within the sign program would not harm the public health, safety, and welfare. All new signs constructed pursuant to the sign program would be required to obtain all necessary planning and building approvals and permits. Additionally, Section 13.20.020(d) of the Laguna Woods Municipal Code requires that all signs to be maintained in good condition and allows the City to “order the repair or removal of any sign that is unsafe, defective, damaged, or unsatisfactorily maintained.”

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct.

SECTION 2. The City Council approves Sign Program SP-1124 subject to the conditions of approval found in Exhibit A and plans found in Exhibit B.

SECTION 3. The Deputy City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED on this XX day of XX 2016.

NOEL HATCH, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, Deputy City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 16-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2016, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, Deputy City Clerk

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Exhibit A to Resolution No. 16-XX

Conditions of Approval for Conditional Use Permit CUP-1128

1. The proposed project shall be constructed, developed, used, operated, and permanently maintained in accordance with the terms of the application, plans, drawing, and conditions imposed in the resolution of approval.
2. The Applicant(s)/Owner(s) shall comply with all of the requirements of Resolution No. 16-XX, adopted as part of Conditional Use Permit CUP-1128.
3. The Applicant(s)/Owner(s) shall comply with all requirements of the City of Laguna Woods Municipal Code, as it pertains to this application, and such requirements shall be made a condition of permit approval.
4. The Applicant(s)/Owner(s) shall agree and consent in writing within 30 days acceptance of the conditions of approval as adopted by the City Council. In addition, the Applicant(s)/Owner(s) shall record the Conditions of Approval in the Office of the County Recorder. Proof of recordation shall be provided to the City's Planning & Environmental Services Department prior to the initiation of alcoholic beverage sales or consumption.
5. Prior to the sale or consumption of alcoholic beverages, the Applicant(s)/Owner(s) shall obtain a valid alcoholic beverage license from the California Department of Alcoholic Beverage Control (ABC) for the proposed use prior to initiating alcoholic beverage sales or consumption. The ABC licenses shall be limited to the scope approved pursuant to this conditional use permit for a Type 20 and Type 41 license.
6. Sale of alcoholic beverages for on-site consumption shall cease half an hour prior to the posted closing time for the business and in no event pass 9:30 p.m. Any changes will require review and authorization by the City Manager who may defer such decision to the City Council.
7. Alcoholic beverages for on-site consumption shall only be purchased and consumed within the café area. The Applicant(s)/Owner(s) shall post signage to that effect in a manner that is clearly visible to customers and staff.

ITEM 7.1 – Exhibit A to Attachment A

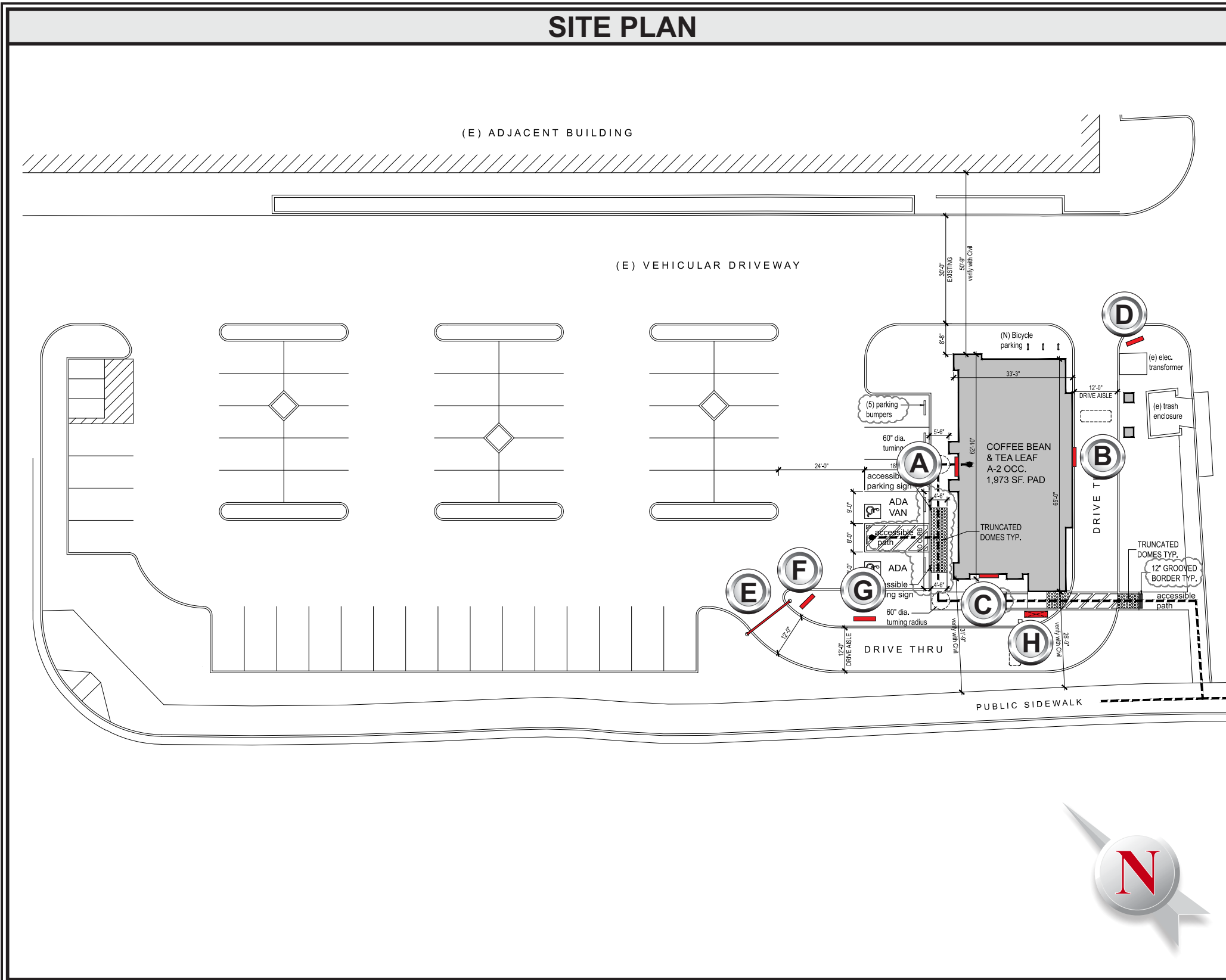
8. Alcoholic service and consumption within the café is allowed only upon approval by ABC and shall be subject to ABC requirements. The Applicant(s)/Owner(s) are responsible for supervising and controlling the activities of their customers within the café. The Applicant(s)/Owner(s) shall ensure that no disorderly behavior occurs in these areas and that drinks are not taken outside of the café area into either the market area, generally, or the exterior of the business. The inability of the Applicant(s)/Owner(s) to perform in this manner shall be cause for review and revocation of this conditional use permit as it pertains to the service of alcoholic beverages.
9. There shall be no exterior advertising of any kind or type promoting or indicating the availability of alcoholic beverages including, but not limited to, advertising directed to the exterior from within.
10. Based on increased calls for service, or input from the surrounding businesses and residents, the City Manager or the Chief of Police may require, at their discretion, the provision of a security guard at the subject business during certain business hours and/or require the Applicant(s)/Owner(s) to provide additional security measures on the premises. The City Manager may set this permit for a public hearing at any time to consider modification of any condition or revocation of the permit if non-compliance with the conditions of approval is identified.
11. Graffiti on the property shall be removed at the Applicant(s)'/Owner(s)' expense within 24 hours.
12. In accordance with policies adopted by the City, the Applicant(s)/Owner(s) shall be responsible for any cost incurred as a result of local law enforcement or code enforcement investigation/inspections that result in a finding of violation of any applicable laws and/or conditions of approval.
13. Termination: Upon approval, the permit shall become null and void 180 days after such time the approved use at the approved location ceases to be operated as noted by lapse of City business license, lapse of California State Board of Equalization permit, or date noted by city official with proper site verification of abandonment or discontinuance. This permit shall be deemed immediately terminated should the approved location be occupied by a use not in accord with this approval.

ITEM 7.1 – Exhibit A to Attachment A

14. The Applicant(s)/Owner(s), or successor in interest, shall agree, as a condition of issuance of this permit, to at its sole expense, defend, indemnify, and hold harmless the City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers from any claim, action, or proceeding against the City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers to attach, set aside, void or annul an approval of the City Council, Planning Agency, or other decision-making body, or staff action concerning this project. The Applicant(s)/Owner(s) shall pay the City's defense costs and shall reimburse the City for court costs and attorney fees that the City may be required by a court to pay as a result of such defense. The Applicant(s)/Owner(s) may its sole discretion participate in the defense or any such action under this condition.

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SITE PLAN



SIGNAGE SPECIFICATIONS

- (A) CHANNEL LETTERS**
Manufacture and Install (1) set of Illum. Channel Letters
- (B) CHANNEL LETTERS**
Manufacture and Install (1) set of Illum. Channel Letters
- (C) CHANNEL LETTERS**
Manufacture and Install (1) set of Illum. Channel Letters
- (D) DRIVE THRU DO NOT ENTER DIRECTIONAL**
Manufacture and Install (1) Directional Sign
- (E) CLEARANCE SIGN**
Manufacture and Install (1) Clearance Sign
- (F) DRIVE THRU ENTRANCE DIRECTIONAL *****
Manufacture and Install (1) Directional Sign
- (G) PREVIEW BOARD *****
Manufacture and Install (1) Preview Board
- (H) MENU BOARD *****
Manufacture and Install (1) Menu Board

***ADD SERVICE SWITCH TO ALL DT PKG REQUIRING POWER

CUSTOMER APPROVAL

Customer Signature _____

Date _____

COPY, COLORS & SPECIFICATIONS



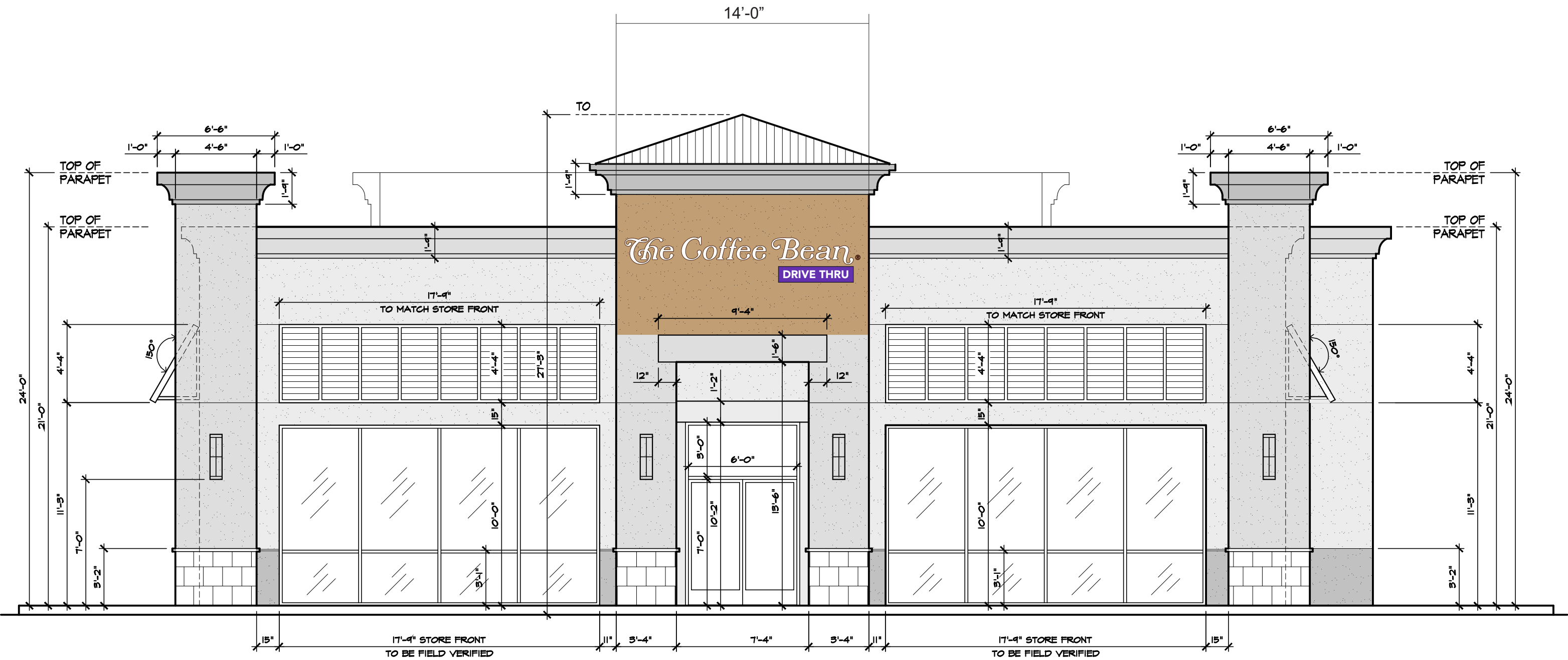
Date: 9-8-16	Project Name: The Coffee Bean & Tea Leaf
Scale: NTS	Address: 24380 Moulton Pkwy
Drawn: HA/JCU	City / State / Zip: Laguna Hills, CA 92637
Sales: M. Morgan	Client Approval: _____ Date: _____

This is an original unpublished drawing created by Coast Sign, Inc. It is submitted for your personal use in conjunction with a project being planned for you by Coast Sign, Inc., And shall not be reproduced, used by or disclosed to any firm or corporation for any purpose whatsoever without written permission.

No.	Designer	Date	Revision Notes
1			
2			
3			
4			
5			
6			

No.	Designer	Date	Revision Notes
7	KH	8/10/16	Refer to Pathfinder.
8			
9			
10			
11			
12			

DESIGN DRAWING 1 of 16
Request Number: **PRJ-TCBT-108015-R11**
File Location: W:\Account\Art\Drawings\



SOUTHWEST ELEVATION

Scale: 3/16"=1'-0"

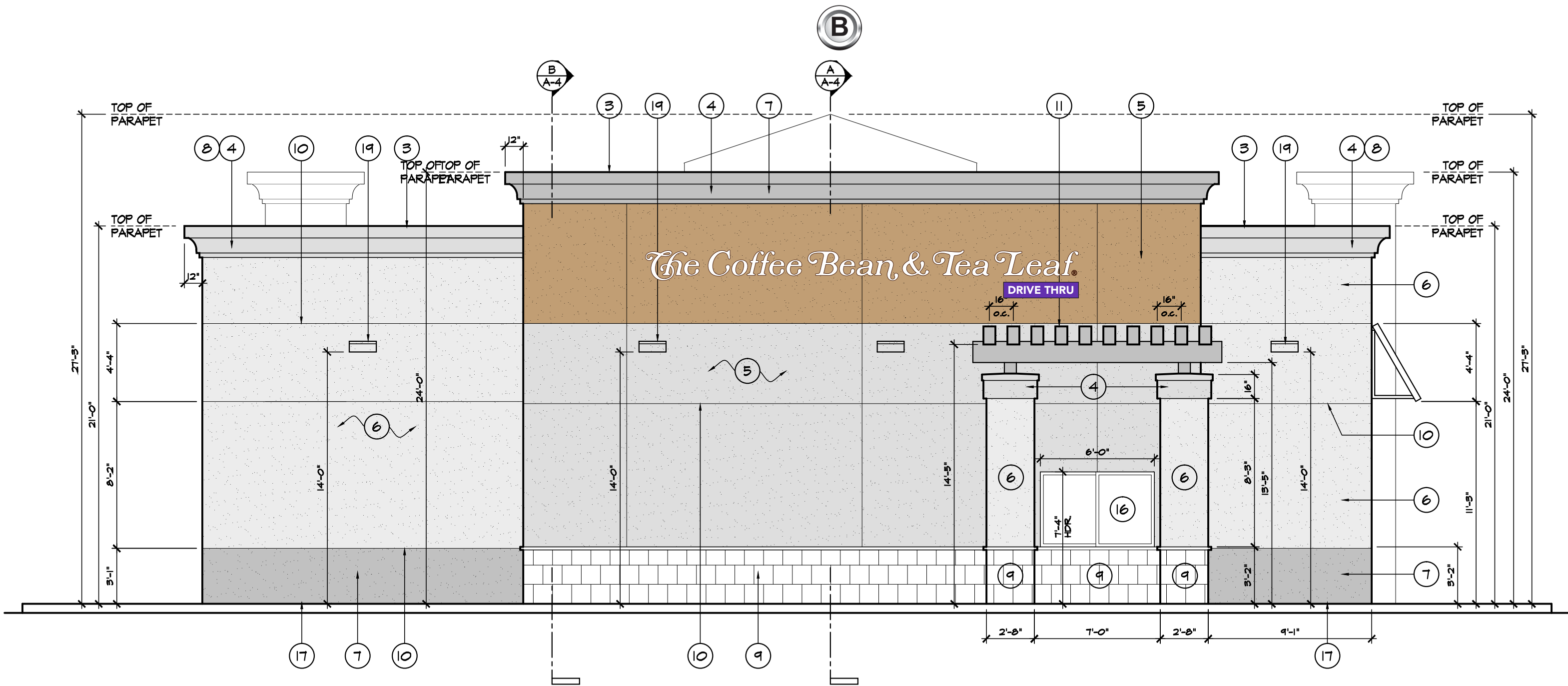


Date:	9-8-16	Project Name:	The Coffee Bean & Tea Leaf
Scale:	NTS	Address:	24380 Moulton Pkwy
Drawn:	HA/JCU	City / State / Zip:	Laguna Hills, CA 92637
Sales:	M. Morgan	Client Approval:	Date:

