

CITY of LAGUNA WOODS CITY COUNCIL AGENDA

Regular Meeting
Wednesday, April 15, 2020
2:00 p.m.

Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637

Noel Hatch
Mayor

Shari L. Horne
Mayor Pro Tem

Cynthia Conners
Councilmember



Carol Moore
Councilmember

Joe Rainey
Councilmember

Welcome to a meeting of the Laguna Woods City Council!

This meeting may be recorded, televised, and made publicly available.

Public Comments: Persons wishing to address the City Council are requested to complete and submit a speaker card to City staff. Speaker cards are available near the entrance to the meeting location. Persons wishing to address the City Council on an item appearing on this agenda will be called upon at the appropriate time during the item's consideration. Persons wishing to address the City Council on an item *not* appearing on the agenda will be called upon during the "Public Comments" item. Persons who do not wish to submit a Speaker Card, or who wish to remain anonymous, may indicate their desire to speak from the floor. Speakers are requested, but not required, to identify themselves.

Americans with Disabilities Act (ADA): It is the intention of the City to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

REGULAR MEETING SCHEDULE

The Laguna Woods City Council meets regularly on the third Wednesday of each month at 2 p.m.

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AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, Yolie Trippy, City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City's website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 17-30, pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act.



YOLIE TRIPPY, CMC, City Clerk

4-10-20

Date

NOVEL CORONAVIRUS (COVID-19) NOTICE

Please consider participating in this City Council meeting remotely. Written public comments may be submitted via email (cityhall@cityoflagunawoods.org) or by mail (Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637), provided that they are received by the City prior to 2 p.m. on the day of the meeting.

Please exercise caution when attending City Council meetings. If you do attend this meeting, please maintain a distance of six feet or more between yourself and others, wash your hands with soap and water before and after the meeting, and refrain from handshaking and other physical contact.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS AND CEREMONIAL MATTERS

V. PUBLIC COMMENTS

About Public Comments: This is the time and place for members of the public to address the City Council on items *not* appearing on this agenda. Pursuant to state law, the City Council is unable to take action on such items, but may engage in brief discussion, provide direction to City staff, or schedule items for consideration at future meetings.

VI. CONSENT CALENDAR

About the Consent Calendar: All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council, City staff, or the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

6.1 City Council Minutes

Recommendation: Approve the City Council meeting minutes for the regular meeting on February 19, 2020 and the special meetings on March 24, 2020, April 1, 2020, and April 3, 2020.

6.2 City Treasurer's Reports

Recommendation: Receive and file the City Treasurer's reports for the months of February 2020 and March 2020.

6.3 Warrant Registers

Recommendation: Approve the warrant register dated March 18, 2020 in the amount of \$651,925.91 and the warrant register dated April 15, 2020 in the amount of \$688,453.29.

6.4 Fiscal Years 2019-21 Budget Adjustments

Recommendation: Adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2019-21 BUDGET AND WORK PLAN FOR FISCAL YEAR 2019-20 COMMENCING JULY 1, 2019 AND ENDING JUNE 30, 2020, AND FISCAL YEAR 2020-21 COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2021, RELATED TO THE CAPITAL IMPROVEMENT PROGRAM, THE STATE OF CALIFORNIA SENATE BILL 2 PLANNING GRANTS PROGRAM, AND SPECIAL REVENUE FUNDS

6.5 As Needed Financial Consulting Services

Recommendation:

1. Waive the provisions set forth in Laguna Woods Municipal Code Section 3.06.080(c) related to competitive bidding.

AND

2. Approve an extension of the agreement with Irwin B. Bornstein for as needed financial consulting services and authorize the Mayor to execute the extension, subject to approval as to form by the City Attorney.

6.6 As Needed Waste Management Consulting Services

Recommendation:

1. Waive the provisions set forth in Laguna Woods Municipal Code Section 3.06.080(c) related to competitive bidding.

AND

2. Approve an extension of the agreement with Michael Balliet for as needed waste management consulting services and authorize the Mayor to execute the extension, subject to approval as to form by the City Attorney.

6.7 General Plan Annual Report

Recommendation: Receive and file the General Plan Annual Report for the 2019 calendar year.

6.8 Road Repair and Accountability Act of 2017 Project List

Recommendation: Adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING A LIST OF FISCAL YEAR 2020-21 PROJECTS PROPOSED TO RECEIVE FUNDING FROM THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017'S LOCAL STREETS AND ROADS FUNDING PROGRAM (ROAD MAINTENANCE AND REHABILITATION ACCOUNT), AS REQUIRED BY CALIFORNIA STREETS AND HIGHWAYS CODE SECTION 2034(A)(1), AND MAKING RELATED AUTHORIZATIONS

- 6.9 Water Efficient Median Improvement Project (El Toro Road Between Calle Sonora and Moulton Parkway, Moulton Parkway Between South City Limit and Calle Aragon, Santa Maria Avenue Shared Median)

Recommendation:

1. Approve final record plans and specifications reflecting completion of the “Water Efficient Median Improvement Project (El Toro Road Between Calle Sonora and Moulton Parkway, Moulton Parkway Between South City Limit and Calle Aragon, Santa Maria Avenue Shared Median)”, noting that the work related to the Santa Maria Avenue Shared Median was previously excluded.

AND

2. Accept project completion of the contract agreement with KASA Construction, Inc. for the “Water Efficient Median Improvement Project (El Toro Road Between Calle Sonora and Moulton Parkway, Moulton Parkway Between South City Limit and Calle Aragon, Santa Maria Avenue Shared Median)”.

AND

3. Release contract retention in the amount of \$12,737.36 withheld per California Government Code 35 days following recordation of the Notice of Completion with the County of Orange, provided no Stop Notices are on file with the City preventing the release of the contract retention.

AND

4. Exonerate project posted bonds 35 days following recordation of the Notice of Completion with the County of Orange.

6.10 Federal and State Disaster Financial Assistance

Recommendation: Adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, REPEALING RESOLUTION NO. 18-09 AND MAKING DESIGNATIONS AND AUTHORIZATIONS RELATED TO APPLICATIONS

FOR AND EXECUTION OF FEDERAL AND STATE
DISASTER FINANCIAL ASSISTANCE

VII. PUBLIC HEARINGS

VIII. CITY COUNCIL BUSINESS

8.1 Ad Hoc Audit Committee

Recommendation: Appoint two members of the City Council to an Ad Hoc Audit Committee beginning immediately through December 16, 2020 to work with the City's independent auditors on matters related to the Fiscal Year 2019-20 audit.

IX. CITY COUNCIL REPORTS AND COMMENTS

About City Council Comments and Reports: This is the time and place for members of the City Council to provide reports on meetings attended including, but not limited to, meetings of regional boards and entities to which they have been appointed to represent the City and meetings attended at the expense of the City pursuant to California Government Code Section 53232.3. Members of the City Council may also make other comments and announcements.

- 9.1 Coastal Greenbelt Authority
Councilmember Connors; Alternate: Mayor Pro Tem Horne
- 9.2 Orange County Fire Authority
Mayor Hatch
- 9.3 Orange County Library Advisory Board
Councilmember Moore; Alternate: Councilmember Connors
- 9.4 Orange County Mosquito and Vector Control District
Mayor Pro Tem Horne
- 9.5 San Joaquin Hills Transportation Corridor Agency
Councilmember Connors; Alternate: Councilmember Moore
- 9.6 South Orange County Watershed Management Area
Councilmember Moore; Alternate: Mayor Hatch
- 9.7 Other Comments and Reports

X. CLOSED SESSION

XI. CLOSED SESSION REPORT

XII. ADJOURNMENT

Next Regular Meeting:

Wednesday, May 20, 2020 at 2 p.m.

Laguna Woods City Hall

24264 El Toro Road, Laguna Woods, California 92637

6.0
CONSENT CALENDAR SUMMARY

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City of Laguna Woods

Agenda Report

TO: Honorable Mayor and City Councilmembers

FROM: Christopher Macon, City Manager

FOR: April 15, 2020 Regular Meeting

SUBJECT: Consent Calendar Summary

Recommendation

Approve all proposed actions on the April 15, 2020 Consent Calendar by single motion and City Council action.

Background

All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council, staff, or the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

Summary

The April 15, 2020 Consent Calendar contains the following items:

- 6.1 Approval of the City Council meeting minutes for the regular meeting on February 19, 2020 (Attachment A) and the special meetings on March 24, 2020 (Attachment B), April 1, 2020 (Attachment C), and April 3, 2020 (Attachment D).
- 6.2 Approval of a motion to receive and file the City Treasurer's reports for the months of February 2020 (Attachment A) and March 2020 (Attachment B).

- 6.3 Approval of the warrant register dated March 18, 2020 in the amount of \$651,925.91 (Attachment A) and the warrant register dated April 15, 2020 in the amount of \$688,453.29 (Attachment B). A list of warrants is included in the agenda packet; detailed information about individual warrants is available at or from City Hall.
- 6.4 Adoption of a resolution amending and adopting the Fiscal Years 2019-21 Budget and Work Plan for Fiscal Year 2019-20 commencing July 1, 2019 and ending June 30, 2020, and Fiscal Year 2020-21 commencing July 1, 2020 and ending June 30, 2021, related to the Capital Improvement Program, the State of California Senate Bill 2 Planning Grants Program, and special revenue funds. The proposed resolution would increase fund level budget appropriations to provide supplemental funding for the “Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 3”, establish appropriations related to an anticipated award from the State of California’s Senate Bill 2 Planning Grants Program, and make various non-substantive changes related to fund names and classifications.
- 6.5 [1] Waiver of the provisions set forth in Laguna Woods Municipal Code Section 3.06.080(c) related to competitive bidding. The City’s procurement regulations generally require competitive bidding when the estimated cost of services is \$25,000 or more over the term of the agreement, but allow for the waiver of those provisions at the discretion of the City Council. Mr. Bornstein is a highly qualified finance professional and Certified Public Accountant. He earned a Master of Business Administration degree from Stanford University and has worked in management roles for the cities of Anaheim, Whittier, and Mission Viejo, where he retired in 2011 as Assistant City Manager/Administrative Services Director. Mr. Bornstein has provided as needed financial services to the City for several years, and also provides or has provided similar services to the cities of Laguna Niguel, Placentia, San Marino, Stanton, Westminster, and others. Due to the continuing need for the services provided by Mr. Bornstein and Mr. Bornstein’s qualifications and performance to-date, staff recommends waiving competitive bidding requirements for the proposed extension.

AND

- [2] Approval of an extension of the agreement with Irwin B. Bornstein for as needed financial consulting services and authorization for the Mayor to

execute the extension, subject to approval as to form by the City Attorney. The proposed extension is for one year through June 30, 2021, as allowed by the existing agreement.

- 6.6 [1] Waiver of the provisions set forth in Laguna Woods Municipal Code Section 3.06.080(c) related to competitive bidding. The City's procurement regulations generally require competitive bidding when the estimated cost of services is \$25,000 or more over the term of the agreement, but allow for the waiver of those provisions at the discretion of the City Council. Michael Balliet is a highly qualified waste management professional who has provided as needed waste management services to the City for many years. Mr. Balliet provides or has provided similar services to the cities of Irvine, Costa Mesa, Newport Beach, Placentia, and Yorba Linda. Due to the continuing need for the services provided by Mr. Balliet, Mr. Balliet's performance to-date, and the value of maintaining continuity of contract service providers as the City continues to work to comply with waste-related mandates, staff recommends waiving competitive bidding requirements for the proposed extension.

AND

[2] Approval of an extension of the agreement with Michael Balliet for as needed waste management consulting services and authorization for the Mayor to execute the extension, subject to approval as to form by the City Attorney. The proposed extension is for one year through June 30, 2021, as allowed by the existing agreement.

- 6.7 Approval of a motion to receive and file the General Plan Annual Report for the 2019 calendar year. The City is required to file a report describing the status of the implementation of the General Plan with the City Council, the State of California's Office of Planning and Research, and the State of California's Department of Housing and Community Development no later than April 1 of each year [California Government Code Section 65400(a)(2)]. Due to the impacts of COVID-19, staff submitted a draft of the report to both state agencies on March 23, 2020 and noted that a final version would be submitted following City Council approval.
- 6.8 Adoption of a resolution adopting a list of Fiscal Year 2020-21 projects proposed to receive funding from the Road Repair and Accountability Act of

2017's Local Streets and Roads Funding Program (Road Maintenance and Rehabilitation Account), as required by California Streets and Highways Code Section 2034(a)(1), and making related authorizations. Consistent with the Fiscal Years 2019-30 Capital Improvement Program, the proposed resolution identifies the "Pavement Management Plan Project (Eastbound El Toro Road between Church Intersection and Moulton Parkway, Westbound El Toro Road between Willow Tree Center and Moulton Parkway)" as the Fiscal Year 2020-21 project proposed to receive the specified funding.

- 6.9 [1] Approval of final record plans and specifications reflecting completion of the "Water Efficient Median Improvement Project (El Toro Road Between Calle Sonora and Moulton Parkway, Moulton Parkway Between South City Limit and Calle Aragon, Santa Maria Avenue Shared Median)", noting that the work related to the Santa Maria Avenue Shared Median was previously excluded (available for review at City Hall); [2] acceptance of project completion of the contract agreement with KASA Construction, Inc. for the "Water Efficient Median Improvement Project (El Toro Road Between Calle Sonora and Moulton Parkway, Moulton Parkway Between South City Limit and Calle Aragon, Santa Maria Avenue Shared Median)"; [3] release of contract retention in the amount of \$12,737.36 withheld per California Government Code 35 days following recordation of the Notice of Completion with the County of Orange, provided no Stop Notices are on file with the City preventing the release of the contract retention; and, [4] exoneration of project posted bonds 35 days following recordation of the Notice of Completion with the County of Orange. The subject project is included in the City's Capital Improvement Program. At the City Council meeting on October 16, 2019, the work related to the Santa Maria Avenue Shared Median was excluded from the contract agreement with KASA Construction due to cost and budget limitations. Staff is working to re-evaluate that scope of work and identify next steps to construct those water efficient median improvements.
- 6.10 Adoption of a resolution repealing Resolution No. 18-09 and making designations and authorizations related to applications for and execution of federal and state disaster financial assistance. The State of California requires all non-state agency applicants for federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act, to designate authorized agents for the

same by resolution approved by the respective governing body within three years preceding the date of any application for such financial assistance. The proposed resolution would designate the City Manager and the Administrative Services Director/City Treasurer as the City's agents and make related authorizations. Resolution No. 18-09 contains previous designations and authorizations that would be superseded by the proposed resolution. Resolution No. 18-09 is available at or from City Hall.

