

CITY OF LAGUNA WOODS

WARRANT REGISTER

July 17, 2024

ITEM 7.2

This Report Covers the Period 6/01/2024 through 6/30/2024

Date	Vendor Name	Description	Amount
Debit	Automatic Bank Debits:		
Debit 06/03/2024	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / May 2024	3,447.40
Debit 06/04/2024	AUTHORIZE.NET	Online Credit Card Processing Fees / May 2024	12.00
Debit 06/04/2024	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 05/03/2024	2,751.26
Debit 06/04/2024	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 05/03/2024	2,865.54
Debit 06/05/2024	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 05/31/2024	21,993.35
Debit 06/05/2024	ADP TAX	Payroll Taxes / Pay Period Ended 05/31/2024	10,870.40
Debit 06/07/2024	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 05/31/2024	2,800.00
Debit 06/07/2024	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 05/03/2024 and 5/17/2024	483.52
Debit 06/10/2024	NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / May 2024	200.00
Debit 06/11/2024	CALPERS - HEALTH	Employee Benefit Program / June 2024	9,803.18
Debit 06/18/2024	ADP TAX	Payroll Taxes / Pay Period Ended 06/14/2024	10,563.21
Debit 06/18/2024	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 06/14/2024	21,923.27
Debit 06/18/2024	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 05/17/2024	3,043.06
Debit 06/18/2024	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 05/17/2024	2,865.54
Debit 06/21/2024	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 6/14/2024	1,800.00
Debit 06/27/2024	NAVIA BENEFIT SOLUTIONS, INC	Employee Benefit Program / June 2024	425.98
Check Number	Warrants:		
7607 06/07/2024	ARC DOCUMENT SOLUTIONS, LLC.	Printing Services	188.95
7608 06/07/2024	AT&T	Telephone / 458-3487 / May 2024	56.69
7609 06/07/2024	COUNTY OF ORANGE	Automated Fingerprint ID System / May 2024	636.00
7610 06/07/2024	COVER YOUR BRASS LLC	City Hall Equipment	1,154.25
7611 06/07/2024	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / June 2024	517.32
7612 06/07/2024	KORMEX CONSTRUCTION, INC.	EI Toro Road Medians Improvement Project	6,580.27
7613 06/07/2024	LSA ASSOCIATES, INC.	Planning Services / April 2024	6,524.75
7614 06/07/2024	NV5, INC.	City Hall Parking Lot Complex Improvement Project	11,195.00
7615 06/07/2024	PARK CONSULTING GROUP, INC	Software Consulting Services / May 2024	875.00
7616 06/07/2024	PETTY CASH	Replenish Petty Cash / May 2024	-
7617 06/07/2024	PRIME PROPERTIES CONSTRUCTION	Waste Diversion Deposit Refund	900.00
7618 06/07/2024	RINGCENTRAL, INC.	Telephone Services / June 2024	798.07
7619 06/07/2024	STAPLES	Office & Janitorial Supplies	504.00
7620 06/07/2024	SWEEPING CORPORATION OF AMERICA	Street Sweeping Services / May 2024	3,480.00
7621 06/07/2024	TRIPLEPI, SMITH AND ASSOCIATES, INC.	Broadcasting Services / May 2024	403.75
7622 06/13/2024	ABOUND FOOD CARE	Edible Food Recovery Services / May 2024	392.33
7623 06/13/2024	ACC BUSINESS	City Hall Internet Service / April 2024	608.66
7624 06/13/2024	AIRESPRING INC	City Hall Internet Service / June 2024	599.71
7625 06/13/2024	CALIFORNIA YELLOW CAB	Senior Mobility Program Services / May 2024	48,141.80
7626 06/13/2024	CHASE DESIGN, INC.	Website Design	1,087.50
7627 06/13/2024	COASTAL CURRENT ELECTRIC	Cancelled Permit Refund	204.00
7628 06/13/2024	EPIC IO TECHNOLOGIES, INC.	City Hall Internet Service / June 2024	201.45
7629 06/13/2024	JOHN L. HUNTER & ASSOCIATES, INC	Water Quality Services / March 2024	2,228.75
7630 06/13/2024	LPA, INC.	City Hall Refurbishment & Safety Project: Phase 5	5,100.00
7631 06/13/2024	ORANGE COUNTY REGISTER-NOTICES	Public Notices / May 2024	6,494.75
7632 06/13/2024	PRACTICAL DATA SOLUTIONS	IT Support Services / March - May 2024	16,336.52