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No.	Designer	Date	Revision Notes	No.	Designer	Date	Revision Notes
1				7	KH	8/10/16	Refer to Pathfinder.
2				8			
3				9			
4				10			
5				11			
6				12			

DESIGN DRAWING	2 of 16
Request Number: PRJ-TCBT-108015-R11	
File Location: W:\Account\ArtDrawings\	



NORTHWEST ELEVATION

Scale: 3/16"=1'-0"

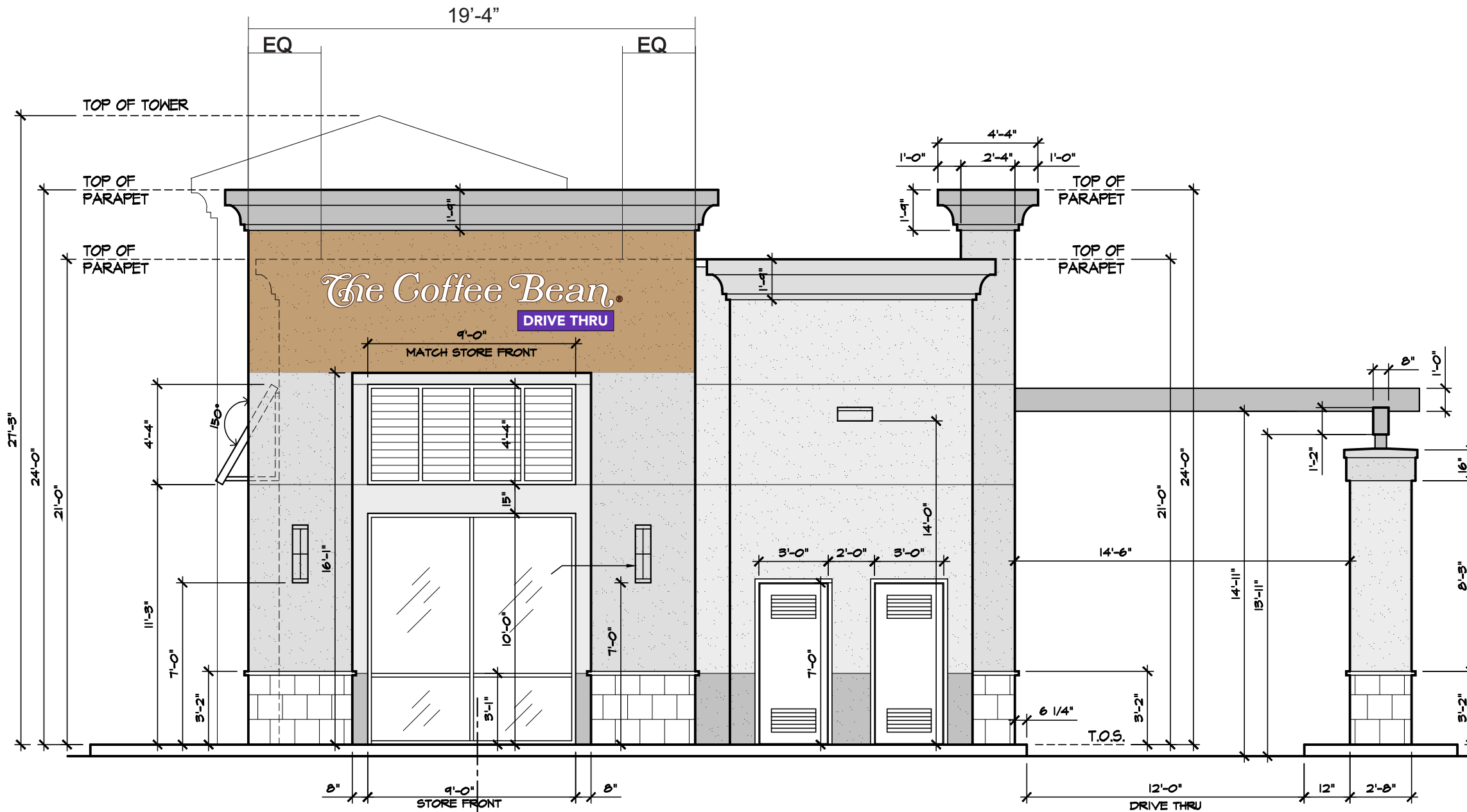


Date: 9-8-16	Project Name: The Coffee Bean & Tea Leaf
Scale: NTS	Address: 24380 Moulton Pkwy
Drawn: HA/JCU	City / State / Zip: Laguna Hills, CA 92637
Sales: M. Morgan	Client Approval: _____ Date: _____

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No.	Designer	Date	Revision Notes	No.	Designer	Date	Revision Notes
1				7	KH	8/10/16	Refer to Pathfinder.
2				8			
3				9			
4				10			
5				11			
6				12			

DESIGN DRAWING 3 of 16
Request Number: PRJ-TCBT-108015-R11
File Location: W:\Account\Art\Drawings\



C SOUTHEAST ELEVATION
Scale: 3/16"=1'-0"

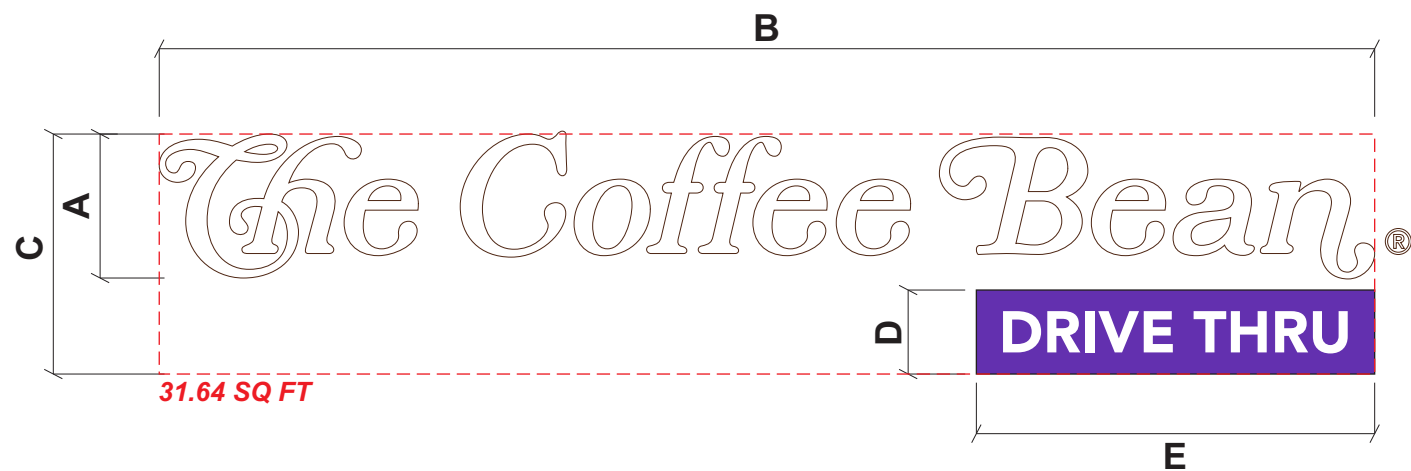


Date: 9-8-16	Project Name: The Coffee Bean & Tea Leaf
Scale: NTS	Address: 24380 Moulton Pkwy
Drawn: HA/JCU	City / State / Zip: Laguna Hills, CA 92637
Sales: M. Morgan	Client Approval: _____ Date: _____

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No.	Designer	Date	Revision Notes	No.	Designer	Date	Revision Notes
1				7	KH	8/10/16	Refer to Pathfinder.
2				8			
3				9			
4				10			
5				11			
6				12			

DESIGN DRAWING 4 of 16
Request Number: PRJ-TCBT-108015-R11
File Location: W:\Account\ArtDrawings\



A ILLUMINATED CHANNEL LETTERS / DRIVE THRU CABINET

SIDE VIEW

A C	B OAL	C OAH	D DRIVE THRU	E DRIVE THRU	F LTR. DEPTH	LETTERS SQ. FT.	DRIVE THRU SQ. FT.	TOTAL SQ. FT.
12"	8'-5 1/4"	1'-8"	7"	2'-9 1/4"	5"	8.44	1.61	13.96
18"	12'-7 7/8"	2'-6"	10 1/2"	4'-1 3/4"	5"	19.00	3.63	31.64
20"	14'-0 7/8"	2'-9 3/8"	11 5/8"	4'-7 3/8"	5"	23.45	4.47	39.28
24"	16'-10 5/8"	3'-4"	1'-2"	5'-6 3/8"	5"	33.77	6.45	56.19

GENERAL SPECIFICATIONS:

LETTERS:

FACES: .177" WHITE ACRYLIC
 TRIMCAP: 1" TRIM CAP, PAINT BROWN PMS 4625 C
 RETURNS: .040" X 5.3" PAINT BROWN PMS 4625 C
 ILLUMINATION: WHITE LED

DRIVE THRU CABINET:

CABINET: PAINT DARK PURPLE PMS 266 C
 FACES: WHITE ACRYLIC WITH VINYL OVERLAY
 ILLUMINATION: WHITE LED
 TYPEFACE: AVENIR 65 MEDIUM

COLOR LEGEND	
	WHITE ACRYLIC
	OPAQUE VINYL: TO MATCH BROWN PMS 4625 C PAINT: BROWN PMS 4625 C
	OPAQUE VINYL: TO MATCH PURPLE PMS 266 C PAINT: PURPLE PMS 266 C

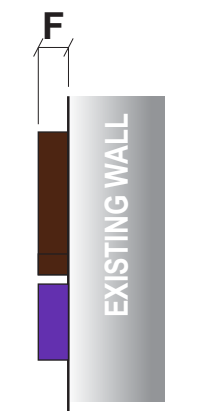
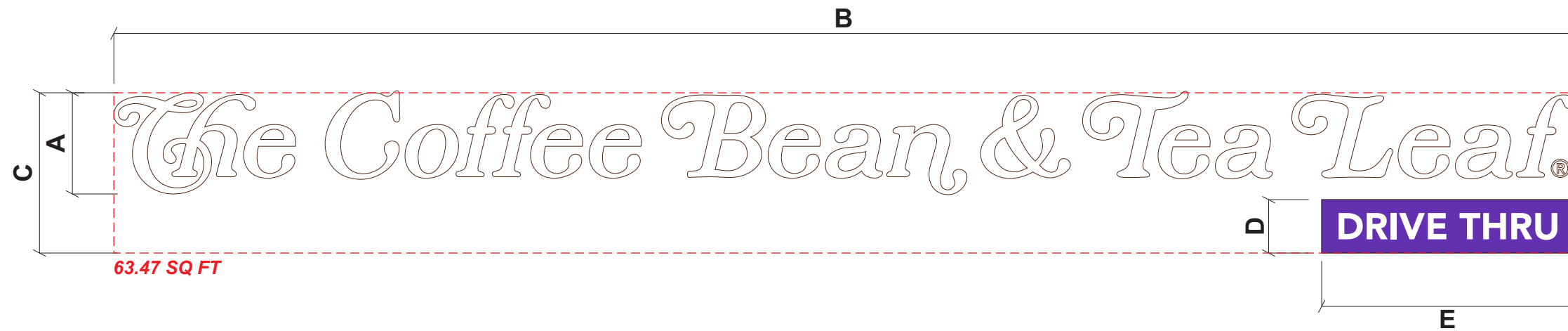


Date: 9-8-16	Project Name: The Coffee Bean & Tea Leaf
Scale: NTS	Address: 24380 Moulton Pkwy
Drawn: HA/JCU	City / State / Zip: Laguna Hills, CA 92637
Sales: M. Morgan	Client Approval: _____ Date: _____

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No.	Designer	Date	Revision Notes	No.	Designer	Date	Revision Notes
1				7	KH	8/10/16	Refer to Pathfinder.
2				8			
3				9			
4				10			
5				11			
6				12			

DESIGN DRAWING 5 of 16
Request Number: PRJ-TCBT-108015-R11
File Location: W:\Account\ArtDrawings\



SIDE VIEW

B ILLUMINATED CHANNEL LETTERS / DRIVE THRU CABINET

A C	B OAL	C OAH	D DRIVE THRU	E DRIVE THRU	F LTR. DEPTH	LETTERS SQ. FT.	DRIVE THRU SQ. FT.	TOTAL SQ. FT.
12"	14'-5 3/8"	1'-7"	6 3/8"	2'-6"	5"	14.45	1.33	22.83
18"	21'-8 1/8"	2'-4 1/2"	9 1/2"	3'-9"	5"	32.52	2.97	51.44
20"	24'-1"	2'-7 5/8"	10 1/2"	4'-2"	5"	40.14	3.65	63.47
24"	28'-10 7/8"	3'-2"	1'-0 5/8"	5'-0"	5"	57.81	5.26	91.32

GENERAL SPECIFICATIONS:

LETTERS:

FACES: .177" WHITE ACRYLIC
 TRIMCAP: 1" TRIM CAP, PAINT BROWN PMS 4625 C
 RETURNS: .040" X 5.3" PAINT BROWN PMS 4625 C
 ILLUMINATION: WHITE LED

DRIVE THRU CABINET:

CABINET: PAINT DARK PURPLE PMS 266 C
 FACES: WHITE ACRYLIC WITH VINYL OVERLAY
 ILLUMINATION: WHITE LED
 TYPEFACE: AVENIR 65 MEDIUM

COLOR LEGEND	
	WHITE ACRYLIC
	OPAQUE VINYL: TO MATCH BROWN PMS 4625 C PAINT: BROWN PMS 4625 C
	OPAQUE VINYL: TO MATCH PURPLE PMS 266 C PAINT: PURPLE PMS 266 C

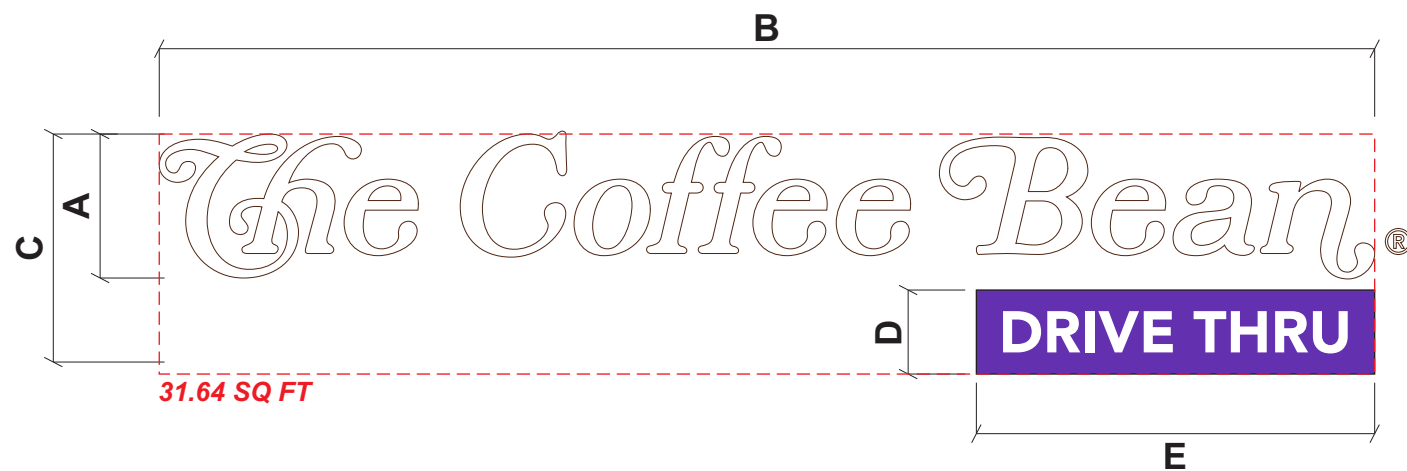


Date: 9-8-16	Project Name: The Coffee Bean & Tea Leaf
Scale: NTS	Address: 24380 Moulton Pkwy
Drawn: HA/JCU	City / State / Zip: Laguna Hills, CA 92637
Sales: M. Morgan	Client Approval: _____ Date: _____

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No.	Designer	Date	Revision Notes	No.	Designer	Date	Revision Notes
1				7	KH	8/10/16	Refer to Pathfinder.
2				8			
3				9			
4				10			
5				11			
6				12			