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6.1
CITY COUNCIL MINUTES

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**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
REGULAR MEETING
February 19, 2020
2:00 P.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Hatch called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

II. ROLL CALL

COUNCILMEMBER: PRESENT: Conners, Moore, Rainey, Horne, Hatch
 ABSENT: -

STAFF PRESENT: City Manager Macon, City Attorney Cosgrove, City Clerk Trippy

III. PLEDGE OF ALLEGIANCE

Councilmember Rainey led the pledge of allegiance.

IV. PRESENTATIONS AND CEREMONIAL MATTERS

4.1 African American History Month – February 2020

Councilmembers made comments.

Moved by Councilmember Moore, seconded by Councilmember Rainey and carried unanimously on a 5-0 vote, to approve and present the proclamation for African American History Month.

4.2 OC Human Relations Annual Report

Ken Inouye, OC Human Relations Commission, made a presentation and responded to questions from Councilmembers.

4.3 Implementation of the California Voter’s Choice Act & March 3, 2020 Presidential Primary Election – Orange County Registrar of Voters

Neal Kelly, Orange County Registrar of Voters, made a presentation and responded to questions from Councilmembers.

V. PUBLIC COMMENT

Susan Becker, California Therapy Solutions, discussed their new location in Laguna Woods and provided information handouts.

Councilmembers briefly responded to Ms. Becker’s comments.

VI. CONSENT CALENDAR

Moved by Councilmember Moore, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to approve Consent Calendar items 6.1 – 6.6.

6.1 City Council Minutes

Approved the City Council meeting minutes for the regular meeting on January 15, 2020.

6.2 City Treasurer’s Report

Received and filed the City Treasurer’s Report for the month of January 2020.

6.3 Warrant Register

Approved the warrant register dated February 19, 2020 in the amount of \$534,547.21.

6.4 Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 3

Increased the City Manager’s authorization to approve change orders for the “Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 4” to an amount not to exceed 42% of the base amount with all change order costs funded by the existing Community Development Block Grant (CDBG) award for the subject project.

6.5 Pavement Management Plan Project (Westbound El Toro Road between Avenida Sevilla and Willow Tree Center)

1. Approved final record plans and specification reflecting completion of the “Pavement Management Plan Project (Westbound El Toro Road between Avenida Sevilla and Willow Tree Center)

AND

2. Accepted project completion of the contract agreement with Hardy & Harper, Inc. for the “Pavement Management Plan Project (Westbound El Toro Road between Avenida Sevilla and Willow Tree Center)”.

AND

3. Released contract retention in the amount of \$7,134.76 withheld per California Government Code 35 days following recordation of the Notice of Completion with the County of Orange, provided no Stop Notices are on file with the city preventing the release of the contract retention.

AND

4. Exonerated project posted bonds 35 days following recordation of the Notice of Completion with the County of Orange.

6.6 Rejection of Claim

Rejected the following claim: Rebekah Garcia vs. City of Laguna Woods, Claimant: Rebekah Garcia.

VII. PUBLIC HEARINGS – None

VIII. CITY COUNCIL BUSINESS

8.1 2020 United States Census

Laleh Vafaei and Kristen “Cricket” Jamet, United States Census Bureau, made a presentation and responded to related questions. City Manager Macon also responded to related questions.

Moved by Mayor Pro Tem Horne, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, EMPHASIZING THE IMPORTANCE OF THE 2020 UNITED STATES CENSUS AND ENCOURAGING ALL LAGUNA WOODS HOUSEHOLDS TO COMPLETE A TRUE AND COMPLETE 2020 UNITED STATES CENSUS QUESTIONNAIRE

8.2 Southern California Association of Governments’ 2020 General Assembly Delegate and Alternate Delegate

Mayor Hatch summarized the staff report.

Moved by Councilmember Connors, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to appoint Councilmember Moore to serve as the delegate and Mayor Pro Tem Horne to serve as the alternate at the Southern California Association of Governments’ 2020 General Assembly.

8.3 City Hall/Public Library Project

City Manager Macon made a presentation and responded to related questions.

Councilmembers discussed the item and provided feedback to staff regarding the design, site plan, and exterior renderings for the project.

City Manager Macon noted that, based on previous City Council discussion, staff plans to include a water feature and retractable doors for the activity room as bid alternates in the project's bidding documents.

The City Council expressed consensus support for the direction of the project and felt that the red tile roof has been adequately incorporated in the exterior renderings presented.

IX. CITY COUNCIL REPORTS AND COMMENTS

9.1 Coastal Greenbelt Authority

Councilmember Connors stated that there had been no meeting since the last meeting.

9.2 Orange County Fire Authority

Mayor Hatch provided a report.

9.3 Orange County Library Advisory Board

Councilmember Moore stated that there had been no meeting since the last meeting.

9.4 Orange County Mosquito and Vector Control District

Mayor Pro Tem Horne stated that she did not attend the last meeting.

9.5 San Joaquin Hills Transportation Corridor Agency

Councilmember Connors provided a report.

9.6 South Orange County Watershed Management Area

Councilmember Moore provided a report.

9.7 Other Comments and Reports

Councilmember Rainey provided an update from the Orange County Transportation Authority's Special Needs Advisory Committee.

Councilmember Rainey provided an update on senior homelessness and housing.

Mayor Pro Tem Horne provided an update on the California Senior Legislature.

Mayor Hatch provided an update on the Orange County Cemetery District.

X. CLOSED SESSION – None

XI. CLOSED SESSION REPORT – None

XII. ADJOURNMENT

The meeting was adjourned at 3:59 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, March 18, 2020, at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

YOLIE TRIPPY, CMC, City Clerk

Approved: April 15, 2020

NOEL HATCH, Mayor

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**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
SPECIAL MEETING
March 24, 2020
1:00 P.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Hatch called the Special Meeting of the City Council of the City of Laguna Woods to order at 1:00 p.m.

II. ROLL CALL

COUNCILMEMBER: PRESENT: Conners, Moore, Rainey, Horne, Hatch
 ABSENT: -

All Councilmembers participated via telephone as permitted by Governor Newsom’s Executive Order N-29-20 (dated March 17, 2020).

STAFF PRESENT: City Manager Macon, City Attorney Cosgrove, City Clerk Trippy

City Manager Macon and City Clerk Trippy participated in-person at the meeting location.

City Attorney Cosgrove participated via telephone.

III. PLEDGE OF ALLEGIANCE

Mayor Hatch led the pledge of allegiance.

IV. PRESENTATIONS AND CEREMONIAL MATTERS – None

V. PUBLIC COMMENT – None

VI. CONSENT CALENDAR

Moved by Councilmember Conners, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to approve Consent Calendar items 6.1 – 6.2. This vote was conducted by roll call.

6.1 Tree Pruning and Removal Services

Approved an agreement with Great Scott Tree Service, Inc. for tree pruning and removal

services and authorized the Mayor to execute the agreement, subject to approval as to form by the City Attorney.

6.2 Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 3

1. Approved final record plans and specification reflecting completion of the “Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 3”.

AND

2. Accepted project completion of the contract agreement with Golden State Constructors for the “Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 3”.

AND

3. Released contract retention in the amount of \$6,870.15 withheld per California Government Code 35 days following recordation of the Notice of Completion with the County of Orange, provided no Stop Notices are on file with the City preventing the release of the contract retention.

AND

4. Exonerated project posted bonds 35 days following recordation of the Notice of Completion with the County of Orange.

VII. CITY COUNCIL BUSINESS

7.1 State of Local Emergency (COVID-19)

City Manager Macon made a presentation and responded to related questions. He stated that facts and figures had changed since his issuance of the local emergency proclamation on March 19, 2020, which speak to the proclamation’s ongoing need, including:

- The local emergency proclamation references morbidity and mortality statistics from the World Health Organization. Those figures have increased from more than 191,100 persons infected with COVID-19, worldwide, as of March 18, 2020, to more than 332,900 persons infected, worldwide, as of March 23, 2020. Likewise, the number of people killed, worldwide, has increased from more than 7,800 to more than 14,500.
- In Orange County, according to information provided by the Orange County Health Care Agency, the total number of COVID-19 cases was 125 as of March 23, 2020, of which approximately 41% were adults age 50 and older, and 15% were adults age 65 and older.

ITEM 6.1 – Attachment B

- On March 19, 2020, Governor Newsom issued a statewide “stay-at-home” order via Executive Order N-33-20. That order remains in effect at this time.
- On March 22, 2020, President Trump approved a Major Disaster Declaration for the State of California. In Governor Newsom’s request for such a declaration he wrote that the impacts of COVID-19 in California are “already severe and likely to worsen.”

City Manager Macon also provided information on the disposal of disinfecting wipes, as well as COVID-19-related impacts on local restaurants, City Hall’s hours, City events, and public services.

Moved by Mayor Hatch, seconded by Councilmember Rainey, and carried unanimously on a 5-0 vote, to adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, RATIFYING THE PROCLAMATION OF THE EXISTENCE OF A LOCAL EMERGENCY THAT WAS ISSUED BY THE DIRECTOR OF EMERGENCY SERVICES ON MARCH 19, 2020, AND CONTINUING THE EFFECT THEREOF ON THE BASIS OF ONGOING NEED FOR 60 DAYS (THROUGH MAY 17, 2020) UNLESS TERMINATED PRIOR TO THAT DATE BY THE CITY COUNCIL, PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 8630

This vote was conducted by roll call.

Councilmembers and City Attorney Cosgrove made comments.

VIII. CLOSED SESSION – None

IX. CLOSED SESSION REPORT – None

X. ADJOURNMENT

The meeting was adjourned at 1:20 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, April 15, 2020, at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

YOLIE TRIPPY, CMC, City Clerk

Approved: April 15, 2020

NOEL HATCH, Mayor

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**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
SPECIAL MEETING
April 1, 2020
2:00 P.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Hatch called the Special Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

II. ROLL CALL

COUNCILMEMBER: PRESENT: Conners, Moore, Rainey, Horne, Hatch
 ABSENT: -

All Councilmembers participated via telephone as permitted by Governor Newsom’s Executive Order N-29-20 (dated March 17, 2020).

STAFF PRESENT: City Manager Macon, City Attorney Cosgrove, City Clerk Trippy

All staff participated in-person at the meeting location.

III. PLEDGE OF ALLEGIANCE

Councilmember Moore led the pledge of allegiance.

IV. PUBLIC COMMENT – None

V. CLOSED SESSION

Prior to convening in closed session, an opportunity was provided for public comments on items appearing on the closed session agenda. No such public comments were received.

5.1 The City Council met in closed session under the authority of California Government Code Section 54956.9(d)(4) to discuss the potential initiation of litigation in one case.

VI. CLOSED SESSION REPORT

The City Council reconvened in open session at 2:45 p.m. City Attorney Cosgrove stated that there was no reportable action under California Government Code Section 54957.1.

VII. ADJOURNMENT

The meeting was adjourned at 2:45 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, April 15, 2020, at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

YOLIE TRIPPY, CMC, City Clerk

Approved: April 15, 2020

NOEL HATCH, Mayor

**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
SPECIAL MEETING
April 3, 2020
6:15 P.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Hatch called the Special Meeting of the City Council of the City of Laguna Woods to order at 6:16 p.m.

II. ROLL CALL

COUNCILMEMBER: PRESENT: Conners, Moore, Rainey, Horne, Hatch
 ABSENT: -

All Councilmembers participated via telephone as permitted by Governor Newsom’s Executive Order N-29-20 (dated March 17, 2020).

STAFF PRESENT: City Manager Macon, Legal Counsel Lee, City Clerk Trippy

City Manager Macon and City Clerk Trippy participated in-person at the meeting location.

Legal Counsel Lee participated via telephone.

III. PLEDGE OF ALLEGIANCE

Councilmember Rainey led the pledge of allegiance.

IV. PUBLIC COMMENT – None

V. CLOSED SESSION

Prior to convening in closed session, an opportunity was provided for public comments on items appearing on the closed session agenda. No such public comments were received.

5.1 The City Council met in closed session under the authority of California Government Code Section 54956.9(d)(4) to discuss the potential initiation of litigation in one case.

VI. CLOSED SESSION REPORT

The City Council reconvened in open session at 7:33 p.m. Legal Counsel Lee stated that the City

Council unanimously approved the initiation of litigation in one case. The action, defendants, and other particulars will be disclosed to any person upon inquiry, once the litigation has been formally commenced, pursuant to California Government Code Section 54957.1.

[Note: Subsequent to this meeting, the litigation commenced. The subject case is Case Title: City of Laguna Woods vs. County of Orange, Case ID: 30-2020-01139285-CU-MC-CJC, Filing Date: April 6, 2020, Superior Court of California, County of Orange. Additional information is available at or from City Hall.]

City Manager Macon noted that, after the public comment portion of this meeting, staff became aware of email correspondence that was sent by Janet L.S. Powers, Esq., titled “City Council Meeting of April 3, 2020 - Public Comments by Town Centre-Laguna Woods Association on use of Ayres Hotel by County of Orange”, dated April 3, 2020 5:45 p.m. That correspondence is noted and included in the public record.

