

CITY of LAGUNA WOODS CITY COUNCIL AGENDA

Regular Meeting
Wednesday, September 16, 2026
2:00 p.m.

Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, CA 92637

www.zoomgov.com • Meeting ID: 161 548 2089 • Passcode: 24264

Annie McCary
Mayor

Pearl Lee
Mayor Pro Tem

Cynthia Conners
Councilmember



Shari L. Horne
Councilmember

Carol Moore
Councilmember

Welcome to a meeting of the Laguna Woods City Council!

AMERICANS WITH DISABILITIES ACT ("ADA") NOTICE

The City of Laguna Woods ("City") intends to comply with the ADA.

The public portions of this meeting will be held in the Council Chambers at Laguna Woods City Hall. The Council Chambers is equipped with a hearing loop that can be used by individuals with t-coil or telecoil-enabled hearing aids or cochlear implants. No request for disability-related modification or accommodation is required to use the hearing loop.

Individuals who require disability-related modifications or accommodations to participate in this meeting – including, but not limited to, auxiliary aids or services – may request such modifications or accommodations by emailing cityhall@lagunawoods.gov or calling the City Clerk's Office at (949) 639-0500. Requests can also be made with the assistance of the California Relay Service by calling (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice to effectively facilitate the provision of reasonable modifications or accommodations.

REGULAR MEETING SCHEDULE

The Laguna Woods City Council meets regularly on the third Wednesday of each month at 2 p.m.

AGENDA POSTING AND AVAILABILITY

Regular and Adjourned Regular Meetings: Pursuant to California Government Code Section 54954.2, the City of Laguna Woods posts agendas at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637; on the City of Laguna Woods' website (www.lagunawoods.gov); and, at other locations designated by Resolution No. 24-08, at least 72 hours in advance of regular and adjourned regular meetings. Agendas and agenda materials are available at Laguna Woods City Hall during normal business hours and on the City of Laguna Woods' website. Printed copies of agendas and agenda materials are provided at no charge in advance of meetings. After meetings have occurred, a per page fee is charged for printed copies except when prohibited by law.

Special and Emergency Meetings: Agenda posting and availability for special and emergency meetings is conducted pursuant to all applicable provisions of California Government Code.

AGENDA DISTRIBUTION LISTS

Electronic Distribution: The City of Laguna Woods provides notification of agenda posting and availability via email. To sign up for email notifications, visit www.lagunawoods.gov/email-notifications, email cityhall@lagunawoods.gov, or contact the City Clerk's Office at (949) 639-0500. Please note that the City of Laguna Woods is not responsible for, and makes no guaranties or warranties related to, the transmission or receipt of email notifications.

Mail Distribution: The City of Laguna Woods is able to mail agendas and/or agenda materials if provided with advance payment for postage and printing (if applicable). To request mail distribution, please email cityhall@lagunawoods.gov or contact the City Clerk's Office at (949) 639-0500.

FOR ADDITIONAL INFORMATION

For additional information regarding this agenda, please contact the City Clerk's Office at (949) 639-0500, cityhall@lagunawoods.gov, or 24264 El Toro Road, Laguna Woods, CA 92637.

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, Yolie Trippy, City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637; on the City's website (www.lagunawoods.gov); and, at other locations designated by Resolution No. 24-08, pursuant to California Government Code Section 54954.2.

/s/ Yolie Trippy _____
YOLIE TRIPPY, CMC, City Clerk

9/11/26 _____
Date

I. CALL TO ORDER

Introductory Notes: Members of the public may provide public comments and testimony during this meeting in person, in writing, or remotely using Zoom. The *Laguna Woods City Council Guide to Public Participation* – which is included in the agenda packet for this meeting immediately following the agenda – contains additional information on how to provide public comments and testimony.

Each speaker will have the opportunity to speak for up to three minutes once per agenda item, unless otherwise stipulated by the City Council. Speakers may not yield their time, or any portion thereof, to any other speaker.

Speakers are requested, but not required, to identify themselves.

To ensure each speaker is provided with an uninterrupted opportunity to speak for the full time allotted, the City Council and City staff are asked to reserve any responses they wish to make to public comments until after each speaker has completed their comments. For public hearings, the City Council and City staff are asked to reserve any responses they wish to make to public testimony until after the public hearing is closed.

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS AND CEREMONIAL MATTERS

4.1 Constitution Day and Citizenship Day – September 17, 2026; Constitution Week – September 17-23, 2026

Recommendation: Approve and present the proclamation.

4.2 Hunger Action Month – September 2026

Recommendation: Approve and present the proclamation.

4.3 Fire Prevention Week – October 4-10, 2026

(agendized one month earlier than regularly scheduled by Administrative Policy 1.1 due to the timing of Fire Prevention Week)

Recommendation: Approve and present the proclamation.

4.4 Orange County Mosquito and Vector Control District Presentation
(agendized by Mayor Pro Tem Lee)

Recommendation: Receive and file.

V. PUBLIC COMMENTS ON NON-AGENDA ITEMS

About Public Comments on Non-Agenda Items: This is the time and place for members of the public to address the City Council on items *not* appearing on this agenda. As a reminder, each speaker will have the opportunity to speak once for up to three minutes, unless otherwise stipulated by the City Council.

Please note that, pursuant to state law, the City Council is unable to take action on or discuss items not appearing on this agenda, but may briefly respond to statements made or questions posed by speakers. The City Council may also refer items to City staff for follow up or response, request that City staff report back to the City Council at a subsequent meeting concerning items, or direct City staff to place items on a future agenda.

VI. CITY TREASURER'S REPORT

6.1 City Treasurer's Report

Recommendation: Receive and file the City Treasurer's Report for the month of August 2026.

VII. CONSENT CALENDAR

About the Consent Calendar: All items appearing on the consent calendar are considered by the City Manager to be routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council or City staff requests that specific items be removed from the consent calendar for separate discussion and consideration of action.

Members of the public may address the City Council on any item appearing on the consent calendar at the time the item is considered, regardless of whether or not the item has been removed from the consent calendar.

Items that are removed from the consent calendar will be considered after the items remaining on the consent calendar.

7.1 City Council Minutes

Recommendation: Approve the City Council meeting minutes for the adjourned regular meeting on August 12, 2026 and the regular meeting on August 19, 2026.

7.2 Payment Register

Recommendation: Approve the payment register dated September 16, 2026 in the amount of \$841,565.55.

7.3 Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9 – Expanded Scope

Recommendation:

1. Approve the final record plans and specifications reflecting completion of the “Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9 – Expanded Scope” as prepared by the project engineer;
2. Accept project completion of the contract agreement with Bear Electrical Solutions, LLC for the construction of the “Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9 – Expanded Scope” and authorize the City Manager to execute and record, or cause to be executed and recorded, a notice of completion with the County of Orange; and
3. Authorize the City Manager to release the contract retention payment withheld per state law, and exonerate project posted bonds, for the “Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9 – Expanded Scope,” 35 days following recordation of the notice of completion with the County of Orange, to the extent allowed by state law.

VIII. PUBLIC HEARINGS

8.1 Orange County Enhanced Mobility for Seniors and Individuals with Disabilities (EMSD) Grant Program

Recommendation:

1. Receive staff report;
2. Open public hearing;
3. Receive public testimony;

4. Close public hearing;
5. Ratify and approve the City Manager's submission of an application to the Orange County Transportation Authority for funding from the 2026 Orange County Enhanced Mobility for Seniors and Individuals with Disabilities ("EMSD") Grant Program to support the City's Senior Mobility Program;
6. Determine and certify that the public hearing and submittal of an application for funding from the EMSD Grant Program are not subject to the California Environmental Quality Act ("CEQA") pursuant to sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3; and
7. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, DETERMINING AND CERTIFYING THAT THERE ARE NO NON-PROFIT AGENCIES READILY AVAILABLE TO PROVIDE THE SERVICE PROPOSED IN THE CITY'S APPLICATION TO THE ORANGE COUNTY TRANSPORTATION AUTHORITY FOR FUNDING FROM THE 2026 ORANGE COUNTY ENHANCED MOBILITY FOR SENIORS AND INDIVIDUALS WITH DISABILITIES ("EMSD") GRANT PROGRAM; AND DETERMINING AND CERTIFYING THAT THE RESOLUTION IS NOT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO TITLE 14 OF THE CALIFORNIA CODE OF REGULATIONS

IX. CITY COUNCIL BUSINESS

9.1 Building, Planning, Encroachment, and Grading Permit Fees

Recommendation: Approve second reading and adopt an ordinance – read by title with further reading waived – titled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADDING SECTION 10.02.050 TO CHAPTER 10.02 OF TITLE 10 (BUILDINGS AND CONSTRUCTION) OF THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO THE WAIVER OR REDUCTION OF CITY-ENACTED BUILDING FEES FOR SPECIFIED PURPOSES INCLUDING, BUT NOT LIMITED TO, PURPOSES CONSISTENT WITH CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 17951.5 AND 17951.7 AND LAGUNA WOODS GENERAL PLAN HOUSING ELEMENT PROGRAMS H-1.2.5. AND H-2.2.2.; AND DETERMINING AND CERTIFYING THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

9.2 Wildfire Detection Cameras

Recommendation:

1. Approve a site access and use memorandum of understanding with The Regents of the University of California on behalf of the University of California, San Diego for the benefit of its Scripps Institution of Oceanography for the purposes of installing, monitoring, and maintaining a network of cameras and related equipment to be used by the ALERTCalifornia public safety program, and authorize the Mayor to execute the site access and use memorandum of understanding, subject to approval as to form by the City Attorney; and
2. Approve a memorandum of understanding with Laguna Woods Mutual No. 50 to allow the City to install, operate, and maintain wildfire detection cameras at The Towers located at 24055 Paseo Del Lago W, Laguna Woods, CA 92637, and authorize the Mayor to execute the memorandum of understanding, subject to approval as to form by the City Attorney.

9.3 Transit Shelter and Street Furniture Project

Recommendation: Provide direction to the City Manager on the design and construction of new transit shelters and street furniture.

X. CITY COUNCIL REPORTS AND COMMENTS

About City Council Reports and Comments: This is the time and place for members of the City Council to provide reports on meetings attended including, but not limited to, meetings of regional boards and entities to which they have been appointed to represent the City of Laguna Woods and meetings attended at the expense of the City of Laguna Woods pursuant to California Government Code Section 53232.3. Members of the City Council may also make other comments and announcements.

10.1 Coastal Greenbelt Authority

Mayor McCary, First Alternate: Mayor Pro Tem Lee, Second Alternate: Councilmember Conners

10.2 Orange County Fire Authority

Councilmember Horne

10.3 Orange County Library Advisory Board

Councilmember Moore; Alternate: Mayor McCary

10.4 Orange County Mosquito and Vector Control District

Mayor Pro Tem Lee

10.5 San Joaquin Hills Transportation Corridor Agency

Councilmember Conners; Alternate: Mayor Pro Tem Lee

10.6 South Orange County Watershed Management Area

Councilmember Moore; Alternate: Mayor McCary

10.7 Other Comments and Reports

- League of California Cities (Cal Cities) Orange County Division Meeting & Board of Directors Election, August 27, 2026 – Mayor McCary and Councilmember Moore
- Other Comments and Reports

XI. CLOSED SESSION

Closed Session Note: While members of the public are not permitted to attend closed session, prior to convening in closed session, the City Council will accept public comments on items appearing on the closed session agenda.

XII. CLOSED SESSION REPORT

XIII. ADJOURNMENT

Next Regular Meeting: Wednesday, October 21, 2026 at 2 p.m.
Laguna Woods City Hall
24264 El Toro Road, Laguna Woods, CA 92637

**LAGUNA WOODS CITY COUNCIL
GUIDE TO PUBLIC PARTICIPATION**

FOR THE MEETING ON SEPTEMBER 16, 2026

FREQUENTLY ASKED QUESTIONS

City's website

www.lagunawoods.gov

Laguna Woods City Hall's address

24264 El Toro Road, Laguna Woods, CA 92637

City Clerk's Office's telephone number

(949) 639-0500

Zoom website

www.zoomgov.com

Zoom meeting ID

161 548 2089

Zoom passcode

24264

When and where does the City Council meet regularly?

The City Council meets regularly on the third Wednesday of each month at 2:00 p.m. All meetings are held at Laguna Woods City Hall, unless otherwise indicated on the agenda. A list of upcoming meetings, including dates and times, is available on the City's website and at Laguna Woods City Hall during normal working hours.

When and where are City Council agendas posted?

City Council agendas are posted in accordance with the Ralph M. Brown Act (California Government Code Section 54950, et seq.). For regular meetings, agendas are posted at least 72 hours in advance of each meeting, typically on the preceding Friday. Posting deadlines vary for adjourned, special, and emergency meetings. Agendas are posted on the City's website and at Laguna Woods City Hall.

Are email notifications available for newly posted City Council agendas?

Yes. To sign up for email notifications of newly posted City Council agendas, please visit the City's website, email cityhall@lagunawoods.gov, or call the City Clerk's Office at (949) 639-0500. Please note that the City is not responsible for, and makes no guaranties or warranties related to, the transmission or receipt of email notifications.

HOW TO PROVIDE PUBLIC COMMENTS AND TESTIMONY

IN PERSON

Individuals who would like to provide public comments or testimony are advised to indicate their interest in doing so by submitting a speaker card to City staff or proceeding to the podium, one-by-one, when public comments or testimony are called for, for the item. Public comments on items *not* appearing on this agenda will be accepted during Item V.

Each speaker will have the opportunity to speak for up to three minutes once per agenda item, unless otherwise stipulated by the City Council. Speakers may not yield their time, or any portion thereof, to any other speaker.

Speakers are requested, but not required, to identify themselves. Speakers are advised that their names and any other information verbalized, displayed, or provided in writing to the City may be publicly disclosed. No speaker should expect privacy of such information.

Speakers are able to provide printed materials (e.g., documents and photographs) to the City Council in connection with their public comments and testimony. Printed materials must be handed to the City Clerk at or immediately prior to this meeting (the City Clerk's position at the dais is marked by a title plate affixed to the front of the dais). There are five members of the City Council. If fewer than five printed copies are handed to the City Clerk, all members of the City Council will not receive the materials until after this meeting has been adjourned. Eight printed copies are encouraged, but not required (one for each of the five members of the City Council and one each for the City Manager, City Attorney, and City Clerk). Speakers may also provide supplemental materials as written public comments and testimony, following the instructions in the following section titled "IN WRITING."

The City's projectors and audiovisual systems are not available for use in connection with public comments and testimony. Speakers who wish to provide the City Council with pre-recorded audio or video content may do so by email in MP3, MOV, or MP4 formats by following the instructions in the following section titled "IN WRITING."

To ensure each speaker is provided with an uninterrupted opportunity to speak for the full time allotted, the City Council and City staff are asked to reserve any responses they wish to make to public comments until after each speaker has completed their comments. For public hearings, the City Council and City staff are asked to reserve any responses they wish to make to public testimony until after the public hearing is closed.

IN WRITING

Individuals who would like to provide written public comments or written testimony may do so by emailing them to cityhall@lagunawoods.gov, mailing them to Laguna Woods City Hall,

GUIDE TO PUBLIC PARTICIPATION

or delivering them to Laguna Woods City Hall during normal working hours. Written public comments and written testimony will be accepted until the respective item is heard.

Written public comments and written testimony received by email no later than 10:00 a.m. the day of this meeting will be forwarded to the City Council prior to or at the beginning of this meeting. All other written public comments and written testimony received by email will be forwarded to the City Council after this meeting has been adjourned. Written public comments and written testimony received by email after 10:00 a.m. the day of this meeting, but before the respective item is heard, will still be part of the meeting record and will be announced to the City Council while the respective item is being heard.

The City Council has discretion whether to have written public comments and written testimony read aloud during this meeting. If written public comments and written testimony are read aloud, the same time limits will apply as apply to verbal public comments and verbal testimony. Individuals will not be able to comment or provide testimony twice on the same item through a combination of verbal public comments or verbal testimony and written public comments or written testimony read aloud.

Individuals are requested, but not required, to identify themselves. Individuals are advised that their names and any other information provided in writing to the City may be publicly disclosed. No individuals should expect privacy of such information.

Individuals who wish to provide the City Council with pre-recorded audio or video content may do so by email in MP3, MOV, or MP4 formats. Pre-recorded audio or video content will not be played, shown, or read aloud during this meeting.

Written public comments and written testimony are not accepted on flash drives or other electronic devices. Individuals seeking to provide large files that cannot be emailed should divide files into several smaller files or consider using a file hosting or transfer service.

REMOTELY BY ZOOM

Public comments and testimony provided remotely by Zoom are subject to the same policies set forth in the preceding section titled “IN PERSON” and those set forth in this section.

Speakers will be allowed to turn on their cameras, but are not required to.

Speakers will not be allowed to share their screens.

Individuals are advised that names, telephone numbers, and any other information provided to or accessible by Zoom – including, but not limited to, audio and video from cameras and microphones – may be publicly visible and/or visible to the City and others. Such information may also be publicly disclosed. No party should expect privacy of such information.

GUIDE TO PUBLIC PARTICIPATION

Speakers who wish to provide the City Council with documents, photographs, or other written materials may do so by following the instructions in the preceding section titled “IN WRITING.” Speakers who wish to provide the City Council with pre-recorded audio or video content may do so by following the instructions in the preceding section titled “IN WRITING.”

The instructions that follow are provided as a courtesy only. Zoom is a third-party software program that is not owned or maintained by the City and, as such, instructions may change from time to time, or vary by application, browser, device, and/or version thereof. Individuals interested in attending and participating in this meeting remotely are advised to familiarize themselves with Zoom in advance of this meeting.

Using a computer, tablet, or similar device

- Visit www.zoomgov.com
- Click the "Join" button (if given an option, select "by meeting ID")
- Enter the following meeting ID: 161 548 2089
- Click the "Join" button
- Open Zoom following the on-screen prompts
- Enter the following meeting passcode: 24264
- Follow any additional on-screen prompts and enter information as required by Zoom
- Click the “Raise Hand” button when public comments or testimony are called for, for the item you wish to provide public comments or testimony on
- Click the “Unmute” button when you are called on to speak

Using a telephone

- Call (669) 216-1590
- Follow the prompts and provide the information required by Zoom
- Enter the following meeting ID: 161 548 2089
- There is no participant ID; follow prompts to bypass
- If asked for a passcode, enter the following passcode: 24264
- Press *9 to “raise your hand” when public comments or testimony are called for, for the item you wish to provide public comments or testimony on
- Press *6 to unmute your microphone when you are called on to speak

HOW TO HEAR AND/OR WATCH THIS MEETING REMOTELY

Audio and video of this meeting will be live streamed on Zoom. Audio will also be available by telephone. For more information on viewing and/or listening to this meeting, please refer to the preceding section titled “REMOTELY BY ZOOM.”

The City also plans to:

- Live stream this meeting on YouTube (www.youtube.com/@cityoflagunawoods);

GUIDE TO PUBLIC PARTICIPATION

- Post a recording of this meeting on YouTube after this meeting;
- Live broadcast this meeting on Laguna Woods Village television channel 3; and
- Rebroadcast this meeting on Laguna Woods Village television channel 3 at 7:00 p.m. the same day, the following Monday at 8:00 p.m. the second Wednesday after at Noon, and the second Friday after at 1:00 p.m.

Neither public comments nor testimony will be accepted via YouTube or Laguna Woods Village television channel 3. In the event of technical difficulties affecting YouTube and/or Laguna Woods Village television channel 3, this meeting will proceed.

HOW TO VIEW CAPTIONING

The City plans to provide live, human-generated captioning for this meeting on the Laguna Woods Village television Channel 3 live broadcast, YouTube live stream, and recording posted on YouTube after this meeting.

Zoom's automatic captioning function will be activated on the Zoom live stream.

YouTube's automatic captioning function may be activated on the YouTube live stream and recording posted on YouTube after this meeting.

In all cases, individuals may need to enable captioning for captioning to be visible.

HOW TELEPHONIC OR INTERNET SERVICE DISRUPTIONS WILL BE HANDLED

Telephonic or internet service disruptions that prevent members of the public from attending or observing City Council meetings will be handled in accordance with City Administrative Policy 1.4. City Administrative Policy 1.4 is available on the City's website and at Laguna Woods City Hall during normal working hours.

HOW TO REQUEST MODIFICATIONS OR ACCOMMODATIONS UNDER THE AMERICANS WITH DISABILITIES ACT ("ADA")

The City intends to comply with the ADA.

This meeting will be held in the Council Chambers at Laguna Woods City Hall. The Council Chambers is equipped with a hearing loop that can be used by individuals with t-coil or telecoil-enabled hearing aids or cochlear implants. No request for disability-related modification or accommodation is required to use the hearing loop.

Individuals who require disability-related modifications or accommodations to participate

GUIDE TO PUBLIC PARTICIPATION

in this meeting – including, but not limited to, auxiliary aids or services – may request such modifications or accommodations by emailing cityhall@lagunawoods.gov or calling the City Clerk's Office at (949) 639-0500. Requests can also be made with the assistance of the California Relay Service by calling (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice to effectively facilitate the provision of reasonable modifications or accommodations.

NOTICE REGARDING CHALLENGING QUASI-ADJUDICATIVE DECISIONS

California Code of Civil Procedure Section 1094.6 et seq. sets forth the procedure for judicial review of most quasi-adjudicative decisions of the Laguna Woods City Council, such as decisions regarding development projects. If an interested party wishes to challenge a decision in court, they may be limited to raising only the issues they or someone else raised prior to the Laguna Woods City Council voting on such decision, whether through verbal comments at the Laguna Woods City Council meeting during consideration of the decision and/or in written correspondence delivered to the City Clerk's Office at Laguna Woods City Hall prior to the decision being made. Judicial challenges may also be limited or barred where the interested party has not exhausted all available administrative remedies.

4.1

**CONSTITUTION DAY AND CITIZENSHIP DAY –
SEPTEMBER 17, 2026; CONSTITUTION WEEK –
SEPTEMBER 17-23, 2026**

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City of Laguna Woods

Constitution Day, Constitution Week, and Citizenship Day 2026

Proclamation

WHEREAS, the Constitution of the United States of America was signed in Philadelphia on September 17, 1787 — 239 years ago this year; and

WHEREAS, the Constitution of the United States of America contains a preamble and seven articles that describe how government is structured and operates; and

WHEREAS, the Constitution of the United States of America has been amended 27 times, with the first 10 of those amendments referred to as the “Bill of Rights”; and

WHEREAS, since 1952, the federal government has annually observed September 17th as Constitution Day and Citizenship Day to commemorate the formation and signing of the Constitution of the United States of America and recognize all who have become citizens; and

WHEREAS, since 1956, the federal government has annually observed September 17th through September 23rd as Constitution Week.

NOW, THEREFORE, BE IT RESOLVED that the Laguna Woods City Council does hereby proclaim September 17, 2026 as Constitution Day and Citizenship Day, and September 17-23, 2026 as Constitution Week, in the City of Laguna Woods and encourages its residents to consider their responsibilities and opportunities as part of this nation.

Dated this 16th day of September 2026

Annie McCary
Mayor

Attest: Yolie Trippy
City Clerk

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4.2
HUNGER ACTION MONTH –
SEPTEMBER 2026

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City of Laguna Woods

Hunger Action Month September 2026

Proclamation

WHEREAS, food insecurity is a lack of access, at times, to enough food for an active, healthy life and limited or uncertain availability of nutritionally adequate foods; and

WHEREAS, food insecurity may result in trade-offs between important basic needs, such as housing or medical bills, and purchasing nutritionally adequate foods; and

WHEREAS, hunger, food and nutritional insecurity, and poverty, are issues of vital concern in Orange County where 387,370 people face food insecurity, according to Feeding America's Map the Meal Gap Study for 2024; and

WHEREAS, individuals throughout Orange County rely on food and meal services provided by organizations including Abound Food Care, Age Well Senior Services, the Community Action Partnership of Orange County's OC Food Bank, Second Harvest Food Bank, South County Outreach, and others; and

WHEREAS, the City of Laguna Woods has an edible food recovery program that assists commercial food generators with recovering edible food that would otherwise be disposed.

NOW, THEREFORE, BE IT RESOLVED that the Laguna Woods City Council does hereby proclaim September 2026 as "Hunger Action Month" in the City of Laguna Woods and encourages its residents to consider donating, volunteering, or otherwise supporting the efforts of food banks, food recovery organizations, and meals on wheels programs.

Dated this 16th day of September 2026

Annie McCary
Mayor

Attest: Yolie Trippy
City Clerk

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4.3
FIRE PREVENTION WEEK –
OCTOBER 4-10, 2026

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City of Laguna Woods

Fire Prevention Week October 4-10, 2026

Proclamation

WHEREAS, the 2026 Fire Prevention Week theme, “Charge into Fire Safety: Safe Charging is a Superpower,” strives to educate everyone about how to buy, charge, and dispose of lithium-ion batteries safely; and

WHEREAS, lithium-ion batteries are increasingly used in everyday devices such as smartphones, tablets, laptops, e-cigarettes, e-bikes, power tools, and kids’ toys, making them a common presence in homes and workplaces; and

WHEREAS, lithium-ion battery fires are difficult to extinguish and can spread rapidly and release toxic gases, creating unique dangers for both residents and first responders; and

WHEREAS, proper handling, storage, and disposal of lithium-ion batteries, along with safe charging practices, can greatly reduce the risk of fires and injuries; and

WHEREAS, Laguna Woods residents can safely dispose of lithium-ion batteries by dropping them off at Laguna Woods City Hall or using the City of Laguna Woods’ Household Hazardous Waste Collection Program.

NOW, THEREFORE, BE IT RESOLVED that the Laguna Woods City Council does hereby proclaim October 4-10, 2026 as “Fire Prevention Week” in the City of Laguna Woods and encourages its residents to practice safe lithium-ion battery habits.