DESIGN DRAWING 6 of 16
Request Number: PRJ-TCBT-108015-R11
File Location: W:\Account\Art\Drawings\



© ILLUMINATED CHANNEL LETTERS / DRIVE THRU CABINET

SIDE VIEW

A C	B OAL	C OAH	D DRIVE THRU	E DRIVE THRU	F LTR. DEPTH	LETTERS SQ. FT.	DRIVE THRU SQ. FT.	TOTAL SQ. FT.
12"	8'-5 1/4"	1'-8"	7"	2'-9 1/4"	5"	8.44	1.61	13.96
18"	12'-7 7/8"	2'-6"	10 1/2"	4'-1 3/4"	5"	19.00	3.63	31.64
20"	14'-0 7/8"	2'-9 3/8"	11 5/8"	4'-7 3/8"	5"	23.45	4.47	39.28
24"	16'-10 5/8"	3'-4"	1'-2"	5'-6 3/8"	5"	33.77	6.45	56.19

GENERAL SPECIFICATIONS:

LETTERS:

FACES: .177" WHITE ACRYLIC
 TRIMCAP: 1" TRIM CAP, PAINT BROWN PMS 4625 C
 RETURNS: .040" X 5.3" PAINT BROWN PMS 4625 C
 ILLUMINATION: WHITE LED

DRIVE THRU CABINET:

CABINET: PAINT DARK PURPLE PMS 266 C
 FACES: WHITE ACRYLIC WITH VINYL OVERLAY
 ILLUMINATION: WHITE LED
 TYPEFACE: AVENIR 65 MEDIUM

COLOR LEGEND	
	WHITE ACRYLIC
	VINYL: TO MATCH BROWN PMS 4625 C PAINT: BROWN PMS 4625 C
	VINYL: ORACAL #403 LIGHT VIOLET PAINT: PURPLE PMS 266 C



Date: 9-8-16	Project Name: The Coffee Bean & Tea Leaf
Scale: NTS	Address: 24380 Moulton Pkwy
Drawn: HA/JCU	City / State / Zip: Laguna Hills, CA 92637
Sales: M. Morgan	Client Approval: _____ Date: _____

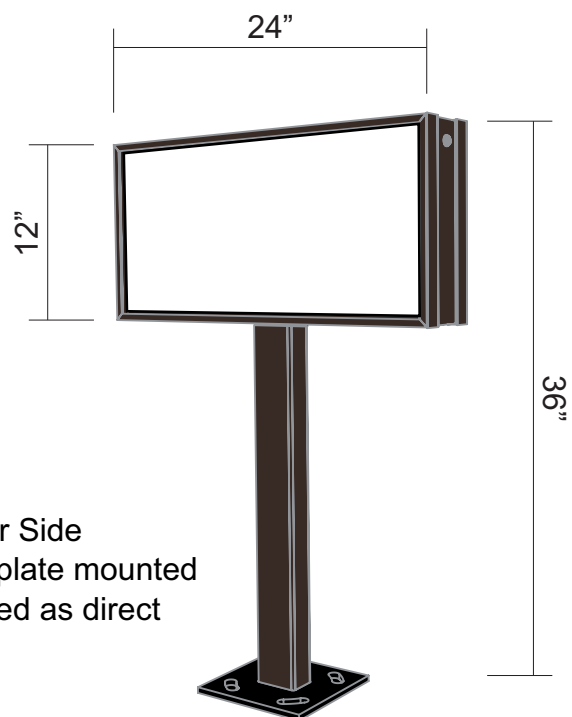
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No.	Designer	Date	Revision Notes
1			
2			
3			
4			
5			
6			

No.	Designer	Date	Revision Notes
7	KH	8/10/16	Refer to Pathfinder.
8			
9			
10			
11			
12			

DESIGN DRAWING 7 of 16

Request Number:
PRJ-TCBT-108015-R11
 File Location:
 W:\Account\Art\Drawings\



2 SF Per Side
Can be plate mounted
or ordered as direct
burial



D/F DRIVE-THRU "DO NOT ENTER" DIRECTIONAL

Scale: 1"=1'-0"

FONT: AVENIR 65 MEDIUM

- Cabinet: Extruded Aluminum Duranodic Bronze
- Trimcap: 3/4" Duranodic Bronze
- Faces: White Plex with Vinyl to match Oracal #403 Light Violet Paint: Purple PMS 266C
- Illumination: White LED's
- Power Source: LED Power Pack

Sign shall bear UL Label

***** ALL DT REQUIRING POWER MUST HAVE SERVICE SWITCH**

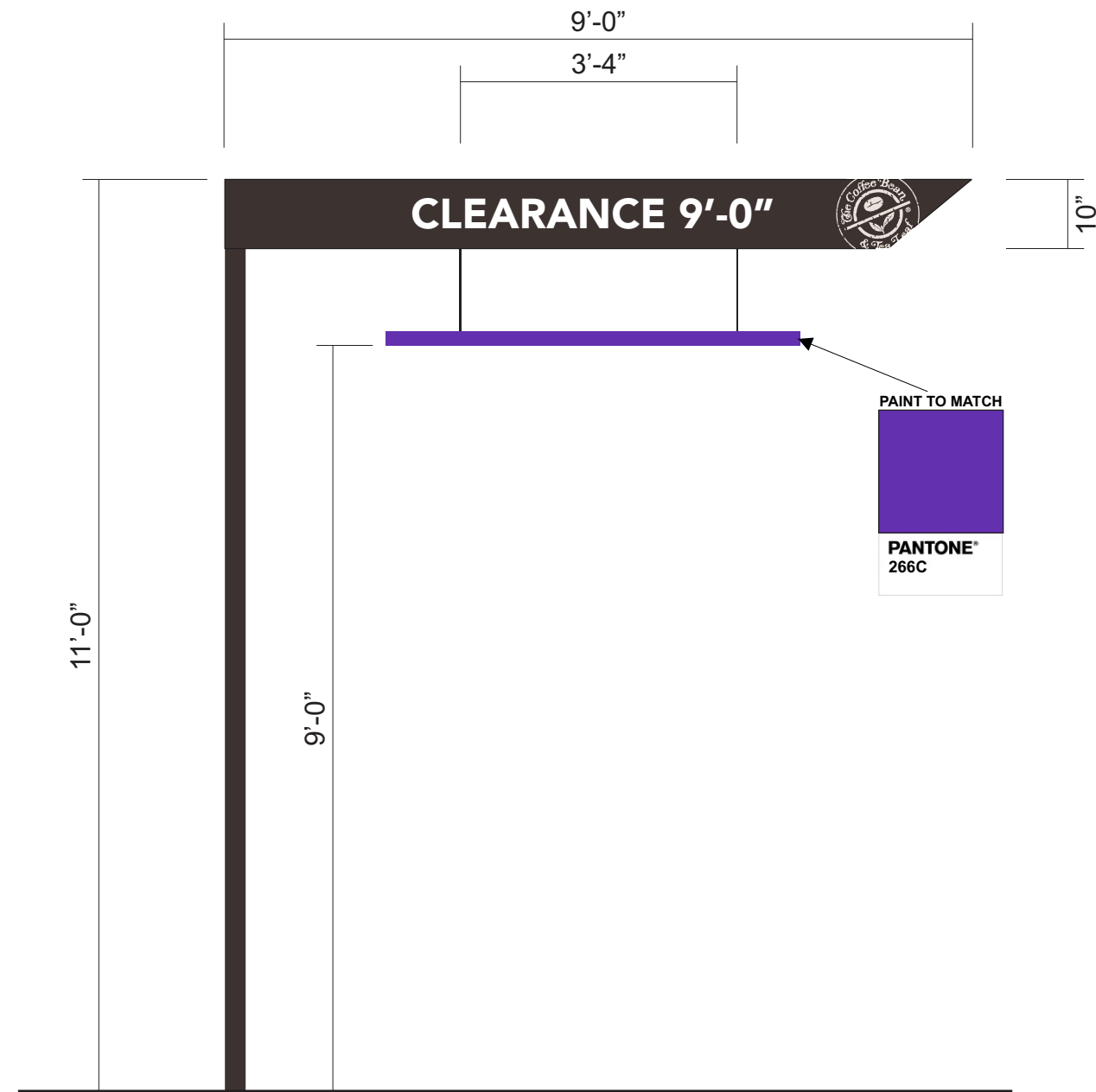


Date: 9-8-16	Project Name: The Coffee Bean & Tea Leaf
Scale: NTS	Address: 24380 Moulton Pkwy
Drawn: HA/JCU	City / State / Zip: Laguna Hills, CA 92637
Sales: M. Morgan	Client Approval: _____ Date: _____

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No.	Designer	Date	Revision Notes	No.	Designer	Date	Revision Notes
1				7	KH	8/10/16	Refer to Pathfinder.
2				8			
3				9			
4				10			
5				11			
6				12			

DESIGN DRAWING 8 of 16
Request Number: PRJ-TCBT-108015-R11
File Location: W:\Account\Art\Drawings\



FONT: AVENIR 65 MEDIUM



SIDE VIEW

E DRIVE-THRU CLEARANCE BAR
Scale: 1/2"=1'-0"

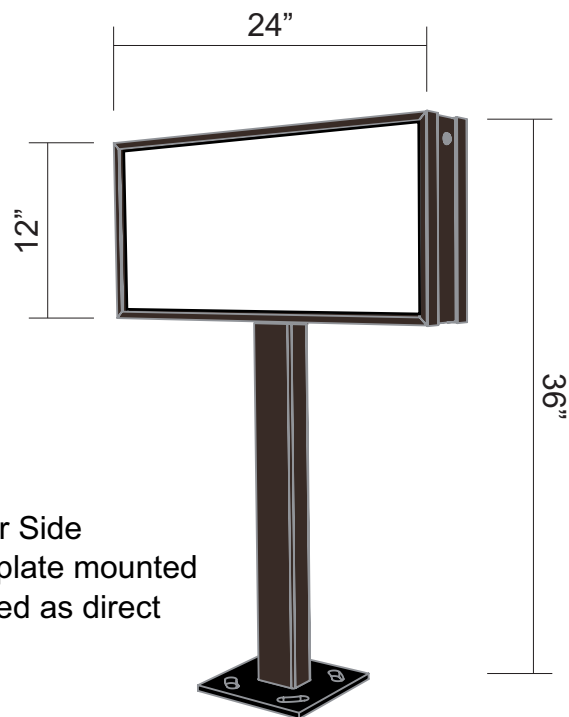


Date: 9-8-16	Project Name: The Coffee Bean & Tea Leaf
Scale: NTS	Address: 24380 Moulton Pkwy
Drawn: HA/JCU	City / State / Zip: Laguna Hills, CA 92637
Sales: M. Morgan	Client Approval: _____ Date: _____

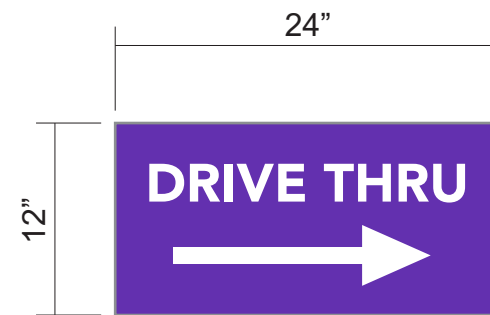
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No.	Designer	Date	Revision Notes	No.	Designer	Date	Revision Notes
1				7	KH	8/10/16	Refer to Pathfinder.
2				8			
3				9			
4				10			
5				11			
6				12			

DESIGN DRAWING 9 of 16
Request Number: **PRJ-TCBT-108015-R11**
File Location: W:\Account\Art\Drawings\



2 SF Per Side
Can be plate mounted
or ordered as direct
burial



S/F DRIVE-THRU "ENTRANCE" DIRECTIONAL

Scale: 1"=1'-0"

FONT: AVENIR 65 MEDIUM

- Cabinet: Extruded Aluminum Duranodic Bronze
- Trimcap: 3/4" Duranodic Bronze
- Faces: White Plex with Vinyl to match Oracal #403 Light Violet Paint: Purple PMS 266C
- Illumination: White LED's
- Power Source: LED Power Pack

Sign shall bear UL Label

***** ALL DT REQUIRING POWER MUST HAVE SERVICE SWITCH**



Date: 9-8-16	Project Name: The Coffee Bean & Tea Leaf
Scale: NTS	Address: 24380 Moulton Pkwy
Drawn: HA/JCU	City / State / Zip: Laguna Hills, CA 92637
Sales: M. Morgan	Client Approval: _____ Date: _____

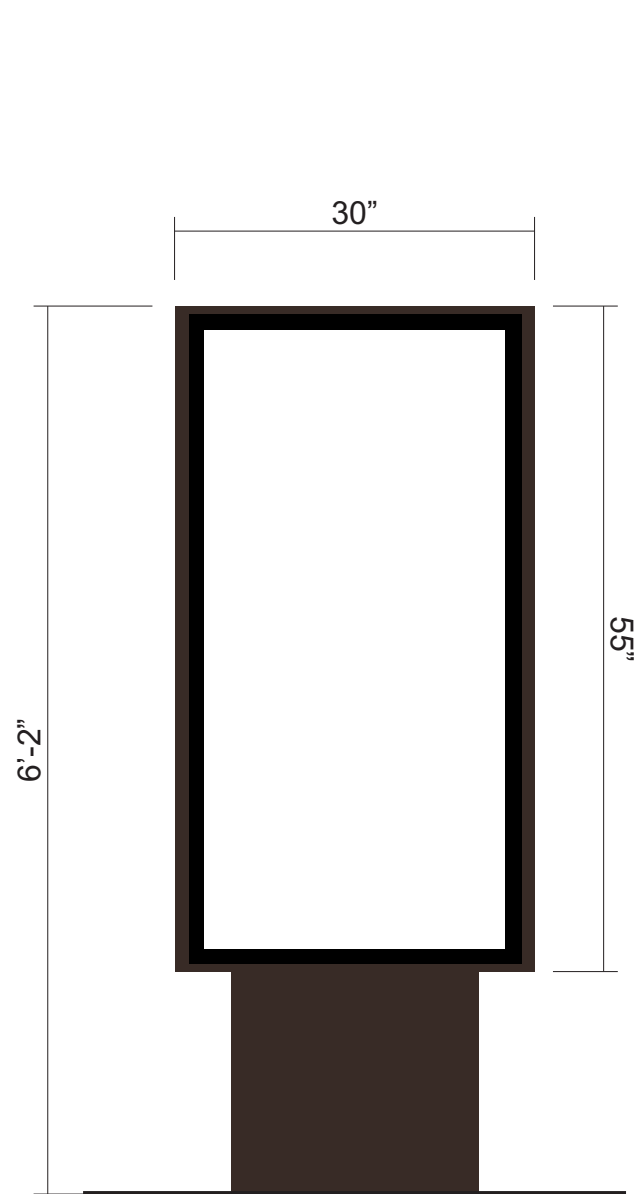
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No.	Designer	Date	Revision Notes	No.	Designer	Date	Revision Notes
1				7	KH	8/10/16	Refer to Pathfinder.
2				8			
3				9			
4				10			
5				11			
6				12			