VII. ADJOURNMENT

The meeting was adjourned at 7:35 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, April 15, 2020, at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

YOLIE TRIPPY, CMC, City Clerk

Approved: April 15, 2020

NOEL HATCH, Mayor

6.2
CITY TREASURER'S REPORTS

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City of Laguna Woods
City Treasurer's Report
 For the Month Ended February 29, 2020

ITEM 6.2

ITEM 6.2 - Attachment A

CASH AND INVESTMENTS

	Beginning Balances As of 1/31/20	Earnings & Receipts	Disbursements	Purchases, Transfers & Other Adjustments	Ending Balances As of 2/29/20	% of Total Cash & Investment Balances	Maximum % Allowed per Investment Policy
Cash and Cash Equivalents							
Analyzed Checking Account (Note 1)	\$ 647,994	\$ 330,247	\$ (652,718)	\$ -	\$ 325,523	2.91%	
Cash Balances, Multi-Bank Securities (MBS) Account (Note 4)	\$ 250,724	\$ 3,329	\$ (5,724)	\$ (245,000)	\$ 3,329	0.03%	
Earned Interest in Transit and Accrued Interest, MBS Account (Note 4)	\$ 10,555	\$ 5,533	\$ (3,329)	\$ -	\$ 12,759	0.11%	
Petty Cash	\$ 1,480	\$ 20	\$ (150)	\$ -	\$ 1,350	0.01%	
Total Cash and Cash Equivalents	\$ 910,753	\$ 339,129	\$ (661,921)	\$ (245,000)	\$ 342,962	3.07%	100.00%
Pooled Money Investment Accounts							
Local Agency Investment Fund (LAIF) (Notes 2 and 3)	\$ 6,115,678	\$ -	\$ -	\$ -	\$ 6,115,678	54.69%	
Orange County Investment Pool (OCIP) (Notes 2 and 3)	\$ 2,136,017	\$ -	\$ -	\$ -	\$ 2,136,017	19.10%	
Total Pooled Money Investment Accounts	\$ 8,251,695	\$ -	\$ -	\$ -	\$ 8,251,695	73.79%	90.00%
Investments - Interest and Income Bearing							
Certificates of Deposit (fair value) (Note 2 and 4)	\$ 2,332,228	\$ -	\$ -	\$ 255,563	\$ 2,587,790	23.14%	
Total Investments - Interest and Income Bearing	\$ 2,332,228	\$ -	\$ -	\$ 255,563	\$ 2,587,790	23.14%	30.00%
TOTAL	\$ 11,494,675	\$ 339,129	\$ (661,921)	\$ 10,563	\$ 11,182,446	100.00%	

Summary of Total Cash, Cash Equivalents, and Investments:

	General Fund	Special Revenue Funds	Totals
Analyzed Checking Account	\$ (1,121,946)	\$ 1,447,469	\$ 325,523
Cash Balances, MBS Account	\$ 3,329	\$ -	\$ 3,329
Earned Interest in Transit and Accrued Interest, MBS Account	\$ 12,759	\$ -	\$ 12,759
Petty Cash	\$ 1,350	\$ -	\$ 1,350
LAIF	\$ 6,115,678	\$ -	\$ 6,115,678
OCIP	\$ 2,136,017	\$ -	\$ 2,136,017
Certificates of Deposit	\$ 2,587,790	\$ -	\$ 2,587,790
Totals	\$ 9,734,977	\$ 1,447,469	\$ 11,182,446

(See NOTES on Page 3 of 3)



City of Laguna Woods
City Treasurer's Report
 For the Month Ended February 29, 2020

ITEM 6.2 - Attachment A

CASH AND INVESTMENTS

CUSIP	Investment #	Issuer	Term	Purchase Date	Settlement Date	Par Value	Market Value	Book Value	Stated Rate (Note 4)	Coupon Type	1st Coupon Date	Rating or Rank (*)	Yield to Maturity 365 Days	Maturity Date
Money Funds and Certificate of Deposits (CDs, Federal Deposit Insurance Corporation [FDIC] Insured)														
38148PTD9	2017-6	GOLDMAN SACHS BANK USA	36 months	11/16/17	11/22/17	245,000	246,068	245,000	2.050	Semi-Annual	05/22/18	Green*	2.050	11/23/20
61747ML58	2018-1	MORGAN STANLEY BK N A SALT LAKE	36 months	02/14/18	02/22/18	100,000	101,125	100,000	2.600	Semi-Annual	08/22/18	Green***	2.600	02/22/21
649447RJO	2018-3	NEW YORK COMMUNITY BANK	24 months	03/23/18	03/28/18	100,000	100,071	100,000	2.450	Semi-Annual	09/28/18	Green***	2.450	03/27/20
05580AMD3	2018-4	BMW BANK NORTH AMERICA	36 months	03/23/18	03/29/18	245,000	248,278	245,000	2.700	Semi-Annual	09/29/18	Green***	2.700	03/29/21
254673RS7	2018-5	DISCOVER BANK (#5649)	36 months	07/11/18	07/18/18	245,000	250,221	245,000	3.000	Semi-Annual	01/18/19	Green***	3.000	07/19/21
90348JEA4	2018-6	UBS BANK USA	48 months	10/01/18	10/05/18	245,000	255,905	245,000	3.250	Monthly	11/05/18	Green***	3.250	10/05/22
61760ARV3	2018-7	MORGAN STANLEY PRIVATE BK NATL	60 months	11/06/18	11/15/18	245,000	262,446	245,000	3.550	Semi-Annual	05/15/19	Green***	3.550	11/15/23
87164YQG2	2018-8	SYNCHRONY BANK RETAIL/MORGAN	60 months	05/19/17	05/19/17	100,000	102,028	97,859	2.470	Semi-Annual	11/19/17	Green***	2.400	05/19/22
02589AA28	2018-9	AMERICAN EXPRESS NATL	60 months	12/04/18	12/04/18	240,000	257,318	240,000	3.550	Semi-Annual	06/04/19	Green***	3.550	12/04/23
33715LCZ1	2018-10	FIRST TECHNOLOGY FED CU MTN VIEW	60 months	12/07/18	12/12/18	245,000	263,257	245,000	3.600	Monthly	01/12/19	Green***	3.600	12/12/23
949763ZA7	2019-1	WELLS FARGO BK N A	60 months	04/09/19	04/10/19	245,000	255,079	245,000	2.850	Monthly	05/10/19	Green*	2.850	04/10/24
75472RBB6	2020-1	RAYMOND JAMES BK NATL ASSN	60 months	02/06/19	04/10/19	245,000	245,992	245,000	1.750	Semi-Annual	08/14/20	Green***	1.750	02/14/25
Accrued Interest - Month End							12,759							
Total CDs						2,500,000	2,600,549	2,497,859						

(*) At the time of purchase and until September 2017, CDs were rated or ranked using an IDC Financial Publishing, Inc. (IDC) compiled ranking, and includes a one-number summary rank of quality comprised of 35 key financial ratios. Ranks range from 1 (the lowest) to 300 (the highest) and fall into one of the following six groups per Table 1. Post September 2017, CDs are ranked using the Veribanc Rating System, a two-part color code and star classification system which tests the present standing and future outlook by reviewing an institution's capital strength, asset quality, management ability, earnings sufficiency, liquidity, and sensitivity to market risk. Table 2 below summarizes the Veribanc color rankings. Veribanc star ratings of one to three, with three being best, are used to help review a possible future trend of an institutions health based on metrics from ten prior quarters. A rating of one, two, or three, are not necessarily an indicator of risk or an undesirable investment. The City reviews other rating systems and issuer financials before choosing any investment.

Table 1: CD Rankings (used prior to September 2017)

IDC Rank	Group Meaning
200-300	Superior
165-199	Excellent
125-164	Average
75-124	Below Average
2-74	Lowest Ratios
1	Highest Probability of Failure

Table 2: Veribanc Color Rankings (used post September 2017)

Veribanc Rank	Color Meaning
Green	Highest rating, exceeds qualifications in equity and income tests
Yellow	Merits attention, meets minimal qualifications in equity and income tests
Red	Merits close attention, does not meet minimal qualifications for equity and has incurred significant losses

Government Pooled Money Investment Accounts (PMIA) (Notes 2 and 3)

CUSIP	Investment #	Issuer	Term	Purchase Date	Settlement Date	Par Value	Market Value	Book Value	Stated Rate	Coupon Type	1st Coupon Date	Rating or Rank (*)	Yield to Maturity 365 Days	Maturity Date
N/A	N/A	Local Agency Investment Fund (LAIF)	N/A	Various	Various	6,115,678	6,115,678	6,115,678	Pending	N/A	N/A	N/A	N/A	N/A
N/A	N/A	Orange County Investment Pool (OCIP)	N/A	Various	Various	2,136,017	2,136,017	2,136,017	Pending	N/A	N/A	N/A	N/A	N/A
Total PMIA						8,251,695	8,251,695	8,251,695						

(See NOTES on Page 3 of 3)



City of Laguna Woods
City Treasurer's Report
 For the Month Ended February 29, 2020

CASH AND INVESTMENTS

	Beginning Balances As of 1/31/20	Contributions / (Withdrawals)	Administrative Fees & Investment Expense	Unrealized Gain / (Loss)	Ending Balances As of 2/29/20
Other Post-Employment Benefits (OPEB) Trust					
CalPERS California Employers' Retiree Benefit Trust (CERBT) (CERBT holds all assets and administers the OPEB Trust)	\$ 107,235	\$ -	\$ (7)	\$ (1,160)	\$ 106,067
Total Other Funds - Held in Trust	<u>\$ 107,235</u>	<u>\$ -</u>	<u>\$ (7)</u>	<u>\$ (1,160)</u>	<u>\$ 106,067</u>

Notes:

Note 1 - Analyzed Checking Account / Monthly activity reported does not reflect February 2020 vendor invoicing processed after the date of this report.

Note 2 - During February 2020, transaction activity in pooled money investment accounts, investment accounts and fiduciary trusts included:

LAIF / The City made no deposits to or withdrawals from the LAIF account. The balance includes an adjustment in the amount of \$10,615.43 to report balances at fair market value as of June 2019.

OCIP / The City made no deposits to or withdrawals from the OCIP account. The balance includes an adjustment in the amount of \$8,597.30 to report balances at fair market value as of June 2019.

Investments / Upon maturity of the Boston Private Bank Certificate of Deposit in December 2019, \$245,000 principal amount was received. The amount was re-invested in Raymond James Bank Certificate of Deposit for a 60 month term at a 1.750% yield rate. Investments were adjusted in the amount of \$10,562.50 to report balances at fair market value as of February 2020.

OPEB Trust / The City made no contributions to the OPEB Trust in February 2020. The Trust experienced a net loss of \$1,167.18 in February 2020.

Note 3 - Investment earnings on pooled money investment accounts deposited and reported January 2020 net of related fees were:

Pool	Earnings Post	Prior Period Earnings Deposited	Deposit for Period Ended	Current Month / Quarter Gross Yield	Current Month / Quarter Earnings Will Post	Notes
LAIF	Quarterly	\$0	N/A	See Notes	April 2020	Total pool interest for February 2020 was 1.912% and the City's yield will be slightly lower based on allocation ratios and administrative fees to be deducted.
OCIP	Monthly	\$0	N/A	See Notes	See Notes	The OCIP February 2020 statement had not been received at the time of this report; balance reported is as of January 31, 2020. Interest is posted three months in arrears and fees are posted monthly. Accrued interest pending payment at January 31, 2020 was \$10,798.03. January 2020 interest rate was 1.968% and fees were 0.059%.

Note 4 - CDs / The stated earnings rate for CDs is a fixed rate for the full term. The City earned interest of \$3,329.08 and transferred out \$5,723.61 in cash balances to the City's checking account in February 2020. Cash balances to be invested or paid out are classified separately on page 1 of 3. The City's portfolio also has \$12,759.21 in accrued interest, not yet vested.

City Treasurer's Certification

I, Elizabeth Torres, City Treasurer, do hereby certify:

- That all investment actions executed since the last report have been made in full compliance with the City's Investment of Financial Assets Policy; and
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months.

Elizabeth Torres, City Treasurer

3/12/20
 Date

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City of Laguna Woods
City Treasurer's Report
 For the Month Ended March 31, 2020

ITEM 6.2

ITEM 6.2 - Attachment B

CASH AND INVESTMENTS

	Beginning Balances As of 2/29/20	Earnings & Receipts	Disbursements	Purchases, Transfers & Other Adjustments	Ending Balances As of 3/31/20	% of Total Cash & Investment Balances	Maximum % Allowed per Investment Policy
Cash and Cash Equivalents							
Analyzed Checking Account (Note 1)	\$ 325,523	\$ 988,379	\$ (690,908)	\$ -	\$ 622,994	5.59%	
Cash Balances, Multi-Bank Securities (MBS) Account (Note 4)	\$ 3,329	\$ 6,402	\$ (3,329)	\$ -	\$ 6,402	0.06%	
Earned Interest in Transit and Accrued Interest, MBS Account (Note 4)	\$ 12,759	\$ 6,070	\$ (6,402)	\$ -	\$ 12,428	0.11%	
Petty Cash	\$ 1,350	\$ 254	\$ (104)	\$ -	\$ 1,500	0.01%	
Total Cash and Cash Equivalents	\$ 342,962	\$ 1,001,105	\$ (700,743)	\$ -	\$ 643,323	5.77%	100.00%
Pooled Money Investment Accounts							
Local Agency Investment Fund (LAIF) (Notes 2 and 3)	\$ 6,115,678	\$ -	\$ (350,000)	\$ -	\$ 5,765,678	51.75%	
Orange County Investment Pool (OCIP) (Notes 2 and 3)	\$ 2,136,017	\$ 3,650	\$ (108)	\$ -	\$ 2,139,559	19.20%	
Total Pooled Money Investment Accounts	\$ 8,251,695	\$ 3,650	\$ (350,108)	\$ -	\$ 7,905,237	70.95%	90.00%
Investments - Interest and Income Bearing							
Certificates of Deposit (fair value) (Note 2 and 4)	\$ 2,587,790	\$ -	\$ -	\$ 5,585	\$ 2,593,375	23.28%	
Total Investments - Interest and Income Bearing	\$ 2,587,790	\$ -	\$ -	\$ 5,585	\$ 2,593,375	23.28%	30.00%
TOTAL	\$ 11,182,446	\$ 1,004,754	\$ (1,050,851)	\$ 5,585	\$ 11,141,935	100.00%	

Summary of Total Cash, Cash Equivalents, and Investments:

	General Fund	Special Revenue Funds	Totals
Analyzed Checking Account	\$ (1,018,216)	\$ 1,641,210	\$ 622,994
Cash Balances, MBS Account	\$ 6,402	\$ -	\$ 6,402
Earned Interest in Transit and Accrued Interest, MBS Account	\$ 12,428	\$ -	\$ 12,428
Petty Cash	\$ 1,500	\$ -	\$ 1,500
LAIF	\$ 5,765,678	\$ -	\$ 5,765,678
OCIP	\$ 2,139,559	\$ -	\$ 2,139,559
Certificates of Deposit	\$ 2,593,375	\$ -	\$ 2,593,375
Totals	\$ 9,500,725	\$ 1,641,210	\$ 11,141,935

(See NOTES on Page 3 of 3)