Dated this 16th day of September 2026

Annie McCary
Mayor

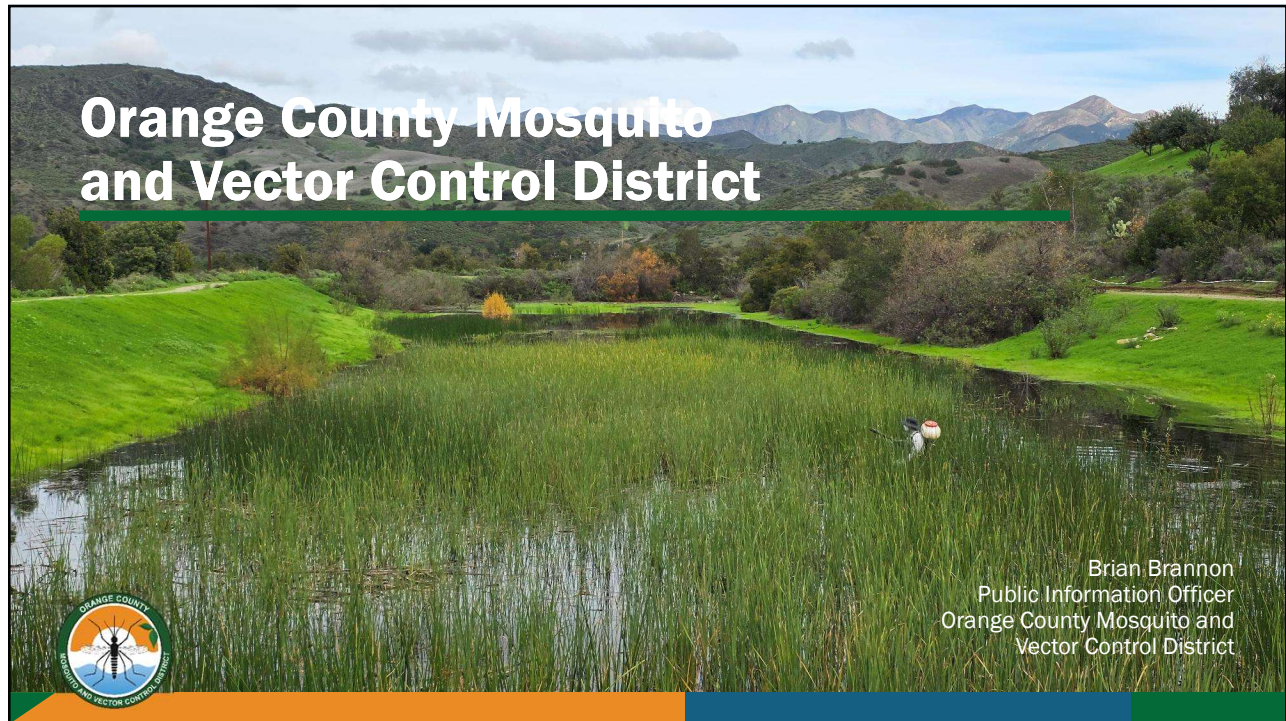
Attest: Yolie Trippy
City Clerk

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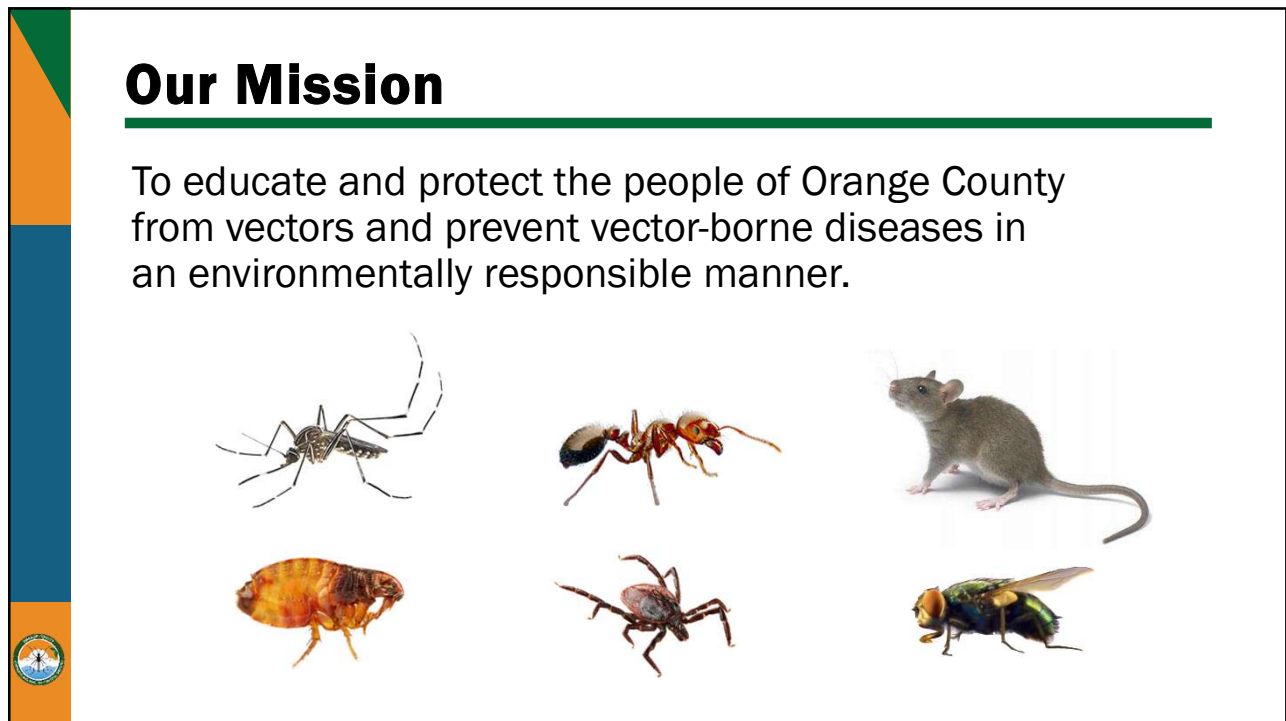
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**ORANGE COUNTY MOSQUITO AND VECTOR
CONTROL DISTRICT PRESENTATION
(AGENDIZED BY MAYOR PRO TEM LEE)**

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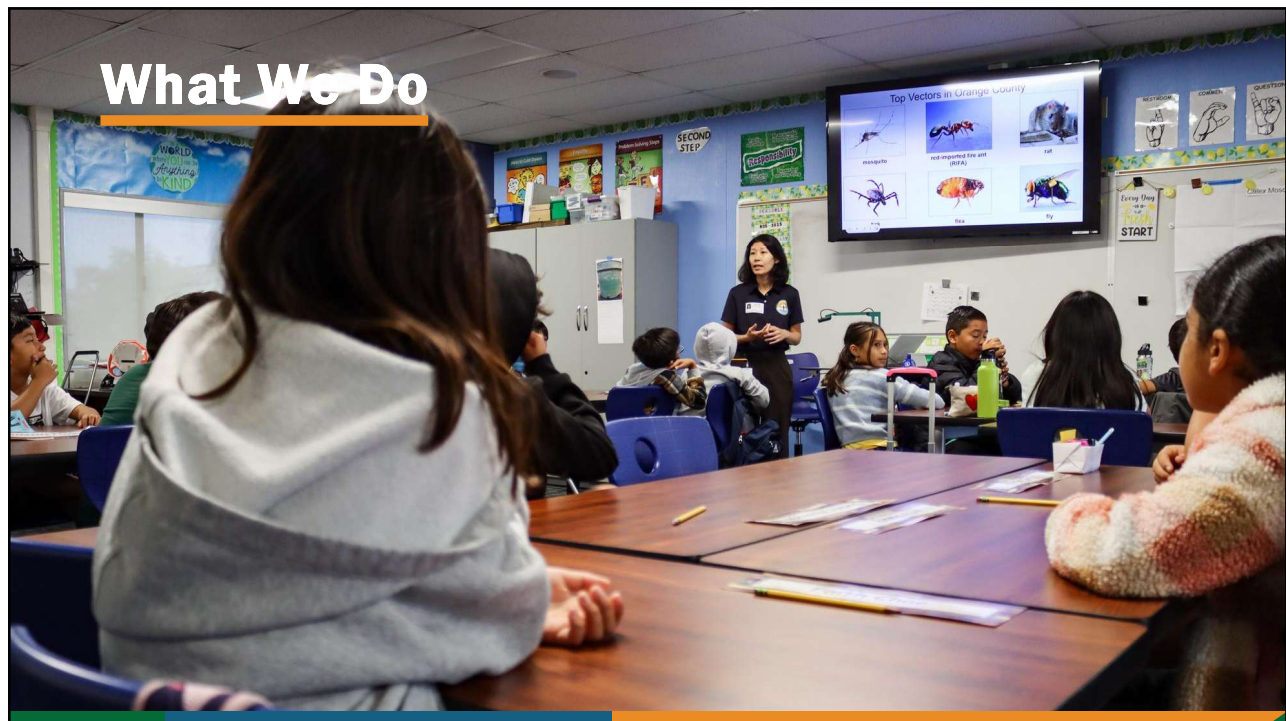
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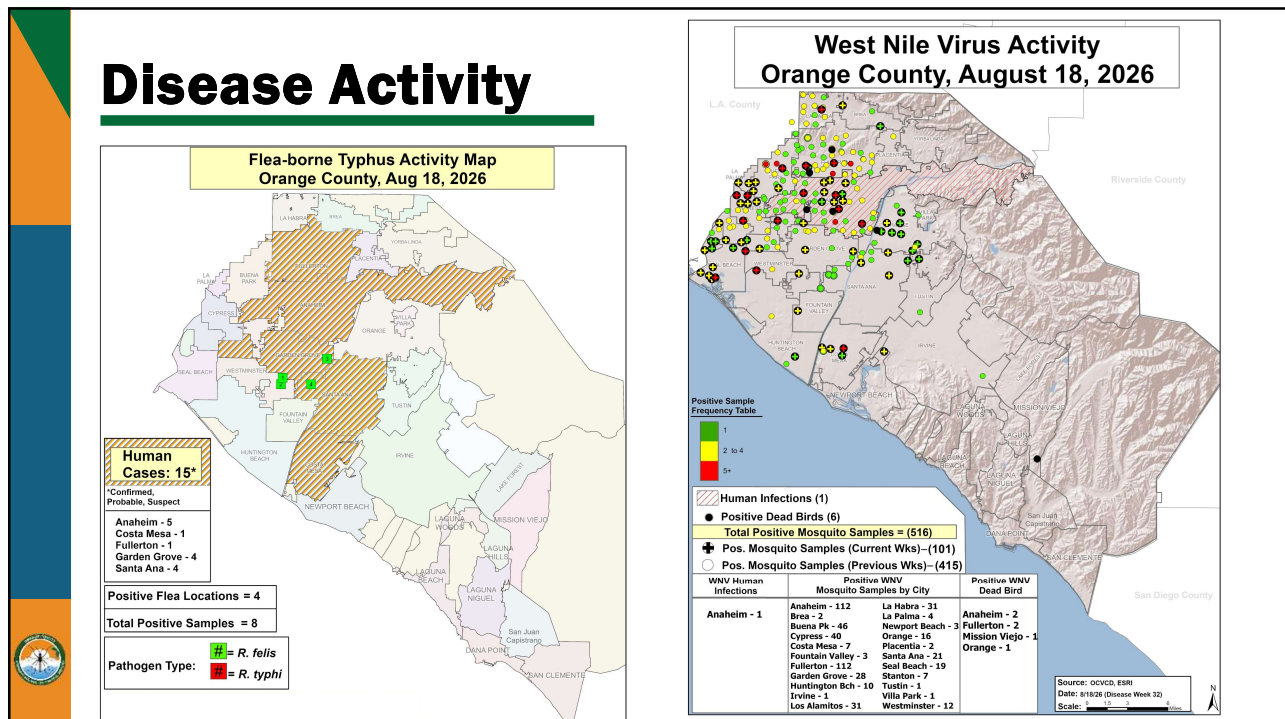
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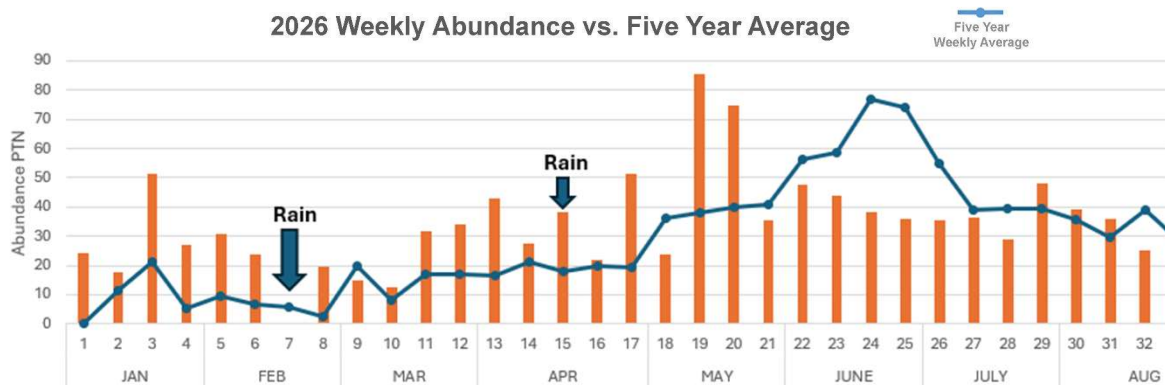
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Flea-Borne Typhus

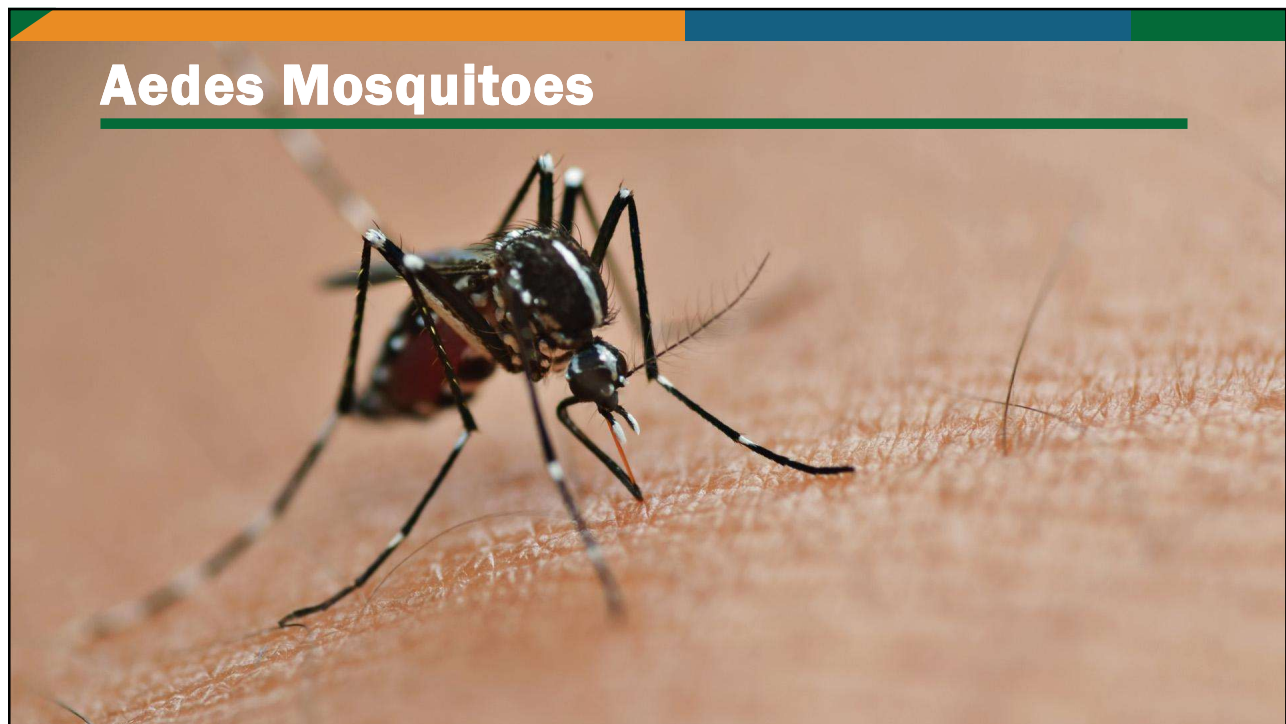


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Mosquito Abundance



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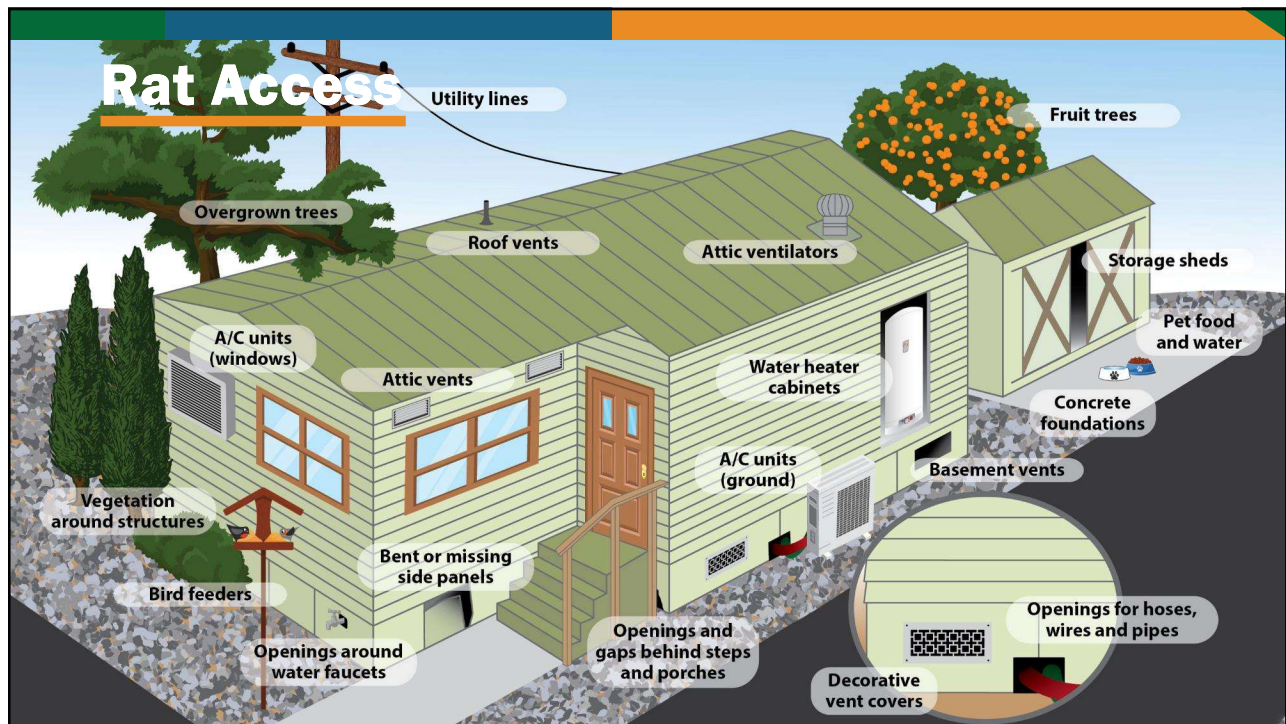
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6.1 CITY TREASURER'S REPORT

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City Treasurer's Report

Monthly Financial Snapshot

Financial Assets IN THE BANK as of August 31, 2026

BY FUND

General Fund (Operating) **\$7,147,250**

General Fund (Reserves) **\$4,762,600**

The General Fund is the City of Laguna Woods' primary operating fund and is used to account for the proceeds of revenue sources that are not legally restricted or committed to expenditures for specified purposes. Reserves for paid leave, self-insurance, and general contingencies are also included in the General Fund.

Special Revenue Funds **\$2,879,190**

These funds are used to account for the proceeds of revenue sources that are legally restricted or committed to expenditures for specified purposes. Most of these funds are legally restricted for public street purposes.

Total (All Funds) **\$14,789,040**

BY INVESTMENT TYPE

Cash and Cash Equivalents **\$568,317**
3.84% of portfolio

Pooled Money Investment Accounts **\$8,177,725**
55.30% of portfolio

This includes investments in a state government investment pool and in the California Asset Management Program pool.

Investments - Earning **\$6,042,998**
40.86% of portfolio

This includes certificates of deposit.

Total (All Funds) **\$14,789,040**

Financial Assets HELD IN TRUST FUNDS as of August 31, 2026

California Employers' Pension Prefunding Trust Fund (CEPPT) **\$617,129**

• **New Contributions** **\$0**

• **Gain/(Loss) from Month Prior** **\$4,627**

The CEPPT is used to prefund employee pension obligations.

California Employers' Retiree Benefit Trust Fund (CERBT) **\$169,365**

• **New Contributions** **\$0**

• **Gain/(Loss) from Month Prior** **\$1,271**

The CERBT is used to prefund statutorily required retiree medical benefits.

Notes: The City of Laguna Woods uses a modified accrual basis of accounting, which generally means that revenues are recognized when a transaction occurs, and expenditures are recognized when obligations are created. As such, this monthly financial snapshot reflects only revenue known and expenditures paid for the month referenced as of the date prepared. In some cases, financial statements from financial dealers, depositories, and institutions may not have been received as of the date prepared and, therefore, some revenue and expenditures may not be reflected. Certificates of deposit may also have accrued interest that is not reflected because it is not yet vested. For more information on the specific information included in this monthly financial snapshot, please refer to the full City Treasurer's Report.

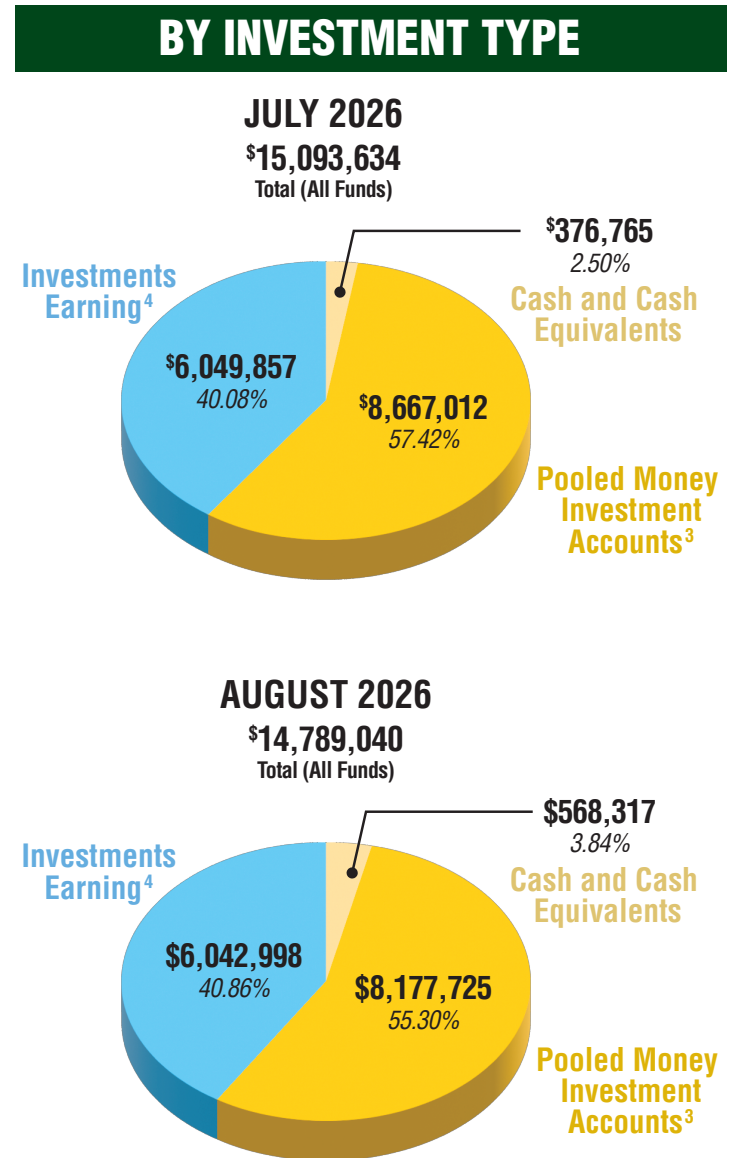
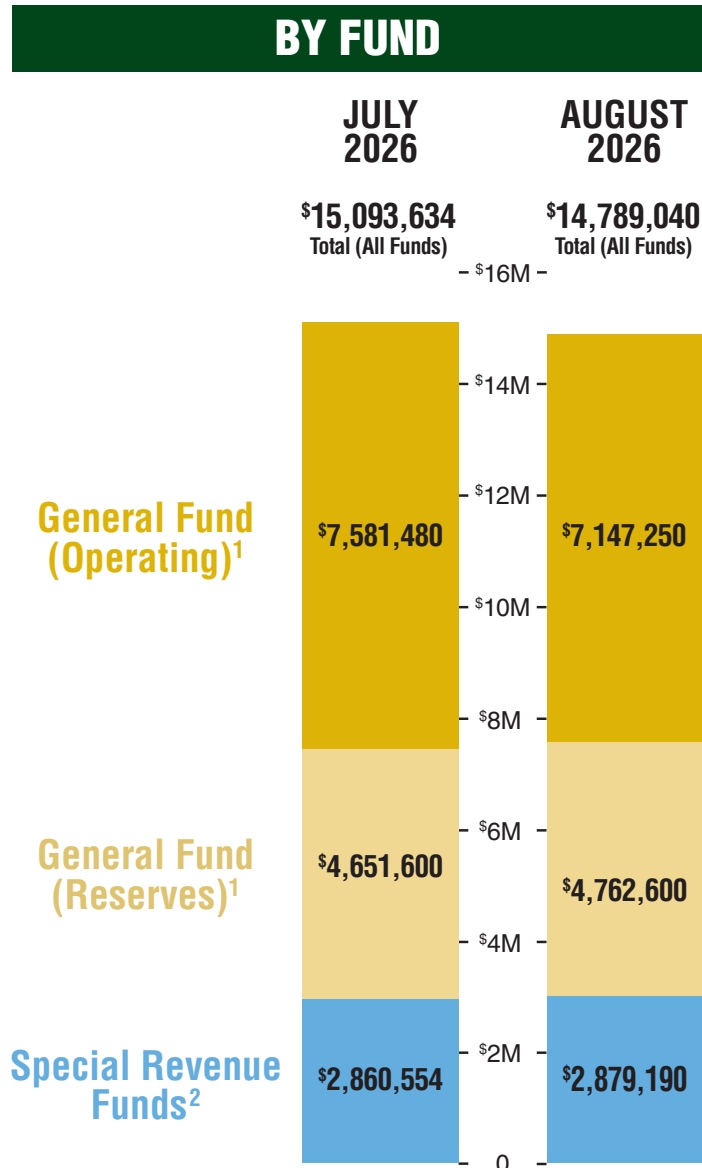


City Treasurer's Report

Monthly Financial Comparison

Comparison of Financial Assets IN THE BANK

July 2026 and August 2026



¹ General Fund: The General Fund is the City of Laguna Woods' primary operating fund and is used to account for the proceeds of revenue sources that are not legally restricted or committed to expenditures for specified purposes. Reserves for paid leave, self-insurance, and general contingencies are also included in the General Fund.

² Special Revenue Funds: These funds are used to account for the proceeds of revenue sources that are legally restricted or committed to expenditures for specified purposes. Most of these funds are legally restricted for public street purposes.

³ This includes investments in a state government investment pool and in the California Asset Management Program pool.

⁴ This includes certificates of deposit.

Comparison of Financial Assets HELD IN TRUST FUNDS

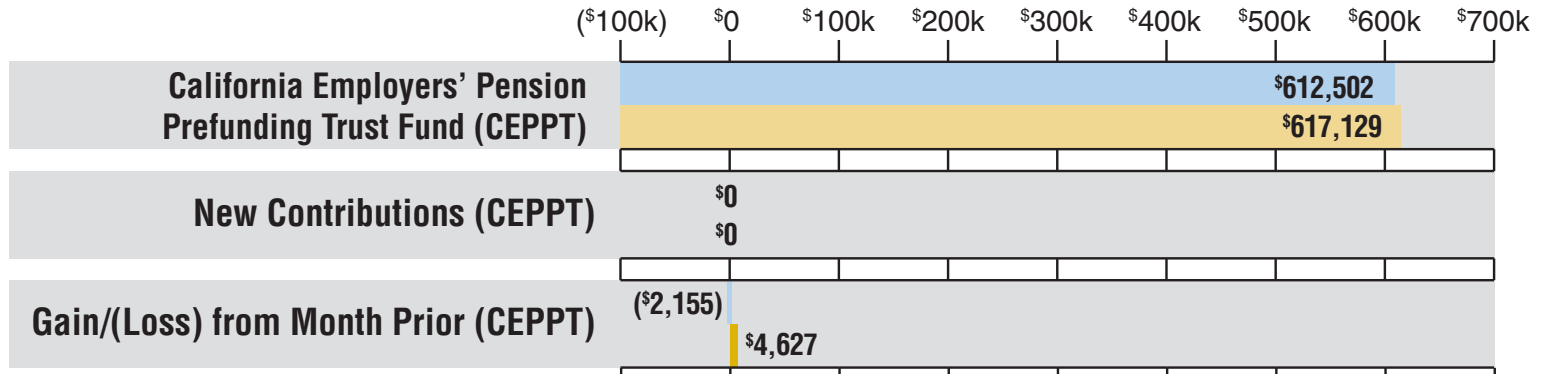
July 2026 and August 2026

July 2026

August 2026

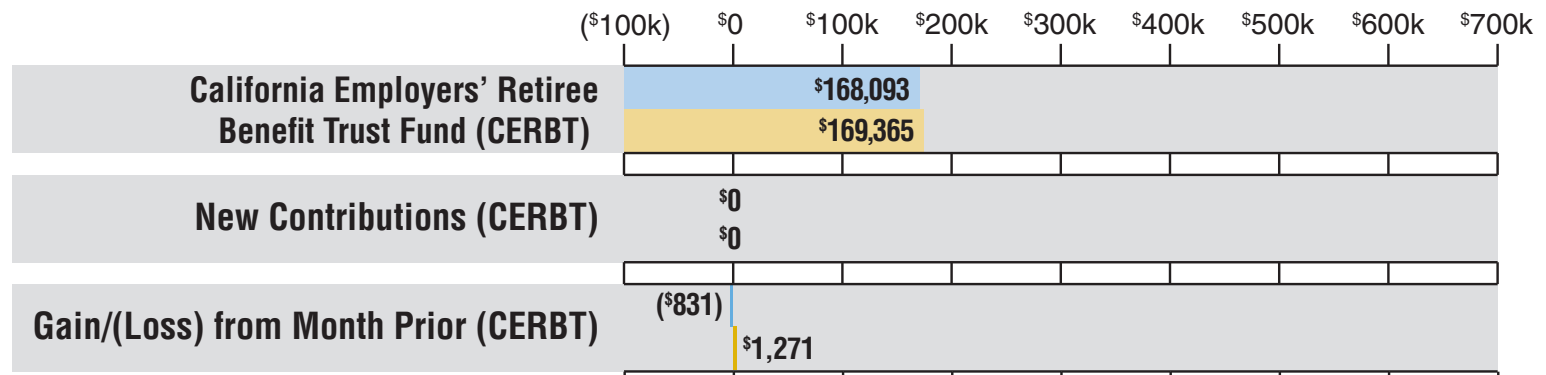
California Employers' Pension Prefunding Trust Fund (CEPPT)

The CEPPT is used to prefund employee pension obligations.



California Employers' Retiree Benefit Trust Fund (CERBT)

The CERBT is used to prefund statutorily required retiree medical benefits.



Notes: The City of Laguna Woods uses a modified accrual basis of accounting, which generally means that revenues are recognized when a transaction occurs, and expenditures are recognized when obligations are created. As such, this monthly financial comparison reflects only revenue known and expenditures paid for the month referenced as of the date prepared. The amounts attributed to the month prior reflect the same amounts included on the monthly financial snapshot for the month prior. In some cases, financial statements from financial dealers, depositories, and institutions may not have been received as of the date prepared and, therefore, some revenue and expenditures may not be reflected. Certificates of deposit may also have accrued interest that is not reflected because it is not yet vested. For more information on the specific information included in this monthly financial comparison, please refer to the full City Treasurer's Report.