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Date	Vendor Name	Description	Amount	
7633	06/13/2024	PSOMAS	Geographic Information System Services / April - May 2024	3,860.75
7634	06/13/2024	RICOH USA, INC.	Copier Lease / June 2024	246.57
7635	06/13/2024	SOUTHERN CALIFORNIA EDISON	Electric Services / April - May 2024	7,912.58
7636	06/13/2024	SOUTHERN CALIFORNIA GAS COMPANY	Gas Service - City Hall / May 2024	16.29
7637	06/13/2024	SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / May 2024	530.00
7638	06/13/2024	VERIZON WIRELESS	Building iPads Data Plans / May 2024	120.03
7639	06/13/2024	WM CURBSIDE, LLC	HHW & Sharps Program / May 2024	6,377.25
7640	06/28/2024	ADT COMMERCIAL	Annual Fire Extinguisher Inspection	210.00
7641	06/28/2024	APRIL BAUMGARTEN	Mileage Reimbursement / July - December 2023	622.25
7642	06/28/2024	AT&T	White Pages / June 2024	4.30
7643	06/28/2024	AT&T	Telephone / 583-1105 / May 2024	29.12
7644	06/28/2024	AT&T	Telephone / 581-9821 / May 2024	59.90
7645	06/28/2024	BEAR ELECTRICAL SOLUTIONS, INC.	Traffic Signal Maintenance / May 2024	4,062.50
7646	06/28/2024	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / April - May 2024	39,962.19
7647	06/28/2024	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / April 2024	9,375.59
7648	06/28/2024	COUNTY OF ORANGE	Automated Fingerprint ID System / June 2024	636.00
7649	06/28/2024	DC PLUMBING, HEATING AND AIR CONDITIONING	City Hall Maintenance	500.00
7650	06/28/2024	ECONOMIC & PLANNING SYSTEMS, INC.	Inclusionary Housing Market Study Services / May 2024	768.75
7651	06/28/2024	EL TORO WATER DISTRICT	Water Service / March 2024	2,803.18
7652	06/28/2024	ELIZABETH TORRES	Mileage Reimbursement / Fiscal Year 2023-24	62.59
7653	06/28/2024	GEOSYNTEC CONSULTANTS, INC	Engineering Services / May 2024	11,024.45
7654	06/28/2024	INTERWEST CONSULTING GROUP	Building Official, Permit Counter & Inspection Services / May 2024	86,174.75
7655	06/28/2024	ITERIS, INC	Traffic Engineering / May 2024	8,082.00
7656	06/28/2024	KONE INC.	City Hall Elevator Maintenance / June 2024	232.31
7657	06/28/2024	LSA ASSOCIATES, INC.	Planning Services / May 2024	2,767.48
7658	06/28/2024	MARC DONOHUE	Administrative Services / June 2024	300.00
7659	06/28/2024	MONARCH ENVIRONMENTAL COMPANIES, INC.	Arborist Services	350.00
7660	06/28/2024	NADIA COOK	Mileage Reimbursement / Fiscal Year 2023-24	88.35
7661	06/28/2024	OMNI ENTERPRISE INC	Janitorial Services / May 2024	5,750.00
7662	06/28/2024	ON POINT LAND SURVEYING, INC	Survey Document Preparation	650.00
7663	06/28/2024	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / April - May 2024	19,402.39
7664	06/28/2024	RECREATION BRANDING SERVICES	Printing and Graphic Design Services	1,244.79
7665	06/28/2024	RINGCENTRAL, INC.	Telephone Services / September - October 2023	1,587.77
7666	06/28/2024	RJM DESIGN GROUP	Landscape Architectural Services / May 2024	3,457.45
7667	06/28/2024	RUTAN & TUCKER, LLP	Legal Services / May 2024	10,488.95
7668	06/28/2024	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	2,204.63
7669	06/28/2024	VOID	VOID	-
7670	06/28/2024	WEST COAST ARBORISTS, INC	Tree Pruning Services / May 2024	832.00
7671	06/28/2024	WILLDAN ENGINEERING	Code Enforcement Services / May 2024	8,680.00
7672	06/28/2024	YOLIE TRIPPY	Mileage Reimbursement / Fiscal Year 2023-24	130.14
7673	06/28/2024	A & B HOME REMODELING & DESIGN	Replacement for Check #5870 dated July 1, 2022 and Check #6293 dated December 2, 2022	-
7674	06/28/2024	KARGER CORPORATION	Replacement for Check #5650 dated April 21, 2022	-
7675	06/28/2024	MARIANO RAMIREZ	Replacement for Check #7285 dated January 26, 2024	-
7676	06/28/2024	RON HARBIN	Replacement for Check #6115 dated September 23, 2022	-
			Total Bank Debits and Warrants:	\$ 452,664.53
			TOTAL	\$ 452,664.53

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WARRANT REGISTER
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Date	Vendor Name	Description	Amount
NOTES:			
Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of June 2024, the following Councilmembers received compensation in the amount of \$300: Connors, Hatch, Horne, and McCary.			
Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished. No petty cash transactions were paid during this time period.			
Note 3 - The table below summarizes credit card expenditures paid via Check #7668 to U.S. Bank totaling \$2,204.63:			
	National Notary Association	Membership Renewal	\$387.00
	Home Depot	City Hall Maintenance	\$6.23
	Microsoft	Office 365 Subscription / May 2024	\$162.00
	Microsoft	Office 365 Subscription / June 2024	\$162.00
	Microsoft	Office 365 Online Services / May 2024	\$475.00
	Microsoft	Office 365 Online Services / June 2024	\$475.00
	Sinch Mailgun	Computer Software	\$35.00
	Zoom	Video Conferencing	\$31.98
	GoDaddy	Website Hosting	\$287.64
	J & M Trophies	Councilmember Name Badge	\$10.19
	FedEx	Postage	\$42.60
	Stamps.com	Postage	\$29.99
	Eventbrite	OCFA Best & Bravest Awards Dinner	\$100.00
Total Credit Card Reimbursement:			\$2,204.63

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.


 Digitally signed by
 Elizabeth Torres
 Date: 2024.07.11
 18:15:00 -07'00'

Elizabeth Torres, Administrative Services Director/City Treasurer