DESIGN DRAWING 10 of 16

Request Number:
PRJ-TCBT-108015-R11
File Location:
W:\Account\Art\Drawings\

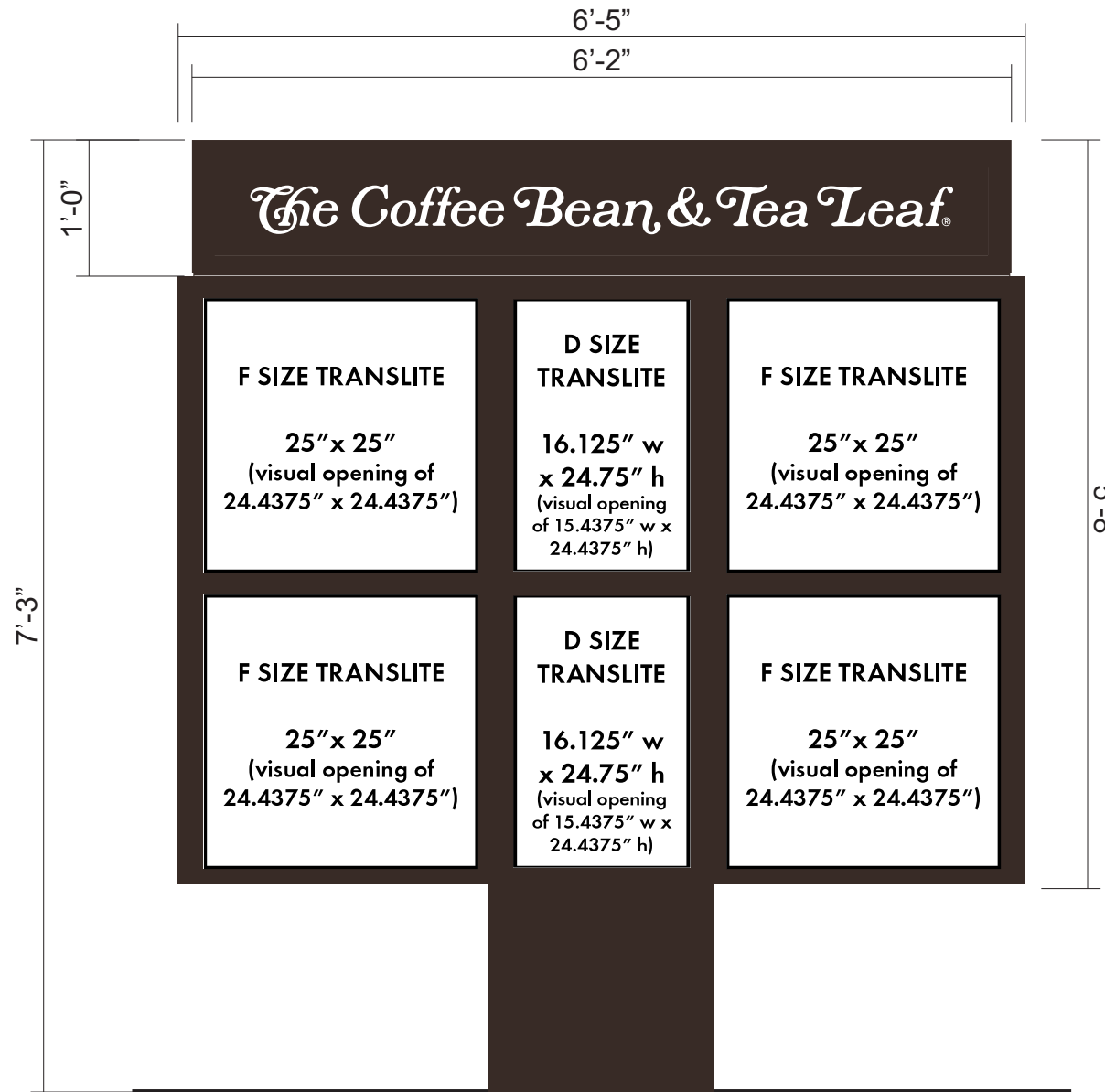
***** ALL DT REQUIRING POWER MUST HAVE SERVICE SWITCH**



G PREVIEW BOARD 11.45 Sq Ft.
Scale: 3/4"=1'-0"

Extruded Aluminum Duranodic Bronze
White LED's
LED Power Pack

Sign shall bear UL Label



H MENU BOARD 34.87 Sq Ft.
Scale: 3/4"=1'-0"

Extruded Aluminum Duranodic Bronze
White LED's
LED Power Pack

Sign shall bear UL Label



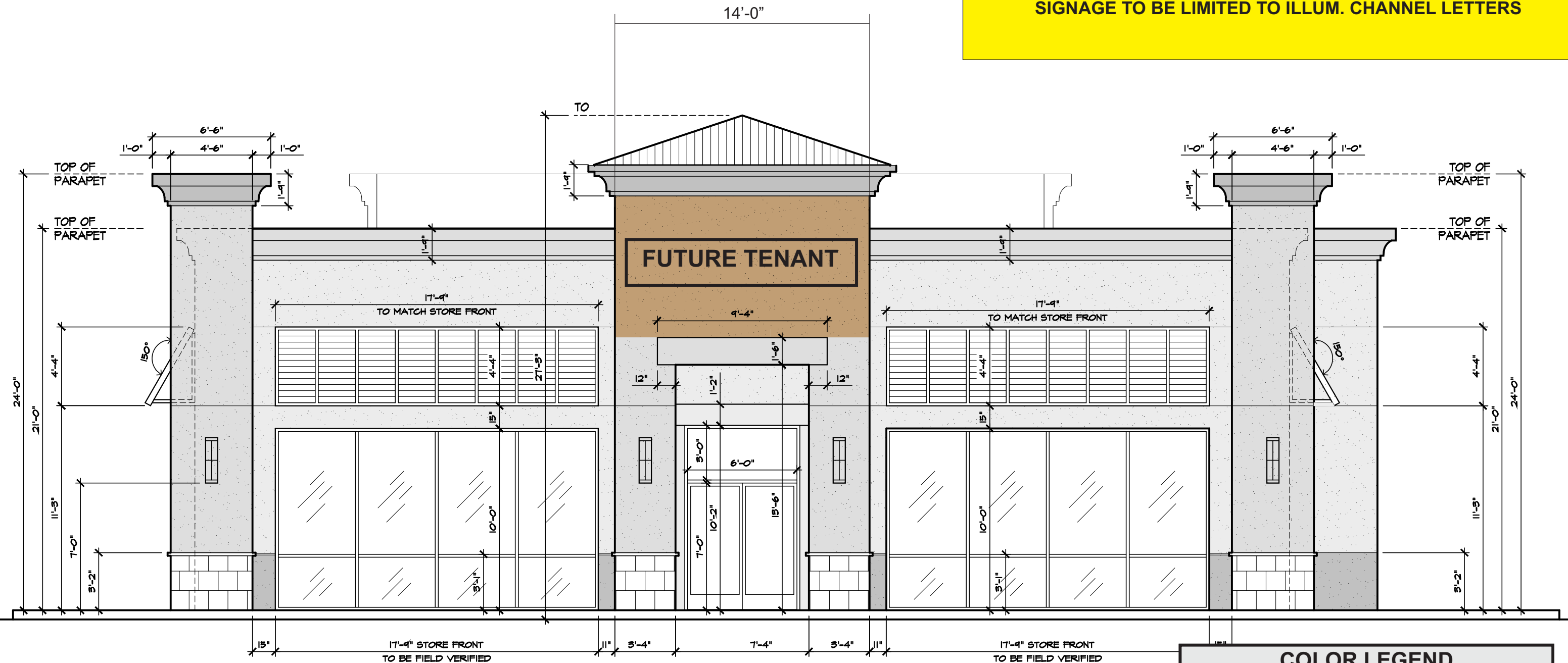
Date: 9-8-16	Project Name: The Coffee Bean & Tea Leaf
Scale: NTS	Address: 24380 Moulton Pkwy
Drawn: HA/JCU	City / State / Zip: Laguna Hills, CA 92637
Sales: M. Morgan	Client Approval: _____ Date: _____

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No.	Designer	Date	Revision Notes	No.	Designer	Date	Revision Notes
1				7	KH	8/10/16	Refer to Pathfinder.
2				8			
3				9			
4				10			
5				11			
6				12			

DESIGN DRAWING 11 of 16
Request Number: PRJ-TCBT-108015-R11
File Location: W:\Account\Art\Drawings\

**SOUTHWEST ELEVATION: 32 SF MAX SIGNAGE ALLOWED
SIGNAGE TO BE LIMITED TO ILLUM. CHANNEL LETTERS**



SOUTHWEST ELEVATION

Scale: 3/16"=1'-0"

COLOR LEGEND

- WHITE ACRYLIC
- OPAQUE VINYL: TO MATCH BROWN PMS 4625 C
PAINT: BROWN PMS 4625 C
- OPAQUE VINYL: TO MATCH PURPLE PMS 266 C
PAINT: PURPLE PMS 266 C



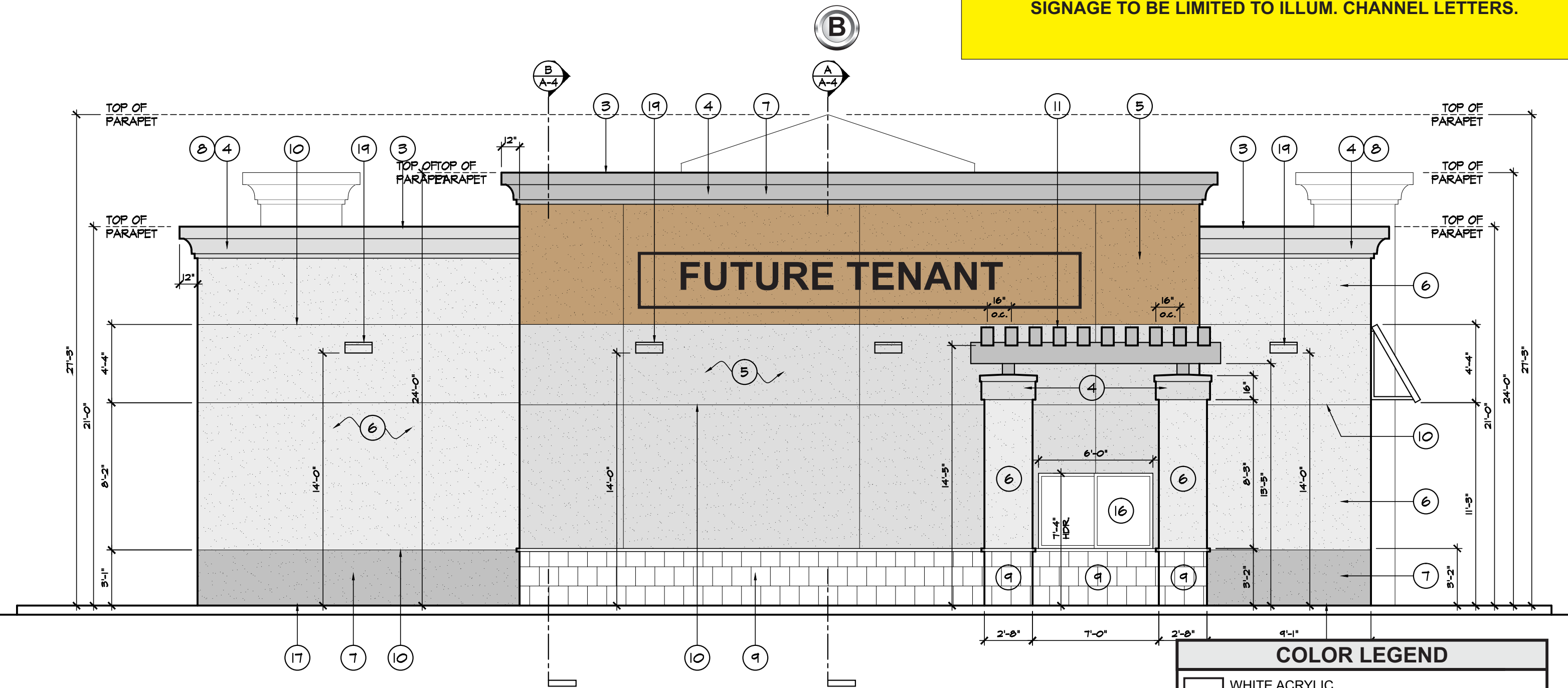
Date: 9-8-16	Project Name: The Coffee Bean & Tea Leaf
Scale: NTS	Address: 24380 Moulton Pkwy
Drawn: HA/JCU	City / State / Zip: Laguna Hills, CA 92637
Sales: M. Morgan	Client Approval: _____ Date: _____

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No.	Designer	Date	Revision Notes	No.	Designer	Date	Revision Notes
1				7	KH	8/10/16	Refer to Pathfinder.
2				8			
3				9			
4				10			
5				11			
6				12			

DESIGN DRAWING 12 of 16
Request Number: PRJ-TCBT-108015-R11
File Location: W:\Account\ArtDrawings\

**NORTHWEST ELEVATION: 64 SF MAX SIGNAGE ALLOWED
SIGNAGE TO BE LIMITED TO ILLUM. CHANNEL LETTERS.**



B NORTHWEST ELEVATION
Scale: 3/16"=1'-0"

COLOR LEGEND	
	WHITE ACRYLIC
	OPAQUE VINYL: TO MATCH BROWN PMS 4625 C PAINT: BROWN PMS 4625 C
	OPAQUE VINYL: TO MATCH PURPLE PMS 266 C PAINT: PURPLE PMS 266 C



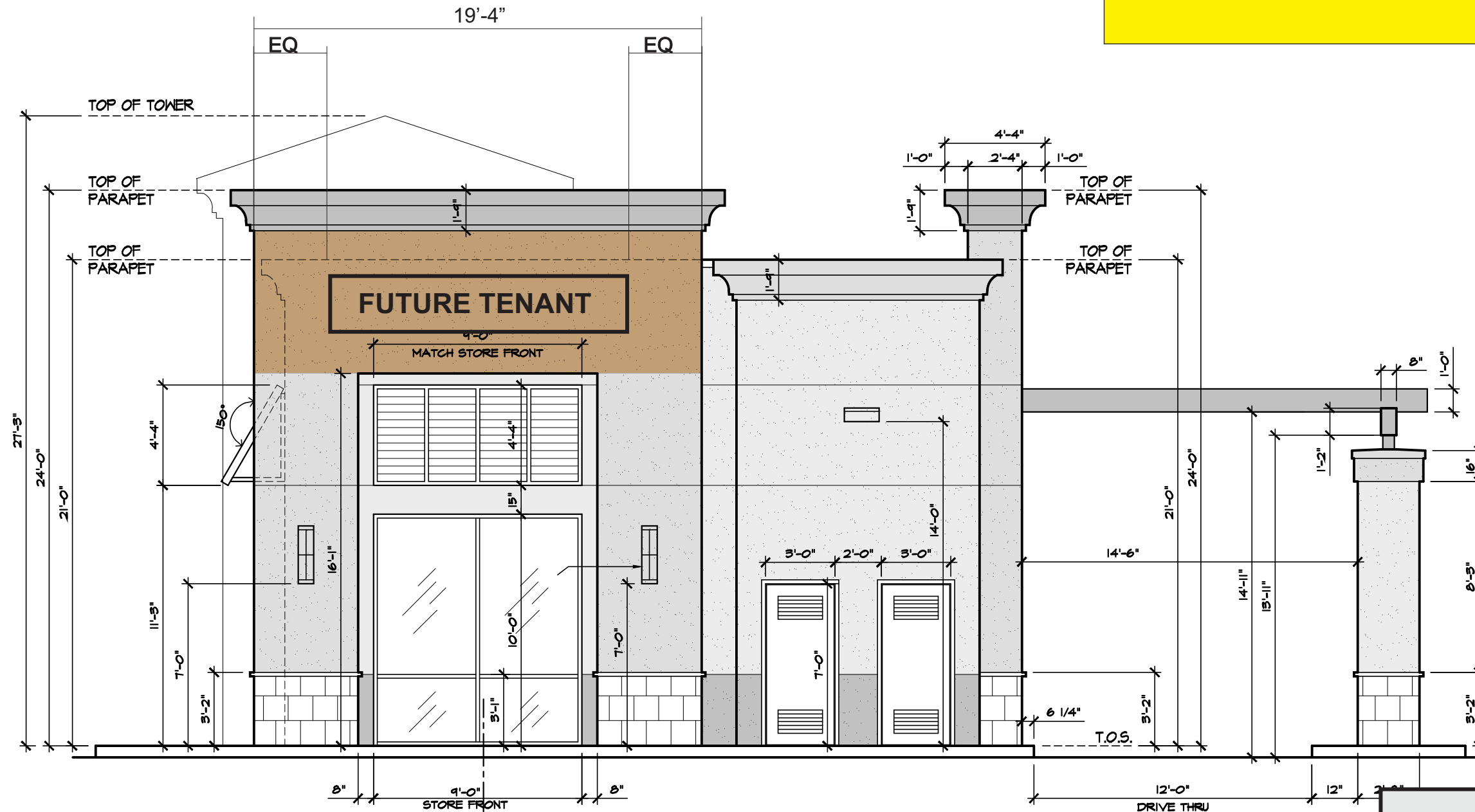
Date: 9-8-16	Project Name: The Coffee Bean & Tea Leaf
Scale: NTS	Address: 24380 Moulton Pkwy
Drawn: HA/JCU	City / State / Zip: Laguna Hills, CA 92637
Sales: M. Morgan	Client Approval: _____ Date: _____

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No.	Designer	Date	Revision Notes	No.	Designer	Date	Revision Notes
1				7	KH	8/10/16	Refer to Pathfinder.
2				8			
3				9			
4				10			
5				11			
6				12			

DESIGN DRAWING 13 of 16
Request Number: PRJ-TCBT-108015-R11
File Location: W:\Account\Art\Drawings\

**SOUTHEAST ELEVATION: 32 SF MAX SIGNAGE ALLOWED
SIGNAGE TO BE LIMITED TO ILLUM. CHANNEL LETTERS.**



SOUTHEAST ELEVATION
Scale: 3/16"=1'-0"

COLOR LEGEND	
	WHITE ACRYLIC
	OPAQUE VINYL: TO MATCH BROWN PMS 4625 C PAINT: BROWN PMS 4625 C
	OPAQUE VINYL: TO MATCH PURPLE PMS 266 C PAINT: PURPLE PMS 266 C