City of Laguna Woods
City Treasurer's Report
 For the Month Ended March 31, 2020

ITEM 6.2
 ITEM 6.2 - Attachment B

CASH AND INVESTMENTS

CUSIP	Investment #	Issuer	Term	Purchase Date	Settlement Date	Par Value	Market Value	Book Value	Stated Rate (Note 4)	Coupon Type	1st Coupon Date	Rating or Rank (*)	Yield to Maturity 365 Days	Maturity Date
Money Funds and Certificate of Deposits (CDs, Federal Deposit Insurance Corporation [FDIC] Insured)														
38148PTD9	2017-6	GOLDMAN SACHS BANK USA	36 months	11/16/17	11/22/17	245,000	246,526	245,000	2.050	Semi-Annual	05/22/18	Green*	2.050	11/23/20
61747ML58	2018-1	MORGAN STANLEY BK N A SALT LAKE	36 months	02/14/18	02/22/18	100,000	101,258	100,000	2.600	Semi-Annual	08/22/18	Green***	2.600	02/22/21
05580AMD3	2018-4	BMW BANK NORTH AMERICA	36 months	03/23/18	03/29/18	245,000	248,548	245,000	2.700	Semi-Annual	09/29/18	Green***	2.700	03/29/21
254673RS7	2018-5	DISCOVER BANK (#5649)	36 months	07/11/18	07/18/18	245,000	250,437	245,000	3.000	Semi-Annual	01/18/19	Green***	3.000	07/19/21
87164YQG2	2018-8	SYNCHRONY BANK RETAIL/MORGAN	60 months	05/19/17	05/19/17	100,000	102,174	97,859	2.470	Semi-Annual	11/19/17	Green***	2.400	05/19/22
90348JEA4	2018-6	UBS BANK USA	48 months	10/01/18	10/05/18	245,000	256,179	245,000	3.250	Monthly	11/05/18	Green***	3.250	10/05/22
61760ARV3	2018-7	MORGAN STANLEY PRIVATE BK NATL	60 months	11/06/18	11/15/18	245,000	262,821	245,000	3.550	Semi-Annual	05/15/19	Green***	3.550	11/15/23
02589AA28	2018-9	AMERICAN EXPRESS NATL	60 months	12/04/18	12/04/18	240,000	257,693	240,000	3.550	Semi-Annual	06/04/19	Green***	3.550	12/04/23
33715LCZ1	2018-10	FIRST TECHNOLOGY FED CU MTN VIEW	60 months	12/07/18	12/12/18	245,000	263,645	245,000	3.600	Monthly	01/12/19	Green***	3.600	12/12/23
949763ZA7	2019-1	WELLS FARGO BK N A	60 months	04/09/19	04/10/19	245,000	255,528	245,000	2.850	Monthly	05/10/19	Green*	2.850	04/10/24
75472RBB6	2020-1	RAYMOND JAMES BK NATL ASSN	60 months	02/06/19	04/10/19	245,000	247,364	245,000	1.750	Semi-Annual	08/14/20	Green***	1.750	02/14/25
59013KGJ9	2020-2	MERRICK BANK	60 months	03/24/20	03/31/20	100,000	101,203	100,000	1.800	Monthly	05/01/20	Green***	1.800	03/31/25
Accrued Interest - Month End							12,428							
Total CDs						2,500,000	2,605,803	2,497,859						

(*) At the time of purchase and until September 2017, CDs were rated or ranked using an IDC Financial Publishing, Inc. (IDC) compiled ranking, and includes a one-number summary rank of quality comprised of 35 key financial ratios. Ranks range from 1 (the lowest) to 300 (the highest) and fall into one of the following six groups per Table 1. Post September 2017, CDs are ranked using the Veribanc Rating System, a two-part color code and star classification system which tests the present standing and future outlook by reviewing an institution's capital strength, asset quality, management ability, earnings sufficiency, liquidity, and sensitivity to market risk. Table 2 below summarizes the Veribanc color rankings. Veribanc star ratings of one to three, with three being best, are used to help review a possible future trend of an institutions health based on metrics from ten prior quarters. A rating of one, two, or three, are not necessarily an indicator of risk or an undesirable investment. The City reviews other rating systems and issuer financials before choosing any investment.

Table 1: CD Rankings (used prior to September 2017)

IDC Rank	Group Meaning
200-300	Superior
165-199	Excellent
125-164	Average
75-124	Below Average
2-74	Lowest Ratios
1	Highest Probability of Failure

Table 2: Veribanc Color Rankings (used post September 2017)

Veribanc Rank	Color Meaning
Green	Highest rating, exceeds qualifications in equity and income tests
Yellow	Merits attention, meets minimal qualifications in equity and income tests
Red	Merits close attention, does not meet minimal qualifications for equity and has incurred significant losses

Government Pooled Money Investment Accounts (PMIA) (Notes 2 and 3)

CUSIP	Investment #	Issuer	Term	Purchase Date	Settlement Date	Par Value	Market Value	Book Value	Stated Rate	Coupon Type	1st Coupon Date	Rating or Rank (*)	Yield to Maturity 365 Days	Maturity Date
N/A	N/A	Local Agency Investment Fund (LAIF)	N/A	Various	Various	5,765,678	5,765,678	5,765,678	Pending	N/A	N/A	N/A	N/A	N/A
N/A	N/A	Orange County Investment Pool (OCIP)	N/A	Various	Various	2,139,559	2,139,559	2,139,559	Pending	N/A	N/A	N/A	N/A	N/A
Total PMIA						7,905,237	7,905,237	7,905,237						

(See NOTES on Page 3 of 3)



City of Laguna Woods
City Treasurer's Report
 For the Month Ended March 31, 2020

ITEM 6.2
 ITEM 6.2 - Attachment B

CASH AND INVESTMENTS

	Beginning Balances As of 2/29/20	Contributions / (Withdrawals)	Administrative Fees & Investment Expense	Unrealized Gain / (Loss)	Ending Balances As of 3/31/20
Other Post-Employment Benefits (OPEB) Trust					
CalPERS California Employers' Retiree Benefit Trust (CERBT) (CERBT holds all assets and administers the OPEB Trust)	\$ 106,067	\$ -	\$ (7)	\$ (6,839)	\$ 99,221
Total Other Funds - Held in Trust	<u>\$ 106,067</u>	<u>\$ -</u>	<u>\$ (7)</u>	<u>\$ (6,839)</u>	<u>\$ 99,221</u>

Notes:

Note 1 - Analyzed Checking Account / Monthly activity reported does not reflect March 2020 vendor invoicing processed after the date of this report.

Note 2 - During March 2020, transaction activity in pooled money investment accounts, investment accounts and fiduciary trusts included:

LAIF / The City made no deposits to the LAIF account and withdrew \$350,000 for cash flow purposes. The balance includes an adjustment in the amount of \$10,615.43 to report balances at fair market value as of June 2019.

OCIP / The City made no deposits to or withdrawals from the OCIP account. The balance includes an adjustment in the amount of \$8,597.30 to report balances at fair market value as of June 2019.

Investments / Upon maturity of the New York Bank Community Certificate of Deposit in March 2020, \$100,000 principal amount was received. The amount was re-invested in Merrick Bank Certificate of Deposit for a 60 month term at a 1.800% yield rate. Investments were adjusted in the amount of \$5,585.35 to report balances at fair market value as of March 2020.

OPEB Trust / The City made no contributions to the OPEB Trust. The Trust experienced a net loss of \$6,846.02 in March 2020.

Note 3 - Investment earnings on pooled money investment accounts deposited and reported March 2020 net of related fees were:

Pool	Earnings Post	Prior Period Earnings Deposited	Deposit for Period Ended	Current Month / Quarter Gross Yield	Current Month / Quarter Earnings Will Post	Notes
LAIF	Quarterly	\$0	N/A	See Notes	April 2020	Total pool interest for March 2020 was 1.787% and the City's yield will be slightly lower based on allocation ratios and administrative fees to be deducted.
OCIP	Monthly	\$3,650	November 2019	See Notes	See Notes	The OCIP March 2020 statement had not been received at the time of this report; balance reported is as of February 29, 2020. Interest is posted three months in arrears and fees are posted monthly. Accrued interest pending payment at February 29, 2020 was \$10,594.41. February 2020 interest rate was 2.003% and fees were 0.059%.

Note 4 - CDs / The stated earnings rate for CDs is a fixed rate for the full term. The City earned interest of \$6,401.55 and transferred out \$3,329.08 in cash balances to the City's checking account in March 2020. Cash balances to be invested or paid out are classified separately on page 1 of 3. The City's portfolio also has \$12,427.62 in accrued interest, not yet vested.

City Treasurer's Certification

I, Elizabeth Torres, City Treasurer, do hereby certify:

- That all investment actions executed since the last report have been made in full compliance with the City's Investment of Financial Assets Policy; and
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months.

Elizabeth Torres, City Treasurer

4/9/20
 Date

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6.3 WARRANT REGISTERS

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CITY OF LAGUNA WOODS
WARRANT REGISTER
March 18, 2020

ITEM 6.3

ITEM 6.3 - Attachment A

This Report Covers the Period 02/01/2020 through 02/29/2020

Date	Vendor Name	Description	Amount
Debit	Automatic Bank Debits		
Debit 02/04/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 01/03/2020	1,344.06
Debit 02/04/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 01/03/2020	2,372.63
Debit 02/04/2020	BUSINESS PLANS, INCORPORATED	Employee Benefit Program / January 2020	291.33
Debit 02/05/2020	BUSINESS PLANS, INCORPORATED	Employee Benefit Program / January 2020	32.05
Debit 02/06/2020	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 1/31/2020	1,313.46
Debit 02/06/2020	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 1/31/2020	17,802.19
Debit 02/06/2020	ADP TAX	Payroll Taxes / Pay Period Ended 1/31/2020	8,315.55
Debit 02/07/2020	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 01/03/2020 and 01/17/2020	355.55
Debit 02/11/2020	CALPERS - HEALTH	Employee Benefit Program / February 2020	4,569.91
Debit 02/11/2020	BUSINESS PLANS, INCORPORATED	Employee Benefit Program / February 2020	35.04
Debit 02/18/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 01/17/2020	2,379.83
Debit 02/18/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 01/17/2020	1,785.58
Debit 02/19/2020	BUSINESS PLANS, INCORPORATED	Employee Benefit Program / February 2020	833.32
Debit 02/20/2020	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 2/14/2020	17,509.49
Debit 02/20/2020	ADP TAX	Payroll Taxes / Pay Period Ended 2/14/2020	8,121.90
Debit 02/20/2020	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 2/14/2020	1,313.46
Debit 02/26/2020	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / February 2020	239,375.15
Debit 02/26/2020	BUSINESS PLANS, INCORPORATED	Employee Benefit Program / February 2020	416.67
Debit 02/27/2020	ADP PAYROLL SERVICES	Payroll Processing Fees / Quarterly and Year End Processing	91.70
Check Number	Warrants:		
3675 02/07/2020	360 BUSINESS CONSULTING	Website Hosting / January 2020	200.00
3676 02/07/2020	BALLIET, MICHAEL	Waste Management Consulting Services / December 2019	956.25
3677 02/07/2020	CALIFORNIA BLDG STANDARDS COMM	Building Permit Fee Assessment / October - December 2019	987.30
3678 02/07/2020	CALIFORNIA INTERNET LP	City Hall Internet Service / March 2020	349.00
3679 02/07/2020	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / January 2020	9,425.00
3680 02/07/2020	CIVIL SOURCE	Traffic Engineering / December 2019	15,888.25
3680 02/07/2020	CIVIL SOURCE	Building Inspection & Counter Services / December 2019	30,161.25
3681 02/07/2020	DELTA DENTAL OF CALIFORNIA	Employee Benefits Program / February 2020	246.13
3682 02/07/2020	DEPARTMENT OF CONSERVATION	Strong Motion Instrumentation & Seismic Hazard Mapping Fee / October - December 2019	1,125.50
3683 02/07/2020	HARDY & HARPER, INC	Pavement Management Plan Project	135,560.49
3684 02/07/2020	MARC DONOHUE	Administrative Services / January 2020	200.00
3685 02/07/2020	MICHAEL BAKER INTERNATIONAL	Planning Services / December 2019	10,270.00
3686 02/07/2020	PARETO PLANNING	Planning Services / January 2020	3,450.00
3687 02/07/2020	PARK CONSULTING GROUP, INC	Software Implementation Services / January 2020	2,000.00
3688 02/07/2020	PETTY CASH	Replenish Petty Cash	-
3689 02/07/2020	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / January 2020	12,402.49
3690 02/07/2020	READY RUBBER STAMPS	Office Supplies	66.70
3691 02/07/2020	RICOH USA, INC.	Copier Lease / February 2020	214.20
3692 02/07/2020	RUTAN & TUCKER, LLP	Legal Services / December 2019	5,528.00
3693 02/07/2020	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / January 2020	1,758.67
3694 02/07/2020	TEAM ONE MANAGEMENT SERVICES	Janitorial Services / January 2020	846.22
3695 02/07/2020	THALES CONSULTING INC.	State Controller's Report / Fiscal Year 2018-19	1,060.00
3696 02/07/2020	TYLER TECHNOLOGIES, INC.	Permitting Software / January 2020	2,324.65