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City of Laguna Woods
City Treasurer's Report
For the Month Ended August 31, 2026

ITEM 6.1

CASH AND INVESTMENTS

	Beginning Balances As of 07/31/26	Earnings & Receipts	Disbursements	Purchases, Transfers & Other Adjustments	Ending Balances As of 08/31/26	% of Total Cash & Investment Balances	Maximum % Allowed per Investment Policy
Cash and Cash Equivalents							
Analyzed Checking Account (Note 1)	\$ 312,602	\$ 530,769	\$ (841,426)	\$ 500,000	\$ 501,946	3.39%	
Money Market Funds, Multi-Bank Securities (MBS) Account (Note 4)	\$ 17,851	\$ 11,181	\$ (19,227)	\$ -	\$ 9,806	0.07%	
Earned Interest in Transit and Accrued Interest, MBS Account (Note 4)	\$ 32,195	\$ 21,575	\$ (11,181)	\$ -	\$ 42,588	0.29%	
Petty Cash	\$ 700	\$ -	\$ (140)	\$ -	\$ 560	0.00%	
Laguna Woods Civic Support Fund Checking Account	\$ 13,417	\$ 0.05	\$ -	\$ -	\$ 13,417	0.09%	
Total Cash and Cash Equivalents	\$ 376,765	\$ 563,525	\$ (871,974)	\$ 500,000	\$ 568,317	3.84%	100.00%
Pooled Money Investment Accounts							
Local Agency Investment Fund (LAIF - fair value) (Notes 2 and 3)	\$ 4,939,969	\$ -	\$ -	\$ -	\$ 4,939,969	33.40%	
California Asset Management Program (CAMP - fair value) (Notes 2 and 3)	\$ 3,727,042	\$ 10,713	\$ -	\$ (500,000)	\$ 3,237,756	21.89%	
Total Pooled Money Investment Accounts	\$ 8,667,012	\$ 10,713	\$ -	\$ (500,000)	\$ 8,177,725	55.30%	90.00%
Investments - Interest and Income Bearing							
Certificates of Deposit - non-negotiable (fair value) (Note 2)	\$ 6,049,857	\$ -	\$ -	\$ (6,859)	\$ 6,042,998	40.86%	
Total Investments - Interest and Income Bearing	\$ 6,049,857	\$ -	\$ -	\$ (6,859)	\$ 6,042,998	40.86%	90.00%
TOTAL	\$ 15,093,634	\$ 574,239	\$ (871,974)	\$ (6,859)	\$ 14,789,040	100.00%	

Summary of Total Cash, Cash Equivalents, and Investments:

	General Fund	Special Revenue Funds	Totals
Analyzed Checking Account	\$ (2,363,827)	\$ 2,865,773	\$ 501,946
Money Market Funds, MBS Account	\$ 9,806	\$ -	\$ 9,806
Earned Interest in Transit and Accrued Interest, MBS Account	\$ 42,588	\$ -	\$ 42,588
Petty Cash	\$ 560	\$ -	\$ 560
LAIF	\$ 4,939,969	\$ -	\$ 4,939,969
CAMP	\$ 3,237,756	\$ -	\$ 3,237,756
Certificates of Deposit	\$ 6,042,998	\$ -	\$ 6,042,998
Laguna Woods Civic Support Fund Checking Account	\$ -	\$ 13,417	\$ 13,417
Totals	\$ 11,909,850	\$ 2,879,190	\$ 14,789,040

(See **NOTES** on Page 4 of 4)



City of Laguna Woods

City Treasurer's Report

For the Month Ended August 31, 2026

ITEM 6.1

CASH AND INVESTMENTS

CUSIP	Investment #	Issuer	Term	Purchase Date	Settlement Date	Par Value	Market Value	Book Value	Stated Rate (Note 4)	Coupon Type	1st Coupon Date	Rating or Rank (*)	Yield to Maturity 365 Days	Maturity Date
Certificate of Deposits (CDs, Federal Deposit Insurance Corporation [FDIC] Insured)														
15643VAH5	2025-9	CENTRIS FED CR UN	12 months	09/26/25	10/03/25	245,000	244,971	245,000	3.900	Monthly	11/03/25	Green*	3.900	10/05/26
2546733P9	2023-5	CAPITAL ONE NATL ASSN (Note 4)	48 months	03/30/23	04/05/23	245,000	246,080	245,000	4.800	Semi-Annual	10/05/23	Green***	4.800	04/05/27
06051XSZ6	2025-2	BANK OF AMERICA NA	24 months	04/04/25	04/10/25	245,000	245,002	245,000	4.000	Semi-Annual	10/10/25	Green*	4.000	04/12/27
84464PCD7	2025-4	SOUTHPOINT BK	24 months	04/24/25	04/29/25	235,000	234,998	235,000	4.000	Monthly	05/29/25	Green***	4.000	04/29/27
50625LBN2	2022-3	LAFAYETTE FED CR	60 months	05/24/22	06/15/22	245,000	243,530	245,000	3.250	Monthly	07/15/22	Green***	3.250	06/15/27
33715LFS4	2024-7	FIRST TECHNOLOGY FED CR UN	36 months	08/13/24	08/21/24	245,000	245,127	245,000	4.100	Monthly	09/21/24	Green***	4.100	08/21/27
05612LED0	2025-3	BMW BK NORTH AMERICA	30 months	04/04/25	04/11/25	245,000	244,794	245,000	4.000	Semi-Annual	10/11/25	Green***	4.000	10/12/27
14042RUX7	2022-5	CAPITAL ONE NATL ASSN	60 months	10/06/22	10/13/22	245,000	246,029	245,000	4.500	Semi-Annual	04/13/23	Green*	4.500	10/13/27
22282XAB6	2024-1	COVANTAGE CR UN	48 months	01/12/24	01/24/24	245,000	244,677	245,000	4.050	Quarterly	04/24/24	Green***	4.050	01/24/28
90355GCE4	2023-2	UBS BANK USA	60 months	03/07/23	03/08/23	200,000	201,288	200,000	4.600	Monthly	04/08/23	Green*	4.600	03/08/28
919853QJ3	2025-5	VALLEY NATL BK	36 months	05/08/25	05/13/25	245,000	244,165	245,000	4.000	Semi-Annual	11/13/25	Green***	4.000	05/15/28
89854LAD5	2023-8	TTCU FED CR UN	60 months	07/19/23	07/26/23	245,000	248,410	245,000	5.000	Monthly	08/26/23	Green***	5.000	07/26/28
01882MAH5	2023-10	ALLIANT CR UN	60 months	11/07/23	11/15/23	245,000	250,468	245,000	5.350	Monthly	12/15/23	Green***	5.350	11/15/28
61690DMB1	2024-2	MORGAN STANLEY BANK NA	60 months	03/14/24	03/18/24	245,000	244,704	245,000	4.300	Semi-Annual	09/13/24	Green***	4.300	03/13/29
88241TVY3	2025-7	TEXAS EXCHANGE BK	48 months	05/08/25	05/16/25	245,000	242,717	245,000	4.000	Monthly	06/16/25	Green*	4.000	05/23/29
89235MPP0	2024-4	TOYOTA FINL SVGS BK	60 months	06/04/24	06/13/24	245,000	246,686	245,000	4.650	Semi-Annual	12/13/24	Green*	4.650	06/13/29
52171MAN5	2024-8	LEADERS CR UN	60 months	08/13/24	08/30/24	245,000	242,276	245,000	4.000	Monthly	09/30/24	Green***	4.000	08/30/29
02589AGD8	2025-1	AMERICAN EXPRESS NATL BK	60 months	01/23/25	01/29/25	245,000	243,180	245,000	4.200	Semi-Annual	07/29/25	Green***	4.200	01/29/30
05584CXB7	2025-6	BNY MELLON NATL ASSN	60 months	05/08/25	05/14/25	245,000	240,443	245,000	3.900	Semi-Annual	11/14/25	Green***	3.900	05/14/30
58404DXQ9	2025-8	MEDALLION BK	60 months	05/12/25	05/22/25	245,000	241,727	245,000	4.050	Monthly	06/22/25	Green***	4.050	05/22/30
38151PAL5	2025-10	GOLDMAN SACHS BK	60 months	09/30/25	10/08/25	245,000	238,495	245,000	3.750	Semi-Annual	04/08/26	Green*	3.750	10/08/30
61776NE82	2025-11	MORGAN STANLEY PRIVATE BANK	60 months	11/13/25	11/19/25	245,000	238,713	245,000	3.800	Semi-Annual	05/19/25	Green***	3.800	11/19/30
59013LKJ2	2026-1	MERRICK BK	60 months	03/27/26	03/31/26	245,000	240,139	245,000	4.000	Monthly	05/01/26	Green*	4.000	03/31/31
949764WZ3	2026-2	WELLS FARGO BK	60 months	05/21/26	05/29/26	245,000	242,489	245,000	4.250	Monthly	06/29/26	Green*	4.250	05/29/31
15118R5L7	2026-3	CELTIC BK	60 months	06/03/26	06/24/26	245,000	241,891	245,000	4.200	Monthly	07/24/26	Green*	4.250	06/24/31
Accrued Interest - Month End							42,588							
Total CDs						6,070,000	6,085,586	6,070,000						

(*) CDs are ranked using the Veribanc Rating System, a two-part color code and star classification system which tests the present standing and future outlook by reviewing an institution's capital strength, asset quality, management ability, earnings sufficiency, liquidity, and sensitivity to market risk. The table below summarizes the Veribanc color rankings. Veribanc star ratings of one to three, with three being best, are used to help review a possible future trend of an institutions health based on metrics from ten prior quarters. A rating of one, two, or three, are not necessarily an indicator of risk or an undesirable investment. The City reviews other rating systems and issuer financials before choosing any investment.

Veribanc Rating System	
Veribanc Rank	Color Meaning
Green	Highest rating, exceeds qualifications in equity and income tests
Yellow	Merits attention, meets minimal qualifications in equity and income tests
Red	Merits close attention, does not meet minimal qualifications for equity and has incurred significant losses

Government Pooled Money Investment Accounts (PMIA) (Notes 2 and 3)

N/A	N/A	Local Agency Investment Fund (LAIF)	N/A	Various	Various	4,945,499	4,939,969	4,945,499	Note 3	Quarterly	N/A	N/A	N/A	N/A
N/A	N/A	California Asset Management Program (CAMP)	N/A	Various	Various	3,237,756	3,237,756	3,237,756	Note 3	Monthly	N/A	N/A	N/A	N/A
Total PMIA						8,183,255	8,177,725	8,183,255						

(See NOTES on Page 4 of 4)



City of Laguna Woods
City Treasurer's Report
For the Month Ended August 31, 2026

ITEM 6.1

CASH AND INVESTMENTS

	Beginning Balances As of 07/31/26	Contributions / (Withdrawals)	Administrative Fees & Investment Expense	Unrealized Gain / (Loss)	Ending Balances As of 08/31/26
Other Post-Employment Benefits (OPEB) Trust					
CalPERS California Employers' Retiree Benefit Trust (CERBT) (Note 2) (CERBT holds all assets and administers the OPEB Trust)	\$ 168,093	\$ -	\$ (10)	\$ 1,281	\$ 169,365
Employer Pension Contributions Trust					
CalPERS California Employers' Pension Prefunding Trust (CEPPT) (Note 2) (CEPPT holds all assets and administers the Employer Pension Contributions Trust)	\$ 612,502	\$ -	\$ (121)	\$ 4,748	\$ 617,129
Total Other Funds - Held in Trust	<u>\$ 780,595</u>	<u>\$ -</u>	<u>\$ (131)</u>	<u>\$ 6,029</u>	<u>\$ 786,493</u>

(See **NOTES** on Page 4 of 4)



City of Laguna Woods
City Treasurer's Report
For the Month Ended August 31, 2026

ITEM 6.1

CASH AND INVESTMENTS

Notes:

Note 1 - Analyzed Checking Account / Monthly activity reported does not reflect August 2026 vendor invoicing processed after the date of this report.

Note 2 - During August 2026, transaction activity in pooled money investment accounts, investment accounts and fiduciary trusts included:

LAIF / The City made no deposits to or withdrawals from the LAIF account. The balance includes an adjustment in the amount of (\$5,529.80) to reflect fair market value of the investment at June 30, 2026.

CAMP / The City made no deposits to the CAMP account. The City withdrew \$500,000 and transferred the amount to the City's checking account for cash flow purposes. Interest earned and posted in August 2026 was \$10,713.48.

Investments / There were no maturities of investments. Investments were adjusted in the amount of (\$6,859.25) to report balances at fair market value as of August 31, 2026.

OPEB Trust / The City made no contributions to or withdrawals from the OPEB Trust. The OPEB Trust experienced a net gain of \$1,271.15 in August 2026.

Employer Pension Contributions Trust / The City made no contributions to or withdrawals from the CEPPT account. The Trust experienced a net gain of \$4,626.95 in August 2026.

Note 3 - Investment earnings on pooled money investment accounts deposited and reported in August 2026 net of related fees were:

Pool	Earnings Post	Prior Period Earnings Deposited	Deposit for Period Ended	Current Month Gross Yield	Current Month / Quarter Earnings Will Post	Notes
LAIF	Quarterly	\$0.00	See Notes	3.864%	October 2026	The average pool interest yield for August 2026 was 3.864% and the City's yield will be slightly lower based on allocation ratios and administrative fees to be deducted. Earnings are paid on a quarterly basis.
CAMP	Monthly	\$10,713.48	August 31, 2026	3.800%	September 2026	The monthly distribution yield for August 2026 was 3.800%. Earnings are paid on a monthly basis.

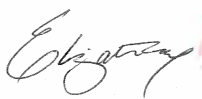
Note 4 - CDs / The stated earnings rate for CDs is a fixed rate for the full term. The City earned interest of \$11,181.27 and transferred out \$19,226.82 in Money Market Funds balances to the City's checking account in August 2026. Money Market Funds to be invested or paid out are classified separately on page 1 of 4. The Money Market Funds 30-day yield at August 31, 2026 was 2.70%. The City's portfolio also has \$42,588.33 in accrued interest, not yet vested.

The Capital One Certificate of Deposit with CUSIP #2546733P9 was originally purchased from Discover Bank, however, in Fiscal Year 2024-25 both companies merged. This CD will remain fully insured by the FDIC, separately from other Capital One CD investments.

City Treasurer's Certification

I, Elizabeth Torres, City Treasurer, do hereby certify:

- That all investment actions executed since the last report have been made in full compliance with the City's Investment of Financial Assets Policy; and
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months.

 Digitally signed by
Elizabeth Torres
Date: 2026.09.10
19:27:06 -07'00'

Elizabeth Torres, City Treasurer

7.0 CONSENT CALENDAR SUMMARY

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City of Laguna Woods

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Christopher Macon, City Manager

FOR: September 16, 2026 City Council Meeting

SUBJECT: Consent Calendar Summary

Recommendation

Approve all proposed actions on the September 16, 2026 Consent Calendar by single motion and City Council action.

Background

All items appearing on the consent calendar are considered by the City Manager to be routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council or City staff requests that specific items be removed from the consent calendar for separate discussion and consideration of action.

Members of the public may address the City Council on any item appearing on the consent calendar at the time the item is considered, regardless of whether or not the item has been removed from the consent calendar.

Items that are removed from the consent calendar will be considered after the items remaining on the consent calendar.

Summary

The September 16, 2026 Consent Calendar contains the following items:

7.1 City Council Minutes

Approval of the City Council meeting minutes for the adjourned regular meeting on August 12, 2026 and the regular meeting on August 19, 2026.

7.2 *Payment Register*

Approval of the payment register dated September 16, 2026 in the amount of \$841,565.55. A list of payments is included in the agenda packet; detailed information about individual payments is available at or from City Hall.

7.3 *Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9 – Expanded Scope*

1. Approval of the final record plans and specifications reflecting completion of the “Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9 – Expanded Scope” as prepared by the project engineer;
2. Acceptance of project completion of the contract agreement with Bear Electrical Solutions, LLC for the construction of the “Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9 – Expanded Scope” and authorization for the City Manager to execute and record, or cause to be executed and recorded, a notice of completion with the County of Orange; and
3. Authorization for the City Manager to release the contract retention payment withheld per state law, and exonerate project posted bonds, for the “Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9 – Expanded Scope,” 35 days following recordation of the notice of completion with the County of Orange, to the extent allowed by state law.

An agenda report is included with additional information.

7.1 CITY COUNCIL MINUTES

**For additional information on this item,
please refer to Item 7.0 (Consent Calendar Summary).**

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**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
ADJOURNED REGULAR MEETING
August 12, 2026
11:00 A.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor McCary called the Adjourned Regular Meeting of the City Council of the City of Laguna Woods to order at 11:03 a.m.

II. ROLL CALL

COUNCILMEMBER: PRESENT: Connors, Horne, Moore, Lee, McCary
ABSENT: -

All councilmembers participated in-person at the meeting location.

STAFF PRESENT: City Manager Macon, Assistant City Attorney McKee, City Clerk Trippy

All staff participated in-person at the meeting location.

III. PLEDGE OF ALLEGIANCE

Assistant City Attorney McKee led the pledge of allegiance.

IV. PRESENTATIONS AND CEREMONIAL MATTERS – None

V. PUBLIC COMMENTS ON NON-AGENDA ITEMS

City Clerk Trippy read written public comments from Alex Brown regarding OC Animal Care.

Sue Quam, resident, commented on coyote issues.

Angela Deaker, resident, commented on coyote issues.

Councilmember Horne briefly responded to Ms. Deaker's comments.

VI. CITY TREASURER'S REPORT – None. The City Treasurer's Report for the month of July 2026 will be provided at the regular meeting on August 19, 2026.

VII. CONSENT CALENDAR

Moved by Councilmember Moore, seconded by Councilmember Horne, and carried unanimously on a 5-0 vote, to approve Consent Calendar items 7.1-7.2.

7.1 City Hall Refurbishment and Safety Project: Phase 4 (Elevator)

1. Approved the final record plans and specifications reflecting completion of the “City Hall Refurbishment and Safety Project: Phase 4 (Elevator)” as prepared by the project engineer;
2. Accepted project completion of the contract agreement with Liftech Elevator Services, Inc. for the construction of the “City Hall Refurbishment and Safety Project: Phase 4 (Elevator)” and authorized the City Manager to execute and record, or cause to be executed and recorded, a notice of completion with the County of Orange; and
3. Authorized the City Manager to release the contract retention payment withheld per state law, and exonerate project posted bonds, for the “City Hall Refurbishment and Safety Project: Phase 4 (Elevator),” 35 days following recordation of the notice of completion with the County of Orange, to the extent allowed by state law.

7.2 City Hall Refurbishment and Safety Project: Phase 5

1. Authorized expenditures from the existing City Hall Refurbishment and Safety Project: Phase 5 budget to purchase furnishings for City Hall from Interior Office Solutions, Inc. doing business as PeopleSpace, Inc. in an amount not to exceed \$200,000.00, including design, purchase, installation, shipping, and tax, and authorized the City Manager to execute related agreements; and
2. Authorized expenditures from the existing City Hall Refurbishment and Safety Project: Phase 5 budget to lease modular office space for the temporary relocation of City Hall employees and services from Mobile Modular Management Corporation a Division of McGrath RentCorp in an amount not to exceed \$76,000.00, using the Sourcewell Contract ID# 120822-MMR cooperative purchasing agreement, and authorized the City Manager to execute related agreements, subject to approval as to form by the City Attorney.

VIII. PUBLIC HEARINGS – None

IX. CITY COUNCIL BUSINESS

9.1 Commercial Objectives Design Standards Project

City Manager Macon introduced the item.

Drew Watkins and Adrinee Hutchinson, JZMK Partners, made a presentation.

Sue Quam, resident, encouraged the City to work with the El Toro Water District and coordinate the objective design standards with AB 1572. She also expressed disfavor for

palm trees and support for wrought iron railings.

Kathryn Freshley, resident, spoke in support of objective design standards and asked about whether the City's previous approval of the Parentis Health project can be withdrawn to require conformance with the objective design standards.

City Manager Macon responded to a question from Councilmember Moore.

City Clerk Trippy read written public comments from Jay Laessi, resident, regarding the item.

City Manager Macon briefly responded to Ms. Quam's and Ms. Freshley's comments.

Councilmembers discussed the item and staff responded to related questions.

9.2 Area 5 Flood Control Basin

City Manager Macon made a presentation and responded to a question from Councilmember Moore.

Councilmember Horne left the meeting at 12:08 p.m. and returned at 12:11 p.m.

City Clerk Trippy read written public comments from Amelia Morris, resident, regarding the item.

Councilmembers discussed the item and staff responded to related questions.

Moved by Councilmember Conners, seconded by Councilmember Horne, and carried unanimously on a 5-0 vote, to:

1. Approve a memorandum of understanding with the Golden Rain Foundation of Laguna Woods to allow the City to operate, maintain, and construct certain improvements at the Area 5 Flood Control Basin (Orange County Assessor's Parcel Numbers 621-131-35 and 621-131-36) and authorize the Mayor to execute the memorandum of understanding, subject to approval as to form by the City Attorney; and
2. Determine and certify that the memorandum of understanding is not subject to the California Environmental Quality Act ("CEQA") pursuant to sections 15060(c)(2) and 15060(c)(3) of California Code of Regulations, Title 14, Division 6, Chapter 3 ("State CEQA Guidelines"), and that even if it were subject to CEQA, it would be exempt pursuant to Section 15061(b)(3) of the State CEQA Guidelines.

9.3 "A Place for Paws" Dog Park

City Manager Macon made a presentation and responded to a question from Councilmember Moore.

Councilmember Moore left the meeting at 12:26 p.m. and returned at 12:29 p.m.

Mayor Pro Tem Lee left the meeting at 12:29 p.m. and returned at 12:30 p.m.

Councilmember Moore left the meeting at 12:38 p.m.

City Clerk Trippy read written public comments from Amelia Morris, resident, regarding the item.

Councilmembers made comments and staff responded to related questions.

Moved by Councilmember Connors, seconded by Mayor Pro Tem Lee, and carried unanimously on a 4-0 vote with Councilmember Moore absent, to:

1. Add the “A Place for Paws” Dog Park Expansion Project to the Fiscal Years 2025-36 Capital Improvement Program with funding for design in the amount of \$90,000.00 and a scope of work substantially consisting of the construction of a separate small dog area and four on-street parking spaces generally west of the existing dog park at 23190 Ridge Route Drive, Laguna Woods, CA 92637, as well as targeted refurbishments within the existing dog park; and
2. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEAR 2026-27 BUDGET FOR FISCAL YEAR 2026-27 COMMENCING JULY 1, 2026 AND ENDING JUNE 30, 2027, INCREASING GENERAL FUND AND CAPITAL PROJECTS FUND APPROPRIATIONS FOR THE “A PLACE FOR PAWS” DOG PARK EXPANSION PROJECT

X. CITY COUNCIL REPORTS AND COMMENTS

10.1 Coastal Greenbelt Authority

Mayor McCary stated that there had been no meeting since the last City Council meeting.

10.2 Orange County Fire Authority

Councilmember Horne provided a report.

Councilmember Connors left the meeting at 12:46 p.m.

10.3 Orange County Library Advisory Board

No report

10.4 Orange County Mosquito and Vector Control District

No report

10.5 San Joaquin Hills Transportation Corridor Agency

No report

10.6 South Orange County Watershed Management Area

No report

10.7 Other Comments and Reports

- California Joint Powers Insurance Authority (CJPIA) Annual Board of Directors Meeting, July 22, 2026

Mayor McCary provided a report.

- Other Comments and Reports – None

XI. CLOSED SESSION – None

XII. CLOSED SESSION REPORT – None

XIII. ADJOURNMENT

The meeting was adjourned at 12:51 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, August 19, 2026 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

YOLIE TRIPPY, CMC, City Clerk

Approved: September 16, 2026

ANNIE MCCARY, Mayor

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**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
REGULAR MEETING
August 19, 2026
2:00 P.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor McCary called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

II. ROLL CALL

COUNCILMEMBER: PRESENT: Conners, Horne, Moore, Lee, McCary
 ABSENT: -

All councilmembers participated in-person at the meeting location.

STAFF PRESENT: City Manager Macon, City Attorney Patterson, Administrative
 Services Director/City Treasurer Torres, City Clerk Trippy

All staff participated in-person at the meeting location.

III. PLEDGE OF ALLEGIANCE

Councilmember Horne led the pledge of allegiance.

IV. PRESENTATIONS AND CEREMONIAL MATTERS

4.1 I-5/El Toro Road Interchange Project – Orange County Transportation Authority

Rose Casey and Angela Hui, Orange County Transportation Authority, made a presentation and responded to questions from councilmembers and staff.

Councilmembers made comments.

Mayor McCary moved Item 9.1 to next on the agenda. There were no objections.

IX. CITY COUNCIL BUSINESS

9.1 Coalition to Protect Community Services

Alex Mellor, California Joint Powers Insurance Authority (“CJPIA”), made a presentation.

Councilmembers discussed the item and Mr. Mellor responded to questions.

Vicki Johnson, resident, asked why CJPIA is a joint powers authority.

Councilmember Conners and City Manager Macon briefly responded to Ms. Johnson’s comments.

Moved by Councilmember Horne, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to authorize the City Manager to grant permission to the CJPIA and the Coalition to Protect Community Services to display the City’s official logo on coalition correspondence, letters of support and related legislative advocacy materials submitted to members of the California Legislature and other government officials, and to identify the City as a member of the Coalition to Protect Community Services.

Mr. Mellor made comments.

V. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Sue Quam, resident, expressed concerns with the level of lighting at the intersection of Avenida Sevilla and Calle Aragon. She also commented on the development of commercial objective design standards and asked about the relative costs of complying therewith.

Vicki Johnson, resident, thanked City Manager Macon for responding to her recent inquiries, asked the City Council to enact term limits for councilmembers, and commented on the Orange County Power Authority. She provided a written handout to the City Council.

Councilmembers Conners and Horne briefly responded to Ms. Johnson’s comments.

VI. CITY TREASURER’S REPORT

6.1 City Treasurer Report

Administrative Services Director/City Treasurer Torres made a presentation.

Moved by Councilmember Conners, seconded by Councilmember Horne, and carried unanimously on a 5-0 vote, to receive and file the City Treasurer’s Report for the month of July 2026.

6.2 Quarterly Financial Report

Administrative Services Director/City Treasurer Torres made a presentation.

Vicki Johnson, resident, asked about cannabis business tax revenue.

Administrative Services Director/City Treasurer Torres briefly responded to Ms. Johnson's comments.

Councilmembers made comments.

Moved by Councilmember Moore, seconded by Councilmember Horne, and carried unanimously on a 5-0 vote, to receive and file the Quarterly Financial Report for the fourth quarter of Fiscal Year 2025-26.

VII. CONSENT CALENDAR

Moved by Councilmember Moore, seconded by Councilmember Horne, and carried unanimously on a 5-0 vote, to approve Consent Calendar items 7.1-7.3.

7.1 City Council Minutes

Approved the City Council meeting minutes for the regular meeting on July 15, 2026.

7.2 Payment Register

Approved the payment register dated August 19, 2026, in the amount of \$1,252,802.05.

7.3 Fiscal year 2026-27 Budget Adjustments

Adopted a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADJUSTING THE ASSIGNED RESERVE BALANCES FOR THE PAID LEAVE CONTINGENCY RESERVE AND THE GENERAL FUND CONTINGENCY RESERVE FOR FISCAL YEAR 2026-27

VIII. PUBLIC HEARINGS

8.1 Building, Planning, Encroachment, and Grading Permit Fees

City Manager Macon and Terry Madsen, ClearSource Financial, made a presentation.

Councilmembers discussed the item and staff and Mr. Madsen responded to related questions.

Mayor McCary opened the public hearing.

With no requests to speak, the public hearing was closed.

Moved by Councilmember Moore, seconded by Councilmember Horne, and carried

unanimously on a 5-0 vote, to:

1. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING NEW AND INCREASED OR MODIFIED BUILDING AND PLANNING SERVICES FEES, AND ENCROACHMENT AND GRADING PERMIT FEES; AND DETERMINING AND CERTIFYING THAT THE RESOLUTION IS NOT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO TITLE 14 OF THE CALIFORNIA CODE OF REGULATIONS

AND

2. Approve the introduction and first reading of an ordinance – read by title with further reading waived – titled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADDING SECTION 10.02.050 TO CHAPTER 10.02 OF TITLE 10 (BUILDINGS AND CONSTRUCTION) OF THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO THE WAIVER OR REDUCTION OF CITY-ENACTED BUILDING FEES FOR SPECIFIED PURPOSES INCLUDING, BUT NOT LIMITED TO, PURPOSES CONSISTENT WITH CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 17951.5 AND 17951.7 AND LAGUNA WOODS GENERAL PLAN HOUSING ELEMENT PROGRAMS H-1.2.5. AND H-2.2.2.; AND DETERMINING AND CERTIFYING THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

8.2 Electric Vehicle Charging Fees

City Manager Macon and Terry Madsen, ClearSource Financial, made a presentation.

City Manager Macon noted a correction in the proposed resolution - the date in Section 2 should read “August 20, 2026” not “September 20, 2026.”

Mayor McCary opened the public hearing.

With no requests to speak, the public hearing was closed.

City Manager Macon responded to a question from Councilmember Conners.

Moved by Councilmember Horne, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING INCREASED ELECTRIC VEHICLE CHARGING FEES FOR USE OF CITY-OWNED ELECTRIC VEHICLE CHARGING STATIONS LOCATED AT LAGUNA WOODS CITY HALL, 24264 EL TORO ROAD, LAGUNA WOODS, CA 92637; AND DETERMINING AND CERTIFYING THAT THE RESOLUTION IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

with the date in Section 2 corrected to replace “September 20, 2026” with “August 20, 2026.”

IX. CITY COUNCIL BUSINESS

9.2 League of California Cities 2026 General Assembly Delegates

City Manager Macon made a presentation.

Councilmembers discussed the item.

Moved by Councilmember Conners, seconded by Councilmember Horne, and carried unanimously on a 5-0 vote, to appoint Mayor McCary as the delegate, Mayor Pro Tem Lee as alternate delegate, and Councilmember Moore as the second alternate delegate at the League of California Cities 2026 General Assembly on September 25, 2026 in Anaheim, California.

9.3 Employee Positions, Compensation, and Benefits

City Manager Macon made a presentation.

