

**CITY OF LAGUNA WOODS**  
**PAYMENT REGISTER**  
**December 17, 2025**

ITEM 7.2

This Report Covers the Period 11/01/2025 through 11/30/2025

Date	Vendor Name	Description	Amount
<b>Debit</b>			
<i>Automatic Bank Debits:</i>			
11/03/2025	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / 2025	1,293.90
11/04/2025	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / November 2025	970.77
11/04/2025	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 10/31/2025	4,512.16
11/04/2025	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 10/31/2025	7,599.25
11/05/2025	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 10/31/2025	44,458.46
11/05/2025	ADP TAX	Payroll Taxes / Pay Period Ended 10/31/2025	19,974.10
11/06/2025	NAVIA BENEFIT SOLUTIONS, INC	Employee Benefit Program / Pay Period Ended 10/31/2025	461.19
11/07/2025	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 10/31/2025	3,803.00
11/07/2025	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / November 2025	298,335.20
11/07/2025	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 10/03/2025 & 10/17/2025	603.20
11/10/2025	NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / October 2025	200.00
11/12/2025	CALPERS - HEALTH	Employee Benefit Program / November 2025	23,439.76
11/13/2025	NAVIA BENEFIT SOLUTIONS, INC	Employee Benefit Program / November 2025	20.00
11/14/2025	ADP PAYROLL SERVICES	Payroll Processing Fees / October 2025	106.00
11/17/2025	U.S. BANK	Bank Service Charges / October 2025	33.71
11/18/2025	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 11/14/2025	7,653.22
11/18/2025	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 11/14/2025	4,512.16
11/19/2025	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 11/14/2025	45,634.00
11/19/2025	ADP TAX	Payroll Taxes / Pay Period Ended 11/14/2025	20,324.93
11/20/2025	NAVIA BENEFIT SOLUTIONS, INC	Employee Benefit Program / November 2025	287.08
11/20/2025	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 11/14/2025	2,553.00
11/28/2025	NAVIA BENEFIT SOLUTIONS, INC	Employee Benefit Program / November 2025	369.77
<b>Check</b>			
<b>Number</b>			
<i>Checks:</i>			
8887	11/07/2025	AMERICAN PLANNING ASSOCIATION	64.30
8888	11/07/2025	ANNIE MCCARY	614.66
8888	11/07/2025	ANNIE MCCARY	299.97
8889	11/07/2025	AT&T	61.27
8890	11/07/2025	BRIGHTVIEW LANDSCAPE SERVICES, INC.	16,819.93
8891	11/07/2025	CALIFORNIA ASSOCIATION OF CODE ENFORCEMENT OFFICERS	100.00
8892	11/07/2025	CALIFORNIA MUNICIPAL STATISTICS, INC.	1,200.00
8893	11/07/2025	CAROL MOORE	299.97
8894	11/07/2025	CITYGREEN CONSULTING, LLC	471.25
8895	11/07/2025	COUNTY OF ORANGE	15,513.67
8896	11/07/2025	COUNTY OF ORANGE	514.00
8897	11/07/2025	COUNTY OF ORANGE	1,778.89
8898	11/07/2025	COUNTY OF ORANGE	38,705.54
8899	11/07/2025	COUNTY OF ORANGE	4,989.90
8900	11/07/2025	CYNTHIA CONNERS	299.97
8901	11/07/2025	EPIC IO TECHNOLOGIES, INC.	201.45
8902	11/07/2025	FIX AUTO LAKE FOREST	1,695.63
8903	11/07/2025	FOSTER & FOSTER CONSULTING ACTUARIES, INC.	4,750.00
8904	11/07/2025	JOHN L. HUNTER & ASSOCIATES, INC	492.50