CITY OF LAGUNA WOODS

ITEM 6.3

WARRANT REGISTER

March 18, 2020

ITEM 6.3 - Attachment A

This Report Covers the Period 02/01/2020 through 02/29/2020

Date	Vendor Name	Description	Amount	
3697	02/07/2020	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	475.80
3698	02/07/2020	VISION SERVICE PLAN OF AMERICA	Employee Benefits Program / February 2020	122.28
3699	02/14/2020	ALBERT J DESANTIS	Building Permit Refund	242.00
3700	02/14/2020	ALLIED PRODUCTS	City Hall Flags	149.38
3701	02/14/2020	AT&T	Telephone / 581-9821 / January 2020	48.24
3702	02/14/2020	AT&T	Telephone / 583-1105 / January 2020	20.79
3703	02/14/2020	AT&T	White Pages / February 2020	4.48
3704	02/14/2020	BALLIET, MICHAEL	Waste Management Consulting Services /January 2020	3,081.25
3705	02/14/2020	CALIFORNIA YELLOW CAB	Taxi Voucher Services / January 2020	3,334.00
3706	02/14/2020	CEP AMERICA AUC PC	Pre-Employment Physical	50.00
3707	02/14/2020	COASTAL CURRENT ELECTRIC	Cancelled Permit Refund	90.50
3708	02/14/2020	COUNTY OF ORANGE	800 MHz Communication Charges / January - March 2020	868.00
3709	02/14/2020	COUNTY OF ORANGE	Automated Fingerprint ID System / February 2020	784.00
3710	02/14/2020	GEORGE EMADINEJAD	Cancelled Permit Refund	18.50
3711	02/14/2020	IE, INC	Building Permit Refund	89.00
3712	02/14/2020	KONE INC.	City Hall Elevator Maintenance / February 2020	277.57
3713	02/14/2020	MARTINEZ CATERING	African American History Month Event	300.00
3714	02/14/2020	OBR ARCHITECTURE, INC.	City Hall/Public Library Project	1,750.00
3715	02/14/2020	RICOH USA, INC.	Copier Usage / November - January 2020	62.09
3716	02/14/2020	SLATER BUILDER	Waste Diversion Deposit Refund	2,700.00
3717	02/14/2020	SOUTHERN CALIFORNIA EDISON	Electric Services / January 2020	4,699.55
3718	02/14/2020	STAPLES	Office Supplies / January 2020	326.01
3719	02/14/2020	SUNSET PROPERTY SERVICES	Street Sweeping Services / January 2020	2,832.00
3720	02/14/2020	THE GAS COMPANY	Gas Service - City Hall / January 2020	73.01
3721	02/14/2020	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / January 2020	3,499.20
3722	02/14/2020	360 BUSINESS CONSULTING	Replacement for Check #3607 dated January 8, 2020	200.00
3723	02/24/2020	CAA	Water Quality Services / January 2020	675.00
3724	02/24/2020	CSG CONSULTANTS INC	Building Plan Check Services / January 2020	2,762.50
3725	02/24/2020	DELL MARKETING L.P.	Computer Equipment	1,013.90
3726	02/24/2020	OFFICE DEPOT	Office Supplies / February 2020	82.29
3727	02/24/2020	RICOH USA, INC.	Copier Usage / January 2020	136.78
3728	02/24/2020	SIEMENS MOBILITY, INC.	Traffic Maintenance / January 2020	1,099.00
3729	02/24/2020	SUSAN FINCH SOLUTIONS	Graphic Design Services / January 2020	180.00
3730	02/24/2020	TONY'S LOCKSMITH & SAFE SERV.	City Hall Maintenance / January 2020	856.34
3731	02/28/2020	BUSINESS PLANS, INCORPORATED	125 Cafeteria Plan Administration / February 2020	100.00
3732	02/28/2020	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / January 2020	5,405.00
3733	02/28/2020	CAPTIONING UNLIMITED	Closed Captioning / February 2020	200.00
3734	02/28/2020	CIVIL SOURCE	Building Inspection & Counter Services / January 2020	36,337.88
3734	02/28/2020	CIVIL SOURCE	Moulton Parkway Traffic Synchronization Maintenance / January 2020	3,165.17
3734	02/28/2020	CIVIL SOURCE	El Toro Road Traffic Synchronization Maintenance / January 2020	782.50
3735	02/28/2020	COUNTY OF ORANGE	Newport Bay Watershed Cost-Share / Fiscal Year 2019-20	8,970.71
3736	02/28/2020	COUNTY OF ORANGE	South Orange County Watershed Management Area Cost-Share / Fiscal Year 2019-20	10,456.46
3737	02/28/2020	DELL MARKETING L.P.	Computer Equipment	822.74
3738	02/28/2020	FOREST PRINTING & COPYING INC	Printing Services	75.43
3739	02/28/2020	MICHAEL BAKER INTERNATIONAL	El Toro Road Drainage and Localized Flooding Analysis / November 2019	4,380.03
3740	02/28/2020	MUNICIPAL CODE CORP	Codification of Ordinances	1,248.11

CITY OF LAGUNA WOODS
WARRANT REGISTER
March 18, 2020

ITEM 6.3 - Attachment A

This Report Covers the Period 02/01/2020 through 02/29/2020

Date	Vendor Name	Description	Amount	
3741	02/28/2020	ORANGE COUNTY REGISTER-NOTICES	Public Notices / January 2020	143.10
3742	02/28/2020	PV MAINTENANCE INC	Catch Basin Cleaning / February 2020	2,244.00
3743	02/28/2020	RICOH USA, INC.	Copier Lease / March 2020	214.20
3744	02/28/2020	SAFEGUARD BUSINESS SYSTEMS	Printing Services	213.32
3745	02/28/2020	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 4)	830.95
3746	02/28/2020	VISION SERVICE PLAN OF AMERICA	Employee Benefits Program / March 2020	120.01
			Total Bank Debits and Warrants:	\$ 651,892.04
Petty Cash Expenditures Paid Out (See Note 2)				
		Elizabeth Torres	Mileage Reimbursement	\$14.61
		Rebecca Pennington	Mileage Reimbursement	\$19.26
			Total Petty Cash:	\$33.87
			TOTAL	\$ 651,925.91

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Wage Pay" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of February 2020, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and Rainey.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

Note 3 - The table below summarizes credit card expenditures paid via Check #3697 to U.S. Bank totaling \$475.80:

Dollar Tree	Office Supplies	\$3.23
Pizzeria Amore	City Luncheon	\$69.93
Aldi	City Holiday Luncheon	\$26.42
Olive Garden	City Holiday Luncheon	\$290.92
Sinks Direct	Supplies	\$68.99
USPS	Postage	\$7.35
Stater Bros	Supplies	\$8.96
Total Credit Card Reimbursement:		\$475.80

Note 4 - The table below summarizes credit card expenditures paid via Check #3745 to U.S. Bank totaling \$830.95:

JM Trophies & Awards	Office Supplies	\$14.00
Government Finance Officers Association	Comprehensive Annual Financial Report Review	\$460.00
FedEx	Postage	\$71.95
NeoGov	Regulatory Programs Analyst Recruitment Posting	\$175.00
OCFA	Orange County Fire Authority Awards Dinner / Hatch & Macon	\$110.00
Total Credit Card Reimbursement:		\$830.95

ITEM 6.3 - Attachment A

CITY OF LAGUNA WOODS
WARRANT REGISTER
March 18, 2020

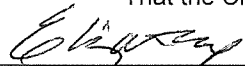
This Report Covers the Period 02/01/2020 through 02/29/2020

Date	Vendor Name	Description	Amount
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Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director/City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.


 Elizabeth Torres, Administrative Services Director/City Treasurer

3/12/20
 Dated

CITY OF LAGUNA WOODS
WARRANT REGISTER
April 15, 2020

ITEM 6.3

ITEM 6.3 - Attachment B

This Report Covers the Period 03/01/2020 through 03/31/2020

Date	Vendor Name	Description	Amount
Debit	Automatic Bank Debits		
Debit 03/03/2020	BUSINESS PLANS, INCORPORATED	Employee Benefit Program / February 2020	1.19
Debit 03/03/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 01/31/2020	1,790.89
Debit 03/03/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 01/31/2020	2,303.14
Debit 03/04/2020	BUSINESS PLANS, INCORPORATED	Employee Benefit Program / February 2020	37.71
Debit 03/05/2020	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 2/28/2020	1,313.46
Debit 03/05/2020	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 2/28/2020	18,377.76
Debit 03/05/2020	ADP TAX	Payroll Taxes / Pay Period Ended 2/28/2020	8,368.82
Debit 03/11/2020	CALPERS - HEALTH	Employee Benefit Program / March 2020	7,934.21
Debit 03/11/2020	BUSINESS PLANS, INCORPORATED	Employee Benefit Program / March 2020	416.67
Debit 03/13/2020	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 01/31/2020 and 02/14/2020 and 2/28/2020	539.55
Debit 03/13/2020	U.S. BANK	Bank Service Charges / February 2020	80.37
Debit 03/17/2020	BUSINESS PLANS, INCORPORATED	Employee Benefit Program / March 2020	57.07
Debit 03/17/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 02/14/2020	1,841.43
Debit 03/17/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 02/14/2020	2,379.83
Debit 03/19/2020	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 3/13/2020	17,109.18
Debit 03/19/2020	ADP TAX	Payroll Taxes / Pay Period Ended 3/13/2020	7,984.57
Debit 03/19/2020	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 3/13/2020	1,438.46
Debit 03/24/2020	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / February 2020	60.96
Debit 03/27/2020	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / March 2020	239,375.15
Debit 03/31/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 02/28/2020	1,841.43
Debit 03/31/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 02/28/2020	2,379.83
Check Number	Warrants:		
3747 03/06/2020	360 BUSINESS CONSULTING	Website Hosting / February 2020	200.00
3748 03/06/2020	AT&T	Telephone / 458-3487 / February 2020	40.43
3749 03/06/2020	AT&T	Telephone / 639-0500 / February 2020	210.71
3750 03/06/2020	AT&T	Telephone / 452-0600 / February 2020	1,629.78
3751 03/06/2020	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / January 2020	14,679.57
3752 03/06/2020	CALIFORNIA INTERNET LP	City Hall Internet Service / April 2020	349.00
3753 03/06/2020	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / February 2020	9,425.00
3754 03/06/2020	DELTA DENTAL OF CALIFORNIA	Employee Benefits Program / March 2020	559.49
3755 03/06/2020	GOLDEN STATE CONSTRUCTORS	ADA Pedestrian Accessibility Improvement Project: Phase 3	130,532.85
3756 03/06/2020	JAMES GUTIERREZ CONSTRUCTION	Permit Deposit Refund	2,520.00
3757 03/06/2020	MANAGED HEALTH NETWORK	Employee Benefits Program / March 2020	16.72
3758 03/06/2020	OBR ARCHITECTURE, INC.	City Hall/Public Library Project	1,750.00
3759 03/06/2020	PARK CONSULTING GROUP, INC	Software Implementation Services / February 2020	2,418.75
3760 03/06/2020	PETTY CASH	Replenish Petty Cash	-
3761 03/06/2020	PV MAINTENANCE INC	Streets, City Hall & Park Maintenance / February 2020	9,714.61
3762 03/06/2020	RUTAN & TUCKER, LLP	Legal Services / December 2019	600.00
3763 03/06/2020	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / February 2020	1,588.63
3764 03/06/2020	TEAM ONE MANAGEMENT SERVICES	Janitorial Services / February 2020	912.85
3765 03/06/2020	THALES CONSULTING INC.	Streets Report / Fiscal Year 2018-19	650.00
3766 03/06/2020	TYLER TECHNOLOGIES, INC.	Software Maintenance Fee / April 2020 - March 2021	12,751.23
3767 03/06/2020	VAN DYKE LANDSCAPE ARCHITECTS	Landscape Architectural Services / January 2020	10,100.00

CITY OF LAGUNA WOODS

WARRANT REGISTER

April 15, 2020

ITEM 6.3

ITEM 6.3 - Attachment B

This Report Covers the Period 03/01/2020 through 03/31/2020

Date	Vendor Name	Description	Amount	
3768	03/06/2020	WILLDAN ENGINEERING	Code Enforcement Services / January 2020	1,624.00
3769	03/06/2020	WLC ARCHITECTS	City Hall Refurbishment & Safety Project: Phase 2 / January 2020	13,050.00
3770	03/06/2020	LAGUNA WOODS CIVIC SUPPORT	Reimburse for Deposit Error	100.00
3771	03/06/2020	CHECK VOIDED	Void	-
3772	03/06/2020	CHECK VOIDED	Void	-
3773	03/06/2020	CHECK VOIDED	Void	-
3774	03/06/2020	ELVIN JENKINS III	City Hall Maintenance / March 2020	780.00
3775	03/13/2020	AT&T	White Pages / March 2020	4.48
3776	03/13/2020	BALLIET, MICHAEL	Waste Management Consulting Services / February 2020	2,146.25
3777	03/13/2020	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / January 2020	237.29
3778	03/13/2020	CALIBER SIGNS & IMAGING INC	Coyote Signs	871.91
3779	03/13/2020	COUNTY OF ORANGE	Automated Fingerprint ID System / March 2020	784.00
3780	03/13/2020	DELL MARKETING L.P.	Computer Equipment	755.77
3781	03/13/2020	EL TORO WATER DISTRICT	Water Service / January 2020	1,914.46
3782	03/13/2020	IRWIN B BORNSTEIN, CPA	Financial Consulting Services / January - February 2020	712.50
3783	03/13/2020	KONE INC.	City Hall Elevator Maintenance / March 2020	277.57
3784	03/13/2020	MARTINEZ CATERING	African-American History Month Event	37.50
3785	03/13/2020	MICHAEL BAKER INTERNATIONAL	Planning Services / January - February 2020	25,140.00
3786	03/13/2020	RICOH USA, INC.	Copier Usage / February 2020	172.84
3787	03/13/2020	RUTAN & TUCKER, LLP	Legal Services / January 2020	7,677.96
3788	03/13/2020	SOUTHERN CALIFORNIA EDISON	Electric Services / February 2020	4,765.44
3789	03/13/2020	STAPLES	Office Supplies / February 2020	776.89
3790	03/13/2020	SUNSET PROPERTY SERVICES	Street Sweeping Services / February 2020	2,832.00
3791	03/13/2020	THE GAS COMPANY	Gas Service - City Hall / February 2020	71.41
3792	03/13/2020	WILLDAN ENGINEERING	Building Official Services / January 2020	13,860.00
3793	03/13/2020	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / February 2020	2,139.75
3794	03/17/2020	AT&T	Telephone / 583-1105 / February 2020	21.04
3795	03/17/2020	AT&T	Telephone / 581-9821 / February 2020	58.31
3796	03/17/2020	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / February 2020	14,679.57
3797	03/17/2020	CALIFORNIA YELLOW CAB	Taxi Voucher Services / February 2020	2,698.00
3797	03/17/2020	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / February 2020	6,331.00
3798	03/17/2020	CIVIL SOURCE	Building Inspection & Counter Services / February 2020	32,865.00
3799	03/17/2020	CSG CONSULTANTS INC	Building Plan Check Services / February 2020	1,700.00
3800	03/17/2020	ORANGE COUNTY REGISTER-NOTICES	Public Notices / February 2020	78.00
3801	03/17/2020	PROTEL COMMUNICATIONS, INC	Telephone System Maintenance / December 2019 - January 2020	598.00
3802	03/17/2020	RED HAWK FIRE & SECURITY, LLC	Fire & Security System Monitoring / April - June 2020	240.00
3803	03/17/2020	WILLDAN ENGINEERING	Code Enforcement Services / February 2020	2,320.00
3803	03/17/2020	WILLDAN ENGINEERING	Building Official Services / February 2020	13,200.00
3804	03/17/2020	WLC ARCHITECTS	City Hall Refurbishment & Safety Project: Phase 2 / February 2020	2,400.00
3805	03/27/2020	BUSINESS PLANS, INCORPORATED	125 Cafeteria Plan Administration / March 2020	100.00
3806	03/27/2020	DEPARTMENT OF JUSTICE	Fingerprinting Services	32.00
3807	03/27/2020	HDL COREN & CONE	Property Tax Consulting Services / Fiscal Year 2019-20	2,100.00
3808	03/27/2020	HINDERLITER DE LLAMAS & ASSOCIATES	Sales & Use Tax Consulting Services / 3rd Quarter 2019	750.00
3809	03/27/2020	LANCE, SOLL & LUNGHARD LLP	Interim Administrative Services Director/City Treasurer / December 2019	4,625.00
3810	03/27/2020	MANAGED HEALTH NETWORK	Employee Benefit Program / April 2020	18.81
3811	03/27/2020	RICOH USA, INC.	Copier Lease / April 2020	214.20