Moved by Councilmember Moore, seconded by Councilmember Horne, and carried unanimously on a 5-0 vote, to:

1. Approve a modified job classification for the following City employee position: Animal Outreach Officer; and
2. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, REPEALING RESOLUTION NO. 26-28, AND ESTABLISHING AND MODIFYING A COMPENSATION SCHEDULE AND BENEFITS FOR CITY EMPLOYEES, INCLUDING THE CITY MANAGER AND OTHER LOCAL AGENCY EXECUTIVES AS DEFINED IN CALIFORNIA GOVERNMENT CODE SECTION 3511.1

9.4 City Manager Employment Agreement

City Attorney Patterson made a presentation.

City Attorney Patterson noted that the “XX” placeholder in the title of the first proposed resolution should read “34,” due to the adoption of the resolution in Item 9.3.

Councilmembers made comments.

Moved by Councilmember Moore, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to:

1. Receive an oral report, as required by California Government Code Section 54953(d)(3)(A), from the City Attorney;
2. Approve Amendment No. 2 to the City Manager Employment Agreement with Christopher Macon and authorize the Mayor to execute Amendment No. 2, subject to approval as to form by the City Attorney;
3. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, REPEALING RESOLUTION NO. 26-34, AND ESTABLISHING AND MODIFYING A COMPENSATION SCHEDULE AND BENEFITS FOR CITY EMPLOYEES, INCLUDING THE CITY MANAGER AND OTHER LOCAL AGENCY EXECUTIVES AS DEFINED IN CALIFORNIA GOVERNMENT CODE SECTION 3511.1

AND

4. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEAR 2026-27 BUDGET FOR FISCAL YEAR 2026-27 COMMENCING JULY 1, 2026 AND ENDING JUNE 30, 2027, INCREASING GENERAL FUND APPROPRIATIONS TO PROVIDE THE COMPENSATION AND BENEFITS SET FORTH IN AMENDMENT NO. 2 TO THE CITY MANAGER EMPLOYMENT AGREEMENT

X. CITY COUNCIL REPORTS AND COMMENTS

10.1 Coastal Greenbelt Authority

Mayor McCary stated that the next meeting would be in September.

10.2 Orange County Fire Authority

Councilmember Horne stated that there had been no meeting since the last City Council meeting.

At Councilmember Horne's request, Reid Gibson, Division Chief, Orange County Fire Authority, made comments.

City Manager Macon and Division Chief Gibson briefly responded to a question from Councilmember Connors.

10.3 Orange County Library Advisory Board

Councilmember Moore provided a report that included a PowerPoint presentation.

10.4 Orange County Mosquito and Vector Control District

Mayor Pro Tem Lee stated that there had been no meeting since the last City Council meeting. The next meeting will be tomorrow.

10.5 San Joaquin Hills Transportation Corridor Agency

Councilmember Connors provided a report.

10.6 South Orange County Watershed Management Area

Councilmember Moore stated that there had been no meeting since the last City Council meeting.

Councilmember Moore reported on a recent Orange County Water Association meeting.

10.7 Other Comments and Reports

- California Joint Powers Insurance Authority (CJPIA) Annual Board of Directors Meeting, July 22, 2026

Councilmember Moore provided a report.

- Other Comments and Reports

Mayor Pro Tem Lee expressed appreciation for the public attending this meeting.

XI. CLOSED SESSION – None

XII. CLOSED SESSION REPORT – None

XIII. ADJOURNMENT

The meeting was adjourned at 4:20 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, September 16, 2026 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

YOLIE TRIPPY, CMC, City Clerk

Approved: September 16, 2026

ANNIE MCCARY, Mayor

7.2 PAYMENT REGISTER

**For additional information on this item,
please refer to Item 7.0 (Consent Calendar Summary).**

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CITY OF LAGUNA WOODS
PAYMENT REGISTER
September 16, 2026

ITEM 7.2

This Report Covers the Period 08/01/2026 through 08/31/2026

	Date	Vendor Name	Description	Amount
Debit		<i>Automatic Bank Debits:</i>		
Debit	08/03/2026	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / August 2026	1,020.43
Debit	08/03/2026	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 07/24/26	3,118.52
Debit	08/03/2026	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / July 2026	1,473.92
Debit	08/06/2026	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 07/10/26	3,790.72
Debit	08/06/2026	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 07/10/26	7,409.60
Debit	08/07/2026	ADP PAYROLL SERVICES	Payroll Processing Fees / July 2026	590.28
Debit	08/07/2026	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / July 2026	302,146.58
Debit	08/10/2026	CALPERS - HEALTH	Employee Benefit Program /August 2026	20,440.03
Debit	08/10/2026	NAVIA BENEFIT SOLUTIONS, INC.	125 Cafeteria Plan Administration / July 2026	200.00
Debit	08/13/2026	NAVIA BENEFIT SOLUTIONS, INC.	Employee Benefit Program / August 2026	1,914.09
Debit	08/13/2026	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 08/07/26	37,162.88
Debit	08/13/2026	ADP TAX	Payroll Taxes / Pay Period Ended 08/07/26	29,915.97
Debit	08/14/2026	ADP PAYROLL SERVICES	Payroll Processing Fees / July 2026	111.00
Debit	08/14/2026	U.S. BANK	Bank Service Charges / July 2026	94.39
Debit	08/17/2026	AIRESPRING, INC.	City Hall Internet Service / August 2026	597.64
Debit	08/17/2026	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 08/07/26	4,568.52
Debit	08/20/2026	NAVIA BENEFIT SOLUTIONS, INC.	Employee Benefit Program / August 2026	173.36
Debit	08/20/2026	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 07/24/26	3,790.72
Debit	08/20/2026	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 07/24/26	6,548.68
Debit	08/27/2026	NAVIA BENEFIT SOLUTIONS, INC.	Employee Benefit Program / August 2026	710.68
Debit	08/27/2026	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 08/21/26	38,233.90
Debit	08/27/2026	ADP TAX	Payroll Taxes / Pay Period Ended 08/21/26	17,826.84
Debit	08/28/2026	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 08/21/26	3,068.52
Check Number		<i>Checks:</i>		
9634	08/07/2026	ACCESS SYSTEMS, INC.	ProofPoint Subscription / April - June 2026	305.45
9635	08/07/2026	CLIFTONLARSONALLEN, LLP	Interim Financial Audit / Fiscal Year 2025-26	6,250.01
9636	08/07/2026	ELIZABETH TORRES	Mileage Reimbursement / Fiscal Year 2025-26	71.93
9637	08/07/2026	FOSTER & FOSTER CONSULTING ACTUARIES, INC.	OPEB Actuarial Valuation / Fiscal Year 2025-26	7,500.00
9638	08/07/2026	INSTANT INFORMATION TECHNOLOGY	City Hall Refurbishment & Safety Project: Phase 5	670.75
9639	08/07/2026	AT&T	Telephone / 458-3487 / July 2026	62.72
9640	08/07/2026	COUNTY OF ORANGE	Automated Fingerprint ID System / July 2026	572.00
9641	08/07/2026	EPIC IO TECHNOLOGIES, INC.	City Hall Internet Service / August 2026	201.45
9642	08/07/2026	INSTANT INFORMATION TECHNOLOGY	Telephone Services	1,501.70
9643	08/07/2026	JULIE KROPA	Training Seminar Reimbursement	165.00
9644	08/07/2026	KC POWER CLEAN, INC.	Woods End Wilderness Preserve Trail Drainage & Improvement Project	2,205.00
9645	08/07/2026	RINGCENTRAL, INC.	Telephone Services / August 2026	948.93
9646	08/07/2026	SOUTHERN CALIFORNIA SHREDDING	Shredding Services / July 2026	520.00
9647	08/07/2026	TRIPEPI, SMITH AND ASSOCIATES, INC.	Broadcasting Services / July 2026	1,402.26
9648	08/07/2026	U.S. BANK	Credit Card Charges / July 2026	3,528.38
9649	08/07/2026	VERIZON COMMUNICATIONS INC.	Fleet Software / July 2026	199.63
9650	08/07/2026	NADIA COOK	Final Payroll / Pay Period Ended 08/07/2026	16,647.80
9651	08/14/2026	CHECKERED FLAG LAKE FOREST, LP	Fleet Vehicle Washing / March 2026	180.00

CITY OF LAGUNA WOODS
PAYMENT REGISTER
September 16, 2026

ITEM 7.2

This Report Covers the Period 08/01/2026 through 08/31/2026

	Date	Vendor Name	Description	Amount
9652	08/14/2026	EL TORO WATER DISTRICT	Water Services / June 2026	6,367.17
9653	08/14/2026	RECREATION BRANDING SERVICES	Graphic Design Services / June 2026	1,125.30
9654	08/14/2026	RICOH USA, INC.	Building Copier Usage / May - July 2026	92.38
9655	08/14/2026	AETNA BEHAVIORAL HEALTH, LLC	Employee Benefit Program / August - September 2026	60.90
9656	08/14/2026	AT&T	White Pages / August 2026	4.33
9657	08/14/2026	BOUTWELL FAY LLP	Legal Services / July 2026	822.00
9658	08/14/2026	CHECKERED FLAG LAKE FOREST, LP	Fleet Vehicle Washing / July 2026	195.00
9659	08/14/2026	KONE, INC.	City Hall Elevator Maintenance / August 2026	239.86
9660	08/14/2026	LEVATA US, LLC	Senior Mobility Program Supplies	435.27
9661	08/14/2026	PV MAINTENANCE, INC.	Street, City Hall & Park Maintenance / July 2026	17,768.31
9662	08/14/2026	READY RUBBER STAMPS	Office Supplies	32.27
9663	08/14/2026	RINGCENTRAL, INC.	Telephone Services / July 2026	946.70
9664	08/14/2026	SAFE AND SOUND SECURITY, INC.	City Hall Refurbishment & Safety Project: Phase 5	20,192.71
9665	08/14/2026	SOUTHERN CALIFORNIA GAS COMPANY	Gas Service / July 2026	15.78
9666	08/14/2026	SOUTHERN CALIFORNIA NEWS GROUP	Public Notices / July 2026	793.26
9667	08/14/2026	ST. NICHOLAS CATHOLIC CHURCH	Deposit Project Reimbursement	4,500.00
9668	08/14/2026	VIDIFLO, LLC	City Hall Refurbishment & Safety Project: Phase 5	16,159.58
9669	08/21/2026	ARC DOCUMENT SOLUTIONS, LLC	Document Scanning	10,335.97
9670	08/21/2026	AT&T	Telephone / 583-1105 / July 2026	28.75
9671	08/21/2026	AT&T	Telephone / 581-9821 / July 2026	160.47
9672	08/21/2026	BEAR ELECTRICAL SOLUTIONS, INC.	Traffic Signal Maintenance / July 2026	780.00
9673	08/21/2026	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / July 2026	17,492.73
9674	08/21/2026	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / August 2026	10,755.00
9675	08/21/2026	CIVICPLUS, LLC	Codification of Ordinances	1,214.53
9676	08/21/2026	COUNTY OF ORANGE	800MHz Communication Charges - Cost Allocation / July - Sept 2026	1,888.44
9677	08/21/2026	FIRST RESPONSE AIR CONDITIONING & HEATING, INC.	City Hall Maintenance	1,140.00
9678	08/21/2026	ITERIS, INC.	Traffic Engineering / July 2026	9,760.00
9679	08/21/2026	JULIE KROPA	Notary Filing Fee	43.00
9680	08/21/2026	LSA ASSOCIATES, INC.	Code Enforcement Services	3,092.50
9681	08/21/2026	NV5, INC.	Engineering Services / July 2026	40,705.69
9682	08/21/2026	ORKIN	City Hall Maintenance / July & August 2026	268.00
9683	08/21/2026	PSOMAS	Code Enforcement Services	72.00
9684	08/21/2026	RICOH USA, INC.	Copier Lease / September 2026	246.57
9685	08/21/2026	SMITH ARCHITECTS	Architectural Services	7,500.00
9686	08/21/2026	SOUTHERN CALIFORNIA EDISON	Electric Service / June & July 2026	11,081.27
9687	08/21/2026	LIFTECH ELEVATOR SERVICES, LLC	City Hall Refurbishment & Safety Project: Phase 4	3,040.00
9688	08/21/2026	PRACTICAL DATA SOLUTIONS	IT Support Services / June 2026	8,889.32
9689	08/28/2026	BUREAU VERITAS NORTH AMERICA, INC.	Plan Check Review Services / July 2026	1,215.00
9690	08/28/2026	COUNTY OF ORANGE	Automated Fingerprint ID System / August 2026	572.00
9691	08/28/2026	DELL MARKETING, LP	Computer Equipment	51,625.11
9692	08/28/2026	HDL COREN & CONE	ACFR Statistical Package / Fiscal Year 2025-26	795.00
9693	08/28/2026	HI STANDARD AUTOMOTIVE	Fleet Vehicle Modifications	3,074.14
9694	08/28/2026	MARQUE URGENT CARE	Employee Health Services	265.00
9695	08/28/2026	OCY MANAGEMENT, LLC	Senior Mobility Program / July 2026	44,723.60
9696	08/28/2026	ORANGE COUNTY CLERK-RECORDER	Document Recording	50.00

CITY OF LAGUNA WOODS
PAYMENT REGISTER
September 16, 2026

This Report Covers the Period 08/01/2026 through 08/31/2026

	Date	Vendor Name	Description	Amount
9697	08/28/2026	READY RUBBER STAMPS	Office Supplies	63.46
9698	08/28/2026	RJM DESIGN GROUP	Landscape Architectural Services / July 2026	3,607.73
9699	08/28/2026	SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS	Membership Dues / Fiscal Year 2026-27	2,633.00
9700	08/28/2026	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / July 2026	2,435.26
9701	08/28/2026	SWEEPING CORPORATION OF AMERICA	Street Sweeping Services / July 2026	3,584.40
9702	08/28/2026	VIDIFLO, LLC	Audio Visual Maintenance	510.00
9703	08/28/2026	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / September 2026	186.51
Total Bank Debits and Checks:				\$ 841,425.55
 Petty Cash Expenditures Paid Out (See Note 2)				
		ORANGE COUNTY CLERK-RECORDER	Document Recording	\$45.00
		Lyft	Fleet Vehicle Pickup	\$95.00
Total Petty Cash:				\$140.00
TOTAL				\$ 841,565.55

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of August 2026, the following Councilmembers received compensation in the amount of \$300: Conners, Horne, Lee, and McCary.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

CITY OF LAGUNA WOODS
PAYMENT REGISTER
September 16, 2026

ITEM 7.2

This Report Covers the Period 08/01/2026 through 08/31/2026

Date	Vendor Name	Description	Amount
Note 3 - The table below summarizes credit card expenditures paid via Check #9648 to U.S. Bank totaling \$3,528.38:			
	Microsoft	Office 365 Business	\$551.46
	Microsoft	Credit - Exchange Online Plan	(\$3,965.64)
	Microsoft	Office 365 Business Premium	\$422.40
	Microsoft	Credit	(\$514.50)
	Sinch Mailgun	Computer Software	\$35.00
	Microsoft	Computer Software	\$141.75
	Zoom	Video Conferencing	\$31.98
	Hightail	Computer Software	\$15.00
	Telestream	Live Video Streaming Software License	\$699.00
	WP Engine	Website Hosting Subscription	\$1,215.62
	FedEx	Postage	\$94.20
	Stamps.com	Postage	\$30.99
	Amazon	Office Supplies	\$140.06
	Phresh	Office Supplies	\$76.43
	Land's End	Office Supplies	\$547.49
	Home Depot	Office Supplies	\$24.75
	ChargePoint	Fleet Vehicle Charging Fees	\$180.00
	League of California Cities	Annual Conference Registrations / Lee, McCary, Moore	\$2,025.00
	ICMA	Annual Conference / Macon	\$685.00
	CSMFO	Financial Webinar	\$100.00
	National Stormwater Center	Water Quality Training	\$200.00
	CACEO	Membership Dues	\$100.00
	GovernmentJobs.com	Job Posting	\$199.00
	The Nelson Paint Company	Animal Abatement Supplies	\$398.39
	On-Target	Firearm Safety Training	\$95.00
Total Credit Card Reimbursement:			\$3,528.38

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
That the City is in compliance with California Government Code Section 27108.

Digitally signed by

Elizabeth Torres
Date: 2026.09.10
19:28:19 -07'00'

Elizabeth Torres, Administrative Services Director/City Treasurer

7.3

**AMERICANS WITH DISABILITIES ACT (ADA)
PEDESTRIAN ACCESSIBILITY IMPROVEMENT
PROJECT: PHASE 9 – EXPANDED SCOPE**

For additional information on this item,
please refer to Item 7.0 (Consent Calendar Summary).

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City of Laguna Woods

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Christopher Macon, City Manager

FOR: September 16, 2026 City Council Meeting

SUBJECT: Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9 – Expanded Scope

Recommendation

1. Approve the final record plans and specifications reflecting completion of the “Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9 – Expanded Scope” as prepared by the project engineer;
2. Accept project completion of the contract agreement with Bear Electrical Solutions, LLC for the construction of the “Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9 – Expanded Scope” and authorize the City Manager to execute and record, or cause to be executed and recorded, a notice of completion with the County of Orange; and
3. Authorize the City Manager to release the contract retention payment withheld per state law, and exonerate project posted bonds, for the “Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9 – Expanded Scope,” 35 days following recordation of the notice of completion with the County of Orange, to the extent allowed by state law.

Summary

The Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9 (“base project”) is included in the Fiscal Years 2025-36 Capital Improvement Program. Due to lower than anticipated costs and the City receiving funding for its waitlist/expanded scope project, the base project has been split into three phases – 9, 9B, and Expanded Scope – all funded by a federal grant.

- Phase 9 involves the reconstruction of the following driveway crossings: (1) El Toro

Road adjacent to the Lutheran Church of the Cross and (2) Santa Maria Avenue adjacent to Polly's Pies Restaurant & Bakery.

- Phase 9B involves removing and constructing concrete sidewalk panels, as well as traffic control, adjusting utility manholes and water valves to grade, re-establishing survey monuments, and replacing impacted existing pavement, painted striping, and pavement markings.
- Expanded Scope involves installing push button assemblies, Accessible Pedestrian Signals ("APS"), and conduit, as well as removing and constructing concrete sidewalk panels.

The City Council awarded the construction contract agreement for the Expanded Scope to Bear Electrical Solutions, LLC on December 17, 2025. Construction is now complete.

Documents Available for Review

The final record plans and specifications reflecting completion of the Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 9 – Expanded Scope as prepared by the project engineer (NV5, Inc.) are available for public review at City Hall during normal working hours.

Report Prepared With: April Baumgarten, Public Works Administrator

8.1

**ORANGE COUNTY ENHANCED MOBILITY FOR
SENIORS AND INDIVIDUALS WITH DISABILITIES
(EMSD) GRANT PROGRAM**

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City of Laguna Woods

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Christopher Macon, City Manager

FOR: September 16, 2026 City Council Meeting

SUBJECT: Orange County Enhanced Mobility for Seniors and Individuals with Disabilities (EMSD) Grant Program

Recommendation

1. Receive staff report;
2. Open public hearing;
3. Receive public testimony;
4. Close public hearing;
5. Ratify and approve the City Manager's submission of an application to the Orange County Transportation Authority for funding from the 2026 Orange County Enhanced Mobility for Seniors and Individuals with Disabilities ("EMSD") Grant Program to support the City's Senior Mobility Program;
6. Determine and certify that the public hearing and submittal of an application for funding from the EMSD Grant Program are not subject to the California Environmental Quality Act ("CEQA") pursuant to sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3; and
7. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, DETERMINING AND CERTIFYING THAT THERE ARE NO NON-PROFIT AGENCIES READILY AVAILABLE TO PROVIDE THE SERVICE PROPOSED IN THE CITY'S APPLICATION TO THE ORANGE COUNTY TRANSPORTATION AUTHORITY FOR FUNDING FROM THE 2026 ORANGE COUNTY ENHANCED MOBILITY FOR SENIORS AND INDIVIDUALS WITH

DISABILITIES (“EMSD”) GRANT PROGRAM; AND DETERMINING AND CERTIFYING THAT THE RESOLUTION IS NOT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO TITLE 14 OF THE CALIFORNIA CODE OF REGULATIONS

Background

About the EMSD Grant Program

On June 22, 2026, the Orange County Transportation Authority’s (“OCTA”) Board of Directors approved the use of up to \$5.85 million for the 2026 Orange County Enhanced Mobility for Seniors and Individuals with Disabilities (“EMSD”) Grant Program’s Call for Projects using local funding support based on Federal Transit Administration Section 5310 amounts allocated to Orange County. At least 55% of the overall amount of funding available (\$3.22 million) is available for capital projects (e.g., the purchase of vehicles) with no more than 45% (\$2.63 million) available for operating projects (e.g., supplementation of services provided through senior mobility programs).

The 2026 EMSD Grant Program’s Call for Projects states that the EMSD Grant Program is intended to “meet the transportation needs of older adults and people with disabilities when transportation services provided are unavailable, insufficient, or inappropriate to meet these needs.”

City and other public agency applicants for EMSD Grant Program funding are required to hold a public hearing to establish coordination with non-profits and ensure services are not duplicated or overlapping in scope, including services included in any public agency application for funding from the EMSD Grant Program.

In 2024, the City applied for and was awarded a \$325,000 grant from the 2024 EMSD Grant Program. That funding is being used to support the Senior Mobility Program and also made it possible to offer \$0 fares for trips to or from the Laguna Hills Transportation Center and the Santa Ana Regional Transportation Center.

About the Senior Mobility Program

The Senior Mobility Program subsidizes the cost of taxi travel for Laguna Woods residents who are at least 60 years of age. Enrolled residents receive an identification card that reduces regular Yellow Cab fares to the following co-pays, for all trips starting or ending in Laguna Woods:

- \$0 to or from the Laguna Hills Transportation Center
- \$0 to or from Irvine Station
- \$0 to or from the Santa Ana Regional Transportation Center
- \$8 for trips up to 10 miles within Orange County (each way)
- \$18 for trips between 10.1 and 15 miles within Orange County (each way)

- \$28 for trips over 15 miles within Orange County (each way)
- \$28 for trips to or from VA Long Beach
- \$40 for trips to or from John Wayne Airport

Discussion

Today's meeting is an opportunity for City Council action, as well as public input, on actions related to the submittal of an application to OCTA requesting funding from the 2026 EMSD Grant Program to support the Senior Mobility Program. Staff recommends that the City Council conduct a public hearing and then take the recommended actions to pursue supplemental funding for the Senior Mobility Program.

The City's application for funding from the 2026 EMSD Grant Program is for a \$325,000 grant with a required \$81,250 local match. If awarded funding, those monies would be used to offset the costs of the following Senior Mobility Program trips:

- Trips to or from Laguna Hills Transportation Center
- Trips to or from Irvine Station
- Trips over 10 miles within Orange County
- Trips to or from Santa Ana Regional Transportation Center
- Trips to or from John Wayne Airport

The trips that would be offset by 2026 EMSD Grant Program funding (i) support OCTA's goal of providing "first-and-last mile" connections and/or (ii) generally provide transportation at greater distances, for longer hours, for broader purposes, and/or without limitations on the number of trips, as compared to local transportation services provided by non-profits.

The OCTA Board of Directors is tentatively scheduled to vote on funding awards in December 2026. If the City is awarded funding, it would be available in Fiscal Year 2027-28. That timing would allow the funding to be incorporated into the next two-year budget and work plan.

Fiscal Impact

Demand for Senior Mobility Program services continues to be strong. 29,759 trips totaling 252,535.99 miles were provided in the most recently completed fiscal year (Fiscal Year 2025-26). The City's costs for that same period (not including staff time) were \$510,799.48, of which \$217,951.66 was funded from the General Fund and \$292,847.82 from Measure M and the 2024 EMSD Grant Program.

Supplemental funding for the Senior Mobility Program would augment the existing funding and help ensure services can continue uninterrupted. If awarded the full amount of the requested funding, the City would be able to maintain all existing fares to remain stable and unchanged through June 30, 2029.

The EMSD Grant Program includes a local match requirement that would be funded using a portion of the unassigned General Fund balance in accordance with Section 2.9.04(7) of Administrative Policy 2.9 (*“Grant funds are often distributed on a reimbursement basis, meaning that the City is required to make expenditures in advance of receiving the offsetting revenue. The unassigned General Fund balance may be used to make temporary “loans” to grant-funded programs, projects, and services until reimbursements are received. Such temporary “loans” are not reflected in the budget.”*)

Environmental Review

The City Council is asked to find that the public hearing and submittal of an application for funding from the EMSD Grant Program are not subject to the California Environmental Quality Act of 1970, Public Resources Code Section 21000, et. seq., as amended and implementing State CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations (collectively “CEQA”) pursuant to sections 15060(c)(2) (the activities will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activities are not a project as defined in section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3. CEQA Guidelines Section 15378(b)(4) excludes “[t]he creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment” and Section 15378(b)(5) excludes “[o]rganizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment” from its definition of “project.”

The public hearing and submittal of an application for funding from the EMSD Grant Program would not authorize any construction or physical change or improvement. Even if funding were to be awarded (which is unknown at this time), the Senior Mobility Program for which funding is sought provides financial subsidies to eligible Laguna Woods residents traveling by taxi within Orange County or to the Tibor Rubin VA Medical Center in Long Beach. The Senior Mobility Program does not include any construction or physical change or improvement.

Attachment: A – Proposed Resolution

**CITY OF LAGUNA WOODS
RESOLUTION NO. 26-XX**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, DETERMINING AND CERTIFYING THAT THERE ARE NO NON-PROFIT AGENCIES READILY AVAILABLE TO PROVIDE THE SERVICE PROPOSED IN THE CITY'S APPLICATION TO THE ORANGE COUNTY TRANSPORTATION AUTHORITY FOR FUNDING FROM THE 2026 ORANGE COUNTY ENHANCED MOBILITY FOR SENIORS AND INDIVIDUALS WITH DISABILITIES ("EMSD") GRANT PROGRAM; AND DETERMINING AND CERTIFYING THAT THE RESOLUTION IS NOT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO TITLE 14 OF THE CALIFORNIA CODE OF REGULATIONS

WHEREAS, the City has submitted an application to the Orange County Transportation Authority ("OCTA") for funding from the 2026 Orange County Enhanced Mobility for Seniors and Individuals with Disabilities ("EMSD") Grant Program to support the City's Senior Mobility Program; and

WHEREAS, the Senior Mobility Program subsidizes the cost of taxi travel for Laguna Woods residents who are at least 60 years of age. Enrolled residents receive an identification card that reduces regular Yellow Cab fares to the following co-pays, for all trips starting or ending in Laguna Woods:

- \$0 to or from the Laguna Hills Transportation Center
- \$0 to or from Irvine Station
- \$0 to or from the Santa Ana Regional Transportation Center
- \$8 for trips up to 10 miles within Orange County (each way)
- \$18 for trips between 10.1 and 15 miles within Orange County (each way)
- \$28 for trips over 15 miles within Orange County (each way)
- \$28 for trips to or from VA Long Beach
- \$40 for trips to or from John Wayne Airport

; and

WHEREAS, the City's application for funding from the 2026 EMSD Grant Program is for a \$325,000 grant with a required \$81,250 local match. If awarded funding, those monies would be used to offset the costs of the following Senior Mobility Program trips:

- Trips to or from Laguna Hills Transportation Center
- Trips to or from Irvine Station
- Trips over 10 miles within Orange County
- Trips to or from Santa Ana Regional Transportation Center
- Trips to or from John Wayne Airport

WHEREAS, the Senior Mobility Program trips that would be offset by 2026 EMSD Grant Program funding (i) support OCTA’s goal of providing “first-and-last mile” connections and/or (ii) generally provide transportation at greater distances, for longer hours, for broader purposes, and/or without limitations on the number of trips, as compared to local transportation services provided by non-profits; and

WHEREAS, the City and other public agency applicants for EMSD Grant Program funding are required to hold a public hearing to establish coordination with non-profits and ensure services are not duplicated or overlapping in scope, including services included in any public agency application for funding from the EMSD Grant Program; and

WHEREAS, a public notice providing notice of the public hearing after which the adoption of this resolution was considered (“Public Notice”) was published in the *Laguna Woods Globe* on September 3, 2026 and emailed to two local non-profit transportation providers (Age Well Senior Services and the Golden Rain Foundation of Laguna Woods) on September 9, 2026; and

WHEREAS, after consideration of the information provided by City staff and all public comments and testimony received, the City Council finds that there are no non-profit agencies readily available to provide the service proposed in the City’s application to OCTA for funding from the 2026 EMSD Grant Program.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct.

SECTION 2. The City Council hereby determines and certifies that there are no non-profit agencies readily available to provide the service proposed in the City’s application to OCTA for funding from the 2026 EMSD Grant Program. The City Manager is authorized to execute certifications to this effect on behalf of the City Council.

SECTION 3. After reviewing the entire project record, the City Council hereby finds, determines, and certifies that this resolution is not subject to the California Environmental Quality Act of 1970, Public Resources Code Section 21000, et. seq., as amended and implementing State CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations (collectively “CEQA”) pursuant to sections 15060(c)(2) (the activities will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activities are not a project as defined in section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3. CEQA Guidelines Section 15378(b)(4) excludes “[t]he creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment” and Section 15378(b)(5) excludes “[o]rganizational or administrative activities of governments

that will not result in direct or indirect physical changes in the environment” from its definition of “project.”

This resolution would not authorize any construction or physical change or improvement. Even if funding were to be awarded (which is unknown at this time), the Senior Mobility Program for which funding is sought provides financial subsidies to eligible Laguna Woods residents traveling by taxi within Orange County or to the Tibor Rubin VA Medical Center in Long Beach. The Senior Mobility Program does not include any construction or physical change or improvement.