Date: 9-8-16	Project Name: The Coffee Bean & Tea Leaf
Scale: NTS	Address: 24380 Moulton Pkwy
Drawn: HA/JCU	City / State / Zip: Laguna Hills, CA 92637
Sales: M. Morgan	Client Approval: _____ Date: _____

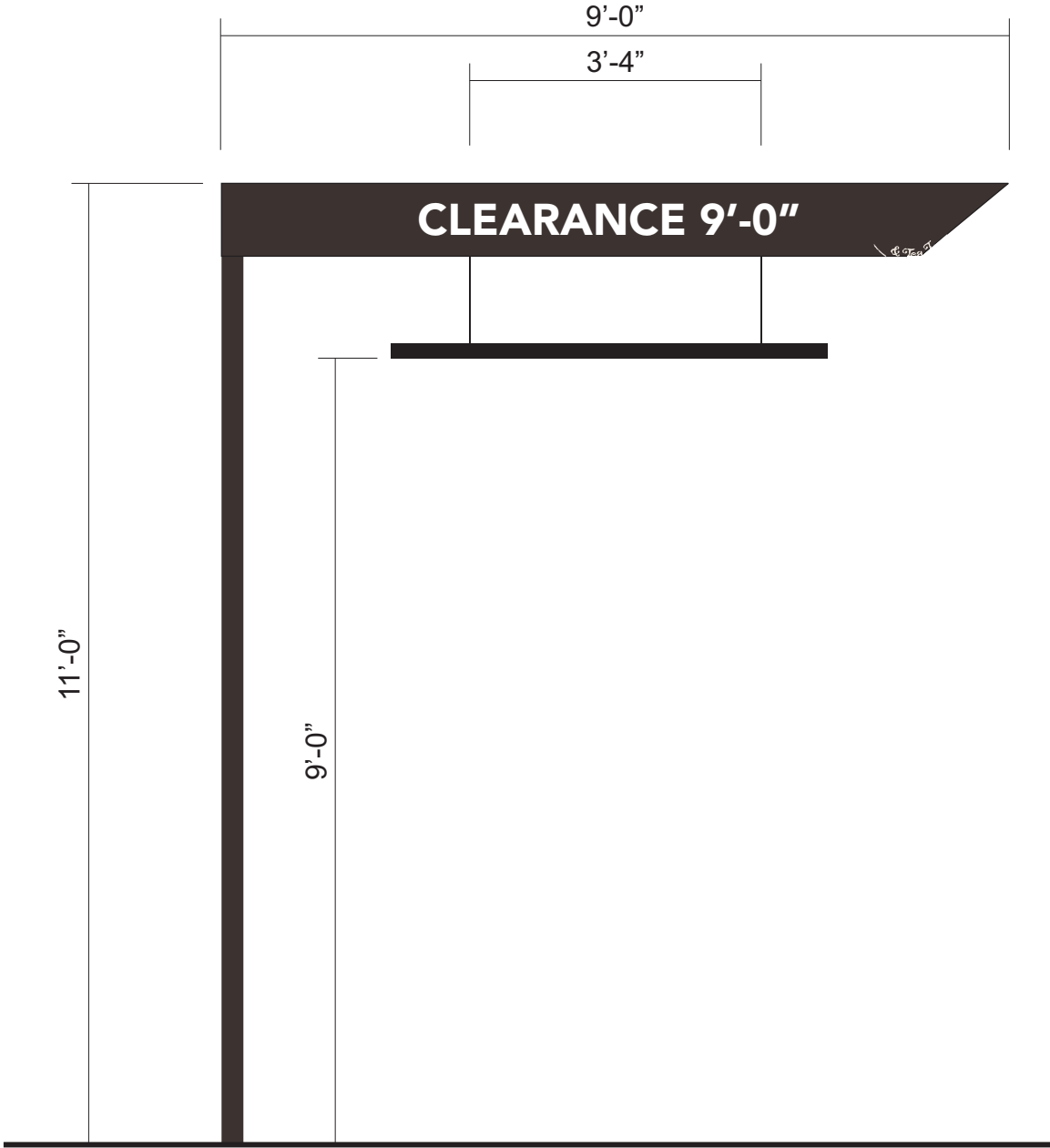
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No.	Designer	Date	Revision Notes	No.	Designer	Date	Revision Notes
1				7	KH	8/10/16	Refer to Pathfinder.
2				8			
3				9			
4				10			
5				11			
6				12			

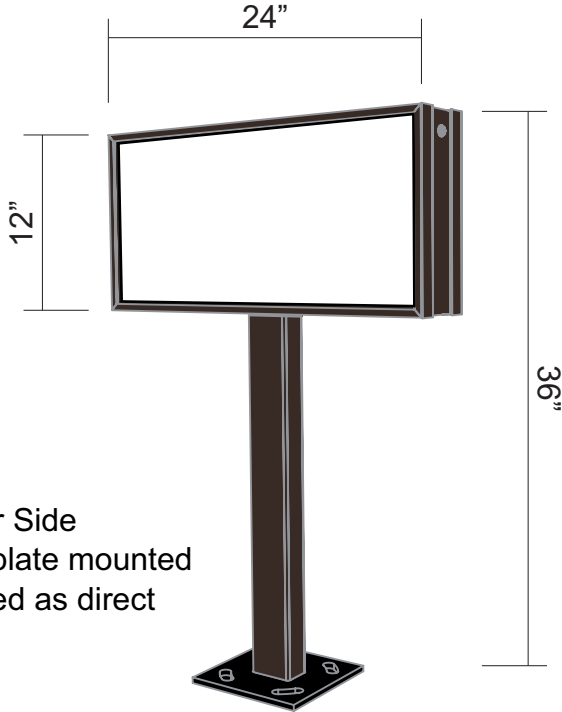
DESIGN DRAWING 14 of 16
Request Number: PRJ-TCBT-108015-R11
File Location: W:\Account\Art\Drawings\

FUTURE TENANT CLEARANCE BAR AND DIRECTIONAL SIGNAGE

COLOR LEGEND	
	WHITE ACRYLIC
	OPAQUE VINYL: TO MATCH BROWN PMS 4625 C PAINT: BROWN PMS 4625 C
	OPAQUE VINYL: TO MATCH PURPLE PMS 266 C PAINT: PURPLE PMS 266 C



E DRIVE-THRU CLEARANCE BAR
Scale: 1/2"=1'-0"



2 SF Per Side
Can be plate mounted
or ordered as direct
burial

F S/F DRIVE-THRU "ENTRANCE" DIRECTIONAL
Scale: 1"=1'-0" FONT: AVENIR 65 MEDIUM



Date:	9-8-16	Project Name:	The Coffee Bean & Tea Leaf
Scale:	NTS	Address:	24380 Moulton Pkwy
Drawn:	HA/JCU	City / State / Zip:	Laguna Hills, CA 92637
Sales:	M. Morgan	Client Approval:	Date:

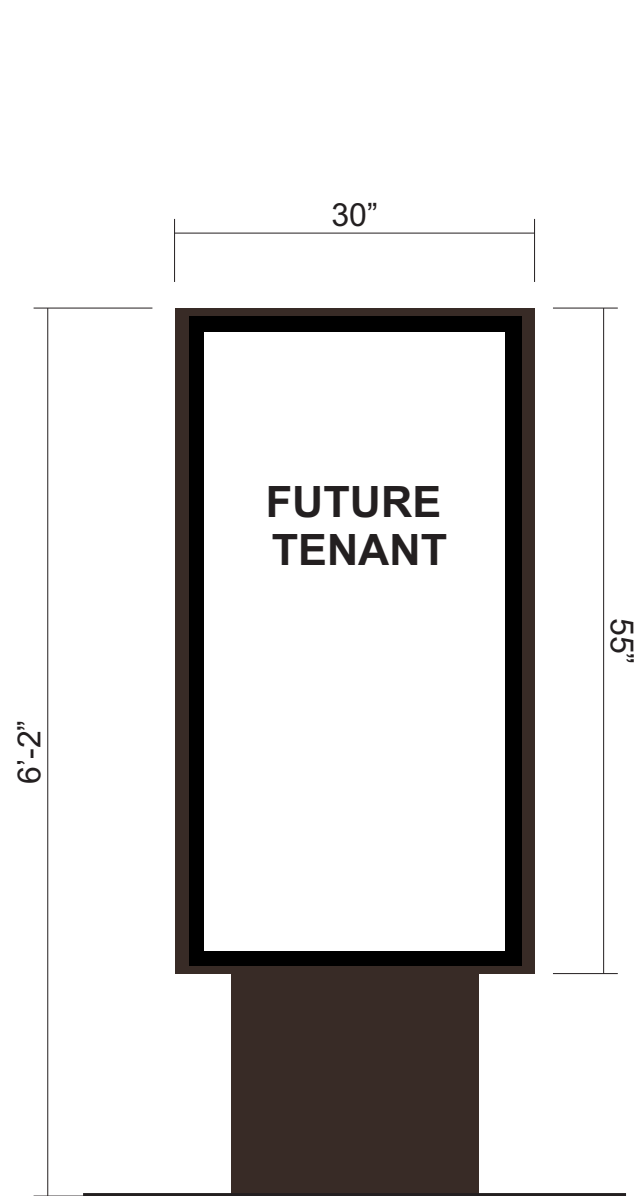
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No.	Designer	Date	Revision Notes	No.	Designer	Date	Revision Notes
1				7	KH	8/10/16	Refer to Pathfinder.
2				8			
3				9			
4				10			
5				11			
6				12			

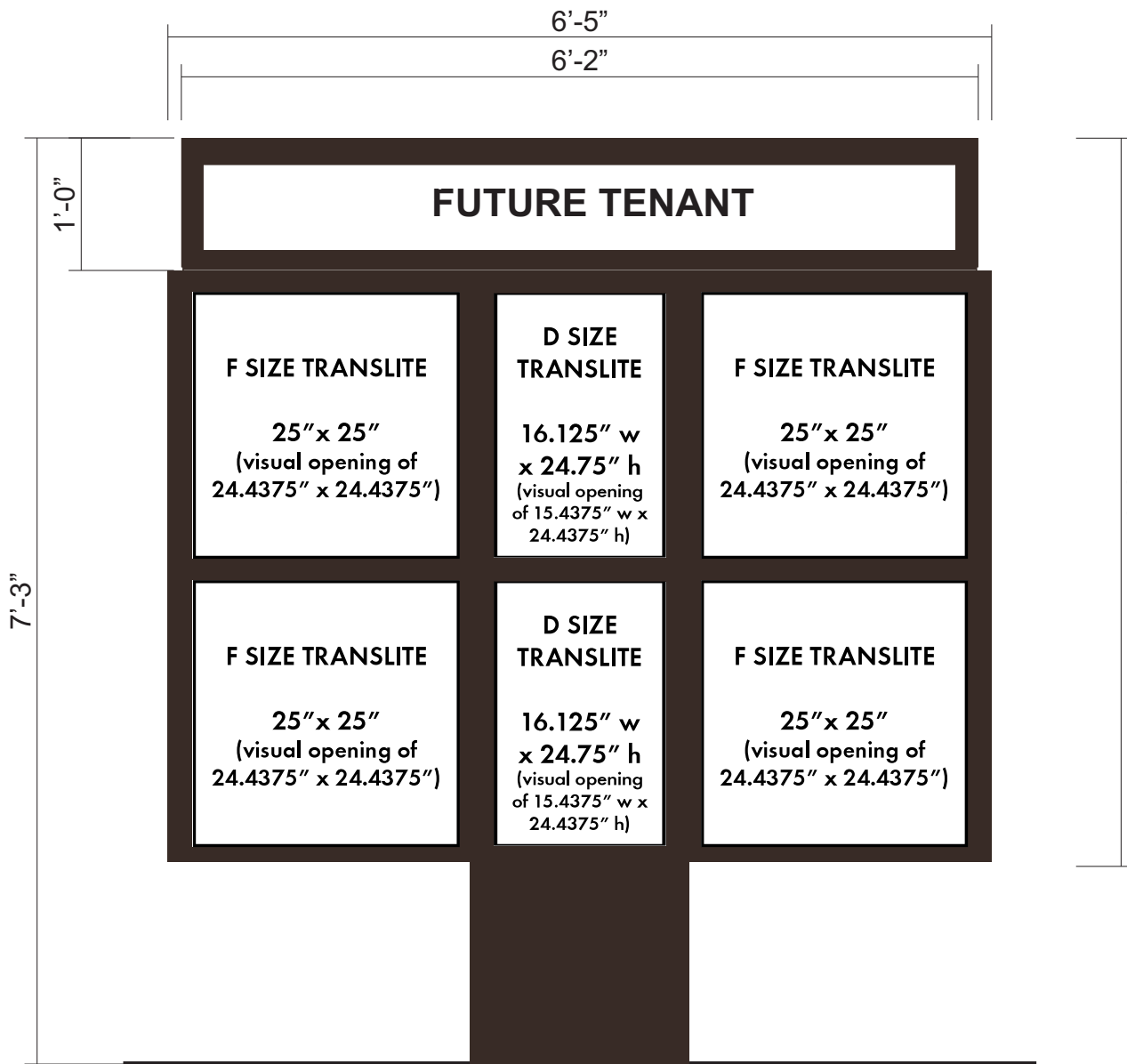
DESIGN DRAWING 15 of 16

Request Number:
PRJ-TCBT-108015-R11

File Location:
W:\Account\Art\Drawings\



G PREVIEW BOARD
Scale: 3/4"=1'-0"



H MENU BOARD
Scale: 3/4"=1'-0"

COLOR LEGEND	
	WHITE ACRYLIC
	OPAQUE VINYL: TO MATCH BROWN PMS 4625 C PAINT: BROWN PMS 4625 C
	OPAQUE VINYL: TO MATCH PURPLE PMS 266 C PAINT: PURPLE PMS 266 C



Date: 9-8-16	Project Name: The Coffee Bean & Tea Leaf
Scale: NTS	Address: 24380 Moulton Pkwy
Drawn: HA/JCU	City / State / Zip: Laguna Hills, CA 92637
Sales: M. Morgan	Client Approval: _____ Date: _____

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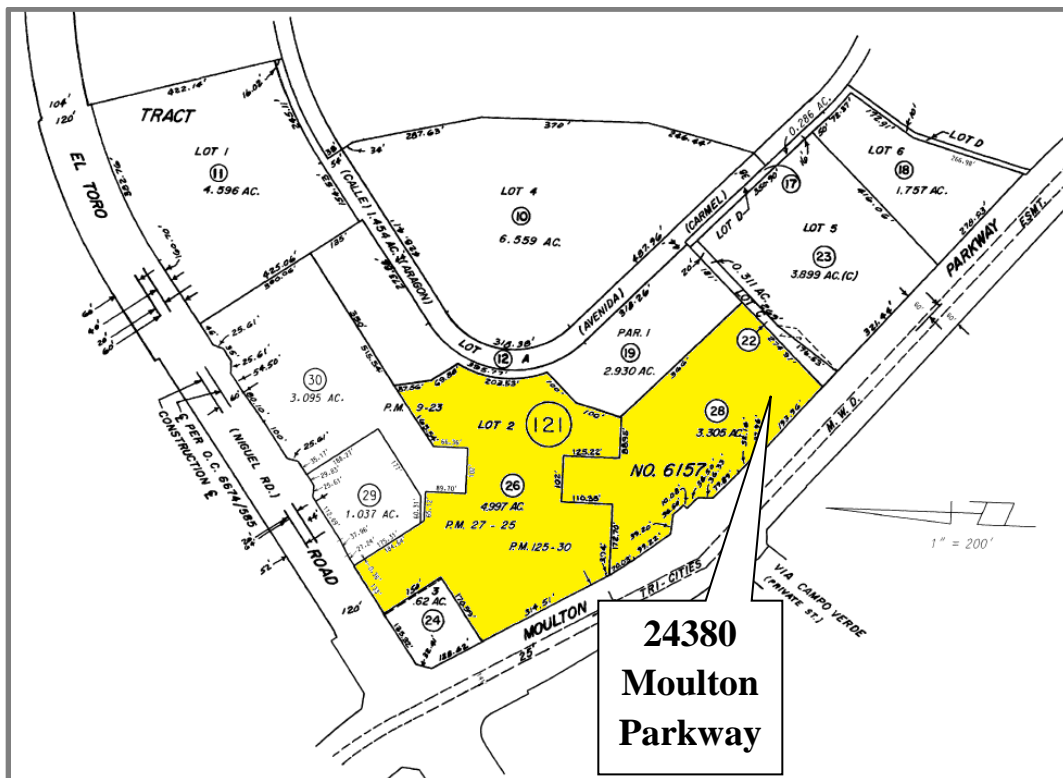
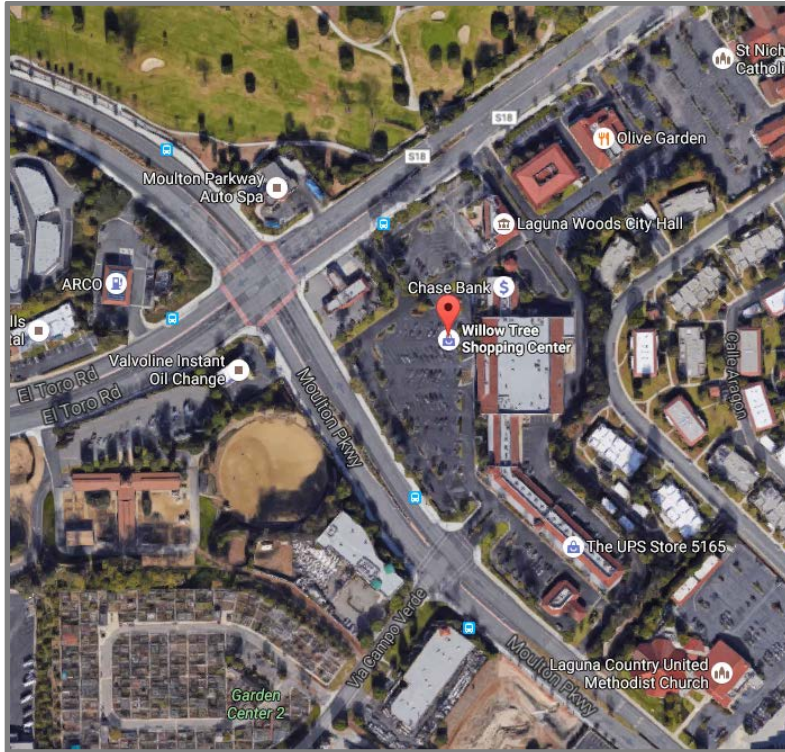
No.	Designer	Date	Revision Notes	No.	Designer	Date	Revision Notes
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5				11			
6				12			

DESIGN DRAWING 16 of 16
Request Number: PRJ-TCBT-108015-R11
File Location: W:\Account\Art\Drawings\

Vicinity Map

24380 Moulton Parkway, Laguna Woods, CA 92637

Project Area



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8.1

**LEAGUE OF CALIFORNIA CITIES 2016
ANNUAL CONFERENCE RESOLUTIONS**

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City of Laguna Woods Agenda Report

TO: Honorable Mayor and City Councilmembers
FROM: Christopher Macon, City Manager
FOR: September 21, 2016 Regular Meeting
SUBJECT: League of California Cities 2016 Annual Conference Resolution

Recommendation

Discuss and provide direction to the City's voting delegates on the resolution scheduled for consideration at the League of California Cities' 2016 Annual Conference.