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8905	11/07/2025	KARDENT	City Hall Refurbishment & Safety Project: Phase 5	4,282.24
8906	11/07/2025	NUVIS	Landscape Architectural Services	2,887.50
8907	11/07/2025	ORANGE COUNTY CLERK-RECORDER	Document Recording Fee	50.00
8908	11/07/2025	ORKIN	Pest Control Services	1,000.00
8909	11/07/2025	PASCO DOORS	City Hall Maintenance	965.00
8910	11/07/2025	PEARL LEE	CJPIA Conference Accommodations Reimbursement	299.97
8911	11/07/2025	PSOMAS	GIS Services / August - September 2025	1,500.00
8912	11/07/2025	RINGCENTRAL, INC.	Telephone Services / November 2025	847.89
8913	11/07/2025	SWEEPING CORPORATION OF AMERICA	Street Sweeping Services / October 2025	3,480.00
8914	11/07/2025	TONY'S LOCKSMITH & SAFE SERV.	City Hall Maintenance	653.88
8915	11/07/2025	TRIPEPI, SMITH AND ASSOCIATES, INC.	Broadcasting Services / October 2025	471.34
8916	11/07/2025	TYLER BUSINESS FORMS	2025 AP 1099 Filing Forms	179.52
8917	11/14/2025	ALISO CREEK MINUTEMAN PRESS	Printing Services	1,987.99
8918	11/14/2025	ALPHA CARD SYSTEM, LLC	Senior Mobility Program Supplies	544.08
8919	11/14/2025	ARC DOCUMENT SOLUTIONS, LLC.	Document Scanning	1,101.46
8920	11/14/2025	AT&T	White Pages / November 2025	4.30
8921	11/14/2025	CHASE DESIGN, INC.	Website Design / September - October 2025	6,862.50
8922	11/14/2025	COUNTY OF ORANGE	Automated Fingerprint ID System / October 2025	514.00
8923	11/14/2025	COYOTE WILDLIFE AND PEST SOLUTIONS, INC.	Animal Abatement Services	6,000.00
8924	11/14/2025	DATA TICKET, INC	Citation Processing / September 2025	0.82
8925	11/14/2025	EL TORO WATER DISTRICT	Water Service / August 2025	6,365.04
8926	11/14/2025	JOHN L. HUNTER & ASSOCIATES, INC	Water Quality Services / August 2025	172.50
8927	11/14/2025	KONE INC.	City Hall Elevator Maintenance / November 2025	239.86
8928	11/14/2025	ORANGE COUNTY REGISTER-NOTICES	Public Notices / September 2025	8,190.76
8929	11/14/2025	PARK CONSULTING GROUP, INC	Software Consulting Services / September 2025	287.50
8930	11/14/2025	RICOH USA, INC.	Building Copier Usage / August - October 2025	95.96
8931	11/14/2025	SOUTHERN CALIFORNIA EDISON	Electric Services / September - October 2025	8,570.55
8932	11/14/2025	SOUTHERN CALIFORNIA GAS COMPANY	Gas Service - City Hall / October 2025	14.79
8933	11/14/2025	VERIZON COMMUNICATIONS INC.	Fleet Software / October 2025	199.63
8934	11/14/2025	WILLDAN ENGINEERING	Code Enforcement Services / September 2025	8,120.00
8935	11/21/2025	ALISO CREEK MINUTEMAN PRESS	Printing Services	145.46
8936	11/21/2025	ALLIANCE BUILDING MAINTENANCE, LLC	Janitorial Services / October 2025	3,184.00
8937	11/21/2025	AT&T	Telephone / 583-1105 / October 2025	32.23
8938	11/21/2025	AT&T	Telephone / 581-9821 / October 2025	140.53
8939	11/21/2025	BEAR ELECTRICAL SOLUTIONS, INC.	Traffic Signal Maintenance / October 2025	3,282.00
8940	11/21/2025	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / July - August 2025	5,900.00
8941	11/21/2025	CARAHSOFT TECHNOLOGY CORP	Computer Software	577.19
8942	11/21/2025	CHECKERED FLAG LAKE FOREST, LP	Fleet Vehicle Washing / October 2025	105.00
8943	11/21/2025	GOVERNMENT FINANCE OFFICERS	Employee Development	200.00
8944	11/21/2025	HARDY & HARPER, INC	Pavement Management Plan Project / Fiscal Year 2025-26	895.00
8945	11/21/2025	INTERPRETING SERVICES INTERNATIONAL, LLC	Translation Services	460.00
8946	11/21/2025	ITERIS, INC	Traffic Engineering / August - September 2025	32,238.27
8947	11/21/2025	JAM SERVICES	Illuminated Street Name Signs	12,843.80
8948	11/21/2025	LSA ASSOCIATES, INC.	Planning Services / August 2025	4,341.75
8949	11/21/2025	MARC DONOHUE	Administrative Services / October 2025	300.00