SECTION 4. The Mayor shall sign this resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED AND ADOPTED this 16th day of September 2026.

ANNIE MCCARY, Mayor

ATTEST:

YOLIE TRIPPY, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 26-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the 16th day of September 2026, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

YOLIE TRIPPY, CMC, City Clerk

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9.1

**BUILDING, PLANNING, ENCROACHMENT,
AND GRADING PERMIT FEES**

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City of Laguna Woods

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Christopher Macon, City Manager

FOR: September 16, 2026 City Council Meeting

SUBJECT: Building, Planning, Encroachment, and Grading Permit Fees

Recommendation

Approve second reading and adopt an ordinance – read by title with further reading waived – titled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADDING SECTION 10.02.050 TO CHAPTER 10.02 OF TITLE 10 (BUILDINGS AND CONSTRUCTION) OF THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO THE WAIVER OR REDUCTION OF CITY-ENACTED BUILDING FEES FOR SPECIFIED PURPOSES INCLUDING, BUT NOT LIMITED TO, PURPOSES CONSISTENT WITH CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 17951.5 AND 17951.7 AND LAGUNA WOODS GENERAL PLAN HOUSING ELEMENT PROGRAMS H-1.2.5. AND H-2.2.2.; AND DETERMINING AND CERTIFYING THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Background

On August 19, 2026, the City Council voted unanimously to approve the introduction and first reading of the proposed ordinance, which would allow for the waiver or reduction of City-enacted building fees for specified purposes (Attachment A).

California Health and Safety Code Section 17951.5 allows cities to “waive or reduce all building permit fees for improvements to the home of a veteran with a qualifying disability that are made to accommodate that disability.” For the purpose of California Health and Safety Code Section 17951.5, “qualified disability” means “a disability that is recognized as service connected by the United States Department of Veterans Affairs.”

California Health and Safety Code Section 17951.7 allows cities to “waive or reduce all

building permit fees for improvements to the home of a person at least 60 years of age with a qualifying disability that are made to accommodate that disability.” For the purpose of California Health and Safety Code Section 17951.7, “qualified disability” means “a physical or mental disability as defined in [California Government Code Section 12926(j) and (m)].”

The General Plan Housing Element includes the following fee-related programs:

- Program H-1.2.5. Adopt an ordinance waiving or reducing City building permit fees for housing projects in which at least 5% of housing units are affordable for extremely low income households; at least 10% of housing units are affordable for very low or low-income households; or, at least 50% of housing units are affordable for moderate-income households. To be eligible, the affordable housing units shall be subject to an affordability covenant for at least 55 years.
- Program H-2.2.2. Adopt an ordinance waiving or reducing City building permit fees for improvements to the home of a person at least 60 years of age with a qualifying disability that are made to accommodate that disability, as provided for by California Health and Safety Code Section 17951.7. Consider including provisions allowing for similar building permit fee waivers or reductions for improvements to the home of a person with a qualifying disability that are made to accommodate that disability, regardless of age. Prepare and maintain a flyer with related information. Conduct annual outreach to nonprofit organizations known to provide medical or social services to residents with disabilities. Conduct biennial outreach to residents residing in census tracts 626.22 and 626.48 due to their comparatively lower economic domain scores from the TCAC/HCD Opportunity Map.

Discussion

Today’s meeting is an opportunity for City Council action and public input on an ordinance that would allow for the waiver or reduction of City-enacted building fees for specified purposes (Attachment A). Staff recommends that the City Council adopt the proposed ordinance to allow for the waiver or reduction of City-enacted building fees for specified purposes including, but not limited to, purposes consistent with California Health and Safety Code sections 17951.5 and 17951.7 and Laguna Woods General Plan Housing Element programs H-1.2.5. and H-2.2.2.

The proposed ordinance would establish the following fee waiver programs:

1. *Veterans with Disabilities Building Fee Waiver Program.* The City Manager or their designee would be directed to waive 100% of City-enacted building permit fees for improvements to the home of a veteran with a qualifying disability that are made to accommodate that disability, as provided for by California Health and Safety Code Section 17951.5. This waiver would not apply to fees that state law requires the City to charge in connection with building permits (e.g., Strong Motion Instrumentation

Program ("SMIP") and Building Standards Administration Special Revolving Fund ("SB 1473") fees). "Qualifying disability" would mean a disability that is recognized as service connected by the United States Department of Veterans Affairs.

- State law provides the City Council with discretion as to the amount of fees waived or reduced by this program (0-100%). Staff's recommendation is 100%.
2. *Seniors with Disabilities Building Fee Reduction Program.* The City Manager or their designee would be directed to reduce by 50% all City-enacted building permit fees for improvements to the home of a person at least 60 years of age with a qualifying disability that are made to accommodate that disability, as provided for by California Health and Safety Code Section 17951.7. This reduction would not apply to fees that state law requires the City to charge in connection with building permits (e.g., SMIP and SB 1473 fees). "Qualifying disability" would mean a physical or mental disability as defined in California Government Code Section 12926(j) and (m).
- State law provides the City Council with discretion as to the amount of fees waived or reduced by this program (0-100%). Staff's recommendation is 50%.
 - General Plan Housing Element Program H-2.2.2. contemplates the adoption of such a fee waiver or reduction program.
3. *Affordable Housing Units Building Fee Reduction Program.* The City Manager or their designee would be directed to reduce by 20% all City-enacted building permit fees for the construction of housing projects in which at least one of the following is true:
- a. At least 5% of housing units are affordable for extremely low income households and subject to an affordability covenant for at least 55 years;
 - b. At least 10% of housing units are affordable for very low or low-income households and subject to an affordability covenant for at least 55 years; or
 - c. At least 50% of housing units are affordable for moderate-income households and subject to an affordability covenant for at least 55 years.

This reduction would not apply to fees that state law requires the City to charge in connection with building permits (e.g., SMIP and SB 1473 fees).

- The proposed fee reduction is intentionally set at a percentage less than the City's indirect cost rate (20% as compared to an indirect cost rate of 23%) to ensure that the City still recovers its direct costs associated with permitting.
- General Plan Housing Element Program H-1.2.5. contemplates the adoption of such a fee waiver or reduction program.

If the recommended action is taken at today's meeting, the ordinance would take effect on November 16, 2026.

Fiscal Impact

The proposed building fee waiver and reduction programs are expected to result in the loss of a minimal amount of revenue. Staff would report back to the City Council on the amount of building fees waived or reduced under each program as part of the next building, planning, encroachment, and grading permit fee study.

Sufficient funds to support this project are included in the City's budget.

Environmental Review

The City Council is asked to find that this action is not subject to the California Environmental Quality Act (Pub. Resources Code, Sec. 21000 et seq.) ("CEQA") pursuant to sections 15060(c)(2) (the activities will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activities are not a project as defined in section 15378) of the California Code of Regulations, Title 14, Division 6, Chapter 3 ("State CEQA Guidelines"). Section 15378(b)(4) of the State CEQA Guidelines excludes "government funding mechanisms or other government fiscal activities" from its definition of "project" when they "do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment," as is the case here.

The City Council is also asked to find that, even if this action were subject to CEQA, it would be categorically exempt under Section 15273 of the State CEQA Guidelines, which applies to the establishment, modification, structuring, restructuring, or approval of rates, tolls, fares, or other charges by the City, when such charges are for the purpose of (1) meeting operating expenses, including employee wage rates and fringe benefits, and (2) purchasing or leasing supplies, equipment, or materials – as is the case here.

Finally, the City Council is asked to find that, even if this action were subject to CEQA, it would be exempt based on Section 15061(b)(3) of the State CEQA Guidelines because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. This action does not include any physical change to the environment.

Documents Available for Review

Related documents - including the Laguna Woods General Plan Housing Element – are available for public review at City Hall during normal working hours and on the City's website at www.lagunawoods.gov/housingelement.

Attachment: A – Proposed Ordinance
 Exhibit A – Proposed Code Amendments

**CITY OF LAGUNA WOODS
ORDINANCE NO. 26-XX**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADDING SECTION 10.02.050 TO CHAPTER 10.02 OF TITLE 10 (BUILDINGS AND CONSTRUCTION) OF THE LAGUNA WOODS MUNICIPAL CODE PERTAINING TO THE WAIVER OR REDUCTION OF CITY-ENACTED BUILDING FEES FOR SPECIFIED PURPOSES INCLUDING, BUT NOT LIMITED TO, PURPOSES CONSISTENT WITH CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 17951.5 AND 17951.7 AND LAGUNA WOODS GENERAL PLAN HOUSING ELEMENT PROGRAMS H-1.2.5. AND H-2.2.2.; AND DETERMINING AND CERTIFYING THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

WHEREAS, California Health and Safety Code Section 17951.5 allows cities to “waive or reduce all building permit fees for improvements to the home of a veteran with a qualifying disability that are made to accommodate that disability”; and

WHEREAS, for the purpose of California Health and Safety Code Section 17951.5, “qualified disability” means “a disability that is recognized as service connected by the United States Department of Veterans Affairs”; and

WHEREAS, the City Council wishes to establish a fee waiver or reduction program as contemplated by California Health and Safety Code Section 17951.5; and

WHEREAS, California Health and Safety Code Section 17951.7 allows cities to “waive or reduce all building permit fees for improvements to the home of a person at least 60 years of age with a qualifying disability that are made to accommodate that disability”; and

WHEREAS, for the purpose of California Health and Safety Code Section 17951.7, “qualified disability” means “a physical or mental disability as defined in [California Government Code Section 12926(j) and (m)]”; and

WHEREAS, Laguna Woods General Plan Housing Element Program H-2.2.2. reads, in part: “Adopt an ordinance waiving or reducing City building permit fees for improvements to the home of a person at least 60 years of age with a qualifying disability that are made to accommodate that disability, as provided for by California Health and Safety Code Section 17951.7”; and

WHEREAS, the City Council wishes to establish a fee waiver or reduction program as contemplated by California Health and Safety Code Section 17951.7 and Laguna Woods General Plan Housing Element Program H-2.2.2.; and

WHEREAS, Laguna Woods General Plan Housing Element Program H-1.2.5. reads,

in part: “Adopt an ordinance waiving or reducing City building permit fees for housing projects in which at least 5% of housing units are affordable for extremely low income households; at least 10% of housing units are affordable for very low or low-income households; or, at least 50% of housing units are affordable for moderate-income households. To be eligible, the affordable housing units shall be subject to an affordability covenant for at least 55 years”; and

WHEREAS, the City Council wishes to establish fee waiver or reduction programs as contemplated by Laguna Woods General Plan Housing Element Program H-1.2.5.; and

WHEREAS, at the regular meeting on August 19, 2026, the City Council held a duly noticed public hearing on this Ordinance at which it considered all of the information, evidence, and testimony presented, both written and oral; and

WHEREAS, at the regular meeting on September 16, 2026, the City Council considered this Ordinance for a second time in open session and also considered all of the information, evidence, and testimony presented, both written and oral.

THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The above recitals are true and correct.

SECTION 2. After reviewing the entire project record, the City Council hereby finds, determines, and certifies that this Ordinance is not subject to the California Environmental Quality Act (Pub. Resources Code, Sec. 21000 et seq.) (“CEQA”) pursuant to sections 15060(c)(2) (the activities will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activities are not a project as defined in section 15378) of the California Code of Regulations, Title 14, Division 6, Chapter 3 (“State CEQA Guidelines”). Section 15378(b)(4) of the State CEQA Guidelines excludes “government funding mechanisms or other government fiscal activities” from its definition of “project” when they “do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment,” as is the case here.

After reviewing the entire project record, the City Council also hereby determines and certifies that, even if this Ordinance were subject to CEQA, it would be categorically exempt under Section 15273 of the State CEQA Guidelines, which applies to the establishment, modification, structuring, restructuring, or approval of rates, tolls, fares, or other charges by the City, when such charges are for the purpose of (1) meeting operating expenses, including employee wage rates and fringe benefits, and (2) purchasing or leasing supplies, equipment, or materials – as is the case here.

After reviewing the entire project record, the City Council also hereby determines and

certifies that, even if this Ordinance were subject to CEQA, it would be exempt based on Section 15061(b)(3) of the State CEQA Guidelines because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. This action does not include any physical change to the environment.

SECTION 3. Section 10.02.050 is hereby added to the Laguna Woods Municipal Code to read as set forth in Exhibit A, attached to this Ordinance and incorporated herein by this reference.

SECTION 4. This Ordinance shall take effect and be in full force and operation beginning on November 16, 2026, which is at least 30 calendar days after adoption.

SECTION 5. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase added by this Ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity of effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof irrespective of the fact that any one or more subsections, subdivisions, paragraphs sentences, clauses, or phrases are declared unconstitutional, invalid, or ineffective.

SECTION 6. The Mayor shall sign this Ordinance.

SECTION 7. The City Clerk shall certify to the passage of this Ordinance and shall cause this Ordinance to be published or posted as required by law.

SECTION 8. All of the above-referenced documents and information have been and are on file with the City Clerk of the City.

PASSED, APPROVED AND ADOPTED this 16th day of September 2026.

ANNIE MCCARY, Mayor

ATTEST:

YOLIE TRIPPY, CMC, City Clerk

APPROVED AS TO FORM:

ALISHA PATTERSON, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Ordinance No. 26-XX** was duly introduced and placed upon its first reading at a regular meeting of the City Council on the 19th day of August 2026, and that thereafter, said Ordinance was duly adopted and passed at a regular meeting of the City Council on the 16th day of September 2026 by the following vote to wit:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

YOLIE TRIPPY, CMC, City Clerk

EXHIBIT A
CODE AMENDMENTS – SECTION 10.02.050

Section 10.02.050 (“Waivers or Reductions of City-Enacted Building Fees”) is added to Chapter 10.02 (“General and Miscellaneous”) of Title 10 (“Buildings and Construction”) of the Laguna Woods Municipal Code to read as follows:

Sec. 10.02.050. Waivers or reductions of City-enacted building fees.

- (a) *Purpose and intent.* The purpose and intent of this section is to provide for the waiver or reduction of City-enacted building fees to accomplish purposes allowed for by state law or contemplated in the General Plan Housing Element.
- (b) *Definitions.* For purposes of this section only, the following definitions shall apply, in addition to those set forth in Section 3.18.030 of this Code:
 - (05) *City-enacted building fees* shall mean fees adopted by the City and charged for the issuance of building permits. “City-enacted building fees” does not include fees that state law requires the City to charge in connection with building permits (e.g., Strong Motion Instrumentation Program (“SMIP”) and Building Standards Administration Special Revolving Fund (“SB 1473”) fees), deposits (including, but not limited to, those set forth in Chapter 4.24 of this Code) development impact fees, encroachment fees, grading fees, in lieu fees (including, but not limited to, those set forth in Section 13.25.050(a) of this Code), planning fees, or fees adopted by any entity other than the City (e.g., fees adopted by the County of Orange, El Toro Water District, or Orange County Fire Authority).
 - (10) *Qualifying disability* shall mean a physical or mental disability as defined in subdivisions (j) and (m) of California Government Code Section 12926.
 - (15) *Qualifying service disability* shall mean a disability that is recognized as service connected by the United States Department of Veterans Affairs.
 - (20) *Veteran* shall have the same meaning as the term is defined in the United States Code, as amended from time to time or replaced with a successor statute. As of the date this section was adopted, the definition of “veteran” was set forth in United States Code Title 38, Section 101.
- (c) *Veterans with Disabilities Building Fee Waiver Program.*
 - (1) This program is authorized by California Health and Safety Code Section 17951.5.
 - (2) The City Manager or their designee shall waive 100% of City-enacted building permit fees for improvements to the home of a veteran with a qualifying service disability

that are made to accommodate that disability, provided all of the following requirements are met:

- a. The building permit includes only improvements that are directly connected to accommodating a qualifying service disability of a veteran who resides at the location. Separate building permits shall be obtained for improvements that are to be constructed concurrent with those accommodating a qualifying service disability of a veteran who resides at the location.
- b. The building permit application is submitted to the City with an application, upon a form provided by the City, setting forth the following information:
 1. The legal name, home address, telephone number, and email address, if any, of the veteran with a qualifying service disability who resides at the location;
 2. Proof that the veteran with a qualifying service disability is a veteran, which shall be either a United States government-issued driver's license with a veteran designation, a United States government-issued identification card with a veteran designation, a federal government-issued Veteran Health Identification Card, a federal government-issued Real-Time Automated Personnel Identification System ("RAPIDS") identification card, or a federal government-issued DD214 (Certificate of Release or Discharge from Active Duty) with corresponding United States government-issued photo identification;
 3. Proof that the veteran with a qualifying service disability resides at the location, which shall be either a California driver's license or a California identification card (REAL, standard, or senior), or two of any of the following in the person's name: bank statement, cell phone bill, credit card statement, investment statement, mortgage statement, pay stub, signed rental or lease agreement, stock certificate for residency, tax returns, and/or utility bill. All documents accepted under this subsection shall be dated within the 90 calendar days immediately preceding the date of the application, except for tax returns, which shall be the two most recent, and rental agreements, lease agreements, and stock certificates for residency, which shall be those currently effective; and
 4. Proof that the veteran with a qualifying service disability has a qualifying service disability, which shall consist of the following statement signed and dated by a physician, surgeon, optometrist, or osteopathic doctor with that person's M.D. license number issued by the Medical Board of California, O.D. license number issued by the California State Board of Optometry, or D.O. license number issued by the Osteopathic Medical Board of California noted: "[FULL NAME OF PERSON] has a disability that is recognized as

service connected by the United States Department of Veterans Affairs that requires the following improvement to his/her/their home [DESCRIPTION OF IMPROVEMENT].” The statement required by this subsection shall be dated within 90 calendar days of the date the application is submitted to the City and is not required to disclose the specific qualifying service disability.

(d) *Seniors with Disabilities Building Fee Reduction Program.*

- (1) This program is authorized by California Health and Safety Code Section 17951.7.
- (2) The City Manager or their designee shall reduce by 50% all City-enacted building permit fees for improvements to the home of a person at least 60 years of age with a qualifying disability that are made to accommodate that qualifying disability, provided all of the following requirements are met:
 - a. The building permit includes only improvements that are directly connected to accommodating a qualifying disability of a person at least 60 years of age who resides at the location. Separate building permits shall be obtained for improvements that are to be constructed concurrent with those accommodating a qualifying disability of a person at least 60 years of age who resides at the location.
 - b. The building permit application is submitted to the City with an application, upon a form provided by the City, setting forth the following information:
 1. The legal name, home address, telephone number, and email address, if any, of the person at least 60 years of age with a qualifying disability who resides at the location;
 2. Proof that the person at least 60 years of age with a qualifying disability is at least 60 years of age, which shall be either a United States government-issued driver’s license, a United States government-issued identification card, a United States government-issued birth certificate, or a United States passport or passport identification card;
 3. Proof that the person at least 60 years of age with a qualifying disability resides at the location, which shall be either a California driver’s license or a California identification card (REAL, standard, or senior), or two of any of the following in the person’s name: bank statement, cell phone bill, credit card statement, investment statement, mortgage statement, pay stub, signed rental or lease agreement, stock certificate for residency, tax returns, and/or utility bill. All documents accepted under this subsection shall be dated within the 90 calendar days immediately preceding the date of the application, except for tax returns, which shall be the two most recent, and

rental agreements, lease agreements, and stock certificates for residency, which shall be those currently effective; and

4. Proof that the person at least 60 years of age with a qualifying disability has a qualifying disability, which shall consist of the following statement signed and dated by a physician, surgeon, optometrist, or osteopathic doctor with that person's M.D. license number issued by the Medical Board of California, O.D. license number issued by the California State Board of Optometry, or D.O. license number issued by the Osteopathic Medical Board of California noted: "[FULL NAME OF PERSON] has a physical or mental disability as defined in subdivisions (j) and (m) of California Government Code Section 12926 that requires the following improvement to his/her/their home [DESCRIPTION OF IMPROVEMENT]." The statement required by this subsection shall be dated within 90 calendar days of the date the application is submitted to the City and is not required to disclose the specific qualifying disability.

(e) *Affordable Housing Units Building Fee Reduction Program.*

- (1) The City Manager or their designee shall reduce by 20% all City-enacted building permit fees for the construction of housing projects, provided all of the following requirements are met:
 - a. The building permit is for a housing project for which at least one of the following will be true:
 1. At least 5% of housing units are affordable for extremely low income households and subject to an affordability covenant for at least 55 years;
 2. At least 10% of housing units are affordable for very low or low-income households and subject to an affordability covenant for at least 55 years; or
 3. At least 50% of housing units are affordable for moderate-income households and subject to an affordability covenant for at least 55 years.
 - b. The building permit is submitted to the City with the following statement signed and dated by the applicant for the building permit and property owner of the parcel(s) to which the building permit applies: "The undersigned confirm that our intent is for the housing project that will be constructed by this building permit to include [THE AFFORDABILITY REQUIREMENT]. As a condition of City of Laguna Woods ("City") reducing by 20% all City-enacted building fees for this building permit, the aforementioned affordability covenant must be recorded against the property, in form sufficient to the City, prior to receiving the City's final approval of the building permit. Failure to comply with the recordation requirement will result in all previously reduced City-enacted building fees being charged to the

applicant for the building permit and being due and payable to the City immediately.”

- (2) If the affordability requirement is not recorded against the property, in form sufficient to the City, prior to receiving the City’s final approval of the building permit, all previously reduced City-enacted building fees shall be charged to the applicant for the building permit and shall be due and payable to the City immediately.

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9.2

WILDFIRE DETECTION CAMERAS

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City of Laguna Woods

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Christopher Macon, City Manager

FOR: September 16, 2026 City Council Meeting

SUBJECT: Wildfire Detection Cameras

Recommendation

1. Approve a site access and use memorandum of understanding with The Regents of the University of California on behalf of the University of California, San Diego for the benefit of its Scripps Institution of Oceanography for the purposes of installing, monitoring, and maintaining a network of cameras and related equipment to be used by the ALERTCalifornia public safety program, and authorize the Mayor to execute the site access and use memorandum of understanding, subject to approval as to form by the City Attorney; and
2. Approve a memorandum of understanding with Laguna Woods Mutual No. 50 to allow the City to install, operate, and maintain wildfire detection cameras at The Towers located at 24055 Paseo Del Lago W, Laguna Woods, CA 92637, and authorize the Mayor to execute the memorandum of understanding, subject to approval as to form by the City Attorney.

Background

On its website (www.alertcalifornia.org), ALERTCalifornia is described, in part, as follows:

“ALERTCalifornia provides state-of-the-art technology that supports data-driven decisions to prepare for, respond to, and recover from natural disasters.

Based at the University of California San Diego, ALERTCalifornia is a public safety program working to understand wildfires and other natural hazards and determine short and long-term impacts on people and the environment to inform management decisions.

The state-focused program manages a network of more than 1,200 monitoring cameras

and sensor arrays (as of February 2026), and collects data that provides actionable, real-time information to inform public safety. In addition to the camera network, and in response to increasingly frequent and severe climate-driven disasters, ALERTCalifornia is prioritizing novel data collection and research. These data are open-source and are shared with fellow institutions and partners.

Advanced technology offers fresh insight into the cascading disasters associated with wildfires, such as post-fire debris flows, floods, and erosion. These data will lead to a greater understanding of natural disasters and their long-term impacts on air, water, and soil quality as well as human health in California.

ALERTCalifornia's multidisciplinary team is based at UC San Diego's Jacobs School of Engineering, Qualcomm Institute, and Scripps Institution of Oceanography. The program also works closely with partners across the state.

In 2023, CAL FIRE, ALERTCalifornia, and industry partner DigitalPath developed a new AI system that provides early wildfire confirmation and actionable real-time data to quickly scale fire resources, helps evacuations through enhanced situational awareness, and monitors fire behavior. In its first season, the AI platform was utilized in all 21 CAL FIRE Dispatch Centers and detected over 1,200 fires across California, beating 911 call reporting over 30% of the time. It is especially effective in spotting anomalies in remote locations and is proven effective at night. The AI tool was recognized by TIME as one of the top innovations of 2023.

ALERTCalifornia now works with federal, state, and local agencies to ensure emergency managers have access to our camera network, the AI, and the latest technology that provides them with real-time data to inform response.

In 2025, ALERTCalifornia worked with Esri to release a novel map layer that allows emergency managers and the public to incorporate live camera views into their maps, enhancing situational awareness and preparedness before, during, and after natural disasters. Soon after ALERTCalifornia was awarded a Special Achievement in GIS award from Esri for innovation in the field of GIS software and technology, geospatial analytics, and mapping."

Discussion

Today's meeting is an opportunity for City Council action, as well as public input, on actions that would allow the City to partner with ALERTCalifornia and Laguna Woods Mutual No. 50 to install, operate, and maintain wildfire detection cameras on the rooftop of The Towers. The proposed wildfire detection cameras – of which there are anticipated to be two – would enhance wildfire-related situational awareness and preparedness.

The height of The Towers and its location near the western edge of Laguna Woods present a

unique opportunity to capture high elevation views of westerly wilderness areas that are not currently captured by other ALERTCalifornia wildfire detection cameras.

OCFA staff will be present at today's meeting to discuss how OCFA uses ALERTCalifornia's wildfire detection cameras and the specific benefits of the proposed cameras.

ALERTCalifornia's existing camera map is available at <https://cameras.alertcalifornia.org>. The wildfire detection cameras closest to Laguna Woods are Rimel 1 and Rimel 2, which are located generally southwest of the Woods End Trailhead.

Both proposed agreements (attachments A and B) have been approved by the respective counterparties and are ready to be executed if approved by the City Council.

ALERTCalifornia, OCFA, and Laguna Woods Mutual No. 50 staff have completed a site walk to identify the placement of the proposed wildfire detection cameras. ALERTCalifornia is prepared to install the cameras, pending approval of the proposed agreements.

Fiscal Impact

Under the proposed agreements, Laguna Woods Mutual No. 50 would allow use of The Towers at no charge and ALERTCalifornia would provide, install, operate, and maintain the wildfire detection cameras at no charge. OCFA is already able to access ALERTCalifornia's cameras in its emergency command center. The City's costs would be limited to those not covered by ALERTCalifornia, of which none are currently anticipated.

Attachments: A – Proposed Site Access and Use Memorandum (Scripps Institution of Oceanography)
B – Proposed Memorandum of Understanding (Laguna Woods Mutual No. 50)

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**Scripps Institution of Oceanography
Site Access and Use Memorandum of Understanding**

Between

The Regents of the University of California on behalf of the University of California, San Diego and the City of Laguna Woods

This **Site Access and Use Memorandum of Understanding (“MOU”)** is entered into as of _____ by and between The Regents of the University of California on behalf of the University of California, San Diego, for the benefit of its Scripps Institution of Oceanography (collectively, “**Scripps**”), and the City of Laguna Woods (hereinafter “**Owner**”), for the purposes of: installing, monitoring, and maintaining a network of cameras and related equipment to be used by the ALERTCalifornia public safety program and for no other purposes (“**Camera Network**”). Scripps and Owner may be referred to individually as “**Party**” and collectively as “**Parties**.” This MOU has been created to clearly define the respective roles, rights, duties and obligations for Scripps and Owner. For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

I. Purpose

In collaboration with various corporate entities and public agencies, Scripps has established camera networks throughout the state of California and now intends to establish a Camera Network within portions of the City of Laguna Woods, County of Orange, that the Owner has the legal ability to access and use for the purpose set forth this MOU (hereinafter, the “**Site**”).

Owner hereby represents and warrants that it has the right to grant to Scripps the rights to access the Site and conduct other activities thereon, as further described herein. Owner further represents and warrants that the permission of any necessary third party has been given into order to allow Owner to grant the rights granted hereunder.

The Parties agree that Scripps will install a Camera Network at the Site. “**First Responders**” (defined as CAL FIRE, Orange County Fire Authority, Orange County Sheriff’s Department, and such other public safety agencies and organizations as may be mutually agreed to in writing by the Parties) would have priority in the use and manipulation of the Camera Network within their respective jurisdictions. Scripps will also have control to manipulate the Camera Network (e.g., real-time camera data acquisition), but will defer priority to First Responders. Control of the Camera Network and priority will be addressed at camera training workshops provided by Scripps. The footage created by the Camera Network will be broadcast publicly online, and any recordings made of such footage will be saved and maintained by Scripps. Scripps will maintain sole ownership of the Camera Network, which shall include, but shall not be limited to, all data, equipment, footage and all other elements associated therewith.

II. Roles and Responsibilities

Scripps and Owner each agree to use good faith efforts to be direct and proactive with each other in raising any concerns relating to this MOU. The respective obligations of the Parties, individually and jointly, are specified below:

- A. Throughout the term of this MOU, Scripps agrees to perform the following tasks (at no out of pocket costs or expense to Owner):
1. Provide the Camera Network and all related installation equipment.
 2. Provide and update all software necessary for the full function of the Camera Network. This includes all firmware updates and patches from the camera vendor. Updates shall be installed within sixty (60) days of release, subject to availability to Scripps.
 3. Provide access to First Responders of any recordings or copies of recordings, in whatever format made or kept, resulting from Scripps' use of the Camera Network.
 4. Use good faith efforts to ensure that First Responders have priority in the use and manipulation of the Camera Network on the Site. Access to the Camera Network by any entity other than First Responders or Scripps must first be authorized in writing by both Owner and Scripps. Owner and Scripps shall have the ability to add or remove users as needed and set forth above.
 5. Provide audit logs to Owner that identify individuals that access the Camera Network.
 6. Take reasonable and appropriate steps to ensure access to the Camera Network is secure from intrusion, take-over, hacking, introduction of malware, and other cybersecurity vulnerabilities.
 7. Cooperatively work with Owner representatives to resolve any identified security vulnerabilities or configuration issues on the Camera Network that could present any risk to Owner.
 8. Install Camera Network only on structures adequate for such installation (the Camera Network's hardware and maintenance of the Camera Network will be at no cost to Owner).
 9. Camera Network shall be installed by Scripps such that the Camera Network can be operated in accordance with this MOU.