Background

The League of California Cities is hosting its annual conference from October 5 – 7, 2016 in Long Beach. On July 20, 2016, the City Council appointed Mayor Pro Tem Horne to serve as the delegate, Councilmember Moore to serve as the first alternate, and Mayor Hatch to serve as the second alternate at the annual conference. One City Council-appointed delegate will vote on behalf of the City on resolutions that establish League of California Cities policy.

Discussion

The League of California Cities has provided the City Council with information on the resolution on which a delegate from each city will be asked to vote on at the annual conference (Attachment A). This item has been agendaized to provide the City Council with an opportunity to provide direction to its delegates.

The following resolution is scheduled for consideration:

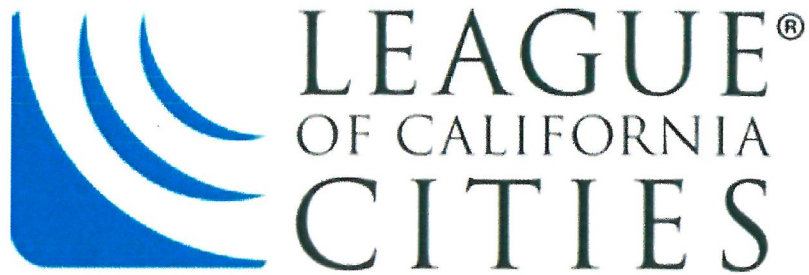
1. Resolution Committing the League of California Cities to Supporting Vision Zero, Toward Zero Deaths, and Other Programs or Initiatives to Make Safety

a Top Priority for Transportation Projects and Policy Formulation, While Encouraging Cities to Pursue Similar Initiatives

Fiscal Impact

Expenses associated with the League of California Cities' annual conference can be accommodated in the City's budget.

Attachment: A – League of California Cities 2016 Annual Conference Resolutions Packet



*Annual Conference
Resolutions Packet*

2016 Annual Conference Resolutions



Long Beach, California

October 5 – 7, 2016

INFORMATION AND PROCEDURES

RESOLUTIONS CONTAINED IN THIS PACKET: The League bylaws provide that resolutions shall be referred by the president to an appropriate policy committee for review and recommendation. Resolutions with committee recommendations shall then be considered by the General Resolutions Committee at the Annual Conference.

This year, one resolution has been introduced for consideration by the Annual Conference and referred to the League policy committees.

POLICY COMMITTEES: One policy committee will meet at the Annual Conference to consider and take action on the resolution referred to them. The committee is Transportation, Communication and Public Works. The committee will meet 9:00 – 10:30 a.m. on Wednesday, October 5, 2016, at the Hyatt Regency. The sponsor of the resolution has been notified of the time and location of the meeting.

GENERAL RESOLUTIONS COMMITTEE: This committee will meet at 1:00 p.m. on Thursday, October 6, at the Hyatt Regency in Long Beach, to consider the report of the policy committee regarding the resolution. This committee includes one representative from each of the League's regional divisions, functional departments and standing policy committees, as well as other individuals appointed by the League president. Please check in at the registration desk for room location.

ANNUAL LUNCHEON/BUSINESS MEETING/GENERAL ASSEMBLY: This meeting will be held at 12:00 p.m. on Friday, October 7, at the Long Beach Convention Center.

PETITIONED RESOLUTIONS: For those issues that develop after the normal 60-day deadline, a resolution may be introduced at the Annual Conference with a petition signed by designated voting delegates of 10 percent of all member cities (48 valid signatures required) and presented to the Voting Delegates Desk at least 24 hours prior to the time set for convening the Annual Business Meeting of the General Assembly. This year, that deadline is 12:00 p.m., Thursday, October 6. Resolutions can be viewed on the League's Web site: www.cacities.org/resolutions.

Any questions concerning the resolutions procedures may be directed to Meg Desmond at the League office: mdesmond@cacities.org or (916) 658-8224

GUIDELINES FOR ANNUAL CONFERENCE RESOLUTIONS

Policy development is a vital and ongoing process within the League. The principal means for deciding policy on the important issues facing cities is through the League's eight standing policy committees and the board of directors. The process allows for timely consideration of issues in a changing environment and assures city officials the opportunity to both initiate and influence policy decisions.

Annual conference resolutions constitute an additional way to develop League policy. Resolutions should adhere to the following criteria.

Guidelines for Annual Conference Resolutions

1. Only issues that have a direct bearing on municipal affairs should be considered or adopted at the Annual Conference.
2. The issue is not of a purely local or regional concern.
3. The recommended policy should not simply restate existing League policy.
4. The resolution should be directed at achieving one of the following objectives:
 - (a) Focus public or media attention on an issue of major importance to cities.
 - (b) Establish a new direction for League policy by establishing general principals around which more detailed policies may be developed by policy committees and the board of directors.
 - (c) Consider important issues not adequately addressed by the policy committees and board of directors.
 - (d) Amend the League bylaws (requires 2/3 vote at General Assembly).

LOCATION OF MEETINGS

Policy Committee Meetings

Wednesday, October 5

Hyatt Regency Long Beach

200 South Pine Street, Long Beach

9:00 – 10:30 a.m.: Transportation, Communication & Public Works

General Resolutions Committee

Thursday, October 6, 1:00 p.m.

Hyatt Regency Long Beach

200 South Pine Street, Long Beach

Annual Business Meeting and General Assembly Luncheon

Friday, October 7, 12:00 p.m.

Long Beach Convention Center

300 East Ocean Boulevard, Long Beach

KEY TO ACTIONS TAKEN ON RESOLUTIONS

Resolutions have been grouped by policy committees to which they have been assigned.

Number	Key Word Index	Reviewing Body Action		
		1	2	3

1 - Policy Committee Recommendation to General Resolutions Committee
 2 - General Resolutions Committee
 3 - General Assembly

TRANSPORTATION, COMMUNICATION, AND PUBLIC WORKS POLICY COMMITTEE

		1	2	3
1	Vision Zero			

Information pertaining to the Annual Conference Resolutions will also be posted on each committee's page on the League website: www.cacities.org. The entire Resolutions Packet will be posted at: www.cacities.org/resolutions.

KEY TO ACTIONS TAKEN ON RESOLUTIONS *(Continued)*

Resolutions have been grouped by policy committees to which they have been assigned.

KEY TO REVIEWING BODIES

1. Policy Committee
2. General Resolutions Committee
3. General Assembly

KEY TO ACTIONS TAKEN

- A Approve
- D Disapprove
- N No Action
- R Refer to appropriate policy committee for study

ACTION FOOTNOTES

* Subject matter covered in another resolution

a Amend+

Aa Approve as amended+

** Existing League policy

Aaa Approve with additional amendment(s)+

*** Local authority presently exists

Ra Refer as amended to appropriate policy committee for study+

Raa Additional amendments and refer+

Da Amend (for clarity or brevity) and Disapprove+

Na Amend (for clarity or brevity) and take No Action+

W Withdrawn by Sponsor

Procedural Note:

The League of California Cities resolution process at the Annual Conference is guided by the League Bylaws. A helpful explanation of this process can be found on the League's website by clicking on this link: [Resolution Process](#).

1. RESOLUTION COMMITTING THE LEAGUE OF CALIFORNIA CITIES TO SUPPORTING VISION ZERO, TOWARD ZERO DEATHS, AND OTHER PROGRAMS OR INITIATIVES TO MAKE SAFETY A TOP PRIORITY FOR TRANSPORTATION PROJECTS AND POLICY FORMULATION, WHILE ENCOURAGING CITIES TO PURSUE SIMILAR INITIATIVES

Source: City of San Jose

Concurrence of five or more cities/city officials: Cities: Fremont; Los Angeles; Sacramento; San Diego; San Francisco; Santa Monica; and West Hollywood

Referred to: Transportation, Communication and Public Works Policy Committees

Recommendation to General Resolution Committee:

WHEREAS, each year more than 30,000 people are killed on streets in the United States in traffic collisions; and

WHEREAS, traffic fatalities in America hit a seven-year high in 2015 and is estimated to have exceeded 35,000 people; with pedestrians and cyclists accounting for a disproportionate share; and

WHEREAS the Centers for Disease Control recently indicated that America's traffic death rate per person was about double the average of peer nations; and

WHEREAS Vision Zero and Toward Zero Deaths are comprehensive strategies to eliminate all traffic fatalities and severe injuries using a multi-disciplinary approach, including education, enforcement and engineering measures; and

WHEREAS a core principal of Vision Zero and Toward Zero Deaths is that traffic deaths are preventable and unacceptable; and

WHEREAS cities across the world have adopted and implemented Vision Zero and Toward Zero Deaths strategies and successfully reduced traffic fatalities and severe injuries occurring on streets and highways; and

WHEREAS safe, reliable and efficient transportation systems are essential foundations for thriving cities.

RESOLVED that the League of California Cities commits to supporting Vision Zero, Toward Zero Deaths, and other programs, policies, or initiatives that prioritize transportation safety;

AND encourage cities throughout California to join in these traffic safety initiatives to pursue the elimination of death and severe injury crashes on our roadways;

AND encourage the State of California to consider adopting safety as a top priority for both transportation projects and policy formulation.

//////////

Background Information on Resolution to Support Transportation Safety Programs

Each year more than 30,000 people are killed on streets in the United States in traffic collisions. Traffic fatalities in America hit a seven-year high in 2015 and are estimated to have exceeded 35,000 people, with children, seniors, people of color, low-income and persons with disabilities accounting for a disproportionate share. The Centers for Disease Control recently reported that the traffic death rate per

person in the United States was about double the average of peer nations, with close to 10% of these deaths occurring in California (3,074 in 2014). California's largest city, Los Angeles, has *the* highest rate of traffic death among large U.S. cities, at 6.27 per 100,000 people.

Cities around the world have adopted traffic safety projects and policies that underscore that traffic deaths are both unacceptable and preventable. In 1997, Sweden initiated a program called Vision Zero that focused on the idea that "Life and health can never be exchanged for other benefits within the society." The World Health Organization has officially endorsed Vision Zero laying out traffic safety as an international public health crisis and the United Nations General Assembly introduced the Decade of Action for Road Safety 2011-2020 and set the goal for the decade: "to stabilize and then reduce the forecast level of road traffic fatalities around the world" by 50% by 2020.

As of this writing, 18 U.S. cities have adopted Vision Zero programs (including New York City, Boston, Ft. Lauderdale, Austin, San Antonio, Washington DC, and Seattle) to reduce the numbers of fatal crashes occurring on their roads (<http://visionzeronetwork.org/map-of-vision-zero-cities/>). California cities lead the way, with the cities of San Jose, San Francisco, San Mateo, San Diego, Los Angeles, Long Beach and Fremont having adopted Vision Zero strategies and many others are actively considering adoption.

In 2009 a national group of traffic safety stakeholders launched an effort called "Toward Zero Deaths: A National Strategy on Highway Safety". This initiative has been supported by the Federal Highway Administration (FHWA) (<http://safety.fhwa.dot.gov/tzd/>) and states throughout the United States, including California (http://www.ots.ca.gov/OTS_and_Traffic_Safety/About_OTS.asp).

This past January the U.S. Department of Transportation launched its "Mayors' Challenge for Safer People and Safer Streets." This effort calls on elected officials to partner with the USDOT and raise the bar for safety for people bicycling and walking by sharing resources, competing for awards, and taking action. The California cities of Beverly Hills, Davis, Maywood, Cupertino, Culver City, Rialto, Santa Monica, Porterville, Los Angeles, San Jose, Monterey, Glendale, Irvine, Oakland, Palo Alto, Alameda, West Hollywood and Fullerton signed on to this effort. Additionally, the Institute of Transportation Engineers (ITE), a leading organization for transportation professionals, recently launched a new initiative to aggressively advance the Vision Zero and Towards Zero Deaths movements (<http://library.ite.org/pub/ed59a040-caf4-5300-8ffc-35deb33ce03d>).

Ultimately all of these programs share the fundamental belief that a data-driven, systems-level, interdisciplinary approach can prevent severe and fatal injuries on our nation's roadways. They employ proven strategies, actions, and countermeasures across education, enforcement and engineering. Support for many of these life-saving programs extends far beyond government agencies, and includes National Association of City Transportation Officials (NACTO), American Association of State Highway and Transportation Officials (AASHTO), Kaiser Permanente, AARP, the National Safe Routes to School Partnership, and the International Association of Chiefs of Police, among many others.

There is wide-spread recognition that cities and towns need safe, efficient transportation systems to be economically prosperous. A resolution by the League of California Cities to support transportation safety policies like Vision Zero and Toward Zero Deaths, and encourage implementation of projects and programs that prioritize safety will help California elevate the health and safety of its residents and position us as a leader in national efforts to promote a culture of safe mobility for all.

//////////

League of California Cities Staff Analysis on Resolution No. 1

Staff: Rony Berdugo
Committee: Transportation, Communication, and Public Works

Summary:

The resolved clauses in Resolution No. 1: commits the League of California Cities to:

- 1) Supporting Vision Zero, Toward Zero Deaths, and other programs, policies, or initiatives that prioritize transportation safety;
- 2) Encouraging cities throughout California to join in these traffic safety initiatives to pursue the elimination of death and severe injury crashes on our roadways; and
- 3) Encouraging the State to consider adopting transportation safety as a top priority for transportation projects and policy formulation.

Background:

The City of San Jose notes national and international efforts to reduce fatal and severe injury traffic collisions through systematic data driven approaches, such as Vision Zero and Toward Zero Deaths. According to the World Health Organization (WHO), “Vision Zero is a traffic safety policy, developed in Sweden in the late 1990s and based on four elements: ethics, responsibility, a philosophy of safety, and creating mechanisms for change.”¹ Below is a summary of each Vision Zero element, according to WHO:

1. Ethics – Life and health trump all other transportation benefits, such as mobility.
2. Responsibility – Responsibility for crashes and injuries is shared between the providers of the system and the road users.
3. Safety Philosophy – Asserts that a transportation system should account for the unstable relationship of human error with fast/heavy machinery to avoid deaths/serious injury, but accept crashes/minor injuries.
4. Driving Mechanisms for Change – Asserts that road users and providers must both work to guaranteeing road safety, taking measures such as: improving levels of seat belt use, installing crash-protective barriers, wider use of speed camera technology, increasing random breathalyzer tests, and promoting safety in transportation project contracts.