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8950	11/21/2025	MINUTEMAN PRESS, INC.	Printing Services	1,031.69
8951	11/21/2025	ORKIN	City Hall Maintenance	264.00
8952	11/21/2025	RICOH USA, INC.	Copier Lease / December 2025	246.57
8953	11/21/2025	RJM DESIGN GROUP	Landscape Architectural Services / October 2025	14,426.06
8954	11/21/2025	SAFE AND SOUND SECURITY, INC.	City Hall Refurbishment & Safety Project: Phase 5	1,469.85
8955	11/21/2025	TONY'S LOCKSMITH & SAFE SERV.	City Hall Maintenance	275.00
8956	11/21/2025	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	3,069.36
8957	11/21/2025	VOID	VOID	-
8958	11/21/2025	VERIZON WIRELESS	Building And Code Enforcement iPad & Data Plans / October 2025	472.00
8959	11/21/2025	WILLDAN ENGINEERING	Code Enforcement Services / October 2025	7,280.00
8960	11/26/2025	ACCESS SYSTEMS, INC.	Software Subscription / November 2025	213.20
8961	11/26/2025	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / October - November 2025	3,746.81
8962	11/26/2025	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / October 2025	5,175.00
8963	11/26/2025	COUNTY OF ORANGE	Water Quality Services / July - September 2025	463.18
8964	11/26/2025	EL TORO WATER DISTRICT	Water Service / September 2025	6,220.61
8965	11/26/2025	ITERIS, INC	Traffic Engineering / July 2025	52,128.64
8966	11/26/2025	LSA ASSOCIATES, INC.	Planning Services / October 2025	189.25
8967	11/26/2025	MARQUE URGENT CARE	Employee Health Services	300.00
8968	11/26/2025	OCY MANAGEMENT, LLC	Senior Mobility Program Services / October 2025	44,034.70
8969	11/26/2025	PSOMAS	GIS Services / September - October 2025	1,687.50
8970	11/26/2025	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / October 2025	14,227.47
8970	11/26/2025	PV MAINTENANCE INC	Waste Enclosure Sign Installation	12,047.00
8971	11/26/2025	RECREATION BRANDING SERVICES	Graphic Design Services / August 2025	83.70
8972	11/26/2025	SOUTH COAST IT	IT Consulting Services / October - November 2025	715.00
8973	11/26/2025	SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / October 2025	520.00
8974	11/26/2025	TYLER TECHNOLOGIES, INC.	Software Services / November 2025 - October 2026	40,000.00
8975	11/26/2025	WM CURBSIDE, LLC	HHW & Sharps Program / October 2025	7,026.78
			<b>Total Bank Debits and Checks:</b>	<b>\$ 923,865.44</b>
<b>Petty Cash Expenditures Paid Out</b> (See Note 2)				
	Orange County Clerk-Recorder	Document Recording		\$48.00
	Orange County Clerk-Recorder	Document Recording		\$72.00
	Orange County Clerk-Recorder	Document Recording		\$48.00
			<b>Total Petty Cash:</b>	<b>\$168.00</b>
			<b>TOTAL</b>	<b>\$ 924,033.44</b>

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**NOTES:**

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of November 2025, the following Councilmembers received compensation in the amount of \$300: Conners, Horne, Lee, and McCary.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

Note 3 - The table below summarizes credit card expenditures paid via Check #8956 to U.S. Bank totaling \$3,069.36:

Microsoft	Office 365 Online Services	\$135.00
Microsoft	Office 365 Online Subscription / September 2025	\$512.50
Sinch Mailgun	Computer Software	\$35.00
Zoom	Video Conferencing	\$31.98
Hightail	Computer Software	\$15.00
ESRI	GIS Software License	\$700.00
ESRI	GIS Mobile License	\$400.00
Freemius Tablepress	Website Management Software	\$79.00
J&M Trophies	Councilmember Name Tag	\$11.78
PHRESH	Office Supplies	\$147.41
Home Depot	Office Supplies	\$64.62
Land's End	Office Supplies	\$94.72
Heart CPR	Staff Training	\$75.00
GovernmentJobs.com	Job Posting	\$398.00
Indeed	Job Posting	\$250.62
ChargePoint	Fleet Vehicle Charging Fees	\$60.00
City of Laguna Beach	Parking	\$2.50
League of California Cities	Quarterly Meeting Registration	\$50.00
Home Depot	Credit - Return of Prior Purchase	(\$24.76)
Stamps.com	Postage	\$30.99
<b>Total Credit Card Reimbursement:</b>		<b><u>\$3,069.36</u></b>

**Administrative Services Director/City Treasurer's Certification**

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;  
That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and  
That the City is in compliance with California Government Code Section 27108.

Digitally signed by  
Elizabeth Torres  
Date: 2025.12.11  
18:06:37 -08'00'

Elizabeth Torres, Administrative Services Director/City Treasurer