10. Comply with any and all responsibilities and obligations assigned to Scripps.
 11. Perform maintenance on the Camera Network to ensure that the Camera Network remains in good working order. Maintenance shall be conducted by Scripps using commercially reasonable methods. Scripps makes no promise or guarantees regarding any repair or maintenance timelines. All hardware replacements shall be provided by Scripps or its authorized vendor/supplier.
 12. Scripps and its agents shall obtain and comply with all governmental permits, approvals and authorizations required by applicable governmental or quasi-governmental agencies for Scripps' use of and access to the Site, as well as all Owner rules and regulations which may be provided in writing to Scripps from time to time.
 13. Use good faith efforts to ensure that the Camera Network is not positioned or otherwise used in a manner at the Site which may constitute an invasion of privacy of Owner or any third party.
 14. Notwithstanding anything to the contrary contained herein, the Parties expressly acknowledge and agree that Scripps shall not be responsible or held liable for any acts or omissions committed by a third party not specifically engaged by Scripps.
- B. In addition to all other obligations set forth herein, throughout the term of this MOU, Owner agrees to:
1. Provide Scripps with access to the Site throughout the term of this MOU.
 2. Promptly notify Scripps of any newly discovered issue (or potential issue) of any kind or nature which might impact Scripps' use of the Site, the Camera Network or any other rights granted to Scripps hereunder.
 3. Comply with any and all responsibilities and obligations assigned to Owner.
 4. Ensure that no objects, apparatuses, equipment, buildings, structures (temporary or permanent) or activities of any kind or nature, are placed, erected or conducted (as applicable) at the Site in a manner which might damage, disrupt or otherwise interfere with the Camera Network, the footage derived therefrom or any other activities that Scripps may conducted as provided hereunder.
- C. The Parties mutually agree to:

1. Use good faith efforts to work in a collaborative and timely manner to support each other in carrying out the goals and purposes of this MOU.
2. Comply with any and all responsibilities and obligations assigned to the Parties as further described in Paragraph IV hereinbelow.

III. Term of MOU

This MOU shall be effective as of _____ and shall remain in effect through _____, unless sooner terminated as provided hereunder, or extended by a separate, subsequent mutual written agreement signed by both Parties. Except as expressly provided herein, either Party may terminate this MOU with or without cause at any time by providing not less than thirty (30) days' advance written notice to the other Party. Within thirty (30) days of the expiration or termination of this MOU, Scripps shall remove all equipment that it installed for the purpose of this MOU.

IV. Miscellaneous Terms and Conditions

A. Project Specifications: All equipment and fabrications will be provided by Scripps after a Site survey is completed.

B. Operational Requirements and Specifications:

1. Scripps must use good faith and commercially reasonable efforts to restrict the Camera Network from capturing or recording any images within the non-public areas of any personal residences located in the immediate vicinity of any camera which is part of the Camera Network.
2. Scripps must ensure that the exact tower locations of the Camera Network are not shared publicly by Scripps (or its employees, agents or representatives). Any geo-coordinates shared publicly by Scripps must be at least one-half (½) mile away from the actual location of the applicable tower and vary in direction for each such tower. Notwithstanding the foregoing, Scripps may share exact tower locations with Owner and First Responders. Owner and First Responders are not restricted from sharing exact tower locations publicly.

C. Jurisdiction and Venue:

This MOU shall be construed in accordance with the laws of the State of California and the Parties hereto agree that venue shall be in the County of Orange, California.

D. Confidentiality:

1. Maintenance of Confidential Information.

Confidential information may consist of information that is either oral or written or both. Any confidential information disclosed in writing shall be clearly marked by the disclosing party as "Confidential Information." Any confidential information orally disclosed shall be reduced to writing by the disclosing party with a copy marked "Confidential Information" provided to the receiving Party within thirty (30) days. Notwithstanding the foregoing, any confidential information which is not marked as "Confidential" shall be deemed "Confidential Information" if such information would be considered by a reasonable person in the relevant field to be confidential given its content and the circumstances of its disclosure.

2. The receiving Party hereby agrees:

- a. not to use the Confidential Information for any purpose whatsoever except as may be required in the performance of any of the receiving Party's obligations hereunder,
- b. to safeguard Confidential Information against disclosure to others with the same degree of care as it exercises with its own confidential information of a similar nature; and
- c. not to disclose Confidential Information to others (except to its employees, agents, or consultants who are on a need-to-know basis and bound to by an obligation of confidentiality consistent with the terms of this MOU) without the express written permission of the disclosing Party.

3. Except that the receiving Party shall not be prevented from using or disclosing any Confidential Information:

- a. which the receiving Party can demonstrate by written records was previously known to it;
- b. which is now, or becomes in the future, public knowledge other than through the acts or omissions of the receiving Party; or
- c. which is lawfully obtained by the receiving Party from sources independent of the disclosing Party;
- d. which the receiving Party can demonstrate was independently developed by employees of the receiving Party;
- e. which is required by law (including, but not limited to, the California Public Records Act or the order of a court of competent jurisdiction) to be disclosed.

4. It is further agreed that the furnishing of Confidential Information by the disclosing Party shall not constitute any grant or license to the receiving Party under any legal rights now or hereinafter held by the disclosing Party.

5. The Parties agree to abide by all applicable United States export control regulations. Notwithstanding the foregoing, no export-controlled materials or information/data shall be transferred from one Party to the other under this MOU.

E. Access to Records/Retention:

For the purposes of auditing and compliance with the California Public Records Act (Govt. Code § 7920.000, et seq.), Owner shall have access to any records created or maintained by Scripps as a result of the installation and use of Camera Network, and any request therefor shall be made by Owner in accordance with the requirements and procedures set forth in the California Public Records Act. Except where longer retention is required by any applicable federal or state law, Scripps shall maintain all required records for at least three (3) years after expiration or other termination of this MOU.

F. Mutual Indemnification:

Owner agrees to defend, indemnify and hold Scripps (including its officers, agents, employees and representatives) harmless from and against any and all claims, liability, loss, expense, reasonable attorneys' fees, including any claims for personal injury or property damages, which may be asserted by a third party (collectively, "Third Party Claim") arising out of Owner's performance of this MOU, but only in proportion to and to the extent such Third Party Claim is caused by or results from the negligent or intentional acts or omissions of Owner, its officers, agents or employees.

Scripps agrees to defend, indemnify, and hold harmless Owner and Owner's officers, agents, employees, and representatives from and against any and all Third Party claims arising out of Scripps' performance of this MOU, but only in proportion to and to the extent such Third Party Claim is caused by or results from the negligent or intentional acts or omissions of Scripps, its officers, agents or employees.

This Section F shall survive the expiration or earlier termination of this MOU.

G. Limitation of Liability:

EXCEPT AS EXPRESSLY PROVIDED IN THIS MOU, NEITHER PARTY MAKES ANY WARRANTIES, WHETHER EXPRESS OR IMPLIED, AND EXPRESSLY DISCLAIMS THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

EXCEPT AS OTHERWISE PROVIDED HEREUNDER OR AS MAY BE REQUIRED BY APPLICABLE LAW, OWNER SHALL HAVE NO DUTY TO INSPECT THE SITE AND SHALL HAVE NO DUTY TO WARN ANY PERSON OF ANY LATENT OR PATENT DEFECT, CONDITION OR RISK THAT MAY EXIST IN OR ON THE SITE, OR THAT MIGHT BE INCURRED IN THE EXERCISE OF THE RIGHTS GRANTED HEREIN. OWNER SHALL HAVE NO DUTY NOR RIGHT TO MAINTAIN NOR OPERATE THE CAMERA NETWORK.

Except with respect to any indemnification obligations which may arise hereunder and any claims asserting fraud, willful misconduct or breach of confidentiality obligations, neither Party shall have any liability to the other Party (nor to any third party) for any and all claims under any legal theory whatsoever (including, but not limited to, claims for negligence and breach of contract) arising from or related to this MOU, except that, if the claim arises from a fire deliberately started by Scripps during the operation, installation or maintenance of the Camera Network, and/or arising out of the gross negligence or willful misconduct committed by Scripps during its access to the Site, the limitation of liability in this sentence will not apply. In addition, if any claim arises from the Owner's gross negligence or willful misconduct, this limitation of liability shall not apply.

H. MOU and Access Not Assignable; No Third Party Beneficiary:

The grant of access and all rights and permissions granted under this MOU is personal to Scripps and shall not be assigned to any third party without the prior written consent of Owner, in its sole and absolute discretion. Any attempt to assign the MOU or grant of access without such written consent shall result in automatic termination of this MOU. No legal title or leasehold interest in the Site is created or vested in Scripps by the grant of access nor any other provision of this MOU, nor shall this MOU be construed as a dedication to the public of any portion of the Site. This MOU is not intended to create, nor shall it be construed to create, any third party beneficiary of any kind nor confer any rights in any person or entity which is not an express Party hereto.

I. Insurance:

Upon request, Scripps will provide evidence of self-insurance coverage (Certificate of Self-Insurance Coverage) issued pursuant to the program of self-insurance maintained by the Regents of the University of California.

If requested by Scripps, Owner shall provide valid evidence sufficient to prove its ownership interests in and to the Site, including its right to enter into this MOU and grant the rights herein granted.

J. Entire Agreement; Counterparts; Electronic Signatures:

This MOU represents the entire agreement between the Parties and shall supersede all prior understandings or commitments, written or oral, with respect to the subject matter set forth herein. Notwithstanding anything to the contrary contained herein, each Party enters into this MOU with the intent to be bound by all of the terms and conditions set forth herein. This MOU shall be binding upon and inure to the benefit of the Parties' respective successors and permitted assigns. In addition, this MOU may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument. The Parties may also deliver executed copies of this MOU to each other by facsimile or electronic mail, which facsimile or electronic signatures shall be binding.

K. Invalidity:

If any term, covenant, condition or provision of this MOU is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.

L. Waiver or Modification:

No waiver or modification of this MOU or of any covenant, condition or limitation contained herein shall be valid unless it is reduced to written form and duly executed by the Parties. No evidence of any waiver or modification of the terms herein shall be offered or received in evidence in any proceeding, arbitration, or litigation between the Parties arising, in any manner, out of this MOU, unless such waiver or modification is in writing and duly executed by the Parties.

M. Authority to Execute:

The individuals executing this MOU each represent that they have the authorization to execute this MOU on behalf of their respective Party.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the Parties have caused this MOU to be executed as of the date set forth above.

For Scripps:

Megan Tolentino

Signature

Megan Tolentino, Professional Buyer, Marine Sciences
Print Name and Title

06/17/2026

Date

For Owner:

CITY OF LAGUNA WOODS, a public body,
corporate and politic

Annie McCary, Mayor

ATTEST:

Yolie Trippy, CMC, City Clerk

APPROVED AS TO FORM:

Alisha Patterson, City Attorney

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**MEMORANDUM OF UNDERSTANDING
TO ALLOW THE CITY OF LAGUNA WOODS TO INSTALL, OPERATE, AND MAINTAIN
WILDFIRE DETECTION CAMERAS AT THE TOWERS (“MOU”)**

1. **AGREEMENT TO INSTALL, OPERATE, AND MAINTAIN WILDFIRE DETECTION CAMERAS.** Effective on the date of execution below, Laguna Woods Mutual No. 50 (“MUTUAL 50”) consents to the City of Laguna Woods, a California municipal corporation (“CITY”) causing wildfire detection cameras to be installed, operated, and maintained at 24055 Paseo Del Lago W, Laguna Woods, CA 92637 (“THE TOWERS”) for purposes consistent with the ALERTCalifornia public safety program and, specifically, CITY’s Site Access and Use Memorandum of Understanding with The Regents of the University of California on behalf of the University of California, San Diego, which shall be substantially as set forth in Exhibit A. MUTUAL 50 acknowledges and agrees that this MOU does not guarantee CITY or any other party will provide any specific level of wildfire detection or fire protection.
2. **TERM.** The term of this MOU shall begin on the date executed by the last party to sign this MOU (“EFFECTIVE DATE”) and continue through 11:59 p.m. on June 30, 2031. Such term may be extended upon written agreement of both parties to this MOU. CITY may terminate this MOU at any time, with 30 calendar days’ written notice. MUTUAL 50 may terminate this MOU, with 30 calendar days’ written notice, if CITY fails to perform or observe any material covenant, condition, or agreement to be performed by CITY under this MOU and CITY has not commenced remedial action to cure such condition of default within 30 calendar days after written notice from MUTUAL 50 to CITY specifying the type and nature of each material breach.
3. **NUMBER, LOCATION, AND MANNER OF INSTALLATION.** CITY shall only install wildfire detection cameras on the rooftop of THE TOWERS in numbers, locations, and manners approved by the Executive Director hired or retained by MUTUAL 50 to oversee management of THE TOWERS (“EXECUTIVE DIRECTOR”). Such approval shall be documented in form sufficient to CITY and executed by CITY’s City Manager and EXECUTIVE DIRECTOR. Wildfire detection cameras and associated equipment shall be roof-mounted and solar powered, battery powered, and/or connected to existing electrical service at THE TOWERS. This MOU does not obligate MUTUAL 50 or its designees to consent to any specific number, location, or manner of installation nor does it obligate CITY to install any specific number of wildfire detection cameras in any specific location(s) or manner(s).
4. **ELECTRICAL SERVICE.** If CITY’s City Manager and EXECUTIVE DIRECTOR agree to connect wildfire detection cameras to existing electrical service at THE TOWERS, the cost of electrical service to the wildfire detection cameras and associated equipment shall be MUTUAL 50’s responsibility at its sole expense. MUTUAL 50’s obligation to provide electrical service shall not extend beyond paying utility service costs. Any costs associated with installing and maintaining connections between the wildfire detection cameras, all associated equipment, and the electrical service for such connections, shall be CITY’s responsibility at no cost to MUTUAL 50.
5. **MAINTENANCE AND REPLACEMENT.** CITY shall be responsible for all necessary maintenance and replacement of the wildfire detection cameras and associated equipment, with the only exception being electrical service (if applicable) which shall be MUTUAL 50’s

responsibility at its sole expense. CITY agrees to maintain the wildfire detection cameras and associated equipment in conditions that will not result in physical harm to THE TOWERS. CITY and MUTUAL 50 shall perform their obligations under this Section 5 at their sole expense.

6. *ACCESS.* MUTUAL 50 shall provide CITY, The Regents of the University of California, University of California, San Diego, and their contractors with access to THE TOWERS, as necessary, to perform CITY obligations under this MOU and to accomplish the purposes set forth in Exhibit A. Such access shall require escort by EXECUTIVE DIRECTOR or his/her/their designee and be coordinated with the same at least 72 hours in advance, unless otherwise agreed by both parties. Such access shall be provided between the hours of 8 a.m. to 5 p.m., Monday through Friday, unless otherwise agreed by both parties. Should access outside the aforementioned hours be required, CITY agrees to compensate MUTUAL 50 for personnel costs. MUTUAL 50 agrees to not unreasonably withhold access to THE TOWERS under this Section 6.

7. *REMOVAL.* Wildfire detection cameras and associated equipment installed by CITY shall be removed by CITY within 30 calendar days of the expiration or termination of this MOU, whichever occurs first.

8. *NOTICES.* All notices required or permitted to be given under this MOU shall be in writing and shall be personally delivered, or sent by telecopy or certified mail, postage prepaid and return receipt requested, addressed as follows:

To CITY: City of Laguna Woods
 Attn: City Manager
 24264 El Toro Road
 Laguna Woods, CA 92637

To MUTUAL 50: Laguna Woods Mutual No. 50
 ATTN: President
 24055 Paseo Del Lago W
 Laguna Woods, CA 92637

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

9. *INSURANCE.* CITY shall obtain and keep in force during the term of this MOU a program of self-insurance or commercial general liability insurance to cover CITY's liability arising from CITY's performance of its obligations hereunder with limits no less than one million dollars (\$1,000,000.00) and a policy or policies of workers' compensation insurance with limits no less than one million dollars (\$1,000,000.00) per accident for bodily injury or disease. The commercial general liability policy shall be written on Insurance Services Office Form CG 00 01 covering commercial general liability on an "occurrence" basis.

CITY shall include in the policies required hereunder an Additional Insured endorsement and Primary Non-contributory endorsement naming Laguna Woods Mutual No. 50, its directors,

officers, employees, and agents as an additional insured.

CITY shall provide proof of its required insurance coverage to MUTUAL 50.

10. *INDEMNIFICATION.* CITY agrees to the fullest extent permitted by law, to indemnify and hold MUTUAL 50, its directors, officers, employees, and agents harmless from and against damages, liability, and costs (including reasonable attorneys' fees and costs of defense) as a result of CITY's performance of its obligations hereunder.

11. *ASSIGNMENT.* This MOU shall not be assigned. Any purported assignment of this MOU shall be void and of no effect.

12. *NO THIRD-PARTY BENEFICIARIES.* This MOU, its provisions, and its covenants, are for the sole and exclusive benefit of CITY and MUTUAL 50. Unless otherwise stated herein, no other parties or entities are intended to be, nor shall be considered, beneficiaries of the performance by either CITY or MUTUAL 50 of any of the obligations under this MOU.

13. *BINDING EFFECT.* This MOU shall be binding upon the heirs, executors, administrators, successors, and assigns of CITY and MUTUAL 50.

14. *AUTHORITY TO EXECUTE.* The person or persons executing this MOU on behalf of CITY and MUTUAL 50 has reviewed the terms and conditions of this MOU and has had the opportunity to consult with legal counsel regarding them as CITY and MUTUAL 50 has deemed appropriate.

The person or persons executing this MOU on behalf of CITY and MUTUAL 50 represents and warrants that he/she/they has/have the authority to so execute this MOU and to bind CITY or MUTUAL 50 to the performance of its obligations hereunder.

15. *COUNTERPARTS.* This MOU may be executed in counterparts, each of which, when both parties hereto have signed this MOU, shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this MOU delivered by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this MOU.

16. *ENTIRE AGREEMENT.* This MOU is the entire, complete, final, and exclusive expression of the parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between CITY and MUTUAL 50 prior to the execution of this MOU. No statements, representations, or other agreements, whether oral or written, made by any party which is not embodied herein shall be valid and binding. No amendment to this MOU shall be valid and binding unless in writing duly executed by CITY and MUTUAL 50 or their authorized representatives.

17. *SEVERABILITY.* If any term, condition, or covenant of this MOU is declared or determined by any court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this MOU shall not be affected thereby and the MOU shall be read and construed

without the invalid, void, or unenforceable provision(s).

IN WITNESS WHEREOF, the parties hereto have caused this MOU to be executed as of the last day and year dated below.

CITY OF LAGUNA WOODS:

Annie McCary, Mayor

Date

Approved by the City Council on: _____, 2026

Approved as to Form:

Alisha Patterson, City Attorney

LAGUNA WOODS MUTUAL NO. 50:

Marshall Crawford, Executive Director

Date

Exhibit A

ALERTCALIFORNIA MEMORANDUM OF UNDERSTANDING

[9 PAGES FOLLOW]

**Scripps Institution of Oceanography
Site Access and Use Memorandum of Understanding**

Between

The Regents of the University of California on behalf of the University of California, San Diego and the City of Laguna Woods

This **Site Access and Use Memorandum of Understanding (“MOU”)** is entered into as of _____ by and between The Regents of the University of California on behalf of the University of California, San Diego, for the benefit of its Scripps Institution of Oceanography (collectively, “**Scripps**”), and the City of Laguna Woods (hereinafter “**Owner**”), for the purposes of: installing, monitoring, and maintaining a network of cameras and related equipment to be used by the ALERTCalifornia public safety program and for no other purposes (“**Camera Network**”). Scripps and Owner may be referred to individually as “**Party**” and collectively as “**Parties**.” This MOU has been created to clearly define the respective roles, rights, duties and obligations for Scripps and Owner. For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

I. Purpose

In collaboration with various corporate entities and public agencies, Scripps has established camera networks throughout the state of California and now intends to establish a Camera Network within portions of the City of Laguna Woods, County of Orange, that the Owner has the legal ability to access and use for the purpose set forth this MOU (hereinafter, the “**Site**”).

Owner hereby represents and warrants that it has the right to grant to Scripps the rights to access the Site and conduct other activities thereon, as further described herein. Owner further represents and warrants that the permission of any necessary third party has been given into order to allow Owner to grant the rights granted hereunder.

The Parties agree that Scripps will install a Camera Network at the Site. “**First Responders**” (defined as CAL FIRE, Orange County Fire Authority, Orange County Sheriff’s Department, and such other public safety agencies and organizations as may be mutually agreed to in writing by the Parties) would have priority in the use and manipulation of the Camera Network within their respective jurisdictions. Scripps will also have control to manipulate the Camera Network (e.g., real-time camera data acquisition), but will defer priority to First Responders. Control of the Camera Network and priority will be addressed at camera training workshops provided by Scripps. The footage created by the Camera Network will be broadcast publicly online, and any recordings made of such footage will be saved and maintained by Scripps. Scripps will maintain sole ownership of the Camera Network, which shall include, but shall not be limited to, all data, equipment, footage and all other elements associated therewith.

II. Roles and Responsibilities

Scripps and Owner each agree to use good faith efforts to be direct and proactive with each other in raising any concerns relating to this MOU. The respective obligations of the Parties, individually and jointly, are specified below:

- A. Throughout the term of this MOU, Scripps agrees to perform the following tasks (at no out of pocket costs or expense to Owner):
1. Provide the Camera Network and all related installation equipment.
 2. Provide and update all software necessary for the full function of the Camera Network. This includes all firmware updates and patches from the camera vendor. Updates shall be installed within sixty (60) days of release, subject to availability to Scripps.
 3. Provide access to First Responders of any recordings or copies of recordings, in whatever format made or kept, resulting from Scripps' use of the Camera Network.
 4. Use good faith efforts to ensure that First Responders have priority in the use and manipulation of the Camera Network on the Site. Access to the Camera Network by any entity other than First Responders or Scripps must first be authorized in writing by both Owner and Scripps. Owner and Scripps shall have the ability to add or remove users as needed and set forth above.
 5. Provide audit logs to Owner that identify individuals that access the Camera Network.
 6. Take reasonable and appropriate steps to ensure access to the Camera Network is secure from intrusion, take-over, hacking, introduction of malware, and other cybersecurity vulnerabilities.
 7. Cooperatively work with Owner representatives to resolve any identified security vulnerabilities or configuration issues on the Camera Network that could present any risk to Owner.
 8. Install Camera Network only on structures adequate for such installation (the Camera Network's hardware and maintenance of the Camera Network will be at no cost to Owner).
 9. Camera Network shall be installed by Scripps such that the Camera Network can be operated in accordance with this MOU.

10. Comply with any and all responsibilities and obligations assigned to Scripps.
 11. Perform maintenance on the Camera Network to ensure that the Camera Network remains in good working order. Maintenance shall be conducted by Scripps using commercially reasonable methods. Scripps makes no promise or guarantees regarding any repair or maintenance timelines. All hardware replacements shall be provided by Scripps or its authorized vendor/supplier.
 12. Scripps and its agents shall obtain and comply with all governmental permits, approvals and authorizations required by applicable governmental or quasi-governmental agencies for Scripps' use of and access to the Site, as well as all Owner rules and regulations which may be provided in writing to Scripps from time to time.
 13. Use good faith efforts to ensure that the Camera Network is not positioned or otherwise used in a manner at the Site which may constitute an invasion of privacy of Owner or any third party.
 14. Notwithstanding anything to the contrary contained herein, the Parties expressly acknowledge and agree that Scripps shall not be responsible or held liable for any acts or omissions committed by a third party not specifically engaged by Scripps.
- B. In addition to all other obligations set forth herein, throughout the term of this MOU, Owner agrees to:
1. Provide Scripps with access to the Site throughout the term of this MOU.
 2. Promptly notify Scripps of any newly discovered issue (or potential issue) of any kind or nature which might impact Scripps' use of the Site, the Camera Network or any other rights granted to Scripps hereunder.
 3. Comply with any and all responsibilities and obligations assigned to Owner.
 4. Ensure that no objects, apparatuses, equipment, buildings, structures (temporary or permanent) or activities of any kind or nature, are placed, erected or conducted (as applicable) at the Site in a manner which might damage, disrupt or otherwise interfere with the Camera Network, the footage derived therefrom or any other activities that Scripps may conducted as provided hereunder.
- C. The Parties mutually agree to:

1. Use good faith efforts to work in a collaborative and timely manner to support each other in carrying out the goals and purposes of this MOU.
2. Comply with any and all responsibilities and obligations assigned to the Parties as further described in Paragraph IV hereinbelow.

III. Term of MOU

This MOU shall be effective as of _____ and shall remain in effect through _____, unless sooner terminated as provided hereunder, or extended by a separate, subsequent mutual written agreement signed by both Parties. Except as expressly provided herein, either Party may terminate this MOU with or without cause at any time by providing not less than thirty (30) days' advance written notice to the other Party. Within thirty (30) days of the expiration or termination of this MOU, Scripps shall remove all equipment that it installed for the purpose of this MOU.

IV. Miscellaneous Terms and Conditions

A. Project Specifications: All equipment and fabrications will be provided by Scripps after a Site survey is completed.

B. Operational Requirements and Specifications:

1. Scripps must use good faith and commercially reasonable efforts to restrict the Camera Network from capturing or recording any images within the non-public areas of any personal residences located in the immediate vicinity of any camera which is part of the Camera Network.
2. Scripps must ensure that the exact tower locations of the Camera Network are not shared publicly by Scripps (or its employees, agents or representatives). Any geo-coordinates shared publicly by Scripps must be at least one-half (½) mile away from the actual location of the applicable tower and vary in direction for each such tower. Notwithstanding the foregoing, Scripps may share exact tower locations with Owner and First Responders. Owner and First Responders are not restricted from sharing exact tower locations publicly.

C. Jurisdiction and Venue:

This MOU shall be construed in accordance with the laws of the State of California and the Parties hereto agree that venue shall be in the County of Orange, California.

D. Confidentiality:

1. Maintenance of Confidential Information.

Confidential information may consist of information that is either oral or written or both. Any confidential information disclosed in writing shall be clearly marked by the disclosing party as “Confidential Information.” Any confidential information orally disclosed shall be reduced to writing by the disclosing party with a copy marked “Confidential Information” provided to the receiving Party within thirty (30) days. Notwithstanding the foregoing, any confidential information which is not marked as “Confidential” shall be deemed “Confidential Information” if such information would be considered by a reasonable person in the relevant field to be confidential given its content and the circumstances of its disclosure.

2. The receiving Party hereby agrees:

- a. not to use the Confidential Information for any purpose whatsoever except as may be required in the performance of any of the receiving Party’s obligations hereunder,
- b. to safeguard Confidential Information against disclosure to others with the same degree of care as it exercises with its own confidential information of a similar nature; and
- c. not to disclose Confidential Information to others (except to its employees, agents, or consultants who are on a need-to-know basis and bound to by an obligation of confidentiality consistent with the terms of this MOU) without the express written permission of the disclosing Party.

3. Except that the receiving Party shall not be prevented from using or disclosing any Confidential Information:

- a. which the receiving Party can demonstrate by written records was previously known to it;
- b. which is now, or becomes in the future, public knowledge other than through the acts or omissions of the receiving Party; or
- c. which is lawfully obtained by the receiving Party from sources independent of the disclosing Party;
- d. which the receiving Party can demonstrate was independently developed by employees of the receiving Party;
- e. which is required by law (including, but not limited to, the California Public Records Act or the order of a court of competent jurisdiction) to be disclosed.

4. It is further agreed that the furnishing of Confidential Information by the disclosing Party shall not constitute any grant or license to the receiving Party under any legal rights now or hereinafter held by the disclosing Party.

5. The Parties agree to abide by all applicable United States export control regulations. Notwithstanding the foregoing, no export-controlled materials or information/data shall be transferred from one Party to the other under this MOU.

E. Access to Records/Retention:

For the purposes of auditing and compliance with the California Public Records Act (Govt. Code § 7920.000, et seq.), Owner shall have access to any records created or maintained by Scripps as a result of the installation and use of Camera Network, and any request therefor shall be made by Owner in accordance with the requirements and procedures set forth in the California Public Records Act. Except where longer retention is required by any applicable federal or state law, Scripps shall maintain all required records for at least three (3) years after expiration or other termination of this MOU.

F. Mutual Indemnification:

Owner agrees to defend, indemnify and hold Scripps (including its officers, agents, employees and representatives) harmless from and against any and all claims, liability, loss, expense, reasonable attorneys' fees, including any claims for personal injury or property damages, which may be asserted by a third party (collectively, "Third Party Claim") arising out of Owner's performance of this MOU, but only in proportion to and to the extent such Third Party Claim is caused by or results from the negligent or intentional acts or omissions of Owner, its officers, agents or employees.

Scripps agrees to defend, indemnify, and hold harmless Owner and Owner's officers, agents, employees, and representatives from and against any and all Third Party claims arising out of Scripps' performance of this MOU, but only in proportion to and to the extent such Third Party Claim is caused by or results from the negligent or intentional acts or omissions of Scripps, its officers, agents or employees.

This Section F shall survive the expiration or earlier termination of this MOU.