CITY OF LAGUNA WOODS
WARRANT REGISTER
April 15, 2020

ITEM 6.3

ITEM 6.3 - Attachment B

This Report Covers the Period 03/01/2020 through 03/31/2020

Date	Vendor Name	Description	Amount	
3812	03/27/2020	RUTAN & TUCKER, LLP	Legal Services / January - February 2020	6,026.10
3813	03/27/2020	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	193.67
3814	03/27/2020	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / April 2020	156.41
			Total Bank Debits and Warrants:	\$ 688,417.24
 <i>Petty Cash Expenditures Paid Out</i> (See Note 2)				
	Home Depot	Janitorial Supplies		\$65.04
	USPS	Postage		\$2.95
	Kustom Lock	Landscape Maintenance		\$6.47
	FedEx Office	Binding Services		\$29.58
			Total Petty Cash:	\$36.05
			TOTAL	\$ 688,453.29

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Wage Pay" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of March 2020, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and Rainey.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

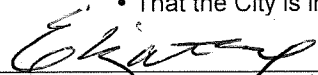
Note 3 - The table below summarizes credit card expenditures paid via Check #3813 to U.S. Bank totaling \$193.67:

Dollar Tree	African American History Month Event	\$19.39
HomeGoods	African American History Month Event	\$21.54
Costco	African American History Month Event	\$14.64
Amazon	African American History Month Event	\$38.68
FedEx Office	Binding Services	\$12.91
American Planning Association	Meeting	\$20.00
Tony's Locksmith	City Hall Maintenance	\$9.70
USPS	Postage	\$7.75
FedEx	Shipping	\$27.31
County of Orange	Parking	\$3.00
Griffin Towers	Parking	\$18.75
Total Credit Card Reimbursement:		\$193.67

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director/City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.


Elizabeth Torres, Administrative Services Director/City Treasurer

4/9/20
Dated

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6.4
FISCAL YEARS 2019-21 BUDGET
ADJUSTMENTS

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RESOLUTION NO. 20-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2019-21 BUDGET AND WORK PLAN FOR FISCAL YEAR 2019-20 COMMENCING JULY 1, 2019 AND ENDING JUNE 30, 2020, AND FISCAL YEAR 2020-21 COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2021, RELATED TO THE CAPITAL IMPROVEMENT PROGRAM, THE STATE OF CALIFORNIA SENATE BILL 2 PLANNING GRANTS PROGRAM, AND SPECIAL REVENUE FUNDS

WHEREAS, the Fiscal Years 2019-21 Budget (“Budget”) and Fiscal Years 2019-20 through 2020-21 Capital Improvement Program (“CIP”) was adopted by the City Council on June 26, 2019; and

WHEREAS, City Council action is required to increase fund-level budget appropriations adopted as a part of the Budget; and

WHEREAS, subsequent to the adoption of the Budget and CIP, increased appropriations became necessary for the “Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 3” due to additional work identified as necessary by the City Engineer; and

WHEREAS, it is necessary for the City Council to increase Fiscal Year 2019-20 appropriations for the Capital Projects Fund in the amount of \$7,925, with the appropriations drawn from the unassigned General Fund balance, to provide supplemental funding for the “Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 3”; and

WHEREAS, the unassigned General Fund balance has sufficient funds to accommodate the increased Capital Projects Fund appropriations; and

WHEREAS, subsequent to the adoption of the Budget, the City applied for, and was tentatively awarded, \$160,000 from the State of California’s Senate Bill 2 (“SB 2”) Planning Grants Program; and

WHEREAS, staff recommends that the City Council revise the title of the existing “State of California Budget Appropriation Fund” to “State of California Grants Fund” and increase the Fiscal Year 2020-21 appropriations therein in the

amount of \$160,000, with the appropriations drawn from revenue to be received from the SB 2 Planning Grants Program award, to facilitate use of the SB 2 Planning Grants Program award; and

WHEREAS, staff also recommends that the City Council discontinue use of the four Special Revenue Funds classifications (“Transportation,” “Public Safety,” “Environmental,” and “Community Services”), which are informational only and do not affect accounting activities, and instead note which funds are classified as “Special Revenue Funds,” in the interest of clarity.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Section 2 of Resolution No. 19-13, as previously amended by Resolution nos. 19-22 and 19-23, is hereby amended, in its entirety, to read as follows:

The budget appropriations authorized, on a fund level, are:

Fiscal Year 2019-20

	<i>Fiscal Year 2019-20 Adopted Budget</i>	<i>Fiscal Year 2019-20 Carryover Appropriations</i>	<i>Fiscal Year 2019-20 Approved Budget Amendments</i>	<i>Fiscal Year 2019-20 Amended Budget</i>
General Fund	\$6,368,404	-	\$101,092 ^A	\$6,469,496
Capital Projects Fund	\$411,161	-	\$187,925 ^{B, D}	\$599,086
<i>Special Revenue Funds^E</i>				
Fuel Tax	\$677,769	-	-	\$677,769
Road Maintenance & Rehabilitation Program	\$275,000	-	-	\$275,000
Measure M2 (OC Go)	\$260,270	-	-	\$260,270
Supplemental Law Enforcement Services	\$154,100	-	-	\$154,100
Mobile Source Reduction	\$7,500	-	-	\$7,500
Mobile Source Reduction - Local Government Partnership	-	-	-	-
PEG/Cable Television	\$5,000	-	-	\$5,000
Senior Mobility	\$175,000	-	-	\$175,000

Community Development Block Grant (CDBG)	\$145,700	-	-	\$145,700
Proposition 68 (2018) Per Capita	\$118,884	-	-	\$118,884
State of California Grants ^{C, F}	-	-	-	-
Laguna Woods Civic Support Fund	\$12,025	-	-	\$12,025
TOTAL	\$8,610,813	-	\$289,017	\$8,899,830

^A Fund Budget Adjustment CC-19/20-01: CalPERS Lump Sum Payments, +\$101,092 (R 19-22)

^B Fund Budget Adjustment CC-19/20-02: Capital Improvements, +\$180,000 (R 19-23)

^C Fund Budget Adjustment CC-19/20-03: Establish New Fund, +\$0 (R 19-23)

^D Fund Budget Adjustment CC-19/20-04: Capital Improvements, +\$7,925 (R 20-XX)

^E Revision of Special Revenue Funds Classifications (R 20-XX)

^F Revision of Fund Name (R 20-XX)

Fiscal Year 2020-21

	<i>Fiscal Year 2020-21 Adopted Budget</i>	<i>Fiscal Year 2020-21 Carryover Appropriations</i>	<i>Fiscal Year 2020-21 Approved Budget Amendments</i>	<i>Fiscal Year 2020-21 Amended Budget</i>
General Fund	\$6,095,437	-	-	\$6,095,437
Capital Projects Fund	\$210,280	-	\$235,000 ^{AA}	\$445,280
<i>Special Revenue Funds^{DD}</i>				
Fuel Tax	\$350,974	-	-	\$350,974
Road Maintenance & Rehabilitation Program	\$275,000	-	-	\$275,000
Measure M2 (OC Go)	\$204,988	-	-	\$204,988
Supplemental Law Enforcement Services	\$158,100	-	-	\$158,100
Mobile Source Reduction	\$42,500	-	-	\$42,500
Mobile Source Reduction - Local Government Partnership	\$50,000	-	-	\$50,000
PEG/Cable Television	\$77,000	-	-	\$77,000
Senior Mobility	\$175,000	-	-	\$175,000
Community Development Block Grant (CDBG)	\$150,000	-	-	\$150,000
Proposition 68 (2018) Per Capita	\$81,116	-	-	\$81,116
State of California Grants ^{BB, EE}	-	-	\$660,000 ^{CC, FF}	\$660,000

Laguna Woods Civic Support Fund	-	-	-	-
TOTAL	\$7,870,395	-	\$895,000	\$8,765,395

- ^{AA} Fund Budget Adjustment CC-20/21-01: Capital Improvements, +\$235,000 (R 19-23)
- ^{BB} New Fund Established in Prior Fiscal Year per Fund Budget Adjustment CC-19/20-03 (R 19-23)
- ^{CC} Fund Budget Adjustment CC-20/21-02: Capital Improvements, +\$500,000 (R 19-23)
- ^{DD} Revision of Special Revenue Funds Classifications in Prior Fiscal Year (R 20-XX)
- ^{EE} Revision of Fund Name in Prior Fiscal Year (R 20-XX)
- ^{FF} Fund Budget Adjustment CC-20/21-03: SB 2 Planning Grants Program, +\$160,000 (R 20-XX)

The budget appropriations authorized by this section reflect the Fiscal Years 2019-21 adopted budgets, plus authorized budget adjustments approved between July 1, 2019 and the date of this amendment. The budget appropriations authorized by this section also include carryovers of approved, but unspent, budget appropriations from prior fiscal years. Such carryovers were approved by the City Council with the adoption of the current budget and/or pursuant to Administrative Policy 2.9.

SECTION 2. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED on this XX day of XX 2020.

NOEL HATCH, Mayor

ATTEST:

YOLIE TRIPPY, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 20-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2020, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, CMC, City Clerk

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6.5
AS NEEDED FINANCIAL CONSULTING
SERVICES

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**EXTENSION OF THE
CONSULTANT SERVICES AGREEMENT
BETWEEN THE
CITY OF LAGUNA WOODS
AND
IRWIN B. BORNSTEIN
FOR AS NEEDED FINANCIAL CONSULTING SERVICES**

This EXTENSION of the CONSULTANT SERVICES AGREEMENT ("AGREEMENT") that was entered into on July 1, 2017, by and among the City of Laguna Woods, a general law city of the State of California ("CITY") and Irwin B. Bornstein, an individual ("CONSULTANT"), is made and entered into this 15th day of April 2020 by and among CITY and CONSULTANT.

WHEREAS, the initial term of the AGREEMENT was for the period between July 1, 2017 and 11:59 p.m. on June 30, 2018; and

WHEREAS, the AGREEMENT allows for the term of the AGREEMENT to be extended upon written agreement of both parties to the AGREEMENT for any applicable mutually agreeable period; and

WHEREAS, the term of the AGREEMENT was previously extended for periods through 11:59 p.m. on June 30, 2020.

NOW THEREFORE, the parties amend the AGREEMENT as follows:

1. CITY and CONSULTANT hereby agree to an EXTENSION of the AGREEMENT for a period beginning on July 1, 2020 and ending at 11:59 p.m. on June 30, 2021 with no changes to the terms and conditions of the AGREEMENT.

IN WITNESS WHEREOF, the parties hereto have caused this EXTENSION to be executed the day and year first above written.

CITY OF LAGUNA WOODS:

By _____
Noel Hatch, Mayor

CONSULTANT:

By _____
Irwin B. Bornstein

APPROVED AS TO FORM:

David B. Cosgrove, City Attorney

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6.6
AS NEEDED WASTE MANAGEMENT
CONSULTING SERVICES

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**EXTENSION OF THE
CONSULTANT SERVICES AGREEMENT
BETWEEN THE
CITY OF LAGUNA WOODS
AND
MICHAEL BALLIET
FOR AS NEEDED WASTE MANAGEMENT CONSULTING SERVICES**

This EXTENSION of the CONSULTANT SERVICES AGREEMENT for AS NEEDED WASTE MANAGEMENT SERVICES ("AGREEMENT") that was approved by the City Council on June 24, 2015 by and among the City of Laguna Woods, a general law city of the State of California ("CITY") and Michael Balliet, an individual ("CONSULTANT"), is made and entered into this 15th day of April 2020 by and among CITY and CONSULTANT.

WHEREAS, the initial term of the AGREEMENT was for the period between July 1, 2015 and 11:59 p.m. on June 30, 2016; and

WHEREAS, the AGREEMENT allows for the term of the AGREEMENT to be extended by mutual written agreement; and

WHEREAS, the term of the AGREEMENT was previously extended for periods through 11:59 p.m. on June 30, 2020.

NOW THEREFORE, the parties agree as follows:

1. CITY and CONSULTANT hereby agree to an EXTENSION of the AGREEMENT for a period beginning on July 1, 2020 and ending at 11:59 p.m. on June 30, 2021 with no changes to the terms and conditions of the AGREEMENT.

IN WITNESS WHEREOF, the parties hereto have caused this EXTENSION to be executed the day and year first above written.

CITY OF LAGUNA WOODS:

By _____
Noel Hatch, Mayor

CONSULTANT:

By _____
Michael Balliet

APPROVED AS TO FORM:

David B. Cosgrove, City Attorney

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6.7
GENERAL PLAN ANNUAL REPORT

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City of Laguna Woods

**General Plan Annual Report
2019**

Planning & Environmental Services Department



**City of Laguna Woods
24264 El Toro Road
Laguna Woods, CA 92637
T: (949) 639-0500
TTY: (949) 639-0535
F: (949) 639-0591**

**Prepared by:
Rebecca M. Pennington
Development Programs Analyst
rpennington@cityoflagunawoods.org**

April 15, 2020

2019 General Plan Annual Report

Period of this Annual Report

This General Plan Annual Report is for the 2019 calendar year (January – December 2019).