A Vision Zero City meets the following minimum standards:

- Sets clear goal of eliminating traffic fatalities and severe injuries
- Mayor has publicly, officially committed to Vision Zero
- Vision Zero plan or strategy is in place, or Mayor has committed to doing so in clear time frame
- Key city departments (including police, transportation and public health) are engaged

List of cities that meet the minimum Vision Zero standards nationally include: Anchorage, AK; Austin, TX; Boston, MA; Cambridge, MA; Denver, CO; Eugene, OR; Fort Lauderdale, FL; Fremont, CA; Los Angeles, CA; New York, NY; Portland, OR; Sacramento, CA; San Antonio, TX; San Diego, CA; San Francisco, CA; San Jose, CA; Seattle, WA; Washington, DC

List of cities that are considering adoption of Vision Zero nationally include: Ann Arbor, MI; Bellevue, OR; Bethlehem, PA; Chicago, IL; Columbia, MO; Houston, TX; Long Beach, CA;

¹ http://who.int/violence_injury_prevention/publications/road_traffic/world_report/chapter1.pdf

New Orleans, CA; Philadelphia, PA; Pittsburgh, PA; San Mateo, CA; Santa Ana, CA; Santa Cruz, CA; Santa Monica, CA; St. Paul, MN; Tampa, FL²

Vision Zero – Samples:

1. San Francisco – In 2015, the City established a two-year action strategy that outlines the projects and policy changes to implement its Vision Zero goal of zero traffic deaths by 2024. The strategy adopts five core principles, such as: 1) traffic deaths are preventable and unacceptable; 2) safety for all road modes and users is the highest priority; 3) transportation system design should anticipate inevitable human error; 4) education, enforcement, and vehicle technology contribute to a safe system; and 5) transportation systems should be designed for speeds that protect human life.³ The strategy focuses on engineering, enforcement, education, evaluation, and policy changes that can be made to achieve their goals. The City is working on projects, such as:
 - a. Creating protected bike lanes
 - b. Building wider sidewalks
 - c. Reducing traffic speeds⁴

The City is also exploring policy changes to state law that will allow the City to place traffic cameras near schools and senior centers to cite speeding drivers through automated speed enforcement.⁵

2. Los Angeles – the City has established a commitment to eliminate all traffic deaths by 2025. They have identified a network of streets, known as the High Injury Network (HIN)⁶, which maps out their areas of concern where they plan on making strategic investments in reducing deaths/severe injury. According to the City, only 6% of their city streets account for 2/3 of all deaths/severe injury for pedestrians. The City highlights the three following projects as part of their Vision Zero efforts⁷:
 - a. Installation of 22 new Leading Pedestrian Intervals (LPIs) at signals throughout the city, which gives pedestrians a head start against right-turning vehicles when crossing
 - b. Installation of a pedestrian scramble at the intersection of Hollywood and Highland, which stops traffic in all four-directions during pedestrian crossing.
 - c. Installation of curb extensions along Cesar E. Chavez Avenue in their HIN, which reduces the crossing distance for pedestrians, narrows the intersections, and reduces speed for turning vehicles.

San Francisco’s Vision Zero Categories:

1. Engineering – implement treatments and redesign streets to reduce the frequency and severity of collisions (i.e. using/implementing: high injury network maps, signal timing, high visibility crosswalks, bus stop lengths, etc.)
2. Enforcement – use data driven approach to cite and focus on violations of the California Vehicular Code and S.F. Transportation Code that identify as causative in severe and fatal collisions (i.e. explore implementation of E-citation Pilot, reporting on traffic collision data, police training, etc.)

² <http://visionzeronetwork.org/wp-content/uploads/2016/02/VZ-map-April-20-2016-4.jpg>

³ <http://www.joomag.com/magazine/vision-zero-san-francisco/0685197001423594455?short>

⁴ <http://visionzerosf.org/vision-zero-in-action/engineering-streets-for-safety/>

⁵ <http://visionzerosf.org/vision-zero-in-action/public-policy-for-change/>

⁶ <http://ladot.maps.arcgis.com/apps/MapJournal/index.html?appid=488062f00db44ef0a29bf481aa337cb3>

⁷ <http://visionzero.lacity.org/actions/>

3. Education – coordinate among city departments to create citywide strategy for outreach and safety programs, such as Safe Routes to Schools. (i.e. education campaign includes – Safe Streets SF, large vehicle safe driving for municipal vehicles, etc.)
4. Evaluation – evaluate the impact of engineering, enforcement, education and policy efforts to provide recommendations for refinement (i.e. use of web-based data sharing and tracking systems for transparency and accountability).
5. Policy – support and mobilize local and state policy initiatives that advance Vision Zero (i.e. Advance Automated Safety Enforcement initiative at the state level, in-vehicle technology usage, partnering with state and federal agencies on administrative and legal issues, etc.)

In its annual reporting, the City has established the following measures for successful benchmarks:

- Decreasing total severe and fatal injuries
- Decreasing the proportion of severe and fatal injuries in communities of concern to address social inequities
- Decreasing medical costs at SF General Hospital relating to collisions
- Increasing the number of engineering projects and miles of streets receiving safety improvements
- Decreasing the speeds on SF streets
- Increasing investigation and prosecution of vehicular manslaughter
- Increasing public awareness of Vision Zero and traffic safety laws
- Increasing policy changes made at the state and local levels to advance Vision Zero

Toward Zero Deaths – The Federal Highway Administration (FHWA) within the United States Department of Transportation (USDOT) is committed to the vision of eliminating fatalities and serious injuries on national roadways. FHWA has a strategic goal of ensuring the “nation’s highway system provides safe, reliable, effective, and sustainable mobility for all users.”⁸ It is essentially the national version of Vision Zero administered primarily through the Highway Safety Improvement Program (HSIP).

At the state level, the California Office of Traffic Safety (OTS) has a mission to “effectively and efficiently administer traffic safety grant funds to reduce traffic deaths, injuries, and economic losses.”⁹ They make available grants to local and state public agencies for traffic law enforcement, public traffic safety education, and other programs aimed at reducing fatalities, injuries, and economic loss from collisions.

Support: City of Fremont, City of Los Angeles, City of Sacramento, City of San Francisco, City of San Jose, City of Santa Monica, and City of West Hollywood

Opposition: One individual

Fiscal Impact: Unknown. The costs to any particular city can vary tremendously depending on the level and scope of investment any particular city would seek to make. For example, the City of San Francisco has Vision Zero project costs ranging from \$30,000 for pedestrian safety treatments up to \$12,000,000 for a Streetscape project. The cost of any particular effort could be well below, above, and anywhere between those ranges for Vision Zero implementation.

⁸ <http://safety.fhwa.dot.gov/tzd/>

⁹ [http://www.ots.ca.gov/OTS and Traffic Safety/About OTs.asp](http://www.ots.ca.gov/OTS_and_Traffic_Safety/About_OTs.asp)

Comment:

- 1) Policy committee members are encouraged to consider carefully how the adoption of the resolved clause in this resolution may affect the League's future policy when it comes to advocating for transportation funding and other existing priorities. While the clause "encouraging cities throughout California to join in these traffic safety initiatives to pursue the elimination of death and severe injury crashes on our roadways" provides an opportunity to highlight strategies that can be considered to improve transportation safety, two other aspects of the resolved appear to establish new policy for the organization in that it would "commit" the League to:
 - Supporting Vision Zero, Toward Zero Deaths, and other programs, policies, or initiatives that prioritize transportation safety.
 - Encouraging the State to consider adopting transportation safety as a top priority for transportation projects and policy formulation.

- 2) Effects of various strategies to improve transportation safety can vary. According to an article published in the San Francisco Chronicle on March 26, 2016, deaths in San Francisco traffic were not falling despite Vision Zero efforts.¹⁰ The article notes that there were seven deaths in 2016, while there was only one in the first 10 weeks of 2015 and seven in 2014 during the same period. The San Francisco Department of Public Health commented that despite these incidents, it's too early to make any conclusions about Vision Zero's effectiveness. In Los Angeles, however, the city has cited significant decreases in severe and fatal injuries with implementation of certain technologies, such as installation of pedestrian scrambles. The success of Vision Zero in any particular city will likely depend on the level of investment and scope of the project(s) as the projects can vary widely.

- 3) In the fifth "Whereas" clause from the top, the word "principal" should be "principle."

Existing League Policy: "The League supports additional funding for local transportation and other critical unmet infrastructure needs. One of the League's priorities is to support a consistent and continuous appropriation of new monies from various sources directly to cities and counties for the preservation, maintenance and rehabilitation of the local street and road system. New and additional revenues should meet the following policies:

- System Preservation and Maintenance. Given the substantial needs for all modes of transportation, a significant portion of new revenues should be focused on system preservation. Once the system has been brought to a state of good repair, revenues for maintenance of the system would be reduced to a level that enables sufficient recurring maintenance.
- Commitment to Efficiency. Priority should be given to using and improving current systems. Recipients of revenues should incorporate operational improvements and new technology in projects.
- All Users Based System. New revenues should be borne by all users of the system from the traditional personal vehicle that relies solely on gasoline, to those with new hybrid or electric technology, to commercial vehicles moving goods in the state, and even transit, bicyclists, and pedestrians who also benefit from the use of an integrated transportation network.
- Alternative Funding Mechanisms. Given that new technologies continue to improve the efficiency of many types of transportation methods, transportation stakeholders must be open to new alternative funding mechanisms. Further, the goal of reducing greenhouse gases is also expected to affect vehicle miles traveled, thus further reduce gasoline consumption and revenue from the existing gas tax. The

¹⁰ <http://www.sfchronicle.com/bayarea/article/Deaths-in-S-F-traffic-not-falling-despite-Vision-7182486.php>

existing user based fee, such as the base \$0.18-cent gas tax is a declining revenue source. Collectively, we must have the political will to push for sustainable transportation revenues.

- Unified Statewide Solution. For statewide revenues, all transportation stakeholders must stand united in the search for new revenues. Any new statewide revenues should address the needs of the entire statewide transportation network, focused in areas where there is defensible and documented need.
- Equity. New revenues should be distributed in an equitable manner, benefiting both the north and south and urban, suburban, and rural areas as well as being equally split between state and local projects.
- Flexibility. Needs vary from region to region and city to city. New revenues and revenue authority should provide the flexibility for the appropriate level of government to meet the goals of the constituents.
- Accountability. All tax dollars should be spent properly, and recipients of new revenues should be held accountable to the taxpayers, whether at the state or local level.”¹¹

Additionally, the League adopted to “Increase Funding for Critical Transportation and Water Infrastructure” as its number one strategic goal for 2016. It reads, “Provide additional state and federal financial assistance and new local financing tools to help meet the critical transportation (streets, bridges, active transportation, and transit) and water (supply, sewer, storm water, flood control, etc.) infrastructure maintenance and construction needs throughout California’s cities.”¹²

¹¹ <http://www.cacities.org/Resources-Documents/Policy-Advocacy-Section/Policy-Development/2016-Summary-of-Existing-Policy-and-Guiding-Princi.aspx>

¹² <http://www.cacities.org/Secondary/About-Us/Strategic-Priorities>

LETTERS OF CONCURRENCE

Resolution No. 1

VISION ZERO



Office of the Mayor

3300 Capitol Avenue, Building A | P.O. Box 5006, Fremont, CA 94537-5006

510 284-4011 *ph* | 510 284-4001 *fax* | www.fremont.gov

July 21, 2016

The Honorable Dennis Michael, President
League of California Cities
1400 K Street
Sacramento, California 95814

RE: A RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES SUPPORTING THE ADOPTION AND IMPLEMENTATION OF INITIATIVES TO PRIORITIZE TRAFFIC SAFETY THROUGHOUT CALIFORNIA

Dear President Michael,

The City of Fremont enthusiastically endorses the proposed resolution to support the implementation of initiatives to eliminate traffic deaths and severe injuries on our roadways. Fremont is among the early adopters of the Vision Zero traffic safety strategy. With City Council's approval of our Fremont Vision Zero 2020 action plan in March 2016, we are already seeing the benefits of building a safety first culture in our community.

I strongly encourage other California cities to join a growing coalition of support for Vision Zero. Accordingly, we concur in the submission of the resolution for consideration by the League of Cities General Assembly at its annual meeting on October 5, 2016.

Traffic fatalities in America hit a seven-year high in 2015 and is estimated to have exceeded 35,000 people. This is about double the average of peer nations and must be addressed. Safety of our residents and visitors is paramount and this is especially true on the roads and streets of our cities. We must put safety as the top priority for all users of our streets. It is fundamental for the prosperity of California cities as safe, efficient, organized transportation systems are essential for economically vibrant and sustainable communities.

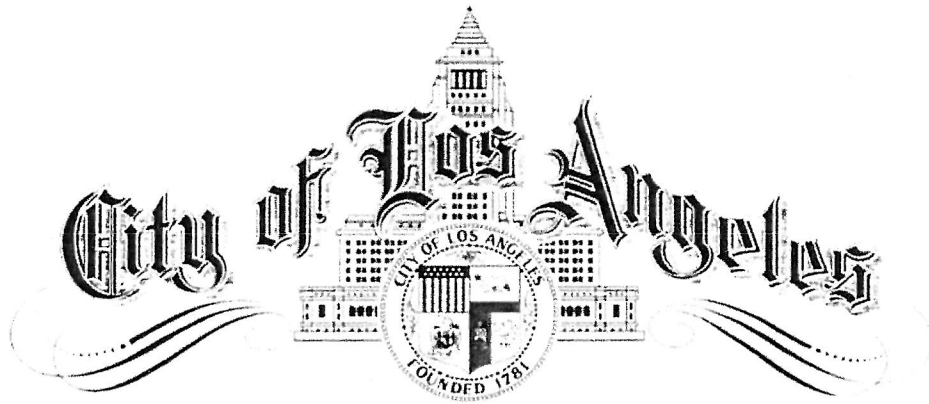
The City of Fremont has embraced Vision Zero and we are in strong support of expanded transportation safety in California cities and support the proposed Resolution.

Sincerely,

A handwritten signature in black ink that reads "Bill Harrison".

Bill Harrison
Mayor





CITY HALL
LOS ANGELES, CALIFORNIA 90012

August 2, 2016

The Honorable Dennis Michael
President
League of California Cities
1400 K Street
Sacramento, California 95814

RE: League of California Cities Resolution Supporting Initiatives to Prioritize Traffic Safety

Dear President Michael:

We write in support of the proposed resolution to support the adoption and implementation of Vision Zero initiatives throughout California to eliminate traffic fatalities and injuries. Vision Zero and Towards Zero Deaths strategies have been adopted in cities throughout California, including the City of Los Angeles. Accordingly, we concur in the submission of the resolution for consideration by the League of Cities General Assembly at its annual meeting on October 5, 2016.

Every year, more than 200 people are killed while trying to move around Los Angeles. Nearly half of the people who die on Los Angeles streets are people walking and bicycling, and an alarming number of them are children and older adults. The safety of our residents and visitors is paramount. If we can realize Vision Zero throughout California, children will be safer walking to school, families will be safer going to the park, and commuters will be safer getting to work.

The City of Los Angeles adopted Vision Zero as part of its Transportation Strategic Plan, and an executive directive was issued in 2015 directing its implementation. We are in strong support of Vision Zero in California, and we support the proposed Resolution.

Sincerely,

Handwritten signature of Eric Garcetti in black ink.

ERIC GARCETTI
Mayor

Handwritten signature of Joe Buscaino in black ink.

JOE BUSCAINO
Councilmember, 15th District
League of California Cities Representative



OFFICE OF THE
CITY COUNCIL

CITY OF SACRAMENTO
CALIFORNIA

JAY SCHENIRER

COUNCILMEMBER
DISTRICT FIVE

July 27, 2016

The Honorable Dennis Michael, President
League of California Cities
1400 K Street
Sacramento, California 95814

RE: RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES SUPPORTING THE ADOPTION
AND IMPLEMENTATION OF INITIATIVES TO PRIORITIZE TRAFFIC SAFETY
THROUGHOUT CALIFORNIA

Dear President Michael,

The City of Sacramento supports the proposed resolution to support the adoption and implementation of initiatives to prioritize transportation safety toward eliminating death and severe injuries on our roadways. **Vision Zero** and **Towards Zero Deaths** strategies have been adopted in many cities and Sacramento is currently developing its own **Vision Zero Action Plan**.

Accordingly, we concur in the submission of the resolution for consideration by the League of Cities General Assembly at its annual meeting on October 5, 2016.

Traffic fatalities in America hit a seven-year high in 2015 and are estimated to have exceeded 35,000 people. This is about double the average of peer nations and must be addressed. Safety of our residents and visitors is paramount and this is especially true on roads and streets of our cities. We must put safety as a top priority for all users of our streets. It is fundamental for prosperity of California cities as safety, efficient, organized transportation systems are essential for economically vibrant and sustainable communities.

The City of Sacramento is in strong support of prioritized and expanded transportation safety in California cities and supports the proposed Resolution.