G. Limitation of Liability:

EXCEPT AS EXPRESSLY PROVIDED IN THIS MOU, NEITHER PARTY MAKES ANY WARRANTIES, WHETHER EXPRESS OR IMPLIED, AND EXPRESSLY DISCLAIMS THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

EXCEPT AS OTHERWISE PROVIDED HEREUNDER OR AS MAY BE REQUIRED BY APPLICABLE LAW, OWNER SHALL HAVE NO DUTY TO INSPECT THE SITE AND SHALL HAVE NO DUTY TO WARN ANY PERSON OF ANY LATENT OR PATENT DEFECT, CONDITION OR RISK THAT MAY EXIST IN OR ON THE SITE, OR THAT MIGHT BE INCURRED IN THE EXERCISE OF THE RIGHTS GRANTED HEREIN. OWNER SHALL HAVE NO DUTY NOR RIGHT TO MAINTAIN NOR OPERATE THE CAMERA NETWORK.

Except with respect to any indemnification obligations which may arise hereunder and any claims asserting fraud, willful misconduct or breach of confidentiality obligations, neither Party shall have any liability to the other Party (nor to any third party) for any and all claims under any legal theory whatsoever (including, but not limited to, claims for negligence and breach of contract) arising from or related to this MOU, except that, if the claim arises from a fire deliberately started by Scripps during the operation, installation or maintenance of the Camera Network, and/or arising out of the gross negligence or willful misconduct committed by Scripps during its access to the Site, the limitation of liability in this sentence will not apply. In addition, if any claim arises from the Owner's gross negligence or willful misconduct, this limitation of liability shall not apply.

H. MOU and Access Not Assignable; No Third Party Beneficiary:

The grant of access and all rights and permissions granted under this MOU is personal to Scripps and shall not be assigned to any third party without the prior written consent of Owner, in its sole and absolute discretion. Any attempt to assign the MOU or grant of access without such written consent shall result in automatic termination of this MOU. No legal title or leasehold interest in the Site is created or vested in Scripps by the grant of access nor any other provision of this MOU, nor shall this MOU be construed as a dedication to the public of any portion of the Site. This MOU is not intended to create, nor shall it be construed to create, any third party beneficiary of any kind nor confer any rights in any person or entity which is not an express Party hereto.

I. Insurance:

Upon request, Scripps will provide evidence of self-insurance coverage (Certificate of Self-Insurance Coverage) issued pursuant to the program of self-insurance maintained by the Regents of the University of California.

If requested by Scripps, Owner shall provide valid evidence sufficient to prove its ownership interests in and to the Site, including its right to enter into this MOU and grant the rights herein granted.

J. Entire Agreement; Counterparts; Electronic Signatures:

This MOU represents the entire agreement between the Parties and shall supersede all prior understandings or commitments, written or oral, with respect to the subject matter set forth herein. Notwithstanding anything to the contrary contained herein, each Party enters into this MOU with the intent to be bound by all of the terms and conditions set forth herein. This MOU shall be binding upon and inure to the benefit of the Parties' respective successors and permitted assigns. In addition, this MOU may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument. The Parties may also deliver executed copies of this MOU to each other by facsimile or electronic mail, which facsimile or electronic signatures shall be binding.

K. Invalidity:

If any term, covenant, condition or provision of this MOU is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.

L. Waiver or Modification:

No waiver or modification of this MOU or of any covenant, condition or limitation contained herein shall be valid unless it is reduced to written form and duly executed by the Parties. No evidence of any waiver or modification of the terms herein shall be offered or received in evidence in any proceeding, arbitration, or litigation between the Parties arising, in any manner, out of this MOU, unless such waiver or modification is in writing and duly executed by the Parties.

M. Authority to Execute:

The individuals executing this MOU each represent that they have the authorization to execute this MOU on behalf of their respective Party.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the Parties have caused this MOU to be executed as of the date set forth above.

For Scripps:

Megan Tolentino
Signature
Megan Tolentino, Professional Buyer, Marine Sciences
Print Name and Title

06/17/2026
Date

For Owner:

CITY OF LAGUNA WOODS, a public body,
corporate and politic

Annie McCary, Mayor

ATTEST:

Yolie Trippy, CMC, City Clerk

APPROVED AS TO FORM:

Alisha Patterson, City Attorney

9.3 TRANSIT SHELTER AND STREET FURNITURE PROJECT

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City of Laguna Woods

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Christopher Macon, City Manager

FOR: September 16, 2026 City Council Meeting

SUBJECT: Transit Shelter and Street Furniture Project

Recommendation

Provide direction to the City Manager on the design and construction of new transit shelters and street furniture.

Background

The Transit Shelter and Street Furniture Project (“Project”) is included in the Fiscal Years 2025-36 Capital Improvement Program as a partially funded project. The Project involves the replacement of all transit shelters and most street furniture on El Toro Road and Moulton Parkway with new transit shelters and street furniture. The Project is intended to construct transit shelters and street furniture that better align with community aesthetics and needs, on or in advance of the anticipated expiration of the franchise agreement under which the existing transit shelters and street furniture are supplied.

The transit shelters and most street furniture on El Toro Road and Moulton Parkway are currently supplied by Clear Channel Outdoor, Inc. under a franchise agreement that expires on December 31, 2027. Under the franchise agreement, Clear Channel Outdoor has the exclusive right to sell and display advertising on transit shelters in the public right-of-way, in exchange for maintaining the transit shelters and street furniture it provides and paying the City at least \$40,000 annually. Those payments are deposited in the General Fund.

Representative photographs of the existing transit shelters and street furniture are included in Attachment A.

On July 15, 2026, the City Council discussed and received public input on the design and construction of new transit shelters and street furniture. Based on the feedback, staff stated that they would prepare an updated conceptual design for City Council consideration.

Discussion

Today's meeting is an opportunity for City Council direction, as well as public input, on the design and construction of new transit shelters and street furniture. Staff is seeking general direction on the design approach and would welcome City Council and public feedback

Staff has worked with Smith Architects, Inc. to prepare a conceptual design for new transit shelters and street furniture (Attachment B). Separate designs have been prepared for a "primary stop" that would be constructed at higher-traffic locations, as well as a "secondary stop" that would be constructed at lower-traffic and space-constrained locations. Renderings of the conceptual designs are included in Attachment B.

The conceptual design includes stucco, red tile, and dark brown elements for consistency with City Hall's appearance. Advertising panels are not included in the conceptual design, which staff believes would result in a considerable aesthetic improvement.

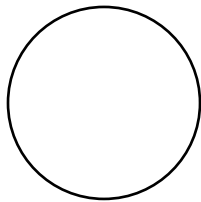
The materials and configurations included in the conceptual design were selected with ease of maintenance and durability in mind, as the City will be newly responsible for maintenance following the expiration of the current franchise agreement.

New features included in the conceptual design include leaning shelves, vandal-resistant light-emitting diode ("LED") lighting, and City branding. The "primary stop" includes covered seating and extends the covering over an area for wheelchairs, standing, or leaning.

Updates Made Following the July 15, 2026 City Council Meeting

- Primary Stop
 - Added a perforated metal back panel (1" circular openings, 58% open area)

For reference: 1" circle:



- Changed the solid metal planks used in the bench seating to perforated metal with 0.25" circular openings (30% open area) to allow air flow

For reference: 0.25" circle:



- Secondary Stop
 - Added an umbrella structure to provide shade
 - Changed the solid metal planks used in the bench seating to perforated metal with 0.25" circular openings (30% open area) to allow air flow

A dark brown metallic coating color that would reflect 30% of sunlight (Valspar’s Midnight Bronze) has been specified for metal surfaces on both stops. Midnight Bronze meets the U.S. Environmental Protection Agency’s ENERGY STAR guidelines for energy efficiency and the U.S. Green Building Council’s Leadership in Energy and Environmental Design (“LEED”) steep-sloped roof requirements for solar reflectance index (“SRI”), the latter of which are specifically intended to reduce the urban heat island effect. For reference, the SRI difference between Midnight Bronze and a forest green-type color (Valspar’s Evergreen) is negligible, separated by a value of only 4 on a scale of 100. Solar reflectance (“SR”) and thermal emittance (“TE”), which are other indicators of how efficiently a surface can reflect sunlight and release heat, respectively, are separated by only 3% and 1%, respectively.

Staff contacted the Orange County Transportation Authority (“OCTA”) to discuss potentially including real-time passenger information displays showing OC Bus arrival information at each stop. OCTA is currently piloting that technology and anticipates continuing to do so through April 2027. OCTA has not explored whether or how a potential city-led deployment of that technology could work with OCTA’s real-time transit information. In the absence of that information, staff recommends waiting to consider the deployment of such technology until after OCTA’s pilot is completed and the feasibility of city-led deployments is known.

Staff prepared the following new exhibits:

- Locations of all 27 stops (Attachment C)
- Average daily boardings and alightings (“off” boardings) in 2025 (Attachment D)
- Average daily boardings and alightings in 2023-2025 (Attachment E)

In addition to being a smaller profile option for space-constrained locations where there is insufficient space to construct a “primary stop,” the “secondary stop” would be a more cost-effective option for lower trafficked stops (e.g., approximately 48% of stops (13 of 27) average three or fewer boardings and three or fewer alightings per day).

Alternatives

Staff notes that an alternative to constructing new transit shelters and street furniture would be to exercise the franchise agreement’s option to purchase the existing transit shelters and street furniture from Clear Channel Outdoor. Staff does not recommend doing so due to the age and condition of the existing transit shelters and street furniture, as well as the antiquated design that poorly aligns with community aesthetics and needs.

Another alternative is to attempt to negotiate an extension of the franchise agreement. Staff does not recommend doing so and believes it would be unlikely for the City to maintain revenue generation at the existing level or secure significant concessions regarding the replacement or refurbishment of existing transit shelters and street furniture.

Fiscal Impact

The Project is currently funded in the amount of \$425,000, \$350,000 of which is a budgetary placeholder for construction. A final construction budget would be considered after design documents are completed and costs can be more accurately estimated.

Report Prepared With: April Baumgarten, Public Works Administrator

Attachments: A – Photographs and Conceptual Renderings of Transit Shelters and Street Furniture
B – Conceptual Design for New Transit Shelters and Street Furniture
C – Bus Stop Locations
D – Bus Stop Usage 2025 - Average Daily Boardings and Alightings
E – Bus Stop Usage 2023-2025

Photographs and Conceptual Renderings of Transit Shelters and Street Furniture

Existing Stop Comparable to the Conceptual Primary Stop:



Rendering of the Conceptual Primary Stop (NOT TO SCALE):

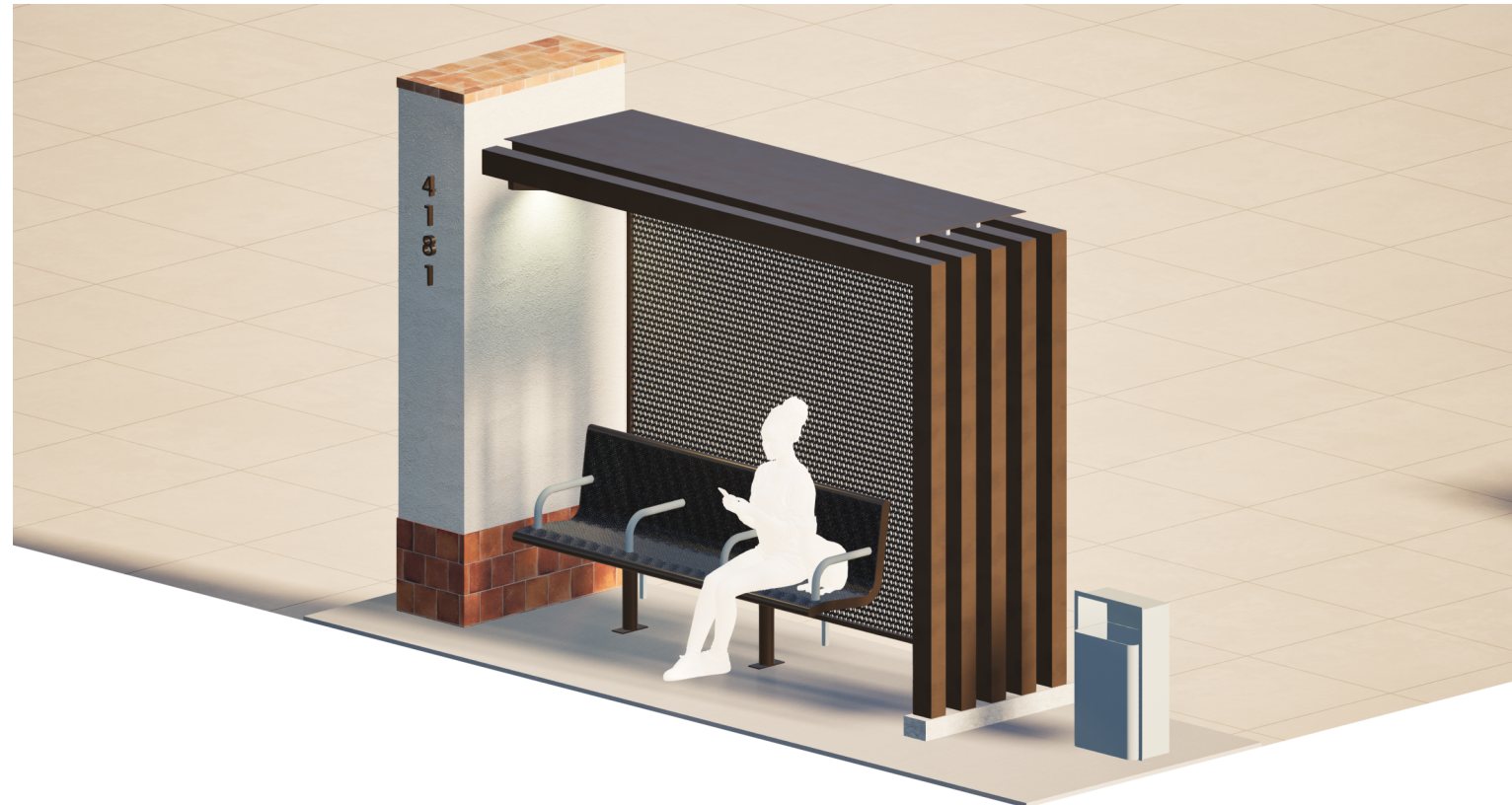


Existing Stop Comparable to the Conceptual Secondary Stop:

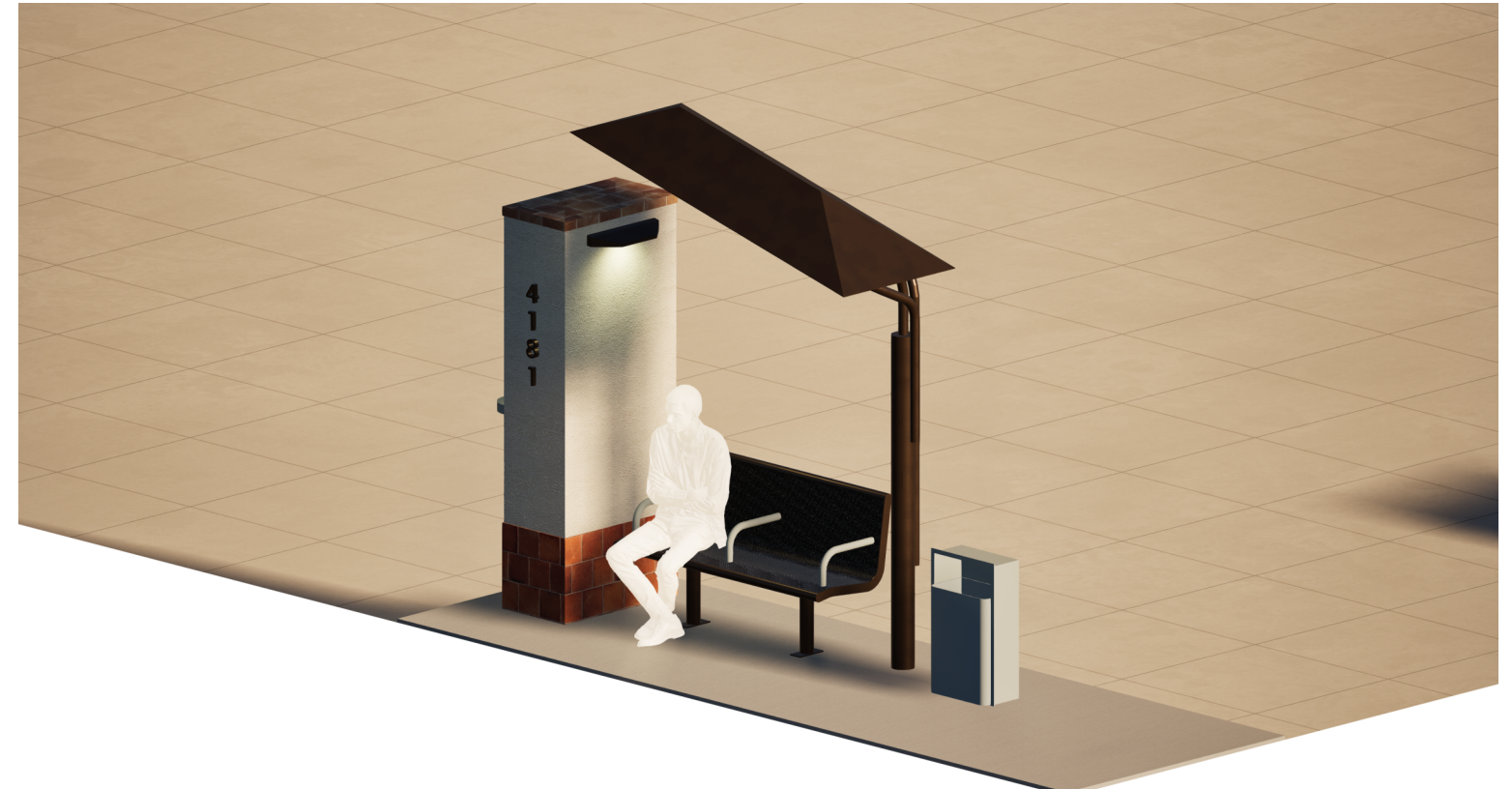


Rendering of the Conceptual Secondary Stop (NOT TO SCALE):

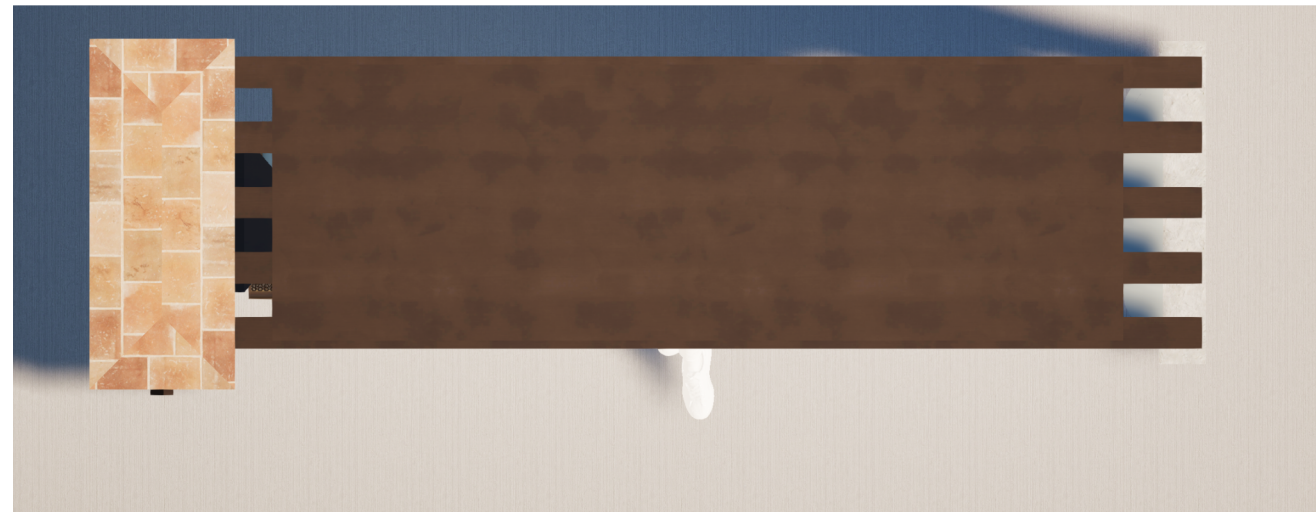




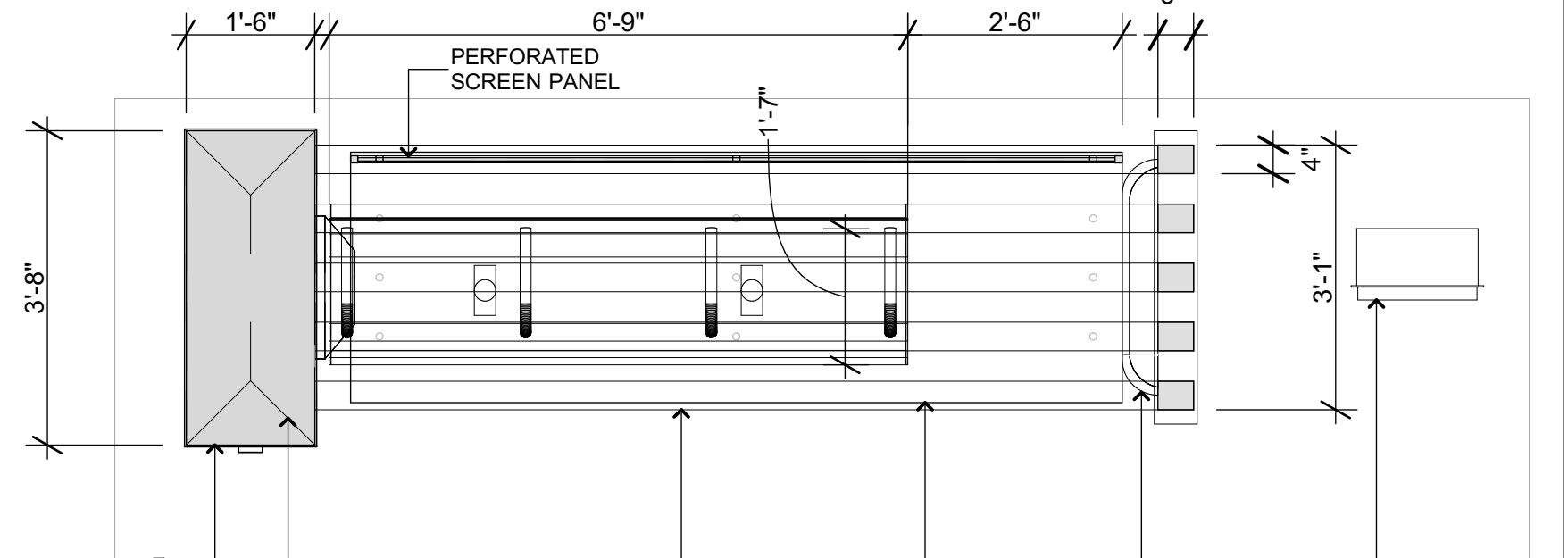
PRIMARY STOP
For Higher-Traffic Locations



SECONDARY STOP
For Lower-Traffic and Space-Constrained Locations



TOP VIEW (1/2" = 1'-0")



STUCCO PAINT - MATCH CITY HALL
P-525 NAJAVO WHITE
STUCCO FINISH - MATCH CITY HALL
OMEGA COLOORTEK SPANISH

UNGLAZED 6x6 TERRA COTTA TILE

AREA OF WORK

TERRA COTTA
ROOF TILE

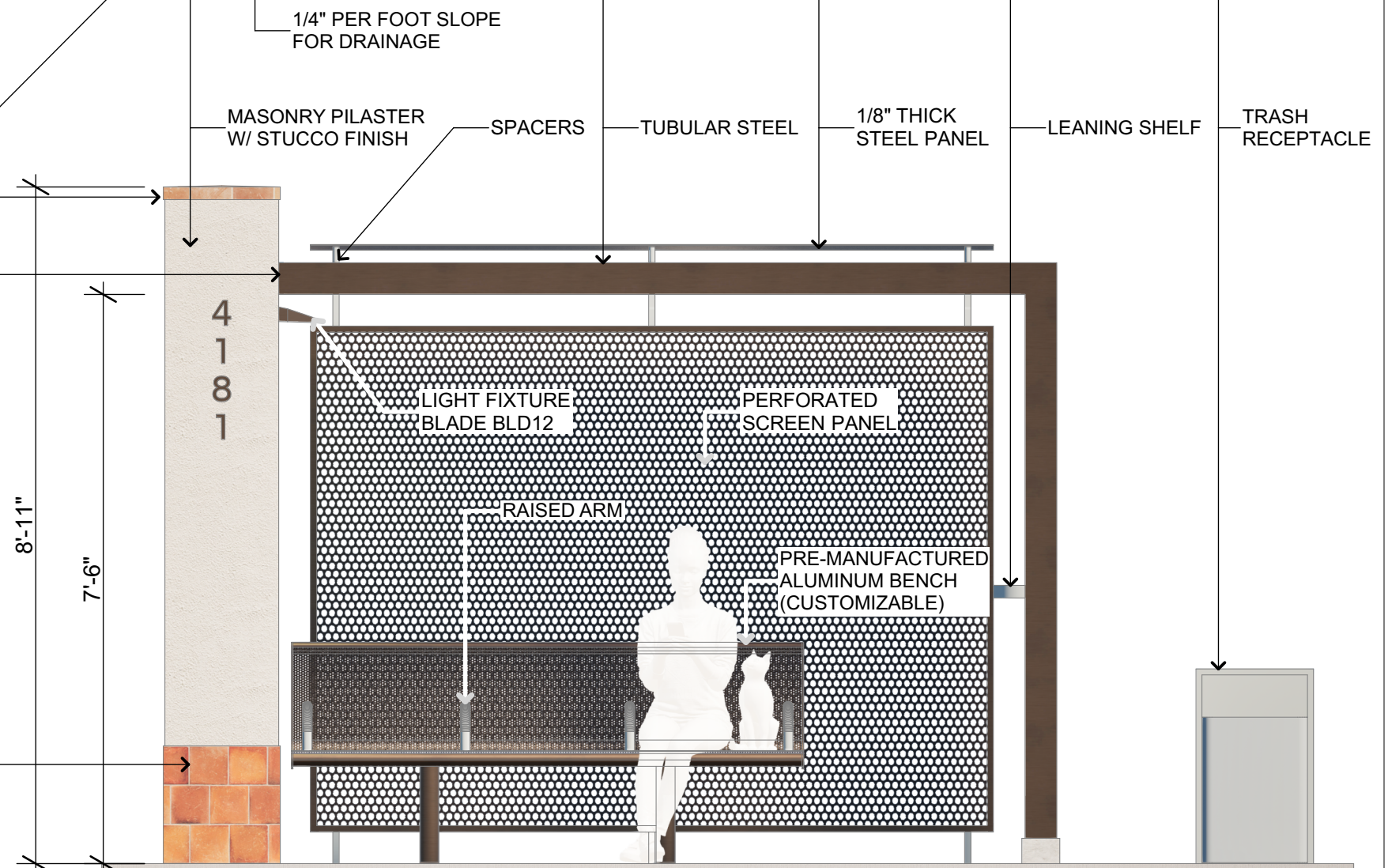
ANODIZED DARK BRONZE FINISH
(SW FLUROPON SR
MIDNIGHT BRONZE 437R1000)