Purpose of this Annual Report

California Government Code Section 65400 requires the City to provide by April 1 of each year an annual report to the City Council, the Governor's Office of Planning and Research (OPR), and the State Department of Housing and Community Development (HCD) that includes all of the following:

- (A) The status of the City's General Plan and progress in its implementation.
- (B) The progress in meeting the City's share of regional housing needs determined pursuant to California Government Code Section 65584 and local efforts to remove governmental constraints to the maintenance, improvement, and development of housing pursuant to California Government Code Section 65583(3)(c).
- (C) The number of housing development applications received by the City in the prior year.
- (D) The number of units included in all development applications to the City in the prior year.
- (E) The number of units approved and disapproved by the City in the prior year.
- (F) The degree to which the City's approved General Plan complies with the guidelines developed and adopted pursuant to California Government Code Section 65040.2 and the date of the last revision to the City's General Plan.
- (G) A listing of sites rezoned to accommodate that portion of the City's share of the regional housing need for each income level that could not be accommodated on sites identified in the inventory required by California Government Code sections 65583(1)(c) and 65584.09. The listing of sites must also include any additional sites that may have been required to be identified by California Government Code Section 65863.
- (H) The number of net new units of housing, including both rental housing and for-sale housing, that have been issued a completed entitlement, a building permit, or a certificate of occupancy by the City, thus far in the housing element cycle, and the income category, by area median income category, that each unit of housing satisfies. This production report must, for each income category, distinguish between the number of rental housing units and the number of for-sale units that satisfy each income category. This production report must include, for each entitlement, building permit, or certificate of occupancy, a unique site identifier which must include the assessor's parcel number, but may include street address, or other identifiers.
- (I) The number of applications submitted to the City pursuant to California Government Code Section 65913.4(a), the location and the total number of developments approved by the City pursuant to California Government Code Section 65913.4(b), the total number of building permits issued by the City pursuant to California Government Code Section 65913.4(b), the total number of

2019 General Plan Annual Report

units including both rental housing and for-sale housing by area median income category constructed within the City's jurisdiction using the process provided for in California Government Code Section 65913.4(b).

As required by California Government Code Section 65400, the housing element portion of the annual report must be prepared through the use of standards, forms, and definitions adopted by HCD, and be considered at a public meeting before the City Council where members of the public must be allowed to provide oral testimony and written comments. The public meeting for this 2019 General Plan Annual Report was held concurrent with the City Council's regular meeting on April 15, 2020. This report was considered after April 1, 2020 due to the impacts of COVID-19, which included cancellation of the City Council's regular meeting on March 18, 2020 at which this report was to have been considered. A draft of this report was submitted via email to OPR and HCD on March 23, 2020.

General Plan Background and Amendments

Preparation of the Laguna Woods General Plan began with a series of community workshops held in early 2001. Perspectives and issues presented by members of the community set the course for the new General Plan. The General Plan Coordinating Committee, appointed by the City Council, considered each draft-component of the new General Plan and provided input at monthly meetings from February 2001 through June 2002. The Community Services Committee provided input on the draft document at public meetings in March and August 2002. In September 2002, the Planning Advisory Committee recommended that the City Council certify the Environmental Impact Report prepared in conjunction with the General Plan and adopt the draft General Plan. The City Council held a public hearing, certified the Environmental Impact Report, and adopted the General Plan on October 16, 2002. The General Plan Housing Element was subsequently certified by HCD on April 7, 2003.

State law allows the City to amend its General Plan a maximum of four times per year. Amendments may be proposed and acted upon at any time during the year and one action may include multiple amendments. Amendments require a public hearing by the City Council and evaluation of environmental impacts as required by the California Environmental Quality Act (CEQA).

A summary of all adopted General Plan amendments is included in Table 1.

Table 1 – Adopted General Plan Amendments

Date of Amendment	Title of Amendment	Description of Amendment
October 2005	General Plan Amendment (GPA 05-01)	General Plan Amendment to change a property from Commercial to High Density Residential

Table continued on page four.

2019 General Plan Annual Report

Table continued from page three.

Date of Amendment	Title of Amendment	Description of Amendment
July 2007	General Plan Amendment (GPA 07-01)	General Plan Amendment for the annexation of 170 acres of land for Open Space
January 2009	General Plan Housing Element Update	Housing Element Update
December 2010	General Plan Land Use Element and Map Amendment	General Plan Amendment incorporating new “Residential Community” and “Community Facilities” land use designation and reflecting a private community name change from “Leisure World” to “Laguna Woods Village”
June 2013	General Plan Circulation Element Update	Addition of a road definition and updates to ensure consistency with the Master Plan of Arterial Highways (MPAH)
February 2014	General Plan Housing Element Update	Housing Element Update (streamlined option)
April 2014	General Plan Safety Element Update	Comprehensive update of the Safety Element
July 2015	General Plan Conservation Element Update	Comprehensive update of the Conservation Element
July 2015	General Plan Amendment (GPA 15-19)	General Plan Amendment to change the land use designation for eight parcels from “Urban Activities Center” to “Open Space”
August 2017	General Plan Land Use Element Amendment (GPA/ZC-1169)	General Plan Amendment related to Urban Activities Center (UAC) properties, including changes in land use designations for six parcels and deletion of the UAC land use designation

Status of General Plan Update

A General Plan update is currently underway. In addition to addressing emerging issues and community priorities, the General Plan will be updated to ensure compliance with state law and revise implementing policy frameworks (goals, policy objectives, implementation actions). The update is primarily focused on circulation (mobility), land use, and noise, with the expectation that housing and related updates will

2019 General Plan Annual Report

follow as required in connection with the “6th cycle” Regional Housing Needs Assessment process. A 25-year planning horizon will allow for a long-term approach to critical issues.

At this point, staff anticipates that the updated General Plan and accompanying Environmental Impact Report will be presented to the City Council for consideration during the 2020 calendar year.

City’s Responsibility

The effectiveness of the General Plan ultimately depends on how it is implemented and maintained over time. The implementation and maintenance of the General Plan is the responsibility of the City Council and all City departments. State law requires that most actions of cities affecting the physical environment be consistent with the General Plan.

In addition to the City, several other government agencies (e.g., Orange County Fire Authority, Orange County Sheriff’s Department, El Toro Water District) provide services within the City’s boundaries. While those agencies are neither a part of the City’s operational structure nor directly responsible for implementation of the General Plan, the City coordinates its activities with those agencies and relies on their assistance for full implementation of the General Plan.

Status of General Plan Implementation Actions

The City’s implementation of the General Plan is ongoing and largely achieved through the adoption of City Council directives, policies, ordinances, and resolutions; incorporation into governmental activities of applicable departments; and, processing of development applications and entitlements. The City’s consideration of the General Plan occurs on a routine basis; implementation is progressing, concurrent with the General Plan update that is currently underway. The City’s budgets, work plans, capital improvement programs, comprehensive annual financial reports, highlights dashboards, ordinances, and resolutions more specifically describe the City’s actions associated with implementation of the General Plan. To obtain copies of those documents, please contact the City Clerk’s Office at (949) 639-0500.

A review of the implementation status of the General Plan Housing Element, including progress toward meeting the City’s Regional Housing Needs Assessment allocation, is provided below.

Housing Element Annual Progress Report

The Regional Housing Needs Assessment (RHNA) is mandated by state law as a part of the periodic process of updating general plan housing elements. The RHNA quantifies the need for housing within cities and unincorporated areas during specified planning periods. The Southern California Association of Governments (SCAG) develops the RHNA for the City. Table 2 summarizes the City’s RHNA allocation for the “5th cycle” from October 2013 to October 2021.

Table 2 is located on page six.

Table 2 – City’s RHNA Allocation

Income Category	RHNA Allocation (Dwelling Units)
Extremely Low Income/Very Low Income	1
Low Income	1
Moderate Income	0
Above Moderate Income	0
TOTAL	2

Note: The following Housing Element Annual Progress Report forms and tables are required, or requested, to be submitted to HCD and OPR. The forms and tables are protected by HCD, which restricts the type of data that can be entered. As a result, some fields appear blank when the reportable figure is zero.

Attached:

Start Here (1 page)

Table A – Housing Development Applications Submitted (2 pages)

Table A2 – Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units (4 pages)

Table B – Regional Housing Needs Allocation Progress (1 page)

Table C – Sites Identified or Rezoned to Accommodate Shortfall Housing Need (1 page)

Table D – Program Implementation Status pursuant to GC Section 65583 (5 pages)

Table E – Commercial Development Bonus Approved pursuant to GC Section 65915.7 (1 page)

Table F – Units Rehabilitated, Preserved and Acquired for Alternate Adequate Sites pursuant to Government Code section 65583.1(c)(2) (1 page)

Table G – Locally Owned Lands Included in the Housing Element Sites Inventory that have been sold, leased, or otherwise disposed of (1 page)

Summary (1 page)

Please Start Here

General Information	
Jurisdiction Name	Laguna Woods
Reporting Calendar Year	2019
Contact Information	
First Name	Rebecca
Last Name	Pennington
Title	Development Programs Analyst
Email	rpennington@cityoflagunawoods.org
Phone	9496390500
Mailing Address	
Street Address	24264 El Toro Road
City	Laguna Woods
Zipcode	92637

Optional: Click here to import last year's data. This is best used when the workbook is new and empty. You will be prompted to pick an old workbook to import from. Project and program data will be copied exactly how it was entered in last year's form and must be updated.

v.12_23_19

Jurisdiction	Laguna Woods
Reporting Year	2019 (Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §

Table A
Housing Development App

Project Identifier		Unit Types		Date Application Submitted	Pr				
1		2	3	4					
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA, SFD, 2 to 4, 5+, ADU, MH)	Tenure R=Renter O=Owner	Date Application Submitted	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted
Summary Row: Start Data Entry Below									

Jurisdiction	Laguna Woods
Reporting Year	2019 (Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

(CCR Title 25 §6202)

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and C											
Project Identifier					Unit Types		Affordability by Household Incomes - Comp				
1					2	3	4				
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA, SFD, 2 to 4.5+, ADU, MH)	Tenure (R=Renter, O=Owner)	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted
Summary Row: Start Data Entry Below							0	0	0	0	0
N/A											0

Infill	Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions	Term of Affordability or Deed Restriction	Demolished/Destroyed Units			Notes
	16	17			18	19	20	
Infill Units? Y/N*	Assistance Programs for Each Development (see instructions)	Deed Restriction Type (see instructions)	For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions)	Term of Affordability or Deed Restriction (years) (if affordable in perpetuity enter 1000)*	Number of Demolished/Destroyed Units*	Demolished or Destroyed Units*	Demolished/Destroyed Units Owner or Renter*	Notes*
					0	0	0	

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
 (CCR Title 25 §6202)

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.
 Please contact HCD if your data is different than the material supplied here

Jurisdiction	Laguna Woods
Reporting Year	2019 (Jan. 1 - Dec. 31)

Table B

Regional Housing Needs Allocation Progress

Permitted Units Issued by Affordability

Income Level	1										Total Units to Date (all years)	Total Remaining RHNA by Income Level	
	2013	2014	2015	2016	2017	2018	2019	2020	2021	3			4
Very Low													1
Low													1
Moderate													
Above Moderate													
Total RHNA													2

Note: units serving extremely low-income households are included in the very low-income permitted units totals
 Cells in grey contain auto-calculation formulas

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction
Laguna Woods
Reporting Year
2019
(Jan. 1 - Dec. 31)

Table D

Program Implementation Status pursuant to GC Section 65583

Housing Programs Progress Report
Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.

1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
<p>1.A.1: Provide a progress report on the 2014-2021 Housing Element programs and quantified objectives as part of the annual General Plan status reports to the State.</p> <p>1.B.1: Continue to promote on-going building maintenance activities. To promote building maintenance, the City will:</p> <ul style="list-style-type: none"> • Identify available funds for building maintenance activities and energy efficiency upgrades. • Disseminate public information on available housing programs, such as the energy efficient equipment retrofit program (CDBG) at public counters and the City's website. • Assist property owners and property managers in their efforts to identify and mitigate housing maintenance issues. 	<p>Maintain and improve residential neighborhoods and support quality housing for all residents.</p> <p>Maintain and improve residential neighborhoods and support quality housing for all residents.</p>	<p>Ongoing 2014-2021 starting in 2015</p> <p>Ongoing 2014-2021; Identify available funds on an annual basis; Disseminate information: Ongoing 2014-2021</p>	<p>Ongoing: This is the City's normal practice.</p> <p>Ongoing: In 2010, the City obtained a California Energy Commission grant using federal funds to retrofit City Hall with dual-pane, low-E windows and energy efficient lighting and heating, ventilation, and air conditioning equipment. The project modeled energy efficiency retrofits to property owners and property managers. Through June 2017, the City offered a CDBG funded Residential Energy Efficiency Improvement Program. The City provides resources and assistance, daily, regarding housing maintenance, at the building counter and via building inspections.</p>
<p>2.A.1: Work with property owners in the development of Specific Plans to guide the development of Urban Activities Center parcels to include residential development.</p> <p>2.A.2: Work with commercial property owners to establish residential/commercial mixed use development standards for the City's Commercial land use district.</p>	<p>Promote and encourage the development of housing opportunities to accommodate current and projected housing need.</p> <p>Promote and encourage the development of housing opportunities to accommodate current and projected housing need.</p>	<p>Specific Plan adoption before 2015</p>	<p>Abandoned: In 2017, after receiving an application from the property owner, the City amended the Land Use Element of the City's General Plan to delete the Urban Activities Center land use designation. All properties formerly designated as Urban Activities Center have been re-designated and rezoned.</p> <p>Not yet implemented: Sufficient housing opportunities to accommodate the City's RHNA allocation exist without the establishment of mixed use development standards.</p>