Sincerely,

Jay Schenirer, Council Member
Chair, Law & Legislation Committee



THE CITY OF SAN DIEGO

August 9, 2016

The Honorable Dennis Michael, President
League of California Cities
1400 K Street
Sacramento, CA 95814

Dear President Michael:

RE: A resolution of the league of California Cities Supporting the Adoption and Implementation of Initiatives to Prioritize Traffic Safety throughout California

The City of San Diego Transportation & Storm Water Department supports the proposed resolution to support the adoption and implementation of initiatives to eliminate death and severe injuries on our roadways. Vision Zero and Towards Zero Deaths strategies have been adopted in numerous cities throughout California, including the City of San Diego (Attachment 1). Accordingly, we concur in the submission of the resolution for consideration by the League of Cities General Assembly at its annual meeting on October 5, 2016.

Traffic fatalities in America hit a seven-year high in 2015 and is estimated to have exceeded 35,000 people. This is about double the average of peer nations and must be addressed. Safety of our residents and visitors is paramount and this is especially true on the roads and streets of our cities. We must put safety as the top priority for all users of our streets. It is fundamental for the prosperity of California cities as safe, efficient, organized transportation systems are essential for economically vibrant and sustainable communities.

The City of San Diego Transportation & Storm Water Department has embraced Vision Zero/Towards Zero Death and I am in strong support of expanded transportation safety in California cities and support the proposed Resolution.

Sincerely,

Kris McFadden
Director

Attachment: A Resolution of the Council of the City of San Diego Adopting a Vision Zero Plan to Eliminate Traffic Fatalities and Serious Injuries in the Next Ten Years

cc: Katherine Johnston, Director of Infrastructure and Budget Policy, Office of the Mayor
Kristin Tillquist, Director of State Government Affairs, Office of the Mayor
Vic Bienes, Assistant Director, Transportation & Storm Water Department
Linda Marabian, Deputy Director, Traffic Engineering Operations



Transportation & Storm Water Department

202 C Street, 9th Floor, MS 9A • San Diego, CA 92101

Tel (619) 236-6594 Fax (619) 236-6570



RESOLUTION NUMBER R- 310042

DATE OF FINAL PASSAGE NOV 03 2015

A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN DIEGO ADOPTING A VISION ZERO PLAN TO ELIMINATE TRAFFIC FATALITIES AND SERIOUS INJURIES IN THE NEXT TEN YEARS.

WHEREAS, on average one person each day is seriously injured or killed on the road while walking, bicycling, or driving the streets of San Diego; and,

WHEREAS, the City has adopted numerous studies and plans that outline design concepts to improve safety for people walking and biking in the City including a Pedestrian Master Plan and Bicycle Master Plan; and,

WHEREAS, the City of San Diego's draft Climate Action Plan proposes to achieve 50 percent of commuter mode share for walking, biking and transit use in transit priority areas by 2050 and safer conditions for walking and biking can help implement this Plan; and,

WHEREAS, the City will increase in population by approximately 30 percent by 2050 and the majority of growth will result from infill development thereby increasing demand for safe walking and bicycling; and,

WHEREAS, communities in San Diego have prioritized infrastructure projects that improve walking and biking safety among other project types as represented by the Community Planning Committee report to Infrastructure Committee in November 2013; and,

WHEREAS, the City incurs costs to respond to lawsuits alleging the City's failure to provide safer streets; and,

WHEREAS, restoring infrastructure in the City is a priority of the Council and Mayor; and,

WHEREAS, Vision Zero provides a framework for reducing traffic deaths to zero through a combination of safe engineering measures, education, and enforcement practices; and,

WHEREAS, Vision Zero has been adopted in many cities throughout the country, most notably in New York City which has seen the lowest number of pedestrian fatalities in its first year of implementation since documentation began in 1910; and,

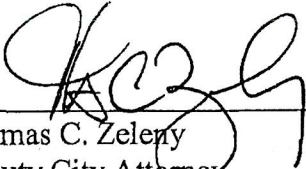
WHEREAS, Circulate San Diego is convening an Advisory Committee to advance Vision Zero Goals; NOW, THEREFORE,

BE IT RESOLVED, by the Council of the City of San Diego, that it hereby adopts a goal of eliminating traffic deaths and serious injuries by 2025; and

BE IT FURTHER RESOLVED, by the Council of the City of San Diego, that it urges City staff from the Mayor's office, Transportation and Stormwater Department, San Diego Police Department, and a representative of the City's Bicycle Advisory Committee to attend meetings of Circulate San Diego's Vision Zero Advisory Committee for a limited time to develop a traffic safety plan that will help the City reach the goal of zero traffic deaths and serious injuries; and

BE IT FURTHER RESOLVED, that the traffic safety plan will be guided by innovative engineering solutions to improve road safety for all users, especially the most vulnerable; will measure and evaluate performance annually; and will include enforcement and education strategies to prevent the most dangerous behaviors that cause public harm, especially along the corridors where collisions are most frequent.

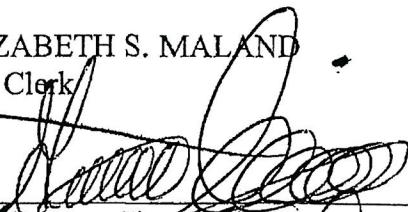
APPROVED: JAN I. GOLDSMITH, City Attorney

By 
Thomas C. Zeleny
Deputy City Attorney

TCZ:cfq
September 24, 2015
Or.Dept:Envir. Comm.
Doc. No.: 1116742

I certify that the foregoing Resolution was passed by the Council of the City of San Diego, at this meeting of OCT 27 2015.

ELIZABETH S. MALAND
City Clerk

By 
Deputy City Clerk

Approved: 11/2/15
(date)


KEVIN L. FAULCONER, Mayor

Vetoed: _____
(date)

KEVIN L. FAULCONER, Mayor

Passed by the Council of The City of San Diego on OCT 27 2015, by the following vote:

Councilmembers	Yeas	Nays	Not Present	Recused
Sherri Lightner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lorie Zapf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Todd Gloria	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Myrtle Cole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mark Kersey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Cate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Sherman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Alvarez	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marti Emerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of final passage NOV 03 2015

(Please note: When a resolution is approved by the Mayor, the date of final passage is the date the approved resolution was returned to the Office of the City Clerk.)

AUTHENTICATED BY:

KEVIN L. FAULCONER
Mayor of The City of San Diego, California.

ELIZABETH S. MALAND
City Clerk of The City of San Diego, California.

(Seal)

By [Signature], Deputy

Office of the City Clerk, San Diego, California

Resolution Number R- 310042



August 1, 2016

The Honorable Dennis Michael
President, League of California Cities
1400 K Street
Sacramento, CA 95814

Re: Resolution of the League of California Cities Supporting the Adoption and Implementation of Initiatives to Prioritize Traffic Safety Throughout California

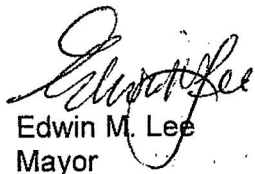
Dear President Michael,

On behalf of the City and County of San Francisco, I am writing to express my support for the proposed resolution to support the adoption and implementation of initiatives to eliminate death and severe injuries on our roadways. Vision Zero and Towards Zero Deaths strategies have been adopted in numerous cities throughout California including San Francisco, San Jose, San Mateo, San Diego, Los Angeles, Santa Barbara, and Santa Monica. Accordingly, I encourage the submission of the resolution to support Vision Zero, Toward Zero Deaths, and other initiatives that make traffic safety a priority, which will be considered by the League of Cities General Assembly at its annual meeting on October 5, 2016.

Every year in San Francisco, approximately 30 people lose their lives and over 200 more are seriously injured while traveling on our streets. These deaths and injuries are unacceptable and preventable, and the City is strongly committed to stopping further loss of life. San Francisco adopted Vision Zero as a policy in 2014, committing to build better and safer streets, educate the public on traffic safety, enforce traffic laws, and adopt policy changes that save lives. Our goal is to create a culture that prioritizes traffic safety and to ensure that mistakes on our roadways do not result in serious injuries or deaths. The safety of our residents and the over 18 million visitors that use our streets each year is paramount, and the same holds true for cities across the California, which need safe, efficient, and organized transportation systems to support economically vibrant and sustainable communities.

The City and County of San Francisco has embraced Vision Zero, and I am in strong support of expanded transportation safety in California cities and, in turn, the proposed Resolution.

Sincerely,


Edwin M. Lee
Mayor



City of
Santa Monica®

Mayor Tony Vazquez
Mayor Pro Tempore Ted Winterer

Councilmembers

Gleam Davis
Sue Himmelrich
Kevin McKeown
Pam O'Connor
Terry O'Day

July 21, 2016

The Honorable Dennis Michael, President
League of California Cities
1400 K Street
Sacramento, California 95814

RE: THE LEAGUE OF CALIFORNIA CITIES CONSIDERATION OF INITIATIVES TO PRIORITIZE TRAFFIC SAFETY THROUGHOUT CALIFORNIA

Dear President Michael:

The City of Santa Monica supports initiatives to eliminate death and severe injuries on our roadways. Vision Zero and Towards Zero Deaths strategies have been adopted in numerous cities throughout California, leading to the submission of the resolution for consideration by the League of Cities General Assembly at its annual meeting on October 5, 2016.

The City of Santa Monica embraced Secretary Anthony Foxx's Mayor's Challenge for *Safer People, Safer Streets* in March 2015. Simultaneously, the Council directed staff to initiate work on Vision Zero and 8-80 cities – a movement created by Gil Penalosa, to make cities that work for people aged 8 to 80. Combined, these two efforts aim to create streets that are safe and comfortable for people in all modes and of all abilities. In February 2016 the Santa Monica City Council adopted a Vision Zero target in our first Pedestrian Action Plan. We are now actively working to incorporate these visionary targets into City operations.

Our City cares deeply about the safety of our people, and their ability to access good, services, education, social networks and employment. Creating a New Model for Mobility is one of the Council's Five Strategic Goals, identified to organize and advance work on our top priorities. A safe mobility network supports our urgent need to provide transportation options that reduce greenhouse gas emissions, and provide equitable access to places and activities that support community Wellbeing. Reducing and ultimately eliminating severe injury and fatal crashes part of a resilient, safe and prosperous community.

Traffic fatalities in America hit a seven-year high in 2015 and is estimated to have exceeded 35,000 people. This is about double the average of peer nations and must be addressed. Safety of our residents and visitors is paramount and this is especially true on the roads and streets of our cities. We must put safety as the top priority for all users of our streets. It is fundamental for the prosperity of California cities as safe, efficient, organized transportation systems are essential for economically vibrant and sustainable communities.

The City of Santa Monica has embraced **Vision Zero/Towards Zero Deaths** and I am in strong support of expanded transportation safety in California cities.

Sincerely,


Tony Vazquez
Mayor



CITY OF WEST HOLLYWOOD

CITY HALL
3300 SANTA MONICA BLVD.
WEST HOLLYWOOD, CA
90069-6216
TEL: (323) 848-6460
FAX: (323) 848-6562

OFFICE OF THE CITY MANAGER

PAUL AREVALO
CITY MANAGER

July 21, 2016

The Honorable L. Dennis Michael, President
League of California Cities
1400 K Street
Sacramento, California 95814

RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES SUPPORTING THE ADOPTION AND IMPLEMENTATION OF INITIATIVES TO PRIORITIZE TRAFFIC SAFETY THROUGHOUT CALIFORNIA - SUPPORT

Dear President Michael:

The City of West Hollywood supports the proposed resolution to support the adoption and implementation of initiatives to eliminate death and severe injuries on our roadways. *Vision Zero* and *Towards Zero Deaths* strategies have been adopted in numerous cities throughout California. Accordingly, we concur in the submission of the resolution for consideration by the League of Cities General Assembly at its annual meeting on October 5, 2016.

Traffic fatalities in America hit a seven-year high in 2015, and it is estimated to have exceeded 35,000 people. This is about double the average of peer nations and must be addressed. Safety of our residents and visitors is paramount and this is especially true on the roads and streets of our cities. We must put safety as the top priority for all users of our streets. It is fundamental for the prosperity of California cities as safe, efficient, organized transportation systems are essential for economically vibrant and sustainable communities.

The City of West Hollywood is in strong support of expanded transportation safety in California cities and support the proposed Resolution.

Sincerely,

Paul Arevalo,
CITY MANAGER

c: Honorable Members of the West Hollywood City Council



8.2
ORANGE COUNTY
STRATEGIC PLAN FOR AGING
(AGENDIZED BY MAYOR PRO TEM HORNE)

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September 13, 2016

Greetings,

I would like to invite your city to participate in a county-wide effort to create an OC Strategic Plan for Aging (OCSPA). **As you might know, the proportion of OC residents over age 65 will double in the next 25 years.** The “silvering” of our population has wide-ranging implications on our local economy and increases the need for health services, housing, transportation and social services for older people.

On August 4, the OCSPA Leadership Council (comprised of local leaders, including Chairwoman Lisa Bartlett and representation from CalOptima, Council on Aging, SeniorServ, Age Well Senior Services, Alzheimer's Orange County, OC Community Foundation, and others) decided to move forward with developing a short-term plan and a longer-term strategy to better meet the needs of this growing population. All leaders agree that city participation is crucial to ensure robust planning efforts.

Attached you will find the OCSPA City Participation form with planning work group opportunities. For cities that are interested, we are asking cities to commit financially to the creation of the plan at a minimal cost (\$1,000 for most cities, \$2,500 for cities with budgets over \$150 million dollars).

Please let me know if your city would like to participate by sending the completing form. ***Your response is appreciated by September 30.***

Thank you for your consideration. We are excited to see how this will positively impact how people live and retire in Orange County.

Kind Regards,



Christine Chow
Director of Community Relations
Alzheimer's Orange County
Christine.chow@alzoc.org
949-757-3714

CARE
SUPPORT
CURE

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Orange County Strategic Plan for Aging Initiative

City Participation Form

The Leadership Council of the OC Strategic Plan for Aging (OCSPA) Initiative would like to invite your city to participate in countywide planning efforts. The OCSPA Leadership Council has proposed the following needed steps to move forward:

- Adopt at least three “pillars” around known needs for seniors (e.g., transportation, housing, community access, etc.) to achieve near-term (18 month) wins that will provide measurable, county-wide impact.
- In parallel, consider longer term strategies for strategic planning, including models for successful aging designed to enable seniors to thrive in the community as they age.
- Develop focused efforts in the areas of funding, technology, and communications in support of all planning efforts.

Please fill out this form and email to Christine.chow@alzoc.org or call Christine at 949.757.3714 to discuss your interest in participating in the OC Strategic Plan for Aging.

Select City Commitment Level to Participate:

___ \$1,000 for cities with annual operating budgets **under** \$150 million dollars

___ \$2,500 for cities with annual operating budgets **over** \$150 million dollars

Main City Contact to Serve on the Committee(s) of Choice:

Name: _____

Title/Department: _____

Phone: _____

Email: _____

Additional City Contact (optional):

Name: _____

Title/Department: _____

Phone: _____

Email: _____

Committee Descriptions and Selection

All committees will have their first meetings in October/November. The pillar subcommittees are the shortest time commitment with actionable goals identified no later than February 2017. ***We ask that all cities participate on at least one committee of their choice.***

I am interested in the following committee opportunities (check all that apply):

OCSPA Pillar Development Sub-Committees

Time Commitment: 4 month commitment with approximately 3 meetings per sub-committee

Description: Content experts to examine their expertise areas and make recommendations on unmet needs, opportunities for short-term impact (18 month plan) and proposed outcomes. All pillars and recommendations will be presented to the Leadership Council, to determine the top pillars to address in the short-term plan.

Senior Transportation Options

Healthcare

Senior Housing

Senior Nutrition/Food Insecurity

Social Engagement/Community Access

Elder Abuse

OC Successful Aging Committee

Time Commitment: Approximately bi-monthly meetings for 18 months

Description: Examine and research strategies and approaches to develop Orange County as a community that facilitates successful aging. The plan/framework will be intended to guide long-term planning. It is anticipated that the Pillars described above would be incorporated into the selected model.

Funding and Sustainability Committee

Time Commitment: Approximately quarterly meetings (potentially more often as needed)

Description: Develop funding avenues for the areas identified by the OCASC Pillar Development Sub-Committees. Build longer-term strategies and funding streams for aging programs and resources, and brainstorm regarding larger picture funding ideas for overall funding enhancement for senior issues in the County.

Communications Committee

Time Commitment: Approximately quarterly meetings (potentially more often as needed)

Description: Create a plan that will advance the efforts of the OC Strategic Plan for Aging, as well as shared messaging that will elevate the growing needs of seniors and family caregivers.

Technology Committee

Time Commitment: Approximately quarterly meetings (potentially more often as needed)

Description: Consider technology as a resource for seniors during the short-term plan as well as other mechanisms for planning in relationship to technology and seniors in the long-term.