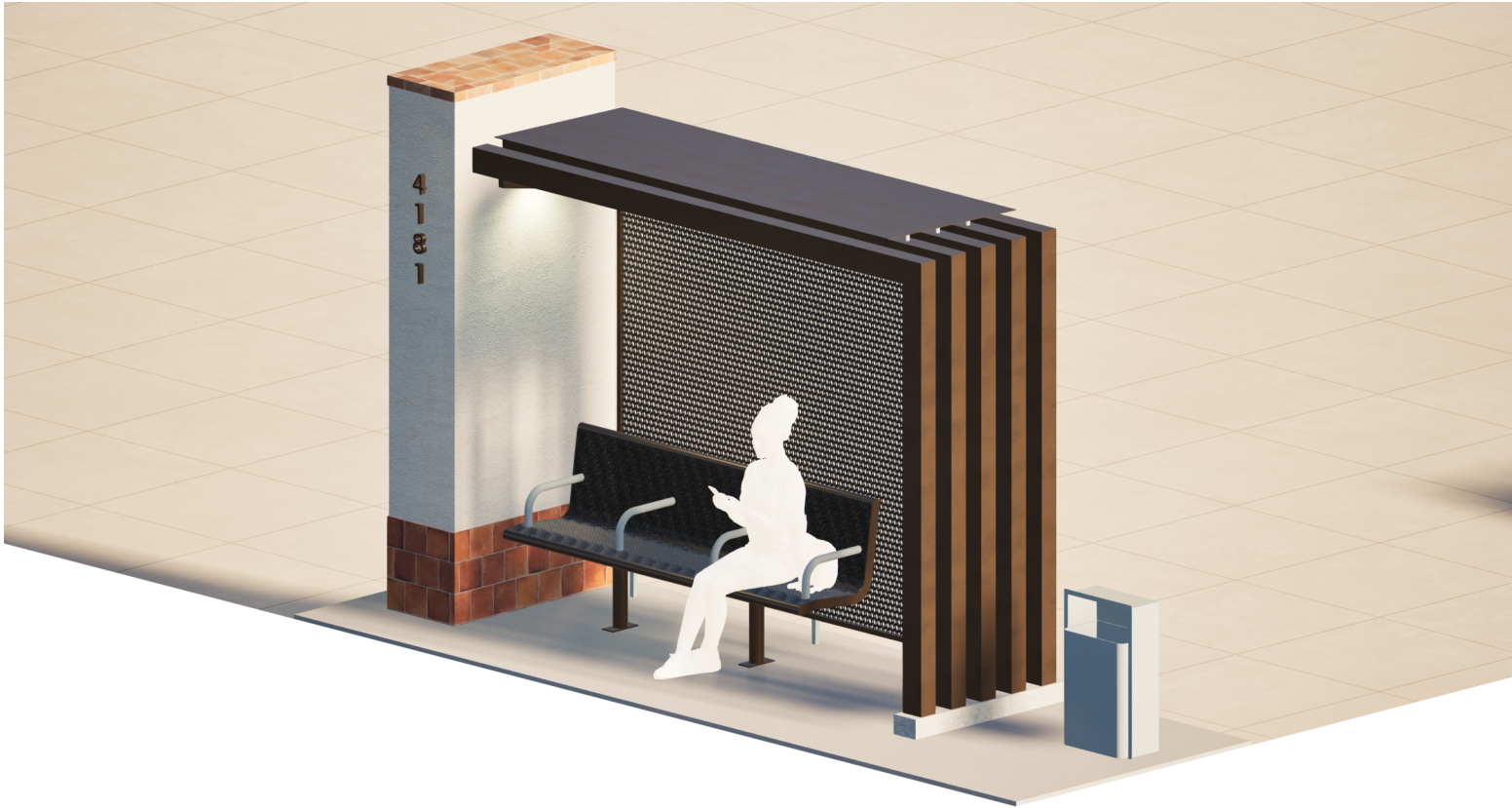
BENCH PERFORATIONS
DIAMETER OF PERFORATIONS: 0.25"
OPEN AREA: 30%

PANEL PERFORATIONS
DIAMETER OF PERFORATIONS: 1"
OPEN AREA: 58%

TERRA COTTA
BASE TILE

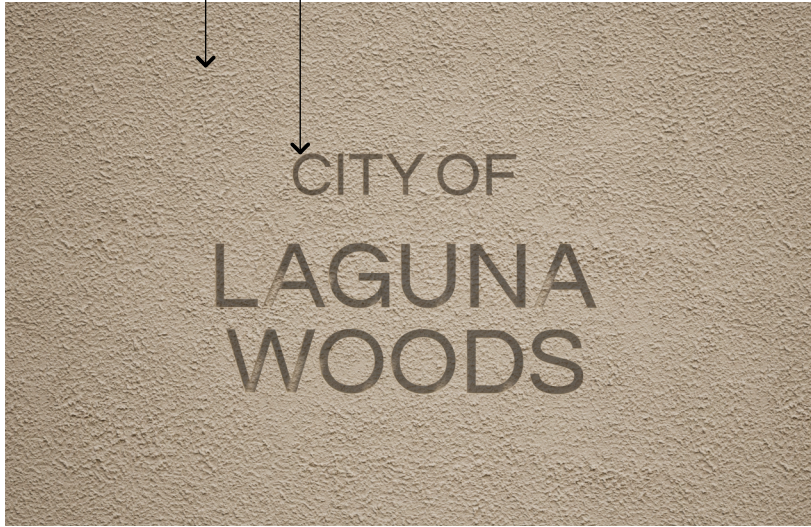
FRONT ELEVATION (1/2" = 1'-0")





STUCCO PAINT - MATCH CITY HALL
P-525 NAJAVO WHITE
STUCCO FINISH - MATCH CITY HALL
OMEGA COLORTEK SPANISH

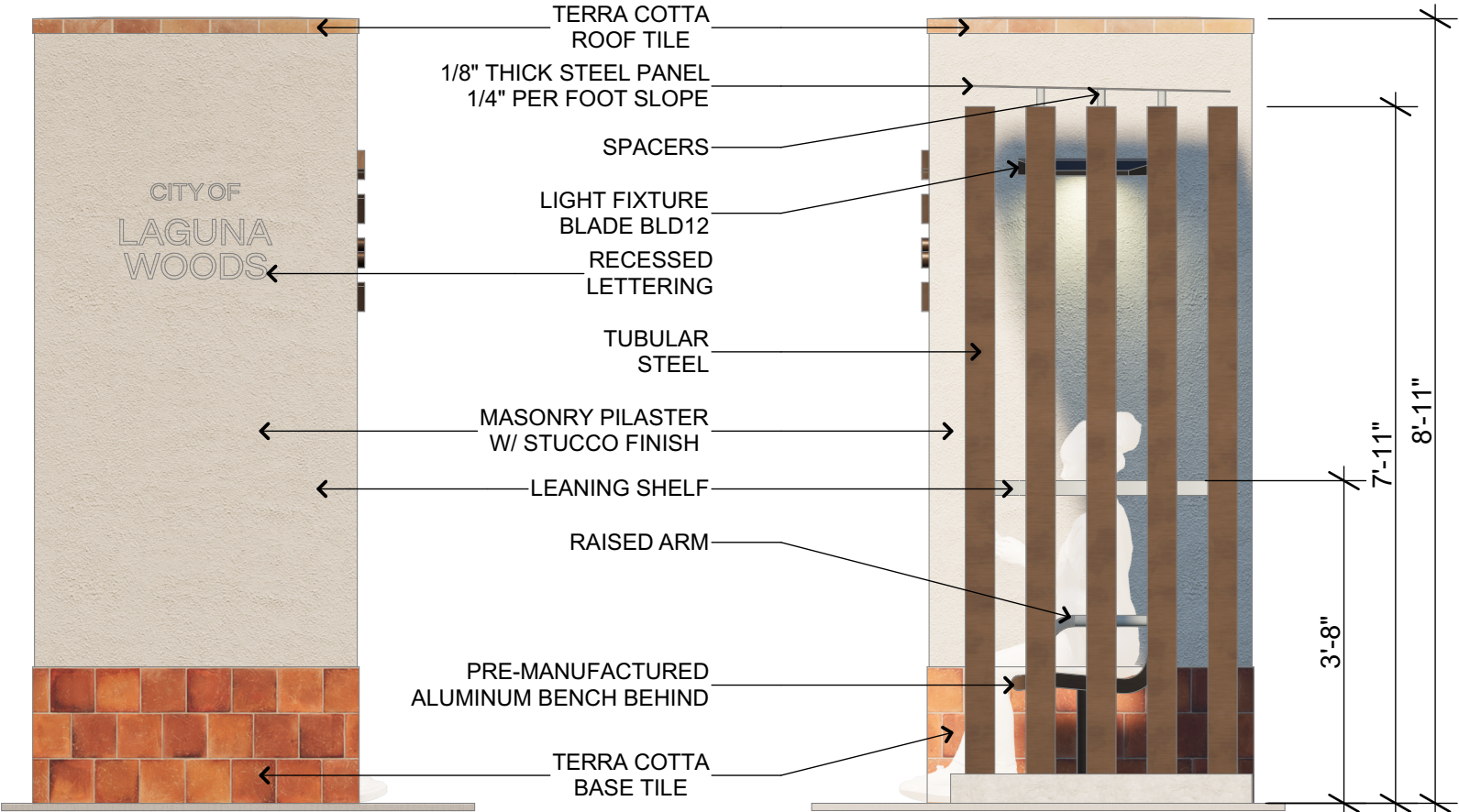
RECESSED LETTERING
FORMED IN EIFS



RECESSED LETTERING DETAIL

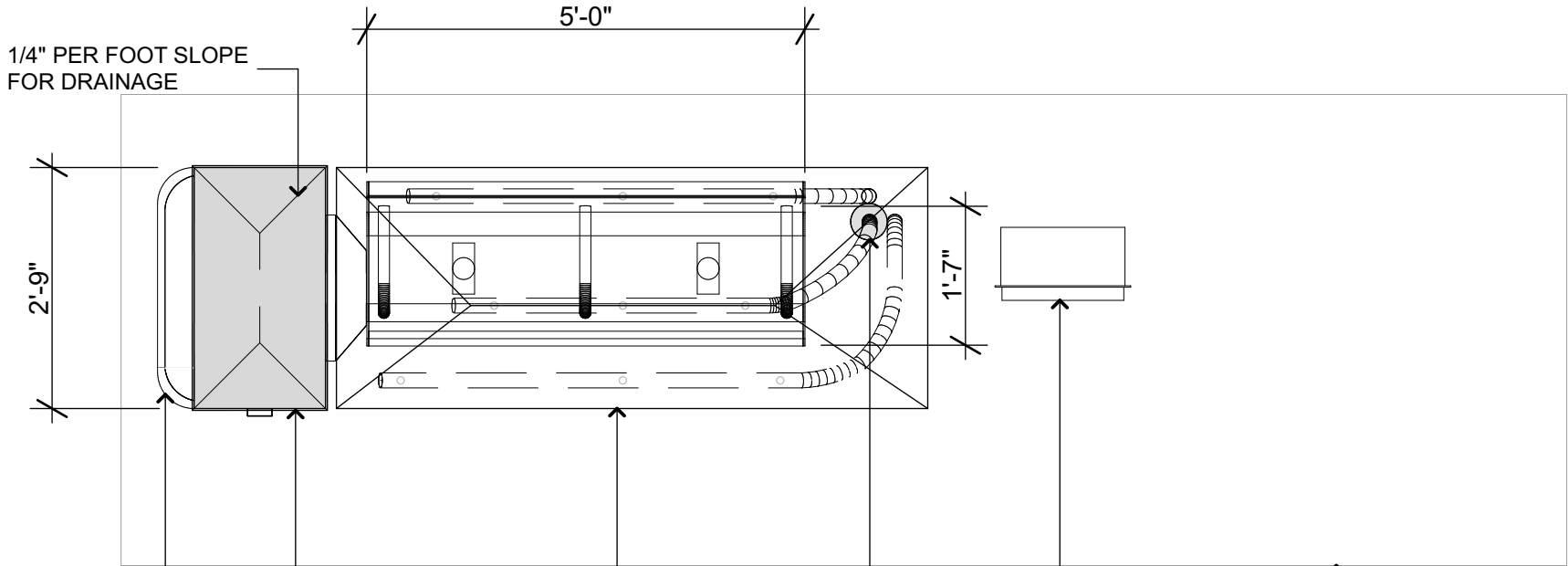
NUMBERS
ANODIZED DARK BRONZE FINISH
(SW FLUROPON SR
MIDNIGHT BRONZE 437R1000)

SIDE ELEVATIONS (1/2" = 1'-0")





TOP VIEW (1/2" = 1'-0")



STUCCO PAINT - MATCH CITY HALL
P-525 NAJAVO WHITE
STUCCO FINISH - MATCH CITY HALL
OMEGA COLORTEK SPANISH

UNGLAZED 6x6 TERRA COTTA TILE

ANODIZED DARK BRONZE FINISH
(SW FLUROPON SR
MIDNIGHT BRONZE 437R1000)

BENCH PERFORATIONS
DIAMETER OF PERFORATIONS: 0.25"
OPEN AREA: 30%

TERRA COTTA
ROOF TILE

TERRA COTTA
BASE TILE

LEANING SHELF

MASONRY PILASTER
W/ STUCCO FINISH

1/8" THICK STEEL
OVERHEAD
UMBRELLA

5" DIAMETER
TUBULAR
STEEL

TRASH
RECEPTACLE

AREA OF WORK

2" DIAMETER
TUBULAR STEEL

LIGHT FIXTURE
BLADE BLD12

RAISED ARM

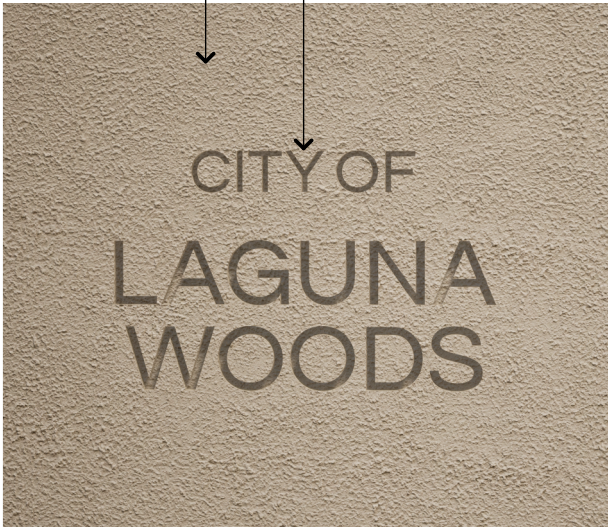
PRE-MANUFACTURED
ALUMINUM BENCH
(CUSTOMIZABLE)

FRONT ELEVATION (1/2" = 1'-0")



STUCCO PAINT - MATCH CITY HALL
P-525 NAJAVO WHITE
STUCCO FINISH - MATCH CITY HALL
OMEGA COLORTEK SPANISH

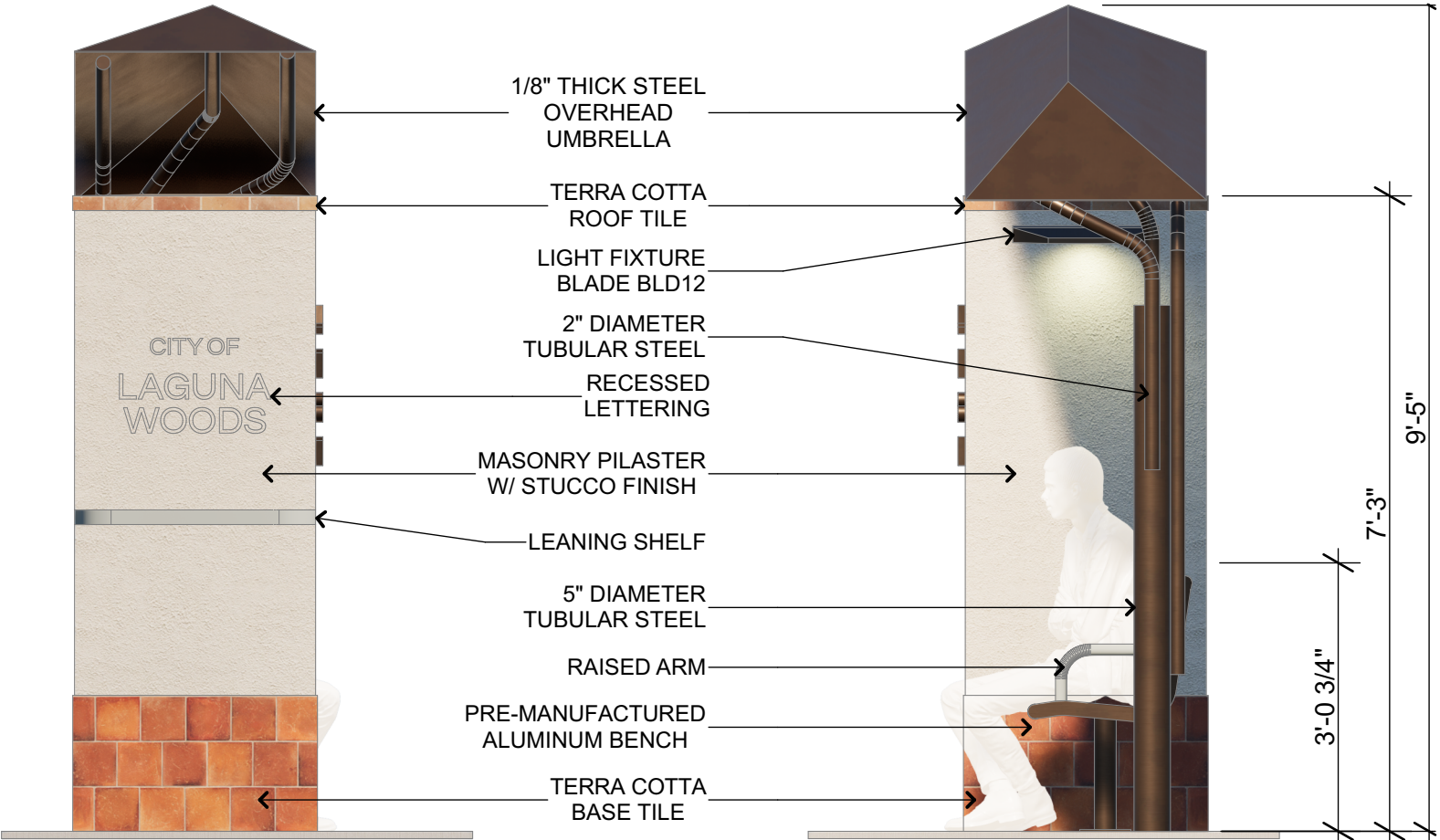
RECESSED LETTERING
FORMED IN EIFS



RECESSED LETTERING DETAIL

NUMBERS
ANODIZED DARK BRONZE FINISH
(SW FLUROPON SR
MIDNIGHT BRONZE 437R1000)

SIDE ELEVATIONS (1/2" = 1'-0")



Durability

Fluropon® coatings are field proven, high performance exterior finishes. They provide outstanding resistance to ultraviolet rays, exceptional color retention and resistance to chalking and chemical degradation.

Fluropon's performance has been proven in natural exposure tests at Valspar's Test Fence facility for over 40 years, the oldest panel on exposure is from 1968! What you'll see are coatings that are exceeding performance needs and have maintained their beauty over time.

AAMA 2605 Matters

AAMA 2605 is the high-performance exterior specification governed by American Architectural Manufacturer Association (AAMA). A coating meeting this rigorous specification and testing would have 70% fluoropolymer and 10 years South Florida exposure, are only a few of the performance characteristics monitored in the quality control reviews. These finishes exhibit outstanding resistance to humidity, color change, chalk, gloss loss and chemicals. Valspar's coatings meet and even surpass these performance requirements.

Sustainability Matters

Green design is less about following a popular trend as it is simply treating our planet with respect. And the coil coating industry is no exception. As an industry leader, Valspar is committed to high performance coatings that lessen the negative impact on our environment but also look beautiful.

- * Valspar has over 800 products that meet ENERGY STAR strict requirements
- * Fluropon SR (solar reflectance) products can reflect over 70% of the sun to reduce heating impact on buildings
- * The factory application process captures and destroys almost all volatile organic content (VOCs) before they escape into the atmosphere

See for yourself how Valspar's dynamic range of colors can enhance your next project.

Fluropon Classic Metallics

Metallic coatings employ metal flakes in the color coat to give the product a special shine.

 Bright Silver 439Z3610M • SR .54 TE .85 SRI 62	 Pewter 439Z2099M • SR .31 TE .86 SRI 21	 Weathered Zinc 439R23663M • SR .40 TE .84 SRI 43	 Dark Bronze 439Z1106M • SR .12 TE .83 SRI 5
 Light Bronze 439R21825M • SR .55 TE .86 SRI 64	 Aged Copper 439Z972M • SR .27 TE .83 SRI 25	 Copper Penny 439R337M • SR .49 TE .85 SRI 55	 Copper Metallic 439Z1941M • SR .49 TE .85 SRI 55

Fluropon Classic II Mica

This coating system consists of a special primer and a durable color coat containing mica pearlescent flakes, the appearance will be directional in nature.

 Zinc 439Z518M • SR .55 TE .79 SRI 62	 Blue 439Z2083M • SR .29 TE .81 SRI 26	 Icicle 439Z2090M • SR .26 TE .82 SRI 23	 Brick II 439R2205M • SR .24 TE .87 SRI 23
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Color Matters

The colors on this card are only a small sampling of Valspar's full palette of colors, gloss levels and surface textures. Hundreds of additional colors are available from stock. Even then if you do not find your perfect color, allow us to put our advanced color matching technology to work for you for even the most unique and unusual colors.

■ Meets LEED Steep Slope Requirements ◆ Meets ENERGY STAR Requirements

Fluropon

This system provides a powerful chemical bond, superior resistance to ultraviolet radiation resulting in exceptional color retention, resistance to chalking and chemical degradation.

 Regal White 431A885 • SR .68 TE .86 SRI 82	 Sierra Tan 437B480 • SR .35 TE .86 SRI 37	 Alaskan Blue 436Z443 • SR .19 TE .85 SRI 15	 Charcoal 432R1905 • SR .32 TE .85 SRI 32
 Bone White 431A899 • SR .71 TE .85 SRI 86	 Patina Green 435R2193 • SR .35 TE .87 SRI 37	 Slate Blue 432B315 • SR .40 TE .86 SRI 43	 Slate Gray 432R1144 • SR .37 TE .86 SRI 39
 Stone White 431A894 • SR .60 TE .86 SRI 71	 Evergreen 435R2327 • SR .33 TE .86 SRI 34	 Royal Blue 436R2137B • SR .29 TE .86 SRI 29	 Chromium Gray 432B316 • SR .48 TE .85 SRI 54
 Sandstone 433B315 • SR .54 TE .86 SRI 63	 Hartford Green 435R1039 • SR .30 TE .85 SRI 30	 Gallery Blue 436R21127 • SR .28 TE .86 SRI 27	 Ash Gray 432R161 • SR .39 TE .84 SRI 41
 Surrey Bedge 433B365 • SR .40 TE .86 SRI 43	 Teal 435B445 • SR .13 TE .85 SRI 7	 Matte Black 438R1002 • SR .30 TE .85 SRI 30	 Midnight Bronze 437R1000 • SR .30 TE .85 SRI 30

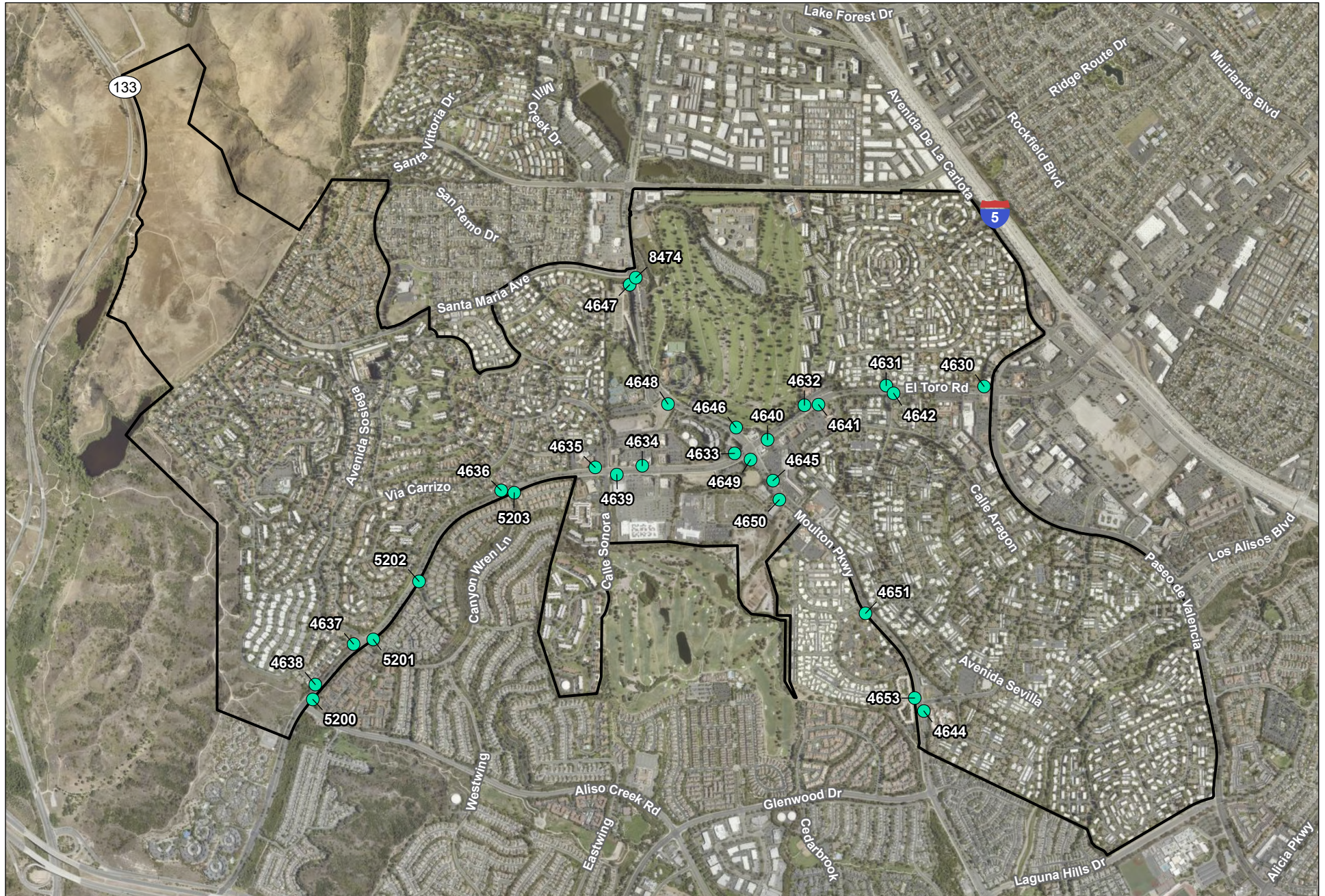
Fluropon

These are only a small sampling of Valspar's full palette of colors, gloss levels and surface textures. Allow us to put our advanced color matching technology to work for you to create a custom color.

 Dark Bronze 437R042 • SR .29 TE .84 SRI 28	 Marsden Brown 437R645 • SR .30 TE .85 SRI 30
 Military Bronze 437R093 • SR .30 TE .87 SRI 31	 Terra Cotta 44A847 • SR .35 TE .87 SRI 37
 Aspen Gold 433B537 • SR .48 TE .85 SRI 54	 Brite Red 434R1000 • SR .44 TE .86 SRI 49
 Almond 433R593 • SR .63 TE .86 SRI 75	 Colonial Red 434R356 • SR .33 TE .85 SRI 34
 Buckskin 433R754 • SR .38 TE .86 SRI 41	 Brandywine 434R746 • SR .26 TE .88 SRI 26



Midnight Bronze 437R1000
• SR .30 TE .85 SRI 30



Bus Stop Locations

- City Boundary
- Bus Stop Locations



0 1,000 2,000
Feet

Aerial Source: Orange County Data Acquisition
Partnership (OCDAP) 2026
Data Source: City of Laguna Woods



City of
Laguna Woods

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Bus Stop Usage 2025 – Average Daily Boardings and Alightings

City Boundary

Bus Stop Locations



0 1,000 2,000 Feet

Aerial Source: Orange County Data Acquisition Partnership (OCDAP) 2026
Data Source: City of Laguna Woods



City of
Laguna Woods

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Orange County Transportation Authority ("OCTA") Bus Stop Number	Traffic Direction	On Street	At Street	2023 Average Daily Boarding	2023 Average Daily Alighting	2024 Average Daily Boarding	2024 Average Daily Alighting	2025 Average Daily Boarding	2025 Average Daily Alighting	Other
4630	Westbound	El Toro Road	Paseo De Valencia	30	3	34	3	30	3	Note 1
4631	Westbound	El Toro Road	Avenida Sevilla (Gate 5)	1	1	2	2	2	2	Note 1
4632	Westbound	El Toro Road	Lutheran Church	1	2	1	3	1	3	Note 1
4633	Westbound	El Toro Road	Moulton Parkway	32	46	36	52	30	39	Note 1
4634	Westbound	El Toro Road	Town Centre	0	0	0	0	1	1	Note 1
4635	Westbound	El Toro Road	Calle Sonora	6	10	5	10	5	8	Note 1
4636	Westbound	El Toro Road	Canyon Wren Lane	0	1	0	1	0	2	Note 1
4637	Westbound	El Toro Road	Calle Corta	5	2	5	4	4	4	Note 1
4638	Westbound	El Toro Road	Aliso Creek Road	2	1	2	1	1	1	Note 1
4639	Eastbound	El Toro Road	Calle Sonora	11	10	10	11	9	10	Note 1
4640	Eastbound	El Toro Road	Moulton Parkway	40	29	45	32	38	33	Note 1
4641	Eastbound	El Toro Road	Catholic Church	3	1	3	1	3	1	Note 1
4642	Eastbound	El Toro Road	Avenida Sevilla	1	2	2	2	2	2	Note 1
4644	Northbound	Moulton Parkway	Calle Aragon	8	5	10	5	8	7	Note 1
4645	Northbound	Moulton Parkway	Via Campo Verde	6	24	6	26	7	21	Note 1
4646	Northbound	Moulton Parkway	El Toro Road	25	9	29	11	31	9	Note 1
4647	Southbound	Moulton Parkway	Santa Maria Avenue	2	2	3	2	2	3	Note 1
4648	Southbound	Moulton Parkway	Gate 16	1	3	1	3	0	2	Note 1
4649	Southbound	Moulton Parkway	El Toro Road	35	27	39	32	13	15	Note 1
4650	Southbound	Moulton Parkway	Via Campo Verde	4	1	4	2	4	1	Note 1
4651	Southbound	Moulton Parkway	Calle Cortez	5	9	5	9	4	7	Note 1
4653	Southbound	Moulton Parkway	Calle Aragon	3	5	4	6	5	6	Note 1
5200	Eastbound	El Toro Road	Aliso Creek Road	2	3	2	2	2	2	Note 2
5201	Eastbound	El Toro Road	Calle Corta	2	4	3	4	3	4	Note 1
5202	Eastbound	El Toro Road	Tanager	0	0	1	1	1	1	Note 1
5203	Eastbound	El Toro Road	Canyon Wren Lane	1	1	1	1	2	0	Note 1
8474	Northbound	Moulton Parkway	Santa Maria Avenue	1	2	1	3	1	3	Note 1

¹ Average boarding and alighting information provided by OCTA on August 26, 2026.

² Average boarding and alighting information provided by OCTA on September 2, 2026.