<p>2.B.1: Participate in the County of Orange Consolidated Plan program and in the Continuum of Care to provide housing for special needs populations, particularly extremely and very low income persons. Participation will include assigning a representative to participate in meetings and events sponsored by these programs. In addition, the Resource Guide for Orange County Homeless and other publications that support the program goals will be distributed from City Hall.</p>	<p>Promote and encourage the development of housing opportunities to accommodate current and projected housing need.</p>	<p>2014-2021</p>	<p>Ongoing: The City participated in the development of the County of Orange's Consolidated Plan for the years 2010 to 2015, and 2015 to 2019. In 2015, the City hosted one of the County of Orange's Consolidated Plan Community Workshops at City Hall. Various homeless resources, including County of Orange-produced resources, are available from City Hall.</p>
<p>2.B.2: Revise the Laguna Woods Zoning Ordinance to identify zones that will allow the development of transitional housing facilitate transitional housing and supportive housing developments that serve extremely and very low income households, consistent with Government Code Section 65583(c)(1). Because transitional and supportive housing can be configured in different ways – either as regular multi-family housing or as group quarters the Zoning Ordinance amendment will ensure that transitional and supportive housing that function as a residential use will be treated as residential uses and only subject to those restrictions that apply to other residential uses of the same type in the same zone.</p>	<p>Promote and encourage the development of housing opportunities to accommodate current and projected housing need.</p>	<p>Within one year from adoption of the Housing Element</p>	<p>Implemented: Chapter 13.23 of the Laguna Woods Municipal Code, adopted in 2011. Laguna Woods Municipal Code amended in 2018, see Ordinance No. 18-05.</p>
<p>2.B.3: Review and revise the Laguna Woods Zoning Ordinance 13.23 in regards to emergency homeless shelters to ensure compliance with Government Code Section 65583(a)(4).</p>	<p>Promote and encourage the development of housing opportunities to accommodate current and projected housing need.</p>	<p>Within one year from adoption of the Housing Element</p>	<p>Implemented: Chapter 13.23 of the Laguna Woods Municipal Code, adopted in 2011, amended in 2018.</p>

<p>3.A.1: Encourage and facilitate the development of affordable housing by:</p> <ul style="list-style-type: none"> • Supporting non-profit organizations that address housing issues. • Serving as an intermediary between non-profit organizations and interested residential developers. • Assisting in application preparation and other efforts to secure funding sources for development of housing for extremely low-, very low-, low- and moderate-income residents. • Making available regional and local housing program information to residents, and assisting residents in contacting housing assistance organizations. • Inform interested developers about the range of housing allowed in areas outside of Laguna Woods Village, including housing for families. • Inform interested developers about the State density bonus program incentives available for development of affordable housing. 	<p>Encourage and facilitate the development of affordable housing opportunities for all economic segments of the community, especially for extremely- and low-income residents.</p>	<p>2014-2021</p>	<p>Ongoing: The City encourages the development of affordable housing as required by state law. Resources, information, and assistance for developers and other interested parties are available from City Hall. 17 specifically-designated affordable housing units are located in Laguna Woods. In 2019, the City received no applications for new affordable housing developments.</p>
<p>3.A.2: Continue to encourage and facilitate the use of the City's density bonus provisions to provide affordable housing opportunities. Revise the density bonus provisions as necessary in the City's Municipal Code to be consistent with State density bonus law.</p>	<p>Encourage and facilitate the development of affordable housing opportunities for all economic segments of the community, especially for extremely- and low-income residents.</p>	<p>Municipal Code Amendment: As required; ongoing for use of the provisions</p>	<p>Ongoing: Section 13.26.040 of the Laguna Woods Municipal Code, adopted in 2013, amended in 2018.</p>

<p>3.A.3: Encourage residents to apply, when available, for the Section 8 rental assistance program (through County of Orange Housing Authority) for extremely and very low-income rental households. Inform local rental property owners and eligible residents of Section 8 assistance and Section 8 waitlist openings through flyers and the City's website. Provide technical assistance during the application process to interested residents. While the City endeavors to maintain the current level of assistance through the Section 8 (72 vouchers) program, the City has no jurisdiction over the funding and operation of the Section 8 voucher program.</p>	<p>Encourage and facilitate the development of affordable housing opportunities for all economic segments of the community, especially for extremely- and low-income residents.</p>	<p>2014-2021: Advertising and technical assistance contingent on Section 8 waitlist openings</p>	<p>Ongoing: The City receives information and application forms for Section 8 housing through the County of Orange and makes them available to residents from City Hall.</p>
<p>3.A.4: Continue to use CDBG funds to fund projects that improve and maintain the quality of the City's housing stock and residential infrastructure. While the City endeavors to maintain the current level of assistance through the CDBG program, the City has no jurisdiction over the funding and operation of CDBG program.</p>	<p>Encourage and facilitate the development of affordable housing opportunities for all economic segments of the community, especially for extremely- and low-income residents.</p>	<p>Ongoing 2014-2021</p>	<p>Ongoing: Through June 2017, the City offered a CDBG-funded Residential Energy Efficiency Improvement Program. Uncertainty surrounding the future availability of CDBG funds, as well as the impact of increasing compliance requirements and law enforcement costs on City resources, resulted in the end of the program. Staff continues to evaluate other potential, future uses of CDBG housing rehabilitation funds.</p>
<p>3.A.5: The City has received no complaints regarding any discriminatory actions and will continue to enforce all fair housing law. The City Manager is responsible for addressing and/or referring fair housing complaints and questions to the Fair Housing Council of Orange and/or HUD. The City will provide information on fair housing rights and responsibilities, and seek to remedy known acts of discrimination within the community. The City will disseminate fair housing information at City Hall and throughout Laguna Woods in a variety of community places.</p>	<p>Encourage and facilitate the development of affordable housing opportunities for all economic segments of the community, especially for extremely- and low-income residents.</p>	<p>Ongoing 2014-2021</p>	<p>Ongoing: Fair housing assistance, resources, and information is available from City Hall, through the City's code enforcement operation, and upon request.</p>

<p>3-A.6: Review city processes and procedures as they pertain the establishment of new housing, including market rate and all forms of affordable housing to remove undue constraints which hinder the development of new housing opportunities.</p>	<p>Encourage and facilitate the development of affordable housing opportunities for all economic segments of the community, especially for extremely- and low-income residents.</p>	<p>Review permit processes and procedures by the end of 2015</p>	<p>Ongoing: City staff has identified no undue constraints which hinder the development of new housing opportunities.</p>
<p>3-A.7: Research potential funding sources (grants, loans, and other funds) which can be used towards the planning and development of affordable housing.</p>	<p>Encourage and facilitate the development of affordable housing opportunities for all economic segments of the community, especially for extremely- and low-income residents.</p>	<p>Ongoing 2014-2021</p>	<p>Ongoing: City staff continues to explore sources of funding to assist with affordable housing development.</p>
<p>4-A.1: Partner with property owners to identify and accomplish the retrofit of dwelling units and common facilities for handicapped accessibility. The City will participate at board meetings of the housing mutuals and the Golden Rain Foundation, the principal property owner in the City, to encourage retrofitting.</p>	<p>Facilitate housing, transportation and physical accommodations to aid persons with disabilities.</p>	<p>2014-2021</p>	<p>Not yet Implemented: While City officials often meet with the representatives of major property owners, a mutual approach to promoting retrofitting within the community is yet to be developed.</p>

Jurisdiction	Laguna Woods
Reporting Period	2019 (Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

(CCR Title 25 §6202)

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table E Commercial Development Bonus Approved pursuant to GC Section 65915.7									
Project Identifier		Units Constructed as Part of Agreement			Description of Commercial Development Bonus	Commercial Development Bonus Date Approved			
1		2			3	4			
APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Very Low Income	Low Income	Moderate Income	Above Moderate Income	Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
Summary Row: Start Data Entry Below									
N/A									

Jurisdiction	Laguna Woods
Reporting Period	2019 (Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
 (CCR Title 25 §6202)

Note: "u" indicates an optional field
 Cells in grey contain auto-calculation formulas

Table F
Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)(2)

This table is optional. Jurisdictions may list (for informational purposes only) units that do not count toward RHNA, but were substantially rehabilitated, acquired or preserved. To enter units in this table as progress toward RHNA, please contact HCD at APR@hcd.ca.gov. HCD will provide a password to unlock the grey fields. Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in Government Code section 65583.1(c)(2).

Activity Type	Units that Do Not Count Towards RHNA* Listed for Informational Purposes Only		Units that Count Towards RHNA* Note - Because the statutory requirements severely limit what can be counted, please contact HCD to receive the password that will enable you to populate these fields.		TOTAL UNITS*	The description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1*
	Extremely Low-Income*	Very Low-Income*	Extremely Low-Income*	Very Low-Income*		
Rehabilitation Activity						
Preservation of Units At-Risk						
Acquisition of Units						
Total Units by Income						

Jurisdiction	Laguna Woods	
Reporting Year	2019	(Jan. 1 - Dec. 31)

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		0
Total Units		0

Note: Units serving extremely low-income households are included in the very low-income permitted units totals

Housing Applications Summary	
Total Housing Applications Submitted:	0
Number of Proposed Units in All Applications Received:	0
Total Housing Units Approved:	0
Total Housing Units Disapproved:	0

Use of SB 35 Streamlining Provisions	
Number of Applications for Streamlining	0
Number of Streamlining Applications Approved	0
Total Developments Approved with Streamlining	0
Total Units Constructed with Streamlining	0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Cells in grey contain auto-calculation formulas

6.8
ROAD REPAIR AND ACCOUNTABILITY ACT OF
2017 PROJECT LIST

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RESOLUTION NO. 20-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING A LIST OF FISCAL YEAR 2020-21 PROJECTS PROPOSED TO RECEIVE FUNDING FROM THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017'S LOCAL STREETS AND ROADS FUNDING PROGRAM (ROAD MAINTENANCE AND REHABILITATION ACCOUNT), AS REQUIRED BY CALIFORNIA STREETS AND HIGHWAYS CODE SECTION 2034(A)(1), AND MAKING RELATED AUTHORIZATIONS

WHEREAS, California Streets and Highways Code Section 2034(a)(1) requires cities to adopt by resolution a list of projects proposed to receive funding from the Road Repair and Accountability Act of 2017's Local Streets and Roads Funding Program (Road Maintenance and Rehabilitation Account) ("Project List") prior to receiving an apportionment of such funds for each fiscal year; and

WHEREAS, California Streets and Highways Code Section 2034(a)(1) requires each Project List to include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, California Streets and Highways Code Section 2034(a)(1) specifies that Project Lists shall not limit a city's flexibility to fund projects in accordance with local needs and priorities, so long as the projects are consistent with California Streets and Highways Code Section 2030(b); and

WHEREAS, the Fiscal Years 2019-30 Capital Improvement Program identifies the "Pavement Management Plan Project (Eastbound El Toro Road between Church Intersection and Moulton Parkway, Westbound El Toro Road between Willow Tree Center and Moulton Parkway)" as the Fiscal Year 2019-20 project proposed to receive funding from the Road Repair and Accountability Act of 2017's Local Streets and Roads Funding Program (Road Maintenance and Rehabilitation Account).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The Project List attached hereto as Exhibit A is hereby adopted for Fiscal Year 2020-21.

SECTION 2. The City Manager is hereby authorized to submit the adopted Project List and any additional information necessary to receive funding from the Road Repair and Accountability Act of 2017’s Local Streets and Roads Funding Program (Road Maintenance and Rehabilitation Account) to the State of California, California Transportation Commission, and such other parties as may be necessary.

SECTION 3. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED on this XX day of XX 2020.

NOEL HATCH, Mayor

ATTEST:

YOLIE TRIPPY, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 20-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2020, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, CMC, City Clerk

EXHIBIT A

Road Repair and Accountability Act of 2017
Local Streets and Roads Funding Program
Project List

General Info for Project List Submittal:

- Agency Name: City of Laguna Woods
- Fiscal Year: 2020-21
- Project Title: Pavement Management Plan Project (Eastbound El Toro Road between Church Intersection and Moulton Parkway, Westbound El Toro Road between Willow Tree Center and Moulton Parkway)

Specific Proposed Project Information Description:

- Project Description: This project involves the rehabilitation of approximately 1,550 linear feet of pavement on Eastbound El Toro Road between Church Intersection and Moulton Parkway, and westbound El Toro Road between Willow Tree Center and Moulton Parkway, including asphalt concrete pavement cold milling and repaving.

Location:

- Eastbound El Toro Road between Church Intersection and Moulton Parkway, and Westbound El Toro Road between Willow Tree Center and Moulton Parkway, in Laguna Woods, CA 92637

Legislative Districts:

- State Senate District: 37
- State Assembly District: 74

Proposed Schedule for Completion:

- Month and year that pre-construction is anticipated to be complete: 11/2020
- Month and year that construction is anticipated to be complete: 6/2021

Estimated Useful Life:

- Minimum: 15 years
- Maximum: 15 years

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6.9

**WATER EFFICIENT MEDIAN IMPROVEMENT
PROJECT (EL TORO ROAD BETWEEN CALLE
SONORA AND MOULTON PARKWAY,
MOULTON PARKWAY BETWEEN SOUTH CITY
LIMIT AND CALLE ARAGON, SANTA MARIA
AVENUE SHARED MEDIAN)
(NO REPORT)**

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6.10
FEDERAL AND STATE DISASTER FINANCIAL
ASSISTANCE

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RESOLUTION NO. 20-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, REPEALING RESOLUTION NO. 18-09 AND MAKING DESIGNATIONS AND AUTHORIZATIONS RELATED TO APPLICATIONS FOR AND EXECUTION OF FEDERAL AND STATE DISASTER FINANCIAL ASSISTANCE

WHEREAS, the State of California requires all non-state agency applicants for federal financial assistance under Public Law (“P.L.”) 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act, to designate authorized agents for the same by resolution approved by the respective governing body within three years preceding the date of any application for such financial assistance; and

WHEREAS, the City’s most recent designations and authorizations were made by Resolution No. 18-09.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Resolution No. 18-09 is hereby repealed.

SECTION 2. The City Manager and Administrative Services Director/City Treasurer (“City Agents”) are hereby authorized to execute for and on behalf of the City of Laguna Woods, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal assistance under P.L. 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act. This authorization includes, but is not limited to, the execution and provision of any assurances and agreements required, as well as California Governor’s Office of Emergency Services (“Cal OES”) Form 130 (Designation of Applicant’s Agent Resolution for Non-State Agencies).

SECTION 3. The City Agents are hereby authorized to provide to the State of California and Cal OES for all matters pertaining to disaster financial assistance, the assurances and agreements required.

SECTION 4. The City Agents, City Clerk, and such other City staff as may be necessary, are hereby authorized to execute and file Cal OES Form 130 with the State of California, consistent with this resolution.

SECTION 5. This resolution is a universal resolution and is effective for all open and future disasters up to three years following its date of approval.

SECTION 6. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED on this XX day of XX 2020.

NOEL HATCH, Mayor

ATTEST:

YOLIE TRIPPY, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 20-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2020, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, CMC, City Clerk

8.1
AD HOC AUDIT COMMITTEE
(NO REPORT)

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